

# Grand Rapids Christian Schools Digital Handbook

## **ACADEMICS**

[Academic Integrity](#)

[Academic Policies](#)

[Off-Campus Learning](#)

## **ATTENDANCE**

[Attendance — GRCHS](#)

[Attendance — GRCMS](#)

[Attendance — Iroquois, Evergreen, Rockford Christian](#)

## **BEHAVIOR**

[Behavior Code — GRCHS](#)

[Behavior Code — GRCMS](#)

[Behavior Code — Iroquois, Evergreen, Rockford Christian](#)

[Cell Phones, Personal Listening, and Communication Devices](#)

[Dress Code](#)

[Non-Traditional Students](#)

[Prohibited Items](#)

[Restricted Campus](#)

[The Eagle Way](#)

## **COMMUNICATION**

[School to Home Communication](#)

[Chain of Communication](#)

[Parent and Guardian Communication](#)

## **DISTRICT**

[Core Values](#)

[Portrait of a Graduate](#)

[Statement of Faith](#)

## **HEALTH & SAFETY**

[Building Security](#)

[Health](#)

[Inclement Weather](#)

## **OPPORTUNITIES**

[Athletics](#)

[Clubs and Organizations](#)

[Dances](#)

[Multiple Participation Guidelines](#)

[New 2 You](#)

[Parent Involvement](#)

## **STUDENT SERVICES**

[Before and After Care](#)

[Food Services](#)

[Recess](#)

[Student Support Services](#)

## **TECHNOLOGY**

[Technology](#)

## **TRANSPORTATION**

[Bicycles, Rollerblades, Scooters, and Skateboards](#)

[Bussing](#)

[Pick-up and Drop-Off](#)

[Student Driver Parking Policies](#)

# ACADEMICS

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
<b>Academic Integrity</b>	Academics	GRCMS GRCHS	<p><b>Grand Rapids Christian Middle School</b></p> <p>Because we believe that honesty and integrity are hallmarks of Christian living and evidence of sound and legitimate academic work, we believe that plagiarism/cheating is a serious offense. Examples of academic dishonesty include, but are <u>not limited</u> to the following:</p> <ol style="list-style-type: none"> <li>1. Copying daily homework assignments or offering one’s own assignment to be copied</li> <li>2. Cheating on assessments</li> <li>3. Using technology to cheat</li> <li>4. Inserting either a portion or all of a paper or project into one’s own work without citing the source</li> </ol> <p>The consequences of plagiarism/cheating are determined on a case-by-case basis. The teacher(s) and the Student Life Team consult on the particulars of each incident; ultimately, the principal decides on consequences.</p> <p><b>Grand Rapids Christian High School</b></p> <p>At Grand Rapids Christian High School we value honesty, integrity, and academic excellence. We strive to gather evidence of student learning and to provide feedback to students on their progress. Cheating/plagiarism prohibits our ability to do this well. It does not align with the values of the school and damages the classroom community. Therefore, plagiarism/cheating is a serious offense. Examples of academic dishonesty include, but are <u>not limited</u> to the following:</p> <ul style="list-style-type: none"> <li>• Copying assignments or offering one’s own assignment to be copied</li> <li>• Cheating on assessments</li> <li>• Using technology to cheat, including using Artificial Intelligence unethically</li> <li>• Inserting either a portion or all of a paper or project into one’s own work without citing the source</li> </ul>

To help maintain academic integrity, teachers will use "Turnitin.com" for student papers. Students who choose to cheat/plagiarize may be placed on academic probation for the remainder of their high school career.

**Academic probation may include:**

**First Offense**

- The student will redo the assignment/assessment to provide evidence of learning
- Track incident in Synergy
- A restorative meeting with the teacher and student
- Parents are notified
- Student will serve Saturday school or four detentions
- Student may no longer be able to voluntarily retake assessments in this class
- The student is moved from responsibility period or parent-excused to guided study for one semester
- The student can no longer be part of leadership roles at school for the remainder of the semester

**Second Offense**

- All of the above
- Student loses additional school privileges
- A conference with the parent, teacher, student and dean of students
- The student is moved from responsibility period or parent-excused to guided study for two consecutive semesters
- The student can no longer be part of leadership roles at school for the remainder of the year
- The student will not receive credit for the assignment

**Third Offense or Major Violation\***

- All of the above

			<ul style="list-style-type: none"> <li>● Incident is tracked and will appear on the student's academic record</li> <li>● A meeting between the parents, student, teacher and administrator with discussion about removal from the course</li> <li>● The student is no longer be eligible to apply or serve in leadership roles at school</li> </ul> <p><b>* Major violations of this policy include plagiarism of final papers and cheating on large summative assessments.</b></p>
<b>Academic Policies</b>	Academics	GRCHS	<p><b>Curriculum Guide/Academic Policies</b></p> <p>Curricular policies and the full GRCHS curriculum guide can be found on the GRCS website at grcs.org under the “Academics” menu.</p> <p><b>Responsibility Period</b></p> <p>Responsibility period (RP) is intended to be a collaborative and flexible environment for students to learn essential academic and behavioral skills that will help them be successful beyond high school. Therefore, the primary goal of RP is to provide students an environment to learn independence while also providing them with the level of academic support they need to be successful in their classrooms.</p> <p>Teachers are present at each RP to supervise and be ready to assist students with academic needs. Peer tutors are also available to help students. There are “zones” set up for students who need various academic structures to complete work. Zones include group study, quiet study, intervention zone for homework completion, a writing lab, and reassessment.</p> <p>Students who cannot work in that environment are assigned to an academic coach where academics and behavior can be more closely monitored.</p> <p><b>Office Hours</b></p> <p>Office hours are a student-driven time where teachers are available in their classrooms for the last 20 minutes of lunch break on Wednesdays and Fridays for students who wish to come in for assistance.</p> <p>Students can also use this extended lunch period as meeting time for groups, activities, and clubs. Reservations for meeting locations can be requested to the dean of students by the group advisors. GRCHS Food Service is willing to create box lunches for clubs wishing to use the entire hour for their meetings. The group advisor can make those arrangements three days ahead with the food service manager.</p>

