

**ROSSVILLE CONSOLIDATED SCHOOL DISTRICT
SCHOOL BOARD MEETING**

June 5, 2018

The School Board met June 5, 2018, at 7:00 p.m. in the Superintendent's Office. Members present were Joe Hufford, Nathan Root, Joe Mink, Mike Emens, and Nathan McCullough. Also present were Superintendent Dr. James Hanna, Tammy Melson, Sharon Bardonner, Karla Metzler, and Mandi Pennington.

A motion was entered by Nathan Root and seconded by Joe Mink to approve claims 410-506, the payroll dated May 4, 18, and June 1, 2018, and the minutes of the May 1, 2018 meeting. The motion carried 5-0.

The following resignations/retirements were accepted:

Susan Erdman, Special Education Teacher
Taylor Mink, Instructional Assistant
Mirissa Klecz, Instructional Assistant
Shawn Holford, Instructional Assistant
Amanda Szabela, Varsity Softball Coach
Sarah Kavanagh, Choral Director
Christina Griffin, submitted her intent to retire after thirty-one and a half years of service.

The following personnel items were approved:

Retroactive approval for Christina Griffin and Marla Glover to provide four hours homebound instruction, as per a student's IEP, May 7 – May 23, 2018.
Laura Wilson, Cafeteria Cook
Jamie LaFrance-Morrison, Cafeteria Salad Prep
Rachael Hosfield, Tier I Instructional Assistant
Robyn Maish, Rossville Middle/Senior High School English Teacher, salary \$45,000
Amanda Criss, Rossville Elementary Special Education, salary \$53,000
Heather Aldridge to provide up to 51.5 hours extended school services for two students as per IEP, hourly rate
Nicole Brown, Tier I Instructional Assistant
Stephanie Noether, Tier 2 Instructional Assistant
Megan Trout, Speech Language Pathologist, salary \$44,000
Stephanie Williams, Elementary Library Assistant
Mark Struck, Girls' Varsity Soccer Coach
Darrin Hauptert, Co-Ed Varsity Cross Country Coach
Briana Barbour, long term substitute for Mrs. Knox's maternity leave October – December 2018

The following tier level placements for custodial/maintenance staff were approved:

Employee	Handbook	2017-2018 Tier Assignment	2018-2019 Tier Assignment
Mark Meredith	Maintenance	Tier I	Tier I
Dan Luper	Maintenance	Tier IV	Tier III
Dawna Brown	Custodial	Tier I	Tier I
Naomi Calvert	Custodial	Tier V	Tier IV
Marsha Chaney	Custodial	Tier II	Tier I
Todd Dillingham	Custodial	Tier I	Tier I
Neal Hawkins	Custodial	Tier I	Tier I
Mike Urick	Custodial	Tier I	Tier I

Tammie Hauser was approved for seventeen (17) additional days of work in June to assist in uploading school safety information, updating routing of school buses, and providing additional district wide support services. Ms. Hauser will be paid her hourly rate as per the Classified for Building Level Secretaries Handbook.

The job share request submitted by Julia Touloukian was approved. The job share will allow Mrs. Touloukian to move to part-time at 111 days with a salary prorated to \$21,970 and Mrs. Meghan Gipson be hired part-time for 75 days with a salary of \$14,845. The benefits are as outlined in the Master Teacher Contract with leave days prorated.

The following classified handbooks were approve:

Handbook	Job Classification	Pay Rate Per Hour <small>unless noted otherwise</small>
Before & After School Child Care	AM Position	\$12.10
effective 2018-2019 school year	PM Position	\$9.25
Building Level Secretaries	Middle/Senior High School (203 days)	\$14.80
effective 2018-2019 school year	Athletic (192 days)	\$14.80
	Elementary (203 days)	\$14.80
	Guidance (198 days)	\$14.80
Bus Drivers	Special Education Pre-School Route	\$60.00 per day
effective 2018-2019 school year	Town Route	\$60.00 per day
	Regular Route	\$80.00 per day
	Extracurricular Trips	\$ 12.00, minimum \$36.00
Cafeteria	Manager	\$15.85
effective 2018-2019 school year	Assistant Manager	\$12.50
	Cooks #1, #2, & #3	\$12.10
	Cafeteria Monitors #1 & #2	\$12.10
Custodian	Supervisor	\$15.50
effective July 1, 2018	Tier I	\$14.50
	Tier II	\$13.75
	Tier III	\$13.00
	Tier IV	\$12.50
	Tier V	\$12.00
Data Specialists	PowerSchool	\$7650 annual
effective 2018-2019 school year	State Reporting	\$3,100 annual
Director of Building and Grounds	Director of Building and Grounds	\$26.50
effective July 1, 2018		
Extracurricular Accounts Treasurer	ECA Treasurer	\$15.00
effective 2018-2019 school year		
Instructional Assistant	Tier I – 35 hours max. per week, insurance eligible	\$12.10
effective 2018-2019 school year	Tier II – 29 hours max. per week	\$12.10
Maintenance Assistant	Tier I	\$17.75
effective July 1, 2018	Tier II	\$16.50
	Tier III	\$15.50
	Tier IV	\$14.50
	Tier V	\$14.25
Nurse	Nurse	\$29.60
effective 2018-2019 school year		
Substitute Employees	Nurse	\$85.00
effective 2018-2019 school year	Teacher	\$70.00

