

MARLBOROUGH BOARD OF EDUCATION

Regular Business Meeting
Thursday, January 25, 2024
Elmer Thienes-Mary Hall Elementary School – Library
6:00 p.m.

The Marlborough Board of Education is holding its meeting in a hybrid format to allow for greater community awareness and participation. Hybrid meetings and proceedings will be recorded and posted on the District website within seven days of the meeting. The public is welcome to attend Board of Education meetings in-person, but also can view the Board meeting live via Google Meet Link: <https://meet.google.com/cpc-sonc-zjj?hs=122&authuser=2>

Persons requiring interpreters or related services are advised to call 860-295-6236 at least three (3) business days before the meeting.

Copies of the agenda enclosures are available for examination in the Superintendent's Office at 25 School Drive, Marlborough, CT during business hours: 8:00 a.m. to 4:00 p.m., Monday through Friday and are posted on the district website: <https://www.marlbrough.k12.ct.us>

NOTE TO BOARD MEMBERS:

Attendance - If you are unable to attend this meeting either in-person or remotely please call the Superintendent's Office at 860-295-6236 at least 24 hours prior to the meeting. If you plan to attend remotely, please notify the Superintendent's office 24 hours in advance of the meeting.

In a partnership of family, school and community, our mission is to educate, challenge and inspire each individual to excel and become a contributing member of society.

AGENDA

- | | |
|---|---------|
| 1. Call to Order and Roll Call by Chairperson | 6:00/05 |
| 2. Pledge of Allegiance | |
| 3. Celebrations | 6:05/05 |
| 4. Public Comments | 6:10/05 |

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boardofed@marlbrough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking.

- | | |
|----------------------------|---------|
| 5. Additions to the Agenda | 6:15/05 |
|----------------------------|---------|

Additional business may be considered at a regular meeting upon a 2/3 vote of those members of the board present and voting, per state statute.

6. Consent Agenda

6:20/05

Consent agenda items are considered to be routine in nature, which the Board may not need to discuss individually and may be voted on as a group. Any board member who wishes to discuss a particular item in this section may request the Chairperson to remove it for later discussion and a separate vote if necessary.

MOTION: That the Board approve the following Consent Agenda items:

- 6.1 Minutes of 12/14/23 Regular Business Meeting (Encl. 6.1A), 12/19/23 Communications Committee Special Meeting (Encl. 6.1B) and 1/10/24 Communications Committee Special Meeting (Encl. 6.1C);
- 6.2 Personnel Actions
- 6.3 Reports – receive and file the following document: monthly enrollment report (Encl. 6.3);

7. Oral Reports

- 7.1 Advisory Groups 6:25/15
 - PTO – Dan White
 - SAC – Dan White
 - Operations, Wellness & Safety – Dan White/John Mercier
 - Board of Finance Liaison – Linda Earley
 - AHM – Chip Morris
- 7.2 Subcommittees 6:40/05
 - Policy
 - Personnel
 - Communications
- 7.3 Chairperson 6:45/05
- 7.4 Superintendent and Administrative Team 6:50/05

8. Unfinished Business

6:55/05

9. New Business

- 9.1 Presentation of Superintendent's Proposed FY 2024-25 Operating and Capital Plan Budgets followed by Review and Discussion 7:00/60
- 9.2 Review January Financial Report – (Encl. 9.2) 8:00/05

10. Public Comments

8:05/05

Members of the Marlborough community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. All speakers must identify themselves by name and address and limit comments to 3 minutes. The Board will not engage in dialogue with the public. Written comments to be read-aloud by the Chair can be emailed to boardofed@marlborough.k12.ct.us no later than 24 hours before the meeting. Those who wish to provide comment by remote means: Raise your hand using the raise hand icon at the bottom of the Google Meet screen; once called upon, unmute yourself to speak. Please mute yourself after speaking.

11. Communications

8:10/05

- 11.1 Staff Vacancy Summary (Encl. 11.1)

12. Future Meetings & Topics

8:15/05

- Special Meeting - Budget Workshop, Wednesday, February 7, 2024 6:00 p.m.
- Board of Finance Meeting: Budget Presentation, Thursday, February 15, 2024, 7:00PM in MES Library
- Policy Committee Meeting, Thursday, February 22, 2024, 5:30 p.m.
- Next Regular Business Meeting, Thursday, February 22, 2024, 6:00 p.m.

REMINDER: Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Tuesday, February 13, 2024.