			<p><b>Focus Period</b></p> <p>Focus period is adult-driven, flexible time that takes place after lunch on Mondays, Tuesdays, and Thursdays. Students do not all learn at the same pace and flexible time in the schedule must exist for each learner to get what they need. Some focus sessions are for academic intervention or while others are for enrichment.</p> <p>Students must check their focus app during “business time” on days when focus sessions are offered. If they have not been requested by a staff member, they should select a session of their choice.</p> <p>Attendance is required and failure to report to focus period is treated as an unexcused absence. Focus period is managed as a regular class period and all academic and attendance policies apply.</p>
<p><b>Off-Campus Learning</b></p>	<p>Academics</p>	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p>21st-century technology affords us many opportunities to have students continue their learning and complete assignments even while not on campus. Grand Rapids Christian Schools has established Off-campus learning to provide students with opportunities for learning to continue on days when our campuses are closed. School is not “closed” when we cannot be on our campuses. Off-campus or virtual learning is considered by Grand Rapids Schools as an acceptable alternate format for delivering our educational program.</p> <p><b>Off-Campus Learning – Short Term</b></p> <p>When an unanticipated school closure occurs, parents are notified via our texting notification system as well as on our website, office phones, and television and radio stations. The message will include a reminder to look for information later in the morning regarding Off-campus learning opportunities for students. Each school campus notifies its respective constituency no later than 10:00 am of what is expected for that particular day in preparation for returning to school the next day.</p> <p>During off-campus learning days, middle and high school teachers will communicate appropriate learning assignments that are reasonable for students to be able to complete and will monitor their email throughout the day in order to respond to student questions that may arise. Families with elementary students will receive developmentally appropriate learning activities.</p> <p><b>Off-Campus/Virtual Learning – Long Term</b></p> <p>Grand Rapids Christian Schools prioritizes in-person instruction but is prepared to flexibly respond when campuses are closed because of unforeseen events or circumstances beyond schools’ control. At such a time, Grand Rapids Christian Schools provides our educational program via virtual learning to students and streams and/or records classroom lessons and provides schedules when students are required to participate in online learning. As appropriate, recordings of lessons are posted to a secure website at a scheduled time of the day and available for students to view “on demand.”</p>

While the video stream will focus on the teacher, and not on individual students, it may incidentally capture students in the classroom from time to time. Parents or guardians of a student who is under the age of 18 (or a student who is age 18 or older) who do not want their student to be part of the classroom video stream must submit a [Streaming Video Opt-Out Form](#). Grand Rapids Christian Schools will make its best efforts to ensure that students who opted-out are not a part of a video stream.

# ATTENDANCE

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
<b>Attendance — GRCHS</b>	Attendance	GRCHS	<p>School attendance is compulsory by Michigan law. Grand Rapids Christian High School is responsible to keep complete attendance records. Regular school attendance is extremely important and essential for successful school progress.</p> <p>Our attendance policy encourages punctuality and regular attendance in all classes. Our school is set up to provide students with certain freedoms in their learning environment. However, habitual attendance infractions will result in loss of those school privileges. Attendance is very important for these reasons:</p> <ol style="list-style-type: none"> <li>1. Excessive absence is detrimental to the learning process and disruptive to the student’s education</li> <li>2. The classroom is a setting where spiritual, intellectual, and interpersonal exchanges take place, therefore, it is very important to be present for these learning experiences</li> <li>3. It is important to develop good work habits including punctuality and good attendance. These skills will prepare students for higher education and lifetime work</li> <li>4. God calls us to use our time wisely and be respectful to our teachers and classmates</li> </ol> <p><b>Attendance Procedures for Parents and Students</b></p> <ol style="list-style-type: none"> <li>1. Attendance is taken and recorded at the start of every period</li> <li>2. Students that arrive at school after the bell rings, must sign-in in the office</li> <li>3. If students need to leave for any reason, they must have parent communication with the attendance supervisor and sign out with them in the main office. Students who do not have parental permission will be held at school until parents are contacted to give permission for leaving.</li> </ol>

4. If a student leaves campus without signing out, it will result in school consequences including loss of school privileges, possible detention, and parent communication. See restricted campus policy.
5. Attendance is the student's responsibility. If a student needs to miss class for illness and/or appointments, the parent/guardian must contact the attendance supervisor by phone or email before the start of the school day. Absences not excused within 24 hours may be treated as unexcused absences.
6. The attendance line (616.574.5521) is available 24 hours a day. Parents can report absences via phone, email ([awierenga@grcs.org](mailto:awierenga@grcs.org)) or ParentVue.
7. If a student has health care provider appointments during the day, scheduling those, whenever possible, during a student's responsibility period or during lunch break, will limit the academic impact of the absence.
8. Parents receive daily notifications via phone about unexcused absences
9. Parents are urged to check their high schoolers' attendance, timeliness, and academics regularly. The Synergy password issued to each parent allows that access every day.

**Excessive Absences**

1. Excessive absence is an academic detriment. Therefore, students that exceed eight absences in a class may be removed from the course, and will not receive credit.
2. If absences are beyond the student's control, such as extended or chronic illness, or family emergency, the student may remain in the class with a doctor's note or other appropriate documentation and administrative approval.

**Tardiness**

1. Late arrival to class that does not exceed 10 minutes is recorded as a tardy. Students who are more than 10 minutes late will generally be counted as absent. Tardies are recorded by the teacher.
2. Tardiness is disruptive to the learning process for the tardy student and for the class
3. Beyond three tardies in one class is considered excessive
4. Excessive tardies and/or other attendance related infractions will result in a loss of school privileges.



Students who are excessively tardy may expect the following:

1. Fourth tardy: One Learning Lunch Session
2. Fifth tardy: One week of Learning Lunch
3. Sixth tardy: Detention (and parent communication)
4. Seventh tardy and beyond: Saturday school and a behavior contract in partnership with parent/guardian

**Unexcused Absences**

Unexcused absences will result in the following consequences:

1. First absence: One Learning Lunch Session
2. Second absence: One detention, loss of school privileges, and parent/guardian communication
3. Third and fourth absences: Saturday school, loss of school privileges, and parent/guardian communication.
4. Fifth absence: a one-day in-school suspension and an administrative meeting with parent/guardian, teacher and student. A behavior contract will be implemented.
5. Excessive absences may result in loss of credit for the course

There are no school-authorized skip days for any grade level, including seniors. Students who choose to declare such a day and not show up for classes are considered unexcused. The consequences of unexcused absences will be imposed.

Learning Lunch: Meet in the Garage facilitated by the dean of students and counselors

**Pre-Approved Absences**

1. Pre-approved absences for non-academic reasons while school is in session are strongly discouraged by the school. However, parents may request that the school approve a student's absence provided the request is made at least three days prior to the date of the absence by use of a pre-approved absence form.

2. Pre-approved absences are limited to a maximum of five days per school year. Families requesting more than five days must receive an administrative waiver.
3. Teachers may require the student to complete assessments and assignments prior to the pre-approved absences. In cases where the work is to be completed when the student returns, the teacher will establish a time frame for completion of the work.
4. It should be noted that the responsibility for making up missed work is solely that of the student and the family.
5. Pre-approved absences are not permitted during exams and are strongly discouraged during the last three weeks of each semester.

