

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

January 22, 2024

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting, by having the date, time and place published in The Record and The Ridgewood News on January 12, 2024, sent to the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and limit their comments to a five-minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Natalie Capano		
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Maggie Liljegren		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Suzanne Warzala		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. **BOARD TRUSTEE POSITION INTERVIEW**

5. **IT IS HEREBY RESOLVED** that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

• **Personnel Matters**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

6. **SPECIAL PRESENTATION:**
Dr. Tony LaRocca: 2023-2024 Semi-Annual District Student Safety Data System Report

7. **STUDENT REPRESENTATIVE REPORTS**

8. **COMMITTEE & LIAISON REPORTS**

9. **SUPERINTENDENT’S REPORT**

10. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**

11. **ACTION ITEMS FOR the Business Agenda for the January 22, 2024, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-11** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of current bills list (check register) from January 4, 2024, through January, 18, 2024, per attachment.

B-2. Approval of Minutes from the January 3, 2024, Board of Education meeting, per attachment.

B-3. Approval of the Board Secretary, Treasurer and Transfers Reports as of December 31, 2023.

- B-4.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Alexandra Nicolaou	“AP Seminar Training,” sponsored by the College Board, <i>virtual</i>	2/2/24	Sub Cost	\$150
Peter Koeniges	“ATSNJ Annual Conference,” sponsored by Athletic Trainers Society of New Jersey, Atlantic City, NJ	3/3/24- 3/4/24	Hotel M&IE Parking Mileage/Tolls	\$101 \$88.50 \$15 \$151.19
Justin Nadal	“TV and Film Educators Conference,” sponsored by Montclair Film, Montclair, NJ	3/15/24	Mileage Sub Cost	\$2.26 \$150

- B-5.** Approval of the following student placement for the 2023-2024 school year, per attachment.

Item	Student ID	Provider	Type	Duration	Cost
a.	26055	Woods Services, Inc., Langhorne, PA	Tuition 1:1 Aide	1/23/24- 6/30/24	\$41,217.18 \$24,531

- B-6.** Approve the following facilities use requests for the 2023-2024 school year as indicated below:

Organization Name	Activity and Location(s)	Date(s)	Time(s)
Northern Highlands Junior Wrestling	Wrestling Match, Main Gym	2/10/2024	10:00 AM – 4:30 PM

- B-7.** Accept with regret, the retirement of LUIS ARBOLEDA, Custodian/School Bus Driver, effective June 30, 2024, per attachment.
- B-8. Approval of Disposal of Equipment**
RESOLVED, on the recommendation of the Business Administrator, that the Board of Education approve the disposal of obsolete physical education equipment no longer needed, per attachment.
- B-9.** Approval of the Stipulation of Settlement Agreement for student (ID 27795), per attachment.
- B-10.** Approval to accept the FY24 State of New Jersey Board of Public Utilities Clean Fleet Grant allocation in the amount of \$100,000, for two (2) Dual EV Charging stations, per attachment.

B-11. Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus books and textbooks which are no longer needed for public use in the educational program;

and WHEREAS, the Board is desirous of disposing of said surplus property by one or more of the following:

- Posting on the NJDOE textbook sharing site
- Selling or donating books in an “as is” condition without express or implied warranties.
- Disposal of books which are outdated or beyond their useful life

NOW THEREFORE, be it RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” sells, donates or discards as applicable the textbooks listed on the attachment.

Roll Call:

12. ACTION ITEMS FOR the Education Agenda for the January 22, 2024, BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-24**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the 2023-2024 Semi-Annual District Student Safety Data System (SSDS) Report, to be submitted and certified no later than January 31, 2024, as per NJ DOE guidelines, per attachment.
- E-4.** Accept and affirm the Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2023-2024 school year, per attachment.
- E-5.** Approve the Ramapo College Rise Program Agreement (Senior Option and Dual Enrollment) between Northern Highlands Regional High School and Ramapo College of New Jersey. This agreement shall be in effect for a period of three (3) years, commencing with the 2023-2024 school year, per attachment.
- E-6.** Approve the Leave of Absence for LAURA AZEVEDO, Teacher of Spanish, with an anticipated date of March 11, 2024 or sooner to April 8, 2024 in which 13 sick days will be used and with 1 personal day on the date of birth and with April 9, 2024 to June 9, 2024 FMLA will continue. Then, June 10, 2024 to November 10, 2024 NJFLA will take effect. Subsequently, from November 11, 2024 to January 1, 2025 an unpaid leave will take effect, per attachment. (Return date 1/2/25)