13. Adjournment

8:20

The Marlborough Board of Education does not discriminate in its programs, activities, and employment practices based on an individual's race, color, religion, creed, sex, sexual orientation, gender identity/expression, national origin, ancestry, disability, (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, marital status, age, or status as a Veteran.

JAN 25 2024

MARLBOROUGH BOARD OF EDUCATION

Regular Business Meeting Minutes

Thursday, December 14, 2023

Elmer Thienes-Mary Hall Elementary School –Library @ 6:00 p.m.

1. Call to Order and Roll Call;

Kerri Barella, Chairperson, called the meeting to order at 6:01 pm

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present: Dr. Holly Hageman, Superintendent
Dan White, Principal
Kim Kelley, Assistant Principal
John Mercier, Director of Operations

2. Pledge of Allegiance

3. Celebrations:

Kim Kelley presented a video of school happenings over the two last months.

Dr. Holly Hageman shared that the MES Waiver application to the CSDE for the new Reading program has been approved. Marlborough was 1 of only 17 districts of the 85 who applied to receive full/unconditional approval.

4. Public Comments: None

5. Additions to the Agenda:

A. Colantonio made a motion to move agenda item 7.4, Collective Bargaining, to after agenda item 12. Second by L. Earley. Unanimously approved. MOTION CARRIED

6. Consent Agenda:

C. Morris made a motion that the Board approve Consent Agenda items 6.1 – 6.3, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.

6.1 Minutes of 11/16/223 Regular Business Meeting and 11/30/23 Special Meeting - Board Orientation;

6.2 Personnel Actions – none;

6.3 Reports – receive and file the following document: monthly enrollment report.

7. Oral Reports:

7.1 Advisory Groups

- PTO – Kim Kelly reported: Recent PTO activities-Author's Day, Math Day and PJ Day; Staff was thankful for the Teacher/Parent Conferences dinner; The Wolf Pack Game was a lot of fun with profits going towards the music department and PTO; Upcoming events are Bingo Night and Movie Night.
- SAC – No meeting this month.
- Operations, Wellness & Safety – John Mercier reported: Process underway for the Facilities Study; MES applied for the Public, Educational and Governmental Programming and Educational Technology Investment Account (PEGPETIA) Grant and shared that it is through grant funds that the district's technology is financed.
- Board of Finance Liaison – none
- AHM – Chip Morris reported: A new therapist is starting at AHM along with a therapist returning from a leave which should help meet the communities' waiting list; The Holiday Auction concluded and funds raised will go towards the many programs and services offered by AHM; On January 23rd, AHM is pitching a program that will grow AHM's therapy reach through the Hartford Foundation For Giving.

7.2 Subcommittees

- Discussion of Possible Addition of Standing Board Committee for Communications: Kerri Barella advocated for a standing Communications Committee to help increase community awareness and community engagement.

S. Stolfi made a motion that the Board add a Communications Subcommittee as a Standing Committee. seconded by C. Morris. Unanimously approved. MOTION CARRIED.

7.3 Chairperson

- **Annual Appointment by Chair of BOE Members to BOE Standing Committees (Policy, Personnel, and Communications) and as Liaisons to School and Town functions (BOF Liaison, SAC, Operations, AHM):**

Kerri Barella announced the appointment to members of the following committees:

Policy- K. Barella, A. Colantonio, and A. Kuhrt

Personnel – S. Stolfi and K. Barella

Communications – C. Morris, L. Earley and S. Stolfi

BOF Liaison – L. Earley

SAC Liaison – J. Wilson

AHM Liaison – C. Morris

Operations liaison – A. Colantonio

- **CABE/CAPSS Convention Report:** Kerri Barella and Dr. Holly Hageman expressed their support in attending the convention and its benefits.
- **Process for Superintendent Mid-Year Evaluation:** Dr. Holly Hageman presented a timeline and process for the Superintendent's

mid-year review, as described in the Superintendent's contract. It was discussed that such language for mid-year review be included in Board policy relative to the evaluation process for the Superintendent.

7.4 **Superintendent and Administrative Team**

- **Job Description for proposed Part-Time Pupil Services Director:**

Dr. Holly Hageman informed the Board that there has not been someone in the Pupil Services Director position for the last 6 years and that over time, the duties have come under the responsibility of the principal and assistant principal, taking away time from their normal everyday obligations. Therefore, Dr. Holly Hageman will be proposing in the FY25 budget the return of a part time Pupil Services Director beginning next year.