**School-Related Absences**

1. Students must limit the number of school-related activities that will result in missed classes.
2. Students have the option to decline participation in school-related activities that take them out of other classes if they feel that missing other classes creates an undue academic hardship.
3. Teachers and administrators may assist students in limiting those activities if they result in excessive absenteeism or become detrimental to academic or class participation.
4. Students are responsible for all work missed during a school-related absence. The work missed may be due on the day of return.

**Assembly and Chapel/Focus Time Attendance**

Attendance is mandatory in chapel, community time, and focus time. Students are expected to sit with their small group leaders or classroom teachers in the rows assigned to that group.

Students who choose to skip chapel/assembly and/or focus time may expect the following consequences:

1. First absence: One detention (parent communication)
2. Second absence: Two detentions and parent communication
3. Third absence: Saturday school, communication with the parent/guardian, and possibly a behavior agreement

**Detention**

1. Detentions are one hour. They are served on Mondays and Wednesdays from 7:30 am — 8:30 am and Mondays and Wednesdays from 3:00 pm — 4:00 pm.
2. When a detention is given, the student must serve the detention during the next available morning or afternoon time slot.
3. Missing detention results in additional penalties including, interventions focus time, Saturday school, and loss of school privileges.
4. Detention is mandatory. Students may have to miss athletic or other extracurricular practices and activities to attend detention.
5. Detention is a time for quiet work. There will be no sleeping or socializing during detention. Phones must be turned in at the start of each detention.

**Intervention Focus**

1. Intervention focus takes place daily during lunch and focus time.
2. Students are assigned to intervention focus when they miss multiple assignments or miss an assigned detention.
3. This is a time for quiet work

**Saturday School**

1. Saturday school meets from 8:00 am — 11:00 am. Dates will be added as needed.
2. It is a time for quiet work. There will be no sleeping or socializing during detention. Phones must be turned in at the start of each Saturday school session.
3. Missing Saturday school results in additional penalties.
4. Saturday school is mandatory. Students may have to miss other activities to attend Saturday school.

			<p><b>Extra-Curricular Events</b></p> <p>In order to participate in any extracurricular practice or event, students must be in attendance at school for the majority of the day and finish the day at school. Exceptions include a doctor’s appointment with a doctor’s note, college visit, or funeral. Students should clear those absences with the attendance supervisor prior to missing school.</p>
<p><b>Attendance — GRCMS</b></p>	<p>Attendance</p>	<p>GRCMS</p>	<p>School attendance is compulsory by Michigan law. Grand Rapids Christian Middle School is responsible to keep complete attendance records. Regular school attendance is extremely important and essential for successful school progress.</p> <p><b>Absences</b></p> <p>When a student is absent from school, a parent or guardian must call the attendance voicemail number (616.574.6389) or send an email to <a href="mailto:msattendance@grcs.org">msattendance@grcs.org</a> and follow the instructions given by 8:00 am, the same day of the absence. These communication tools are available 24 hours a day. If a student is not reported late or absent by 8:00 am, calls will be made until we can be certain of the child’s safety and well being.</p> <p>Please report your students’ name, grade, homeroom teacher, date and reason for absence (if sick please include symptoms).</p> <p>Students who are absent from school all day may not participate in after school extra-curricular activities (clubs, plays, sports, etc.). To participate in the activity, the student must be present for at least half of the school day.</p> <p>Students who arrive after the school day has begun must report to the school office to receive an admission pass. Advance notice must be given for all absences except illness.</p> <p><b>Absences from school fall into three categories:</b></p> <p><b>Excused Absence:</b></p> <ol style="list-style-type: none"> <li>1. The absence is due to sickness, doctor’s appointment, emergency, etc.</li> <li>2. School excuses the student</li> <li>3. Students must communicate with their teachers about making up missed work</li> </ol> <p><b>Absent by withdrawal:</b></p> <ol style="list-style-type: none"> <li>1. A parent or guardian withdraws the student for personal reasons that are not excusable by the school (e.g., vacations, shopping, babysitting, etc.).</li> </ol>

2. Students must communicate with their teachers about making up missed work.

One-week prior notice is required when students are absent by withdrawal. A “Withdrawal Request Form” must be obtained from the office, completed, and filed in the office. Teachers may, but are not required to, provide assignments prior to the student’s absence. Students will not receive a reduced grade for days missed but are held accountable for the material covered during the absence.

**Unexcused Absence:**

1. Neither home nor school has given permission for the absence
2. Work is made up after hours
3. Zeroes are given for classes missed
4. Some disciplinary action is taken

Students are responsible to make up work missed as a result of an absence. They should approach teachers to ask for the work missed. Sufficient time will be given for the completion of the work, and teachers will inform students of a due date. All make-up work must be turned in by the end of the marking period. In situations where make-up work is not turned in, students will receive an incomplete on the report card. It may also affect participation in school activities and events. Parents are encouraged to email classroom teachers and check online for assignments.

**Extended Absences**

When a student is absent as a result of a family vacation, teachers will work with parents to keep the student up-to-date in their school work. Teachers are not required to prepare student homework prior to the student's leaving. It is the parent's responsibility to contact the teacher to find out what was missed. The teacher will decide what and when make-up work and tests will be given and must be completed.

**Tardies**

Please make every effort to have your student at school by 7:55 am. This allows your student time to put away their things and get into the classroom by 8:00 am, the start of school. All classrooms begin the day in devotions, daily announcements, and lunch ordering. Students are expected to be on time to classes and are taught that being punctual is being responsible.

<p><b>Attendance — Iroquois, Evergreen, Rockford Christian</b></p>	<p>Attendance</p>	<p>Evergreen Iroquois Rockford</p>	<p>School attendance is compulsory by Michigan law. Grand Rapids Christian School is responsible to keep complete attendance records. Regular school attendance is extremely important and essential for successful school progress.</p> <p><b>Absences</b></p> <p>When a student will be absent from school, a parent or guardian must contact the office by phone, absence line, or email office staff by 8:00 am (Evergreen/Iroquois) or 9:00 am (Rockford Christian), the same day of the absence.</p> <p>Voicemail is accessible 24 hours so messages may be left the night before as well.</p> <p>If a student is not reported late or absent by 8:00 am (Evergreen/Iroquois) or 9:00 am (Rockford Christian), calls are made until we can be certain of the child's safety and well-being. Please use this message system for reporting absences and/or times your student(s) will be late due to appointments or other reasons.</p> <p><b>Please report:</b></p> <ol style="list-style-type: none"> <li>1. Your student's name</li> <li>2. The day/date of your child's absence or tardiness</li> <li>3. The reason for their absence (if sick please report symptoms).</li> <li>4. If a late arrival, please indicate if a school lunch is to be ordered for your student.</li> </ol> <p>Students who arrive after the school day has started must report to the school office in order to sign in and receive an admission pass.</p> <p>If a student becomes ill or must leave school for an appointment, school staff must be notified and the student needs to be signed out in the school office before leaving. Students will not be sent home from school for any reason without parental consent. We have an emergency authorization form on file including the name of an emergency contact if the parent is not at home.</p> <p><b>Extended Absences</b></p> <p>When a student is absent as a result of a family vacation, teachers will work with parents to keep the student up-to-date in their school work. Teachers are not required to prepare student homework prior to the student's leaving. It is the parent's responsibility to contact the teacher to find out what was missed. The teacher will decide what and when make-up work and tests will be given and must be completed.</p>
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**Tardies**

Please make every effort to have your student at school by 8:30 am. This allows your student time enough to put away their things and get into the classroom before the start of school. The first fifteen minutes of your student’s schedule is very important in setting the mood and performance for the rest of the day. All the classrooms begin the day in devotions, daily announcements, and hot/cold lunch ordering.

