

ROSSVILLE CONSOLIDATED SCHOOL DISTRICT
SCHOOL BOARD MEETING

June 1, 2021

The School Board met on June 1, 2021, 7:00 p.m., at the Charles E. Whitlock Administration building. Members present were Joe Hufford, Nathan Root, Jennifer Jacoby, Nathan McCullough, and Julia Mink. Also attending the meeting were Superintendent Dr. James Hanna, Terry Thompson, Karla Metzler, Chad Dennison and Mandi Pennington.

A motion was entered by Jennifer Jacoby and seconded by Julia Mink to approve claims 16643 - 16748, the payroll dated May 14 and May 28, 2021, and board meeting minutes from May 4, 2021. The motion carried 5-0.

The Board considered the textbook rental charges for elementary, middle, and senior high school students. Dr. Hanna advised that students would not be charged for computers as computers were purchased using grant funds. Kathy Cook provided her legal opinion concerning the adoption for the underlying basis for the determination of fees. Nathan McCullough entered the motion and Nathan Root entered the second. The motion passed 5-0. (ATTACHMENT I)

Due to ridership on buses decreasing, Dr. Hanna recommended the bus routes be decreased from ten to nine routes for the 2021-2022 school year. This decrease also reduces a bus driver but does not increase the ride time for students. Nathan Root entered the motion and Nathan McCullough entered the second. The motion passed 5-0.

A Memorandum of Understanding between the RCTA and the Board of Education authorizing a \$29,500 stipend from ESSER II funds to qualifying bargaining unit members was executed. The motion for approval was entered by Nathan Root and seconded by Jennifer Jacoby. The motion passed 5-0. (ATTACHMENT II)

Fifty-two full-time and two part-time employees applied for the ESSER II stipend. The total of \$29,500 was split between those employees for a total of \$556.60 each. The grant will provide for the FICA and TRF benefits for each employee. The motion to approve the expenditure was approved by Nathan Root and a second from Julia Mink. The motion passed 5-0. (ATTACHMENT III)

Along with the stipend to bargaining unit members, the Board approved on a motion from Julia Mink, the use of the remaining ESSER II funds. Items approved were SEL virtual program for middle/senior high school students, Clevertouch boards for all classrooms, projectors for the auditorium and MPR. The second was entered by Jennifer Jacoby. The motion passed 5-0.

The following personnel items were presented and approved:

2021-2022 Handbooks

The Handbook for Classified Staff – School Nurse

The Handbook for Classified Staff – School Bus Driver

The Handbook for Classified Staff – Nurse – Part-Time

The Handbook for Classified Staff - Instructional Assistant ASL Interpreter

The Handbook for Classified Staff – Data Records Clerk

The Handbook for Classified Staff – Extracurricular Accounts Treasurer & Secretaries

The Handbook for Classified Staff - Childcare – Before & After School

The Handbook for Classified Staff - Instructional Assistants

The Handbook for Classified Staff - Substitute Employees

The Handbook for Classified Staff – Cafeteria Manager

The Handbook for Classified Staff – Cafeteria
The Handbook for Classified Staff – Custodians
The Handbook for Classified Staff – Occupational Therapist and Physical Therapist
The Handbook for Classified Staff - Grounds Care
The Handbook for Classified Staff - Chief of Police
The Handbook for Classified Staff - Maintenance Assistant
The Handbook for Classified Staff - School Bus Driver – Special Education Midday Route

Dan Luper was moved from Tier II to Tier I Maintenance Assistant, effective July 1, 2021

Phyllis Young was moved from Tier III to Tier II Custodian, effective July 1, 2021

Donald Walker was moved from Tier III to Tier II Custodian, Effective July 1, 2021

Donald Fuller – submitted his retirement request effective, June 30, 2021

Kaitlyn Barrett – submitted her resignation as a teacher for the 2020-2021 school year

Tracy Fife – requested a transfer back to the Rossville Middle/Senior High School Secretary

Cara Cornell - requested a transfer to the Deputy Treasurer position effective June 7, 2021

