

REQUEST FOR USE OF SCHOOL FACILITIES

Name of Applicant: _____

Reserved by: _____

Applicant requests the use of the following school facilities at _____: (list facilities)

Proposed use by Applicant: _____

Address of Applicant: _____

Phone Number of Applicant: _____

Date(s)/Time(s) of requested use of School Facilities by Applicant:

Event will have () paid admission or () free admission

Point of contact for applicant: _____

Point of Contact of Athens City Schools: Serena Owsley _____

School Facility Usage Fees:

Applicant will pay Athens City Schools

Terms:

Payment in advance: All usage fees must be paid by Applicant in advance. The fees due in each month shall be paid in advance by no later than the first day of that month.

Board Policies: Applicant agrees to abide by all rules and regulations set forth in Policy ECCF and ECCF-R2 of the Athens City Board of Education, as the same exist or may hereafter be amended at any time by the board of education, and that Applicant has all obligations that are set forth in those policies with respect to "Third Parties." By signing this Application, the Applicant agrees and understands that it is bound by the terms of those school board policies. Current copies of these policies are attached to this application.

Discontinuance of use by Applicant: Applicant must give Athens City Schools a 30 day notice prior to discontinuance of use, but fees already paid to Athens City Schools are non-refundable.

Discontinuance of use by Athens City Schools: All special use permits are subject to immediate cancellation if it is discovered that information in an application for use was misrepresented. If the use of the School Facility is discovered to be contrary to board policy, the permit is subject to immediate cancellation by the Superintendent (and/or his designee(s)) as stated in Board Policy ECCF. Special use permits are subject to cancellation with a 30 day notice to the Applicant.

Use of lighting and A/V equipment: Applicant may utilize Athens City Schools' lighting and audiovisual equipment in the auditorium and dining area of the School Facilities. Applicant has permission to "tie in" with their upgraded equipment and staff with their paid professional team.

Custodial Services: If, in Athens City Schools' discretion custodial services are needed in connection with the use of the School Facilities, then Athens City Schools may require a fee for the same pursuant to Policy ECCF. Applicant may also elect to use Athens City Schools' custodial services at a rate of _____.

Promotional materials: Any advertisement or promotional materials relating to Applicant's use of the School Facilities will contain the following statement: "THIS IS NOT A FUNCTION OF _____ OR THE CITY OF ATHENS." All advertising and promotional materials should list Applicant's phone number. The school's phone number may NOT be listed.

Applicant's personal property: Athens City Schools will not assume any responsibility for the damage or loss to the personal property of Applicant (or any of its members, guests, employees, agents, and/or invitees) relating to Applicant's use of the School Facilities. Athens City Schools reserves the right to remove or discard any items left behind at Applicant's expense.

Damages: Any damage to the School Facilities related to the Applicant's use are the responsibility of Applicant and will be charged to Applicant.

Use Area: Applicant's use will be restricted to the School Facilities and related hallways, entrances, and bathrooms.

Indemnification, Release of Claims, and Insurance

Applicant does hereby release and hold harmless the Athens City Board of Education (the "Board"), its individual board members, employees, officers, and agents, from any claims or causes of action for any injuries or damages to any persons or property, including but not limited to attorney's fees and court costs incurred by Board in defending any such claims, arising from or relating to the use and/or occupancy of any property of the Board by the Applicant, or any of its members, participants, and/or invitees, in connection with this "Request for Use of School Facilities," and Applicant does hereby release and hold harmless the Board, its individual board members, employees, officers, and agents from any such claims or causes.

Applicant represents to the Board that it has acquired insurance that protects Applicant, the Board, and the Board's officers, agents, and employees from any liability relating to the Applicant's use of Board property. Such insurance has limits of liability that are not less than \$1,000,000 per occurrence, bodily injury and property damage combined, and \$1,000,000 in the aggregate. Applicant represents that the Board, its employees, officers, and agents are named as additional insureds with respect to such policy.

Applicant must provide proof of such insurance to _____ of _____ no later than the time that the payment of the first school usage facility fee is due hereunder.

On behalf of the Applicant, I do hereby apply to the School Facilities as stated above, and do fully agree, for myself and on behalf of the Applicant, with all of the above.

Name of Applicant: _____

Name of Authorized Representative of Applicant: _____

Signature of Authorized Representative of Applicant: _____

Date: _____

State of Alabama
Limestone County

I, _____, a Notary Public in and for said County in said State, hereby certify that _____ whose name is signed to the foregoing Contract and who is known to me, acknowledged before me on this day that, being informed of the contents of the contract, he/she in his/her capacity as such _____, executed this same voluntarily on the day the same bears date.

Given under my hand and seal this the _____ day of _____, 20____.

Notary Public

My commission Expires: _____

On behalf of Athens City Schools, Applicant's use of the School Facilities is approved subject to all of the above terms and conditions.

Approved by POC for Athens City Schools: _____ Date: _____

Approved by Superintendent: _____ Date: _____