# BEHAVIOR

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
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**Behavior Code  
— GRCHS**

Behavior

GRCHS

**Personal/Student Dignity Policy**

Harassment, hazing, and bullying of individual students violates fundamental Christian principles. Therefore, the GRCS Board of Trustees has established a dignity policy. GRCHS responds to conduct, whether intentional or unintentional, which subjects another person to unwanted comments or unwanted actions because of race, national origin, age, gender, sexual orientation, physical characteristics or disability; or other harassment or bullying activity which robs the person of self-esteem, negatively impacts the learning environment or poses a threat to the person.

If harassment, hazing, or bullying takes place, the student should report it to a teacher, counselor, or administrator so that an official report can be filed and an investigation can be conducted. Findings of the investigation are shared with the parties involved and appropriate discipline will be implemented if needed. Harassment, hazing, or bullying, including verbal abuse, oral or written or online, will result in corrective action and penalties, which may include suspension or expulsion. Threats against the welfare of students or school personnel are grounds for expulsion.

The dignity policy is available [here](#).

**Bathrooms/Locker Rooms**

- Bathrooms and locker rooms are not to be used for social gatherings.
- Students found congregating in these areas are subject to school discipline.
- The boys’ and girls’ locker rooms are off-limits for everyone except during the hour a student has physical education class or during the time a student’s sports team has a practice or a game.
- Students found in the locker room outside of those times are subject to school discipline.

- In order to protect students' privacy in the locker rooms and bathrooms, cell phones and other personal communication devices may not be used in those locations. See PERSONAL DIGNITY POLICY.

**Lockers and Personal Property**

- Lockers are available to all students. However, the lockers remain the property of the school.
- Although the locker is for the personal use of the individual student, the school administration may periodically check lockers and contents as needed. School property is subject to search at any time by school officials. Those searches can take place for any reason at any time, without notice, without student consent.
- A student's person and/or personal items may be searched whenever a school official has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials.
- If a properly conducted search yields materials that are illegal or violate school policy, such findings will result in school discipline and may be turned over to proper legal authorities.
- Each student is responsible for the locker to which they are assigned. Any problems with the locker must be reported to the office at once.
- Defacing or other abuse of the locker is the financial responsibility of the offender for repair or replacement.
- While students are not allowed to access another student's locker, the school cannot guarantee the security of the lockers.
- Students are encouraged to use school-issued locks to secure their assigned lockers.

**Locks**

- Students are expected to take care of their personal property by locking up valuables.
- Students are expected to use locks in the locker rooms and are encouraged to use locks on hallway lockers.
- Only school-issued locks may be used on hallway and locker room lockers, in order to provide school officials access to locker contents.
- Personal locks are not allowed and will be removed.
- Locks for hallway lockers are available in the office and can be checked out for the student's time at GRCHS.



- Locks for students in Physical Education courses are distributed in those classes for a \$5 refundable deposit.

### **Messaging/Signage in School**

In order to promote a positive learning environment, students must receive approval from a building administrator before posting any signs or messages on school property. This includes but is not limited to anything posted to lockers, walls, bulletin boards, morning announcements, yearbooks, and school-affiliated social media pages. Posted signs and messages should relate to school-sponsored events and themes only. Any signs or messages that include inappropriate content or symbols that are potentially divisive will not be permitted.

### **Valuables**

Students are strongly encouraged NOT to bring items of value to school. Items such as jewelry, expensive clothing, electronic devices, and the like, are unfortunately tempting targets for theft. Any valuables brought to school for any purpose are the sole responsibility of the student. School cannot be held responsible for their safekeeping and will not be liable for loss or damage to personal valuables. School personnel may not be able to investigate and/or recover lost or stolen valuables. Students bring valuables to school at their own risk.

### **Classroom and/or Hallway Discipline Follow-Up**

In instances where a student is disruptive or disrespectful in class or in the hallway, a teacher may choose to send that student to the office or refer the student to the office to meet with an administrator. When that becomes necessary, administration will work with teachers and these steps may be followed:

1. First time to the office: issues are discussed, expectations clarified, a restorative meeting between the teacher, student and dean of students will take place before the student returns to class. The student is held during lunch for a time of reflection and parent communication is issued as needed.
2. Second time to the office: a possible suspension from the class and parent/guardian communication prior to re-entering class. A restorative meeting with the teacher and student and dean of students will take place before the student returns to class. Additional loss of school privileges.
3. Third time to the office: the student may be held from the class for the rest of week. A meeting with the parents, student, teacher and dean of students is scheduled before the student returns to class. A behavior intervention plan is created in partnership with the student, parents and teacher.
4. Fourth time to the office: the student may be at risk of losing credit from the class and is placed in a skills class for the remainder of the semester.

### **Chapel Expectations**

- Students are expected to be respectful of what is offered during assemblies and chapels.

- Food, drink, personal communication devices, study materials and book bags are not permitted in the auditorium.
- Caps and hats are not to be worn during prayer
- Students are expected to maintain a posture of worship, which includes but is not limited to having feet on the floor, limiting side conversations, removing hoods, and sitting up.

**Social Media**

- Students may not create social media pages or other media (posters, podcasts, newspapers...) that use the school's name without permission of a school administrator. Violations may result in loss of school privileges, social probation, or suspension up to expulsion.
- The school does not monitor students' interactions on any social media sites.
- However, if negative behavior on those sites creates a situation that threatens or damages the learning environment, the administrators will respond to the disruption.
- The administrator will follow up with the students involved and their parents/guardians.
- Consequences for creating that disruption may include social probation and/or suspension.

**Alcohol, Marijuana, and Narcotics**

GRCHS is a drug- and alcohol-free campus. Therefore, use or possession of alcohol (any level of alcohol content), marijuana or narcotics, imitations portrayed as drugs, or any form of drug paraphernalia, during the school day, on school property, or at school functions is prohibited. Violation of this policy will result in:

1. **First offense:** a five-day suspension, indefinite social probation, loss of school privileges, and parental contact. The school will provide drug prevention and mental health resources and possibly require intervention and treatment plans. If a student comes to school, on school property, or to a school function having used any of these substances, the same discipline will be imposed.
2. **Second offense;** in addition to the above consequences, it will result in an indefinite suspension, and possible termination of enrollment or expulsion. Professional assessment and treatment intervention plan may be required as a condition of remaining in school.