- E-7.** Approve the appointment of GLENNY NIEVES DESPINOS, Teacher of Spanish (Leave Replacement), for the 2023-2024 school year, effective March 11, 2024 or sooner to conclude end of day June 21, 2024, at a salary of \$83,636 prorated (MA, Step 14), per attachment.
- E-8.** Approve the appointment of GLENNY NIEVES DESPINOS, Teacher of Spanish (Leave Replacement), for the 2024-2025 school year, effective September 3, 2024 to conclude end of day December 20, 2024, at a salary of \$85,036 prorated (MA, Step 14).
- E-9.** *AMEND* the appointment of HEATHER CECE, Campus Receptionist (.5), for the 2023-2024 school year, from an end date of June 30, 2024 to conclude end of day January 22, 2024. (Refer to E-10)
- E-10.** Approve the appointment of HEATHER CECE, Secretary (Attendance), for the 2023-2024 school year, effective January 23, 2024 to June 30, 2024, at a salary of \$44,876 prorated (Secretarial guide, Step 1), per attachment.
- E-11.** Approve the appointment of DONNA ANSELMINI, Campus Receptionist (.5), for the 2023-2024 school year, effective February 12, 2024 or sooner to June 30, 2024, at a rate of \$20 per hour, not to exceed 24.5 hours per week, per attachment. Pending completion of all required paperwork.
- E-12.** Approve the appointment of AMY FANNING, Campus Receptionist (.5), for the 2023-2024 school year, for additional hours to cover receptionist desk, effective January 23, 2024 to conclude end of day February 9, 2024 or sooner, at her approved rate of \$21 per hour.
- E-13.** *AMEND* the approval (which was Board approved on January 3, 2024) for one sixth assignment, for Teacher of Mathematics (Leave Replacement), with the following faculty members with a revised daily rate: CAITLIN SHURMINSKY at a rate of \$57.78 per day, ALEXANDRA FALCONE at a rate of \$62.27 per day, ADAM RUSCH at a rate of \$60.95 per day, JOSHUA KIM at a rate of \$60.95 per day and CARLY ORDEN at a rate of \$66.84 per day. Effective January 8, 2024 to January 26, 2024.
- E-14.** Approve the following field trip(s) for the 2023-2024 school year.
1. Honors CAD II Class: Engineering Application and Study: 2/6/24
 - Triangle Manufacturing, Upper Saddle River, NJ
 2. STEM: Competition: 2/28/24 and 4/16/24
 - Bernards High School, Bernardsville NJ (2/28/24)
 - Pascack Valley High School, Hillsdale NJ (4/16/24)
 3. Jazz Ensemble: Festival: 3/22/24
 - Scotch Plains - Fanwood High School, Scotch Plains NJ

E-15. Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
PURVIK PATEL	Honors CAD II Class	2/6/24	Substitute cost
AL MUGNO	STEM	2/28/24, 4/16/24	Substitute cost
TAYLOR REHE	Jazz Ensemble	3/22/24	No substitute cost
THOMAS PASTER (Additional chaperone - field trip approved 1/3/24)	Wind Ensemble	3/19/24	No substitute cost
ANDREW KEENAN (Additional chaperone - overnight field trip approved 9/8/23)	Baseball Team	3/22/24- 3/27/24	No Substitute cost M&IE – not to exceed \$379.50

E-16. Approve and adopt the following Student Activity Club(s), operated on a volunteer/non-financial support basis, effective for the 2023-2024 school year.

- Morgan's Message

E-17. *RESCIND* the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.

1. ALEXANDRA DUCH as Girls Lacrosse Assistant Coach (Group 3a, \$6,259)

E-18. *AMEND* the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.

1. BERNADETTE RICCA as Graduation/Awards Coordinator from a full group stipend (Group 3, \$3,797) to be paid at 50% of the full group stipend (50% of Group 3, compensated at \$1,898.50). Concluded end of day December 22, 2023.
2. LAURA AZEVEDO as Spanish Club Advisor from a full group stipend (Group 5, \$1,673) to be paid at 60% of the full group stipend (60% of Group 5, compensated at \$1,003.80). To conclude end of day February 29, 2024.
3. LAURA AZEVEDO as Global Citizens Club Advisor from a full group stipend (Group 5, \$1,673) to be paid at 60% of the full group stipend (60% of Group 5, compensated at \$1,003.80). To conclude end of day February 29, 2024.
4. JASON GRABELSKY as Gender Sexuality Alliance from a full group stipend (Group 5, \$1,673) to be paid at 60% of the full group stipend (60% of Group 5, compensated at \$1,003.80). To conclude end of day February 29, 2024.
5. DEAN RAYSIDE as Head Boys Golf Coach from a full group stipend (Group 5, \$6,678) to be paid at 50% of the full group stipend (50% of Group 5, compensated at \$3,339)

- E-19.** Approve the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.
1. AMI SHAH as Graduation/Awards Coordinator (50% of Group 3, compensated at \$1,898.50). Effective January 2, 2024.
 2. DENISE TALOTTA as Global Citizens Club Advisor (40% of Group 5, compensated at \$669.20). Effective March 1, 2024.
 3. CHRISTINE RABADAN as Gender Sexuality Alliance Club Advisor (40% of Group 5, compensated at \$669.20). Effective March 1, 2024.
 4. DAVID CORD as Head Boys Golf Coach (50% of Group 5, compensated at \$3,339)
 5. TONY LAROCCA as Volunteer Morgan's Message Club Co-Advisor
 6. MICHAEL KOTH as Volunteer Morgan's Message Club Co-Advisor
- E-20.** Approve RODOLFO GIRON as participating Montclair State University Student Athletic Trainer, for the 2023-2024 Spring Semester, per attachment.
- E-21.** Approve the receipt of one (1) out of district Tuition Student(s), for the 2023-2024 school year, per attachment.
- E-22.** Approve a change in degree status for RACHEL WEISS, School Nurse (.5), from BA to MA (prorated), effective February 1, 2024.
- E-23.** Approve the appointment of JOSEPH TORRES, School Social Worker, for the 2023-2024 school year, effective March 25, 2024 to June 30, 2024, at a salary of \$80,741 prorated (MA+30, Step 9), per attachment. Pending completion of all required paperwork.
- E-24.** Approve the list of staff presenters for Professional Development on February 5, 2024, compensated at the amount listed, per attachment.

Roll Call:

13. **BOARD PRESIDENT'S REPORT**
14. **OLD BUSINESS**
15. **NEW BUSINESS**
16. **OPEN TO THE PUBLIC**

17. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____