- **Personnel**

- o **Announcement of Principal Retirement/Vacancy/Search:**

Dr. Holly Hageman announced that last week, Dan White, MES Principal for the past 10 years, has submitted his resignation, effective June 30th. Both Dr. Holly Hageman and Kerri Barella thanked Dan for his tireless dedication to MES staff, students and families. Dr. Holly Hageman then reviewed with the Board the process and timeline for the upcoming principal search. The vacancy will be posted on January 2, 2024 with the anticipated appointment of a new Principal by/in March for a start date of July 1, 2024.

- o **Staffing for Finance Office:** Dr. Holly Hageman stated that the Marlborough School District is rather lean with one employee who is responsible for all school finance functions. Dr. Holly Hageman will be adding an additional employee to the finance office for the second part of this school year as she plans for necessary back-up and re-evaluates the staffing model for the office. The overall cost of the staffing model next year will not exceed what is being expended for one employee this year.

8. Unfinished Business:

8.1 **Discussion regarding Policy 9321.3 -Electronic Board of Education Meetings:** Dr. Holly Hageman discussed the need to remove the line limiting the number of meetings Board members can attend virtually as it does not comply with FOI.

A. Colantonio made a motion that the Board approve the updated policy, 9321.3 as presented in Enclosure 8.1, seconded by J. Wilson. Unanimously approved. MOTION CARRIED.

9. New Business:

9.1 **Review, Discuss and Take Action Re: Proposed FY 2024-25 Academic Calendar.**

L. Earley made a motion that the Board approve the proposed FY 2024-25 academic calendar as presented in Enclosure 9.1 with the clarification of the last day of school as

an early release day (with no PD), seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.

- 9.2 Review December Financial Report: Dr. Holly Hageman reviewed the monthly financial report. The current end of year projection shows a balance of \$1,164.90

10. Public Comments:

David Porteous, 15 Edstrom Rd. spoke in support of Dr. Hageman's proposals for a Business Office Assistant and a part-time Pupil Services Director. He feels we are moving in the right direction with the two additional positions.

Dianne Dunn, 180 Saner Rd., thanked the Board for their efforts. Dianne spoke about her need to look further into the differences between the BOE Policy Committee and the determination of policy and how it relates to the School Administration and the school's professional policies. She expressed concern and feels that those who were designated as members of the policy committee perhaps do not reflect the diversity of perspective that she would like to see on that committee.

11. Communications

- 11.1 Staff Vacancy Summary: Submitted

12. Future Meetings & Topics

- Next Policy Subcommittee Meeting, Thursday, January 25, 2024, 5:30 p.m.
- Next Regular Business Meeting, Thursday, January 25, 2024, 6:00 p.m.
 - ❖ Superintendent's Budget Presentation
- Dr. Holly Hageman proposed a Special Meeting on February 8, 2024 to further discuss and then adopt the budget before the presentation to the Board of Finance on February 15, 2024.

13. Executive Session: Security matter and for a Collective Bargaining discussion:

A. Colantonio made a motion to enter into Executive Session and invited Dr. Hageman to discuss a Security matter and a Collective Bargaining matter, seconded by K. Barella. Unanimously approved. MOTION CARRIED.

Entered Executive Session: 8:27 PM

BOE Members Present: Kerri Barella, Susan Stolfi, Angela Colantonio, Linda Earley, Chip Morris, Jean Wilson and Amy Kuhrt

Administration Present: Dr. Holly Hageman, Superintendent

Exited Executive Session: 9:15 PM

14. **Adjournment:**

A. Colantonio made a motion to adjourn the meeting at 9:16 pm. Seconded by J. Wilson. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,
Carmela Monte

MARLBOROUGH BOARD OF EDUCATION
Communications Committee
Special Meeting Minutes

Elmer Thienes-Mary Hall Elementary School - Conference Room
Tuesday, December 19, 2023 @2:00PM
Unapproved Draft

1. **Call to Order & Roll Call:** The meeting was called to order at 2:04PM

BOE Members Present: Linda Earley, Chip Morris (remote), and Sue Stolfi (remote)

Administration Present: Dr. Holly Hageman, Superintendent

2. **Principal Search:** Committee discussed communication strategy and timing.
3. **Budget Communications Strategy and Timing:** Committee tabled this item for the next meeting.
4. **Adjournment:** Meeting adjourned at 3:02PM