The distribution, sale, or receipt of alcohol (any level of alcohol content), marijuana, or narcotics, or imitations portrayed as drugs, at school, on school property, or at school functions is prohibited and could result in:

1. Expulsion or indefinite suspension and social probation.
2. If the student is not expelled, the student will receive an indefinite suspension with required referral for professional assessment and treatment. Following all recommendations for further assistance from the assessment is a necessary condition to be allowed back into classes.
3. Civil authorities may be contacted in cases of distribution, sale, receipt, possession, or use of those substances.

**Tobacco and Vaping**

GRCHS is a smoke, vape and tobacco-free campus. Therefore, the possession or use of tobacco in any form includes but is not limited to cigarettes, cigars, spit tobacco, snus, tobacco strips and sticks, dissolvable tobacco products, hookah, e-cigarettes, electronic nicotine delivery devices and any new and emerging tobacco products on campus, in the near-vicinity of the school property or at school functions is prohibited. Offenses involving possession or use of those products will be handled as follows:

1. **First offense:** parent/guardian communication, one day in-school suspension. During suspension the student completes a web-based tobacco education program.
2. **Second offense:** parent/guardian communication, indefinite suspension as well as indefinite social probation. Referral for mental health resources and treatment intervention plan. Following all recommendations for further assistance from the assessment is a necessary condition to be allowed back into classes.

**Student Treatment Plan**

GRCHS may require students in violation of the substance use policy to have a professional assessment by a service provider approved by the school. The intent of the referral is to provide professional assistance to the student and family as soon as a potential problem has come to the attention of the school. Payment for services is the responsibility of the family.

In order to monitor conformance to school policy, some information must be shared with the school, including whether or not the assessment has been completed and any recommendations for further intervention. Detailed information regarding the student obtained by the professional assessment is confidential and is not requested by the school.

If, following an assessment, further services are recommended, families may choose to follow up on recommendations with any professional service provider approved by the administration. Regardless of service provider, the school must be informed about whether the student is following through with those recommendations and when services are completed.

			<p><b>Physical Altercation or Fighting</b></p> <p>Fighting of any kind is prohibited on school grounds (this includes rough play fighting). Engaging in this behavior at school can result in:</p> <ol style="list-style-type: none"> <li>1. Loss of school privileges</li> <li>2. A restorative meeting with all parties involved</li> <li>3. A behavior contract may be implemented</li> <li>4. An indefinite suspension up to expulsion</li> <li>5. Parent communication</li> <li>6. 30-day social probation</li> </ol> <p><b>Theft</b></p> <p>Taking, receiving, or being in possession of another person’s property without permission of the owner, regardless of monetary value, is theft. Theft creates unhealthy relationships between peers.</p> <ul style="list-style-type: none"> <li>● Person(s) involved in theft are expected to make restitution to the owner and will receive an indefinite suspension.</li> <li>● Civil authorities may be called</li> <li>● Any additional offense of this nature during the student’s tenure at GRCHS will result in further consequences up to expulsion.</li> </ul> <p><b>Fire Alarms</b></p> <p>Activating or playing with the school fire alarm system in any way is forbidden and results in suspension. Because the school fire alarm system is tied directly to the Grand Rapids Fire Department, violators of this policy are subject to the city’s fines and consequences.</p> <p><b>Gambling</b></p> <p>Gambling includes casual betting, betting pools, organized-sports betting, and any other form of wagering. Students who bet on an activity in which they are involved may also be banned from that activity. All forms of gambling and exchanges of money are prohibited at school. Violations of this rule may result in suspension, loss of school privileges or expulsion.</p> <p><b>Incendiary Devices</b></p>
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		<p>Use of any incendiary or explosive devices (including lighters, matches, and firecrackers) at school or school functions is strictly forbidden and may result in suspension or expulsion.</p> <p><b>Threats</b></p> <p>Threats of any kind against school or the welfare of students or school personnel are grounds for expulsion. Civil authorities may be called.</p> <p><b>Trespassing</b></p> <p>GRCHS wishes to be a good neighbor. Therefore, the school demands that the students refrain from trespassing, loitering on the property surrounding the school, or driving recklessly through the neighborhoods around the school.</p> <ul style="list-style-type: none"> <li>● A student who violates this policy may be suspended from school and a meeting with an administrator is necessary prior to the student’s return.</li> <li>● Students and others on the school premises without administrative permission while the school is closed are trespassing.</li> <li>● The school will respond to such trespassing whether for pranks, vandalism, or hanging out, with school discipline and/or filing charges with civil authorities.</li> </ul> <p><b>Unauthorized Sales</b></p> <p>Students may not buy or sell products in school. Participating in this activity may result in suspension and loss of school privileges.</p> <p><b>Vandalism</b></p> <p>Vandalism to property of the school, its personnel, students, or neighbors, is prohibited and results in school discipline.</p> <ul style="list-style-type: none"> <li>● If after an investigation vandalism is deemed to be harassment or bullying, there will be additional consequences up to expulsion.</li> <li>● School discipline may include restitution, suspension, or expulsion.</li> <li>● Civil authorities may be called in to impose public law.</li> </ul> <p><b>Weapons</b></p>
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			<p>Possession of any weapon, including but not limited to guns or knives, is not allowed in or around the school or at any school function.</p> <ul style="list-style-type: none"> <li>● Any object, including facsimiles (look-alikes) of weapons, used to threaten or otherwise create concern in the school community is treated as if the object were a weapon.</li> <li>● Symbols that may represent or promote violence are prohibited</li> <li>● Violation of this rule will result in suspension and is grounds for expulsion</li> <li>● Additionally, civil authorities may be called in</li> </ul> <p><b>Citizenship and Community Responsibility</b></p> <p>Student conduct outside of regular school hours and activities may be the concern of the school. Student conduct which is disruptive to the school community may warrant school involvement and disciplinary action even though such conduct may have been outside the regular school day or away from the school premises. In instances where students have committed legal infractions, the school reserves the right to impose school penalties including social probation, suspension, or expulsion.</p> <p><b>Social Probation, Suspension, Termination of Enrollment, and Expulsion</b></p> <ul style="list-style-type: none"> <li>● The school reserves the right to withhold educational services in those cases where a student refuses to follow school regulations or where the presence of a particular student is judged to be a danger or a disruptive force.</li> <li>● Suspension may take place in school or at home as deemed appropriate by the school administration.</li> <li>● Parent/guardian is informed of all suspensions.</li> <li>● Although students may work independently on their course work, teachers' obligations to forward class work during suspensions are limited.</li> <li>● Students who are suspended from classes may not participate in or attend extra-curricular activities or be on campus during that time.</li> <li>● The school may impose social probation as a means of discipline.</li> <li>● Social probation limits the student's attendance at or participation in school-related functions outside the classroom or the regular school day.</li> </ul>
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			<ul style="list-style-type: none"> <li>• The terms and length of time for such probation is determined on an individual basis.</li> <li>• If the administration recommends termination of enrollment or expulsion to the board, the student and their parent/guardian are formally informed in writing of the reasons for that action.</li> </ul>
<b>Behavior Code — GRCMS</b>	Behavior	GRCMS	<p>Our desire is to foster a Christian community that is built on love and relationships and creates an atmosphere that is conducive to teaching and learning. We prepare children to live by God's command to love their neighbor as themselves. Our responses to student issues at school are focused on restorative practices and encourage children to work through challenges and to restore community. We expect them to be God's healing agents in the world they live in.</p> <p><b>Expectations for Behavior in Community</b></p> <p>GRCMS is a community of faith and learning where students, parents, and staff partner together in order to create a safe and respectful environment. Both teachers and students have specific roles and responsibilities in achieving this goal. When addressing behavior that impacts community, all students are given due process, considering all sources of information when applying school discipline policies. School discipline problems are documented and recorded.</p> <ol style="list-style-type: none"> <li>1. In order for students at GRCMS to demonstrate respect for others and the community, to be part of a safe and positive environment, and to be ready for learning, the following expectations and rules have been established:</li> <li>2. Behave properly in class</li> <li>3. Be in class, prepared and on time</li> <li>4. Respect the safety of everyone in and outside of the classroom</li> <li>5. Show respect for other students and their property</li> <li>6. Show respect for staff members, visitors, and school policy</li> <li>7. Be honest in all situations</li> </ol> <p>When expectations are not met or community is disrupted, GRCMS uses three categories to identify the seriousness of the infraction and to help guide our response:</p> <ol style="list-style-type: none"> <li>1. <b>Warnings:</b> Issued by teachers/staff members as a corrective measure to help the student change their behavior and attitude.</li> </ol>

