



January 2024

PARENTAL CHOICE TRANSFER REQUESTS (GRADES 6-8)

Dear Parents/Guardians:

The Moorpark Unified School District has made Choice an option in school attendance based on space availability. Students in the local residence area will have first priority for schools in their local community.

PARENTAL CHOICE TRANSFER PROCEDURES (Grades 6-8 only)

If you are interested in having your child attend a school outside of their regular attendance area, download the Parental Choice Transfer Request form located on the MUSD website and drop it off in the lock box located at the MUSD Enrollment Center (5297 Maureen Lane, Moorpark). Parental Choice Transfer Request forms will be available online beginning January 22, 2024. The **application deadline is March 15, 2024**. Late applications may not be considered. If your child will be attending school in their regular attendance area, you do not need to fill out an application.

It should be noted that the District retains the authority to maintain appropriate balance. Final decisions will be made on space availability at each school site and the need to maintain balance throughout the District. You will receive confirmation of the status of your transfer request on or before May 17, 2024.

If your child was approved for a Parental Choice Transfer during the 2023–2024 school year, you do not need to reapply to remain at the same school. However, a student who is currently attending 5th grade under a School of Choice Transfer must submit a Parental Choice Transfer application if he/she is requesting to attend 6th grade at a middle school outside his/her regular attendance area.

If your child is currently on a Parental Choice Transfer and will not be remaining at his/her school of choice in the 2024-2025 school year, please notify the school office manager as soon as possible to request that your child return to his/her school of residence as space allows.

MIDDLE SCHOOL TOURS

All middle schools will be hosting tours. If you are interested in participating in one of these, please see the schedule below.

School Tours for Parents		
Campus Canyon Middle School	(805) 378-6301	February 13th 9:00am February 22nd 1:00pm
Chaparral Middle School	(805) 378-6302	February 6th 1:00pm February 13th 1:00pm
Mesa Verde Middle School	(805) 378-6309	February 6th 10:30am February 20th 10:30am

TRANSPORTATION

Parents must provide transportation for attendance at a school outside their attendance area boundaries.

Sincerely,

Dr. Jane Wagmeister
Assistant Superintendent, Instructional Services

Parents will be notified of the status of their transfer request on or before May 17, 2024.