Noah Spear – Boys Soccer Volunteer Coach

Brooks Brown – Boys Soccer Volunteer Coach

Chase Thompson – Varsity Wrestling Assistant Coach

Amanda Jones - 1:1 Tier I, Instructional Assistant as per a student's IEP

Leila Barker – hired as an Elementary Teacher, base salary \$40,000

Kayla Horoho – hired as the School Nurse

Amanda Huffer – extended school year services for a student as per the student's IEP, up to one hour per week starting June 7 - July 19, 2021, \$20 per hour

Royce Huffer – standby services for transportation

The motion for approval was entered by Jennifer Jacoby and the second came from Nathan McCullough. The motion passed 5-0, with Julia Mink abstaining from the Chief of Police vote. (ATTACHMENT IV)

The following policies were approved at second reading:

Code 3002 – Sexual Harassment Grievance Procedure

Code 3003 – Sexual Harassment Policy

Code 3004 – Racial Harassment

Code 3009 – Creating a Position

Code 3010 – Criminal History

Code 3011 – Criminal History Checks – School Employees

Code 3030 – Nepotism

Code 3040 – Employee Conflict of Interest

Code 3055 – Telework

Code 3060 – Board/Staff Communications

Code 3101 – Worker's Compensation

Code 3102 – Disability Leave of Absence

Code 3110 – Drug-Free Workplace

Code 3120 – Training and Health Precautions for Communicable Diseases

Code 3200 – Gifts to Employees

Code 3220 – Professional Development Conference – Meetings

Code 3225 – Employee Travel Expenses

Code 3311 – Staff Cell Phone Use

Code 3330 – Social Media Use by Employees
Code 3340 – Child Abuse and Neglect
Code 3350 – Participation in Political Activities
Code 3410 – Evaluation of Employees
Code 3420 – Resignation of Employees
Code 3510 – Selection of Professional Staff
Code 3511 – Employment Contracts
Code 3512 – Duties and Responsibilities of Teachers
Code 3513 – Preparation Time
Code 3514 – Teacher Code of Ethics
Code 3520 – Teachers Maintenance of Area of Certification
Code 3530 – Assignment and Transfer of Teachers
Code 3540 – Teacher Appreciation Grant
Code 3600 – Substitute Teachers
Code 3610 – Student Teacher/Administrative Interns
Code 3615 – Family Medical Leave
Code 3630 – Staff Discipline
Code 3632 – Absences and Tardiness of Teachers
Code 3700 – Reduction in Force
Code 3800 – Selection of Non-Certificated Staff
Code 3801 – At-Will Employment
Code 3803 – Duties and Responsibilities of Non-Certificated Staff
Code 3804 – Work Day
Code 3805 – Absence of Non-Certificated Staff
Code 3825 – Assignment and Transfer of Non-Certificated Staff
Code 3840 – Non-Certificated Staff Benefits
Code 3845 – Non-Certificated Staff Leave of Absence
Code 3850 – Non-Certificated Staff Discipline
Section 410 – Retirement for Instructional Personnel – Retired

Nathan Root entered the motion and Julia Mink entered the second. The motion passed 5-0.
(ATTACHMENT V)

Policy Section 525 – Non-Public Student Participation in Public school was approved at first reading. The motion was entered by Jennifer Jacoby and seconded by Nathan McCullough. The motion passed 5-0.

Pursuant to the US Department of Education Interim Final Regulations for ARP ESSER Funds, all recipients regardless of current in-person status, are required to post a return to in-person instruction plan within thirty (30) days of the date of the conditional award notification and allow for public comment. The Board of Education approved the Fall 2020 Safe Entry Plan (“Plan”) on July 7, 2020, and was posted on the District’s website. The Board authorized the Superintendent to implement changes to the Plan should changes need to be made in responding to new information regarding COVID-19 in our country, state, and community. Time was afforded for public comment. No comments were voiced.

Nathan McCullough entered a motion to authorize Dr. Hanna and Mandi Pennington to sign agreements for alternative and private residential school placement as the designee for the President and Secretary of the Board. Jennifer Jacoby entered the second. The motion passed 5-0. (ATTACHMENT VI)

There being no further business to come before the Board, upon proper motion and second the meeting was adjourned.

President

Vice-President

Secretary

Member

Member