			<p>2. <b>Minors:</b> Issued by teachers/staff members for behaviors disruptive to learning. Minor penalty examples:</p> <ul style="list-style-type: none"> <li>a. Running, pushing, yelling in the halls</li> <li>b. Dress code violations</li> <li>c. Accumulation of three tardies and/or warnings in a given marking period</li> <li>d. Unauthorized technology use</li> <li>e. Non-compliance with expectations</li> </ul> <p><i>*NOTE: The content of this list is by no means exhaustive.</i></p> <p>3. <b>Majors:</b> Issued by teachers/staff members for actions that damage community and/or put others at risk. Major penalty examples:</p> <ul style="list-style-type: none"> <li>a. Abusive language, obscene gestures, or disrespect for God’s name</li> <li>b. Leaving school grounds without permission during school hours</li> <li>c. Vandalism/damage to school or personal property</li> <li>d. Disrespect for others demonstrated in attitude, action, or speech</li> <li>e. Stealing</li> <li>f. Fighting</li> </ul> <p>4. <b>Detentions:</b> Outside of teacher-determined consequences for “warnings” or “minors,” the first step of in-school consequences is a detention. Detentions may be given by any school staff member and are followed up by the GRCMS student life team. Detentions typically happen during the lunch hour.</p> <p>5. <b>In-School Suspension:</b> An in-school suspension may be used as part of the disciplinary cycle supporting students in modification of unacceptable behavior(s). Parents are notified when an in-school suspension has been issued along with a rationale for the disciplinary action. Below is the In-school suspension procedure.</p> <p>6. <b>Suspension:</b> Students may be suspended in-school or from school for the following violations:</p> <ul style="list-style-type: none"> <li>a. Possessing, using, distributing or selling a controlled substance, or fireworks in, on, or near school property during the school day and at school sponsored activities.</li> </ul>
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- b. Pulling a false fire alarm
  - c. Physical harm to others
  - d. Fighting and/or threatening other students
  - e. Harassment of others
  - f. Stealing or forgery
  - g. Abusing school property
  - h. Lighting fires
  - i. Defiance of school personnel or school
  - j. Possessing a weapon
  - k. Possessing obscene or pornographic materials
- \*NOTE: This is not an exhaustive list of violations.

7. **Behavior Plans:** In the life of our Christian school, there are times and cases where students demonstrate a pattern of behavior that compromises learning, the environment, relationships, trust, and the culture and community of Grand Rapids Christian Middle School. When the principal, in collaboration with teachers and the student life team, determine that a child's behavior warrants an official Behavior Plan, the following process is followed:

- a. Teachers, support staff, student life team, and the principal draft a Behavior Plan
- b. Parents and families are notified of a need for a meeting
- c. The student, parents, teachers, and the principal sign the Behavior Plan
- d. As much as possible, the school will pursue support services and opportunities for restoration on behalf of the student.
- e. Bi-weekly communication with parents is required when a child is on a Behavior Plan. This communication comes from the principal, student life team or teachers and provides a report of progress toward the behavior goals and action steps established and agreed upon in the Plan.

- f. If the student is able to demonstrate progress in meeting the guidelines and expectations of the Plan, teachers, parents, and the principal may agree to move to a “monitoring” status and away from an official Behavior Plan.

If the student is unable to make measurable progress in meeting the guidelines and expectations of the Behavior Plan, parents are notified. A meeting to discuss transitioning to an alternative educational placement and/or expulsion from Grand Rapids Christian Middle School will occur.

#### **Personal/Student Dignity Policy**

Harassment, hazing, and bullying of individual students violates fundamental Christian principles. Therefore, the GRCS Board of Trustees has established a dignity policy. GRCHS will respond to conduct, whether intentional or unintentional, which subjects another person to unwanted comments or unwanted actions because of race, national origin, age, gender, sexual orientation, physical characteristics or disability; or other harassment or bullying activity that robs the person of self-esteem, negatively impacts the learning environment or poses a threat to the person.

If harassment, hazing, or bullying takes place, the student should report it to a teacher, or administrator so that an official report can be filed and an investigation can be conducted. Findings of the investigation will be shared with the parties involved, and appropriate discipline will be implemented if needed. Harassment, hazing, or bullying, including verbal abuse, oral or written, or online, will result in corrective action and penalties, which may include suspension or expulsion. Threats against the welfare of students or school personnel are grounds for expulsion.

The dignity policy is available [here](#).