Next meeting on Tuesday, January 9, 2024 @ 12:00pm

Respectfully Submitted,

Carmela Monte

MARLBOROUGH BOARD OF EDUCATION
Communications Committee
Special Meeting Minutes

Elmer Thienes-Mary Hall Elementary School - Conference Room
Wednesday, January 10, 2024

Unapproved Draft

1. **Call to Order & Roll Call:** The meeting was called to order at 5:01PM

BOE Members Present: Linda Earley, Chip Morris and Sue Stolfi

Administration Present: Dr. Holly Hageman, Superintendent

2. **Principal Search & Budget Communications Strategy and Timing:** The Committee discussed strategies for communications related to the Principal Search as well as strategies to notify and inform the public about the upcoming annual education budget process.

3. **Adjournment:** Meeting adjourned at 5:47PM

Respectfully Submitted,

Carmela Monte

Monthly Enrollment Report

January 1, 2024

Grade	Enrollment Local Classrooms				Grade Total	Change	# of Rooms	Class Size Avg./Room
	AM 1	AM 2	PM 1	PM 2				
PS	8	7	10	10	35	0	2	7.5/10.0
K	18	17	18		53	+1	3	17.7
1	15	14	14	14	57	0	4	14.3
2	18	15	18	19	70	0	4	17.5
3	18	19	19		56	0	3	18.7
4	17	16	16	18	67	0	4	16.8
5	19	19	19		57	0	3	19.0
6	18	19	19		56	0	3	18.7
					Total Change +1			
Total					451			
Special Education Full Time Outplaced								
1/3/2017							1	
Special Education Part time Services Provided								
GRAND TOTAL							452	

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

ENCLOSURE # 9.2
JAN 25 2024

		JANUARY	2023-2024 AS OF	1/16/2024			
							Jan-24
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	PROJECTED
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2023-2024	1/16/2024	1/16/2024	1/16/2024	1/16/2024
111	51111	DISTRICT ADMINISTRATION	\$ 409,702.13	\$ 214,790.10	\$ 184,105.80	\$ 10,806.23	\$ 10,806.23
111	51112	TEACHERS	\$ 4,019,440.32	\$ 1,763,086.50	\$ 2,293,853.15	\$ (37,499.33)	\$ (56,479.71)
111	51113	STIPENDS	\$ 6,594.00	\$ -	\$ -	\$ 6,594.00	\$ -
111	51114	CURRICULUM REVISION	\$ 5,250.00	\$ 2,140.00	\$ -	\$ 3,110.00	\$ -
111	51118	SUMMER SPED PROGRAMS	\$ 10,371.80	\$ 13,192.75	\$ -	\$ (2,820.95)	\$ 390.69
112	51115 29	SUBSTITUTES	\$ 104,000.00	\$ 58,159.14	\$ 3,928.40	\$ 41,912.46	\$ (14,206.40)
112	120 23 26 27 90	OFFICE/TECH/NURSE/OT/PT/SRO	\$ 625,181.29	\$ 296,425.34	\$ 295,749.46	\$ 33,006.49	\$ (38,804.63)
112	51124 28	PARAEDUCATORS	\$ 484,634.37	\$ 221,306.25	\$ 286,047.30	\$ (22,719.18)	\$ 9,245.21
112	51125	CUSTODIANS	\$ 293,646.16	\$ 153,888.82	\$ 130,348.38	\$ 9,408.96	\$ (257.31)
		TOTAL SALARIES	\$ 5,958,820.07	\$ 2,722,988.90	\$ 3,194,032.49	\$ 41,798.68	\$ (89,305.91)
200	52005	SOCIAL SECURITY	\$ 159,267.68	\$ 80,287.67	\$ -	\$ 78,980.01	\$ (0.00)
200	52012	RETIREMENT CONTRIBUTION	\$ 78,360.42	\$ 33,315.40	\$ -	\$ 45,045.02	\$ -
200	52015-27	GROUP INSURANCE	\$ 823,208.17	\$ 436,093.35	\$ -	\$ 387,114.82	\$ 96,967.91
200	52035	UNEMPLOYMENT	\$ 9,600.00	\$ -	\$ -	\$ 9,600.00	\$ 1,600.00
200	52040	WORKERS' COMPENSATION	\$ 41,083.56	\$ 34,209.12	\$ -	\$ 6,874.44	\$ 6,874.44
200	52060	TUITION REIMBURSEMENT	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -
		TOTAL BENEFITS	\$ 1,119,519.83	\$ 583,905.54	\$ -	\$ 535,614.29	\$ 105,442.35
340	53140	AUDITING	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -
340	53180	SCHOOL PHYSICIAN	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -
340	53190	OCCUP/PHYS THERAPY	\$ 57,375.00	\$ 16,243.93	\$ -	\$ 41,131.07	\$ (0.30)
340	53200	OTHER CONSULTANTS	\$ 16,650.00	\$ 1,462.68	\$ 1,500.00	\$ 13,687.32	\$ 0.00
310	53210	BOARD LEGAL SERVICE	\$ 14,400.00	\$ 2,570.00	\$ -	\$ 11,830.00	\$ -
340	53220	BOARD CLERK	\$ -	\$ -	\$ -	\$ -	\$ -
330	53240	STAFF DEVELOPMENT	\$ 9,675.00	\$ 3,369.86	\$ 2,340.00	\$ 3,965.14	\$ (0.00)
320	53260	AHM YOUTH SERVICE	\$ 45,008.78	\$ 45,228.33	\$ -	\$ (219.55)	\$ (219.55)
		TOTAL PROF/TECH SERVICES	\$ 160,108.78	\$ 68,874.80	\$ 3,840.00	\$ 87,393.98	\$ (219.85)
410	54160-70, 54325-40	UTILITY SERVICES	\$ 174,239.06	\$ 77,815.68	\$ -	\$ 96,423.38	\$ 12,367.61
420	54XXX	CONTRACTED REPAIR SERVICE	\$ 144,615.56	\$ 46,308.08	\$ 8,690.10	\$ 89,617.38	\$ (13,470.81)
		TOTAL PROPERTY SERVICES	\$ 318,854.62	\$ 124,123.76	\$ 8,690.10	\$ 186,040.76	\$ (1,103.20)