Handbook	Job Classification	Pay Rate Per Hour unless noted otherwise
Substitute Employees (continued)	Secretary	\$70.00
	Instructional Assistant	\$70.00
	Bus Driver – Pre-School Route	\$60.00 per day
	Town Route	\$60.00 per day
	Regular Route	\$80.00 per day
	Custodian	\$12.00
	Cook	\$12.00
	Cafeteria Monitor	\$12.00
Treasure & Deputy Treasurer	Treasurer	\$22.95
effective July 1, 2018	Deputy Treasurer	\$20.40

Mike Emens entered the motion to approve the personnel items as presented. Nathan McCullough seconded the motion. The motion passed 5-0. (ATTACHMENT I)

Nathan McCullough entered a motion to accept on first reading Section 418 – TIF Policy and Section 541 – Wellness Policy and approval for policy Section 700 – Substance Abuse Policy for Employees with Commercial Driver License on second reading. The motion was seconded by Mike Emens. The motion passed 5-0. (ATTACHMENT II)

Nathan Root entered a motion to approve the 2018-2019 Rossville Elementary Student-Parent Handbook as presented. Joe Mink seconded the motion. The motion passed 5-0.(ATTACHMENT III)

The 2018-2019 Rossville Middle/Senior High School Parent/Student Handbook was approved on a motion from Nathan McCullough and a second from Joe Mink. The motion passed 5-0. (ATTACHMENT IV)

The surety bonds were approved for the Treasurer, Deputy Treasurer, ECA Treasurer, and Food Stamp Manager on a motion from Joe Mink and a second from Mike Emens. The motion passed 5-0. (ATTACHMENT V)

The investment of Construction Bond proceeds were deposited into a SWEEP account and Government Treasury Bonds as per Section 814 – Investment of Public Funds were approved on a motion from Mike Emens and a second from Nathan McCullough. The motion carried 5-0.

With changes in the budget system and the ESSA (Every Student Succeeds Act) being outlined with changes to fund number and account lines, an accounting software purchase was approved on a motion from Nathan McCullough and second from Mike Emens. Software Systems' Financial Management Software will be purchased at an initial cost of \$63,850. The system will replace the antiquated software the corporation has been utilizing the past 20 years. The motion passed 5-0. (ATTACHMENT VI)

The District, with the guidance of legal counsel Ice Miller, submitted a Voluntary Correction Program (VCP) to the IRS in February of 2017 with steps to bring the 401 (a) buyout plan into compliance. The IRS's compliance statement was in agreement with the VCP if the plan was reinstated effective, September 15, 2015 and properly allocated forfeitures with corrective contributions are completed within 150 days of the compliance statement dated May 23, 2018. To move forward with the forfeiture allocation being reallocated on a pro-rata basis to participants for each year beginning in 2009, TIAA required a board action. Nathan Root entered the motion to approve the IRS's compliance statement directive and the reallocation of forfeiture funds on a pro-rata basis to participants for each year beginning in 2009. The second was entered by Joe Mink. The motion passed 5-0. (ATTACHMENT VII)

The book rental and fees for Rossville Elementary and Rossville Middle/Senior High School for the 2018-2019 school year were approved on a motion from Nathan Root and a second from Joe Mink. The corporation's attorney, Kathy Cook, submitted a letter of opinion that the fees as adopted do not violate the constitutional rights of the student attending Rossville Consolidated School District. The elementary rental and fees are as outlined below. The middle/senior high school rental and fees are dependent upon courses taken.

Kindergarten	\$192.94
1st Grade	\$209.03
2nd Grade	\$203.74
3rd Grade	\$215.37
4th Grade	\$211.94
5th Grade	\$197.12
Intense	\$130.43

The motion passed 5-0. (ATTACHMENT VIII)

Mike Emens entered a motion to approve the purchase of an IC 78 passenger size conventional school bus with seating for 72 through Midwest Transit at a cost of \$93,752 with the trade-in of bus number 8. Dr. Hanna used Central Indiana Educational Service Center to purchase the bus. While the lowest bid was lower by \$695, it did not include \$953 in specified equipment. Therefore, the lowest most responsive bid is from Midwest Transit. The motion passed 5-0. (ATTACHMENT IX)

The ECA Treasurer submitted the Extracurricular Financial Report. Nathan Root entered the motion to approve the annual report and Mike Emens entered the second. The motion passed 5-0. (ATTACHMENT X)

The overnight field trip to Ball State University by the Rossville High School Dance team on July 14 – July 18, 2018 to attend dance camp was approved on a motion from Nathan McCullough. A second was entered by Mike Emens and the motion passed 5-0.

The following FFA out-of-state trips were approved:

Rafting, Oak Hill, West Virginia, June 11 – 13, 2018

Leadership Conference, Washington, D.C., June 25 – 30, 2018

Envirothon Team, Pocatello, Idaho, July 22 – 27, 2018

Forestry Team, Jackson's Mill State 4-H Center, Weston, West Virginia, July 28 – August 2, 2018

Nathan McCullough approved the trips by entering a motion. Mike Emens seconded. The motion passed 5-0.

Nathan Root entered a motion to approve the golf camps as presented:

Junior Golf Camp – Grades K-8, June 5-8, 2018

Junior Golf League – Grade 6-8, June 6, 13, 20, 27, 2018

Mike Emens seconded the motion. The motion passed 5-0.

Rossville Consolidated School District has a variety of surplus equipment that is no longer in use and should be declared as surplus. A motion was made by Nathan Root directing the Superintendent to dispose of the materials as per Indiana law. Nathan McCullough seconded the motion. The motion carried 5-0. (ATTACHMENT XI)

There being no further business to come before the Board, upon proper motion and second the meeting was adjourned.

President

Member

Vice-President

Member

Secretary