#### **Bathroom/Locker Rooms**

- Bathrooms and locker rooms are not to be used for social gatherings.
- Students found congregating in these areas are subject to school discipline.
- The boys’ and girls’ locker rooms are off-limits for everyone except during the hour a student has physical education class or during the time a student’s sports team has a practice or a game.
- Students found in the locker room outside of those times will be subject to school discipline.
- In order to protect students’ privacy in the locker rooms and bathrooms, cell phones and other personal communication devices may not be used in those locations. See [PERSONAL DIGNITY POLICY](#).

#### **Lockers and Personal Property**

- Lockers are available to all students. However, the lockers remain the property of the school.
- Although the locker is for the personal use of the individual student, the school administration may periodically check lockers and contents as needed. School property is subject to search at any time by school officials. Those searches may take place for any reason at any time, without notice, without student consent.

- A student's person and/or personal items may be searched whenever a school official has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials.
- If a properly conducted search yields materials that are illegal or violate school policy, such findings will result in school discipline and may be turned over to proper legal authorities.
- Each student is responsible for the locker to which they were assigned. Any problems with the locker must be reported to the office at once.
- Defacing or other abuse of the locker are the financial responsibility of the offender for repair or replacement.
- While students are not allowed to access another student's locker, the school cannot guarantee the security of the lockers.

**Messaging/Signage in School**

In order to promote a positive learning environment, students must receive approval from a building administrator before posting any signs or messages on school property. This includes but is not limited to anything posted to lockers, walls, bulletin boards, morning announcements, yearbooks, and school-affiliated social media pages. Posted signs and messages should relate to school-sponsored events and themes only. Any signs or messages that include inappropriate content or symbols that are potentially divisive will not be permitted.

**Classroom and/or Hallway Discipline Follow-up**

In instances where a student is disruptive or disrespectful in class or in the hallway, a teacher may choose to send that student to the office or refer the student to the office to meet with an administrator.

**Chapel Expectations**

- Students are expected to be respectful of what is offered during assemblies and chapels.
- Food, drink, personal communication devices, study materials, and book bags are not permitted in the auditorium.
- Caps and hats are not to be worn during prayer.
- Students are expected to maintain a posture of worship, which includes but is not limited to having feet on the floor, limiting side conversations, removing hoods, and sitting up.

**Social Media**

- Students may not create social media pages or other media (posters, podcasts, newspapers...) that use the school's name without permission of a school administrator. Violations may result in loss of school privileges, social probation, or suspension up to expulsion.
- The school does not monitor students' interactions on any social media sites.
- However, if negative behavior on those sites creates a situation that threatens or damages the learning environment, the administrators will respond to the disruption.
- The administrator will follow up with the students involved and their parents/guardians.

			<ul style="list-style-type: none"> <li>Consequences for creating that disruption may include social probation and/or suspension.</li> </ul>
<b>Behavior Code — Iroquois, Evergreen, Rockford Christian</b>	Behavior	Evergreen Iroquois RCS	<p>The expectations for student behavior toward one another and to the adults at Grand Rapids Christian Schools are simple: Be Safe, Be Respectful, Be Responsible. At GRCS we treat others the way they want to be treated as we live and learn in community together. We respect and encourage one another because we are made uniquely in the image of God and because He calls us to live in unity and harmony with one another. We live and learn in a community because positive relationships are essential to an effective learning environment.</p> <p>When expectation for behavior are not met, the community is broken. When community is broken, it is necessary for restoration to occur through discipline and consequences. The word “discipline” is taken from the same root of the word “disciple,” meaning to “train” or “build into,” which reflects our school mission of training our students to become effective servants of Christ. The discipline system outlined here is meant to restore the individual and the community and to provide logical consequences for inappropriate behavior.</p> <p><b>Respect and Integrity</b></p> <p>Students are expected to treat everyone with respect. Language and actions should build one another up. Honesty is expected at all times, including on school work and assignments. Plagiarism and cheating are dishonest.</p> <p><b>Student Language</b></p> <p>If a student uses profanity, violent phrases or other inappropriate language our teachers and administrators consider it a teaching opportunity and handle it directly in a firm, loving manner. Our students are taught that bad language does not honor God and is not tolerated at school. If the problem persists with a particular student the parents are notified.</p> <p><b>Property</b></p> <p>Students learn good stewardship in caring for their own belongings and respecting the property of others. Students are expected to treat school property with respect including buildings, furnishings, learning materials, technology, and school grounds.</p>

			<p>Students are also expected to respect others' property (desks, lockers, locker contents, supplies, etc.). It is important for students to take responsibility when they cause damage to things that do not belong to them. If this occurs, the school will work with the student and parents towards an equitable agreement for restitution.</p> <p><b>Messaging/Signage in School</b></p> <p>In order to promote a positive learning environment, students must receive approval from a building administrator before posting any signs or messages on school property. This includes but is not limited to anything posted to lockers, walls, bulletin boards, morning announcements, yearbooks, and school-affiliated social media pages. Posted signs and messages should relate to school-sponsored events and themes only. Any signs or messages that include inappropriate content or symbols that are potentially divisive will not be permitted.</p> <p><b>RCS</b></p> <p><b>Social Media</b></p> <ul style="list-style-type: none"> <li>• Students may not create social media pages or other media (posters, podcasts, newspapers...) that use the school's name without permission of a school administrator. Violations may result in loss of school privileges, social probation, or suspension up to expulsion.</li> <li>• The school does not monitor students' interactions on any social media sites.</li> <li>• However, if negative behavior on those sites creates a situation that threatens or damages the learning environment, the administrators will respond to the disruption.</li> <li>• The administrator will follow up with the students involved and their parents/guardians.</li> <li>• Consequences for creating that disruption may include social probation and/or suspension.</li> </ul>
<p><b>Cell Phones, Personal Listening, and Communication Devices</b></p>	<p>Behavior</p>	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p><b>Evergreen and Iroquois</b></p> <p>Students may bring their cell phones and communication devices to school but must have them turned off/silenced for the full school day and while on campus. The school prohibits the use of any video or picture taking device from any restroom, locker room, classroom or other location where students and staff have reasonable expectation of privacy. GRCS staff reserves the right to confiscate any cell phone, or similar device when a student is not using it in accordance with our guidelines, policy or expectations. Any confiscated device must be picked up by a parent or guardian.</p>

**Rockford Christian School**

Cell phones and other personal technology items may only be used on campus with adult permission and supervision. Smartwatches are only permitted to be used as a watch. Devices used without permission will be confiscated and given to the principal. School technology should be used in a manner consistent with the Student Technology Agreement.

Students may not take pictures or videos of other students or staff at school without their permission. Photos or videos taken at school without permission that are shared or posted online may result in loss of school privileges, social probation, or suspension up to expulsion.