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

		JANUARY	2023-2024 AS OF	1/16/2024			
							Jan-24
UNIFUND	MUNIS		BUDGETED	EXPENDED	ENCUMBERED	BALANCE	PROJECTED
ACCOUNT	ACCOUNT	DESCRIPTION	FY 2023-2024	1/16/2024	1/16/2024	1/16/2024	1/16/2024
590	55000	TELEPHONES	\$ 7,404.00	\$ 4,894.71	\$ -	\$ 2,509.29	\$ (0.00)
590	55005	WEBHOSTING/EMAIL SERVICE	\$ 8,456.00	\$ 1,251.66	\$ -	\$ 7,204.34	\$ -
590	55030	PRINTING & BINDING	\$ -	\$ 19.13	\$ -	\$ (19.13)	\$ (19.13)
590	55110	ADVERTISING	\$ 1,100.00	\$ 33.33	\$ -	\$ 1,066.67	\$ -
562	55120	OUT OF DISTRICT PLACEMENT	\$ 130,517.43	\$ 60,490.81	\$ -	\$ 70,026.62	\$ -
561	55125	MAGNET SCHOOL TUITION	\$ 34,374.00	\$ 41,084.11	\$ -	\$ (6,710.11)	\$ (6,710.11)
590	55130	POSTAGE	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -
520	55140	LIABILITY/PROPERTY INS	\$ 37,806.71	\$ 37,651.74	\$ -	\$ 154.97	\$ 154.97
510	55160-70	STUDENT TRANSPORTATION	\$ 348,576.72	\$ 157,079.72	\$ 21,714.00	\$ 169,783.00	\$ 11,331.20
		TOTAL PURCHASED SERVICES	\$ 572,234.86	\$ 302,505.21	\$ 21,714.00	\$ 248,015.65	\$ 4,756.93
620	56080	HEATING OIL	\$ 79,862.00	\$ 22,820.82	\$ -	\$ 57,041.18	\$ -
627	56090	DIESEL & GASOLINE	\$ 34,610.00	\$ 6,625.63	\$ -	\$ 27,984.37	\$ (0.00)
621	56095	PROPANE GAS	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
611	56111-13	INSTRUCTIONAL SUPPLY	\$ 73,250.00	\$ 55,583.40	\$ 22,437.40	\$ (4,770.80)	\$ (12,601.74)
612	56211	INSTRUCTIONAL TECHNOLOGY	\$ 12,105.00	\$ 500.00	\$ -	\$ 11,605.00	\$ -
641	56410	TEXTBOOKS	\$ 30,000.00	\$ 3,356.64	\$ -	\$ 26,643.36	\$ 7,500.00
642	56421	LIBRARY BOOKS	\$ 5,300.00	\$ 3,405.69	\$ 932.12	\$ 962.19	\$ (0.00)
690	56901	ADMIN OFFICE SUPPLY	\$ 4,000.00	\$ 2,842.40	\$ 211.19	\$ 946.41	\$ (725.02)
690	56902	HEALTH ROOM SUPPLY	\$ 3,500.00	\$ 2,081.54	\$ -	\$ 1,418.46	\$ (0.03)
690	56903	FINANCE OFFICE SUPPLY	\$ 2,500.00	\$ 748.00	\$ -	\$ 1,752.00	\$ -
613	56904	MAINTENANCE SUPPLY	\$ 42,000.00	\$ 24,779.55	\$ 3,403.39	\$ 13,817.06	\$ (10,000.00)
		TOTAL SUPPLIES/MATERIALS	\$ 288,327.00	\$ 122,743.67	\$ 26,984.10	\$ 138,599.23	\$ (15,826.79)
730	57301	NEW/REP EQUIP-INSTR	\$ -	\$ -	\$ -	\$ -	\$ -
739	57390	NEW/REPL EQUIP-NON INSTR	\$ -	\$ 1,079.63	\$ -	\$ (1,079.63)	\$ (1,079.63)
740	57400	CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -
		TOTAL CAPITAL OUTLAY	\$ -	\$ 1,079.63	\$ -	\$ (1,079.63)	\$ (1,079.63)
810	58901 8902	DISTRICT MEMBERSHIP DUES	\$ 16,820.00	\$ 4,027.08	\$ 80.00	\$ 12,712.92	\$ (1,421.73)
900	59000	OTHER ITEMS	\$ -	\$ -	\$ -	\$ -	\$ -
		TOTAL OTHER OBJECTS	\$ 16,820.00	\$ 4,027.08	\$ 80.00	\$ 12,712.92	\$ (1,421.73)
		GRAND TOTALS	\$ 8,434,685.16	\$ 3,930,248.59	\$ 3,255,340.69	\$ 1,249,095.88	\$ 1,242.17

