



**Watertown Mayer**  
Public Schools

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**Board of Directors' Special School Board Meeting**  
**Reorganizational Meeting**  
**Monday, January 8, 2024**  
**6:00 p.m., Watertown City Hall**

**I. Opening of Meeting: Chair**

- A.** Call to Order: (Time meeting called to order: \_\_\_\_ p.m.)
- B.** Welcome to all Visitors, Guests, and Media.
- C.** Roll Calls

**School Board Roll Call:**

Chair Hunter Feldt \_\_\_\_, Vice Chair Jim Burns \_\_\_\_, Clerk Katy Jo Danielson \_\_\_\_,  
Treasurer Erika Schulz \_\_\_\_, Heidi Guetzkow \_\_\_\_, Lisa Neaton \_\_\_\_, Jeff Onell \_\_\_\_.

**Administrative Roll Call:**

Superintendent, Darren Schuler \_\_\_\_

- D.** Pledge of Allegiance: (Meeting attendees will recite the Pledge of Allegiance.)
- E.** Public Comments

The Public Comment portion of the meeting enables community members to discuss present issues not on the board agenda.

1. Speakers will be asked to sign in with their contact information and the topic they plan to discuss at least 5 minutes before the published start time of the meeting.
2. Each speaker will be allowed no more than three minutes to address the board unless the time limit is waived by a majority of board members present.
3. The maximum time allotted for the open forum is 30 minutes unless the time limit is waived by a majority of board members present.
4. Undue interruption or other interference with the orderly conduct of school board business will not be allowed. Defamatory or abusive remarks are always out of order. Remarks that violate data privacy laws are out of order. The presiding officer may terminate the speaker's privilege of address if, after being called to order, improper conduct or remarks persist.
5. At a public meeting of the board, no person should orally initiate charges or complaints against individual district employees or challenge instructional materials used by the district. All such charges should be referred to the superintendent or school board chair for investigation.
6. The open forum is meant to be an opportunity for the school board and the superintendent to listen to community members. In most cases, the school board will not comment or respond to the speaker's remarks. However, the superintendent or the appropriate staff member will follow up with speakers after the meeting if necessary.
7. No action will be taken on any item not considered a part of the agenda on the same evening it is presented unless action is considered necessary by a majority of the board.
- 8.

II. **Discussion/ Action:** Motion to approve the attached Agenda/ Addendum(s):

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

III. **Reorganization: 2024 Watertown-Mayer ISD No. 111 School Board:**

A. **Election of School Board Officers:**

**Motion to Nominate School Board Chairperson**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

**Motion to Nominate School Board Vice-Chairperson**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

**Motion to Nominate School Board Clerk**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

**Motion to Nominate School Board Treasurer**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_

B. **Motion to approve the following 2024 calendar dates and meeting times for the Watertown-Mayer ISD #111 Regular School Board Meetings to be held at the Watertown City Hall as printed below:**

January 22, 2024	July 22, 2024
February 26, 2024	August 26, 2024
March 18, 2024	September 23, 2024
April 22, 2024	October 28, 2024
May 20, 2024	November 25, 2024
June 24, 2024	December 16, 2024

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

C. **Motion to approve the following official designations for FY24**

1. Official District Newspaper: Herald Journal
2. Office District Bank Depositories: Bremer Bank and MN Trust/ PMA Financial Network, LLC
3. Official Legal Advisors: Kennedy & Graven, Chartered
4. Official Financial Advisors: Baker Tilly Municipal Advisors, LLCI and MN Trust/PMA Financial Network, LLC

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

- D. Motion to approve Superintendent Darren Schuler, Finance Officer Lisa Raiter, and Contracted District Payroll processor, Vicki Braegelmann, to initiate, transfer, invest and authorize district funds and transfers on behalf of WM ISD #111 School District for FY 2024, and for District Office Administrative Assistant, Heather Heun to perform some duties of clerk.**

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

- E. Motion to approve the School Board Compensation for 2024. See below for reimbursement to be paid out two (2) times a year within a fiscal year.**

Chairperson	\$3,000
All Other Board Officers (Vice Chair, Clerk, Treasurer)	\$2,600
Board Directors	\$2,400
On Personnel Committee	\$250 additional stipend

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

- F. School Board Committees (Board Chairperson Assigns Board Representatives)-**  
Motion to approve committee appointments for 2024.

[2023 Current Committee Chart](#)

[Proposed 2024 Committee Chart](#)

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

**IV. Review/ Information Items:**

- A. [School Board Policy 209 - Code of Ethics](#) - Commentary, Darren Schuler and Chair elect.**

**V. Adjournment:**

Motion to adjourn the school board meeting at \_\_\_\_\_ p.m.

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

**Next Regular Scheduled Board Meeting Date:**