

ROSSVILLE CONSOLIDATED SCHOOL DISTRICT
SCHOOL BOARD MEETING

February 6, 2018

The School Board met February 6, 2018, at 7:00 p.m. in the Superintendent's Office. Members present were Joe Hufford, Nathan Root, Joe Mink, and Mike Emens. Also present were Superintendent Dr. James Hanna, Chad Dennison, Adrian Tedder, Karla Metzler, and Mandi Pennington.

A motion was entered by Nathan Root and seconded by Joe Mink to approve claims 31-114, the payrolls dated January 12 and January 26, 2018, and the minutes of the January 9, 2018 Regular Session and Board of Finance meetings. The motion carried 4-0.

Motion for approval of second reading for Board Policy Chapters 8 and 9 and first reading of Chapter 4 were approved on a motion from Nathan Root and a second from Mike Emens. The motion carried 4-0. (ATTACHMENT I)

SECTION 800 - GOALS AND OBJECTIVES

SECTION 801 - BUDGET PREPARATION

SECTION 802 - BUDGET HEARING

SECTION 803 - BUDGET IMPLEMENTATION

SECTION 804 - SYSTEM OF ACCOUNTING

SECTION 805 - PAYMENT OF VOUCHERS

SECTION 806 - PAYROLL AUTHORIZATION

SECTION 807 - PAYROLL DEDUCTIONS

SECTION 808 - EXTRA-CURRICULAR FUNDS

SECTION 809 - STUDENT FEES AND CHARGES

SECTION 810 - PURCHASES OF SUPPLIES AND MATERIALS

SECTION 811 - VENDOR RELATIONS

SECTION 812 - TEXTBOOK RENTAL FUND

SECTION 813 - LEAVING MONEY AND PERSONAL VALUABLES IN THE BUILDING

SECTION 814 - INVESTMENT OF PUBLIC FUNDS

SECTION 815 - REIMBURSABLE MILEAGE

SECTION 816 - GIFTS AND DONATIONS TO THE
SCHOOL CORPORATION

SECTION 817 - RAINY DAY FUND

SECTION 818 - CREDIT CARDS

SECTION 819 - REVIEW AND SECOND AUDIT OF FREE
AND REDUCED LUNCH APPLICATIONS

SECTION 820 - THRESHOLD FOR MATERIAL LOSS, SHORTAGE, OR THEFT OF SCHOOL
FUNDS OR PROPERTY

SECTION 821 - COLLECTION AND FORGIVENESS OF DEBT

SECTION 822 - INTERNAL CONTROLS

SECTION 823 - CAFETERIA CHARGE/PAYMENT RETURN POLICY

SECTION 900 - USE OF SCHOOL PROPERTIES

SECTION 901 - ENERGY CONSERVATION

SECTION 902 - FIXED ASSETS INVENTORY

SECTION 400 - CREATING A POSITION - Reviewed

SECTION 401 - EMPLOYMENT OF PROFESSIONAL STAFF – Revised
Updated list of certified staff

SECTION 402 - ASSIGNMENT AND TRANSFER - Reviewed

SECTION 403 - RESIGNATION - Reviewed

SECTION 404 - EMPLOYMENT CONTRACTS – Reviewed

SECTION 405 - STAFF ETHICS - Reviewed

SECTION 406 - DUTIES AND RESPONSIBILITIES OF INSTRUCTIONAL PERSONNEL – Reviewed

SECTION 407 - CERTIFIED STAFF EVALUATIONS – Reviewed

SECTION 408 - ABSENCE AND TARDINESS OF INSTRUCTIONAL PERSONNEL – Reviewed

SECTION 409 - ABSENCE FOR PERSONAL ILLNESS – Reviewed

SECTION 410 - RETIREMENT FOR INSTRUCTIONAL PERSONNEL – Reviewed

The following resignations and appointments were approved on a motion from Mike Emens and a second from Joe Mink:

Rick Foster – resigned as Co-ed Varsity Cross Country Coach

Shelli Kelley – resigned as Part-time Nurse

Dawna Brown – resigned as Head Custodian, will remain a Custodian at \$14.25 per hour

Appointments:

Baseball

Varsity Head Coach – Brad Scott

Varsity Assistant & JV Coach – Matt Britt

Volunteer Assistant – Jon Jacoby

Volunteer Assistant – Trevor Waggoner

JV Volunteer Assistant– Jared Stillwell

JV Volunteer Assistant – Matt Homco

Softball

Varsity Head Coach – Amanda Szabella

Assistant – Ben Underwood

Volunteer Assistant – Jason Deboy

Track

Varsity Head Coach – Darrin Hauptert

Varsity Assistant – Jamie Brown

Varsity Assistant – Brianne Hauptert

Volunteer Assistant – Joe Clark

Middle School Boys – Griffey Saylor

Middle School Volunteer – Grant Clark

Volleyball

Varsity – Kathy Martin

The motion passed 4-0.

Upon a recommendation from Dr. Hanna, the board approved the revision of the contract from Tecton Construction Management, Inc. Originally Tecton's contract only covered the first phase of the construction project. The change order will combine all the phases resulting in a savings of approximately \$138,000. A motion was entered by Mike Emens and seconded by Joe Mink. The motion carried 4-0. (ATTACHMENT II)

Indiana Law requires public servants that have a pecuniary interest in a contract or purchase if the contract or purchase will result in an increase in the income or net worth of the public servant or dependent of the public servant to disclose in a conflict of interest statement. Statements from these parties will be upload to Gateway online as per State Board of Accounts recommendations. A motion was entered by Nathan Root and seconded by Mike Emens. The motion carried 4-0. (ATTACHMENT III)

The following overnight field trips were approved on a motion from Nathan Root:

FFA Leadership Development Workshop, Trafalgar, February 2-4, 2018 – retroactive approval

FFA Annual Ski Trip, Timber Ridge Ski Area in Paw Paw, Michigan, February 24-25, 2018

Rossville Middle School Dance Team, IHSDTA State Championships, New Castle, March 9-10, 2018

The second was entered by Joe Mink. The motion carried 4-0.

With a motion from Mike Emens and a second from Joe Mink, the out-of-state conference request for Dr. Hanna to attend the Virtual Alabama School Safety Summit in Bessemer, Alabama, February 20-21, 2018. The conference will highlight the utilization of nSide, one of the district's emergency tools that deal with crisis events. The motion carried 4-0.

There being no further business to come before the Board, upon proper motion and second the meeting was adjourned.

President

Member

Vice-President

Member

Secretary