MARLBOROUGH BOARD OF EDUCATION MONTHLY FINANCIAL REPORT

		JANUARY 2023-2024 AS OF	1/16/2024				
UNIFUND	MUNIS	BUDGETED	EXPENDED	ENCUMBERED	BALANCE	PROJECTED	Jan-24
ACCOUNT	ACCOUNT DESCRIPTION	FY 2023-2024	1/16/2024	1/16/2024	1/16/2024	1/16/2024	1/16/2024
BOE Report Feedback/ Questions							
Why are Teacher Salaries (51112) forecasted in a deficit position?							
	We hired one additional Pre-K teacher due to increased enrollment.						
Why are Substitute Salaries (51115) forecasted in a deficit position?							
	We have one long term substitute at this time.						
Why is the Secretarial (51123) account in a deficit position ?							
	We moved one position from part time to full time.						
Why has the Paraeducator Salary (51124/28) account moved from a deficit position to a surplus position ?							
	We have received State funding for two (2) RBT's.						
	We have one open position at this time.						
Why are Group Insurances (52015-27) in a surplus position ?							
	We are forecasting positive trends in enrollment and premium cost share collections.						
Why are Utility Services (54160/70) in a surplus position ?							
	We recently entered into a three year electricity purchase agreement.						
Why are Magnet School Tuitions (55125) in a deficit position ?							
	One additional student attends a magnet school above our estimates.						
Why are Contracted Repair Services (54xx) forecasted over budget?							
	We have incurred significant elevator repair expenses outside of our capital appropriation.						
	We anticipate additional fire alarm/security expenses this year.						
Why is Student Transportation (55160/70) in a surplus position?							
	A portion of our special education transportation has been funded by a grant.						
Why are Instructional Supplies (56111) over budget?							
	We added one Pre-K section.						
	We expanded our BCBA Program.						
	The cost of paper has increased year over year.						
Why are Textbooks (56411) in a surplus Position?							
	We anticipate reimbursement from the Right to Read Grant						
Why are Custodial Supplies (56904) over budget?							
	We anticipate significant investment in plumbing supplies, paint, and door hardware this year.						
	Custodial supply prices increased significantly again this year.						
*	Asterisk indicates the budget explanation was updated as of		1/16/2024				*