**Grand Rapids Christian Middle School**

Students may bring their cell phones/smart watches and communication devices to school and must have them turned off/silenced and stowed away for the full school day and while on our campus. Cell phones and smart watches may ONLY be out with teacher permission to contact a parent or guardian. Any permitted calls must be made in the presence of the teacher. Any use of cell phones without permission is prohibited and will be confiscated from the student. Parents must plan to communicate with their child through the main office. In addition, students may not open or use their school-issued devices until the official start of the school day. Use of school-issued devices are not allowed after-school while riding or being on GRCS, GRPS, or RPS buses.

Students may not take pictures or videos of other students or staff at school without their permission. Photos or videos taken at school without permission that are shared or posted online may result in loss of school privileges, social probation, or suspension up to expulsion.

The school prohibits the use of any video or picture-taking device from any restroom, locker room, classroom, or other location where students and staff have a reasonable expectation of privacy. A student improperly using any device to take or transmit images or video will face disciplinary action up to and including a ten day suspension, loss of privileges, and may be recommended for expulsion. Taking or transmitting images during testing is prohibited. Students caught transmitting images or messages during testing will face disciplinary action.

Staff reserves the right to confiscate any cell phone, communication device, or school-issued device when a student is not using it according to our guidelines, policy and expectations. Any confiscated device must be picked up by a parent or guardian. Students who possess inappropriate material on electronic devices brought to school or students who repeatedly use their phones without permission are subject to disciplinary action.

**Grand Rapids Christian High School**

Students are expected to place their phones in the assigned phone pockets at the beginning of each class and before chapel. Use of cell phones and personal listening devices during class is prohibited. Students

			<p>who fail to comply with these guidelines may expect that the teacher will take the PL/CD away and take it to the office for administrative follow up.</p> <p>Students may not take pictures or videos of other students or staff at school without their permission. Photos or videos taken at school without permission that are shared or posted online may result in loss of school privileges, social probation, or suspension up to expulsion.</p> <ol style="list-style-type: none"> <li>1. <b>First offense:</b> administrator holds the device for the day</li> <li>2. <b>Second offense:</b> parent communication, and the device is held until the parent picks it up from the office.</li> <li>3. <b>Third offense:</b> student brings the device to the office at the beginning of the day for two weeks, a parent/guardian meeting; and a behavior contract.</li> </ol> <p>In order to protect students' privacy in bathrooms and locker rooms, PL/CD devices may not be used in those spaces</p>
<b>Dress Code</b>	Behavior	<b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois	<p><b>GRCES Iroquois and Evergreen, Rockford Christian School</b></p> <p>We expect that students wear clothing appropriate for school. Appropriate dress is a matter of both recognizing that our bodies are temples of the Holy Spirit and recognizing that we are part of a community. Clothing considered distracting, indecent, or inappropriate will not be allowed. Teachers have the right and responsibility to act and communicate with parents when a student's appearance becomes distracting or inappropriate.</p> <p>Parents should help children understand that modesty and appropriateness are key guidelines for choosing what to wear to school. Therefore, students should not wear shirts, pants, or hats with inappropriate pictures or slogans; should not wear clothing that is too tight or too short; or wear items not in good repair. Students may not wear shorts that are shorter than mid-thigh and must have straps on shoulders that are at least two fingers in width. Headwear may be worn in class. Headwear will be removed during prayer, devotions, and any other situations requested by an adult.</p> <p>When violations or questions arise, students are given alternate clothing to wear and a parent is contacted to bring in alternate clothing to change into.</p> <p><b>Grand Rapids Christian Middle School</b></p> <p>We recognize that a student's dress is an opportunity for them to share their unique personality and culture. GRCMS desires to both celebrate each individual student and to maintain a standard for student appearance that preserves and promotes a positive and appropriate self image, respect for others, and a Christian</p>

learning environment. The purpose of our dress code is to help students recognize their important role in building a professional learning environment here at school. Dress is an important part of this role.

The style and manner in which a student dresses while attending school and school-related functions is largely the responsibility of the student and the parent/guardian. GRCMS reserves the right to decide what is proper and fitting for school wear, in accordance with the GRCS policy. It is important for students to wear professional dress that is appropriate for the classroom and activities at school.

- Students must wear a shirt and pants, shorts or a skirt and shoes
- Fabric must cover private parts and not be see-through or tight fitting
- Clothing must cover undergarments and private parts
- Hats, hoodies and other headwear must allow the face to be visible and not interfere with the line of sight to any student or staff. Students should not wear hoodies in class or chapel.

Examples of clothing not considered appropriate for school include, but are not limited to:

- Clothing that causes substantial disruption, is deemed to create an unsafe learning environment, or causes substantial interference with the educational process or the orderly operation of the school. Some examples of items that could be disruptive include but are not limited to costumes, flags, signs, and athletic equipment.
- Clothing or accessories advertising alcohol, tobacco, drugs or other inappropriate-for-school messages is also unacceptable.
- Clothing or other visible symbols that promote or degrade a political candidate or party are prohibited. Instead, the school is committed to providing venues for safe and meaningful political discussions.
- Spandex shorts
- Clothing that exposes the stomach
- Mesh or sheer shirts
- Tank-style undershirts
- Body art with any inappropriate-for-school messages must be covered during the school day and at school functions.

When students are out of compliance with this policy, appropriate attire will be found for the student for the remainder of the day and parent/guardian contacts will be made as needed.

We expect that our students should come to school in clothing that is appropriate for the activities in which the students are involved and the climate/weather conditions.



### **Grand Rapids Christian High School**

We recognize that a student's dress is an opportunity for them to share their unique personality and culture. GRCHS desires to both celebrate each individual student and to maintain a standard for student appearance that preserves and promotes a positive and appropriate self image, respect for others, and a Christian learning environment. The purpose of our dress code is to help students recognize their important role in building a professional learning environment here at school. Dress is an important part of this role.

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- Clothing or other visible symbols that promote or degrade a political candidate or party are prohibited. Instead, the school is committed to providing venues for safe and meaningful political discussions.

			<ul style="list-style-type: none"> <li>Body art with any inappropriate-for-school messages must be covered during the school day and at school functions.</li> </ul> <p>When students are out of compliance with this policy, appropriate attire will be found for the student for the remainder of the day and parent/guardian contacts will be made as needed.</p> <p>We expect that our students should come to school in clothing that is appropriate for the activities in which the students are involved and the climate/weather conditions.</p>
<b>Non-Traditional Students</b>	Behavior	GRCHS	<p>Policies and routines at GRCHS are predicated on the assumption of parent-school cooperation and shared parent/guardian-school authority. Therefore, particular policies are in effect for those who have altered ties with parent/guardian authority, or students whose particular home relationships vary from usual parent/guardian-child relationships.</p> <ul style="list-style-type: none"> <li>Students who become married, are parents, or are parents-to-be must face new roles and responsibilities. In response, school policy requires that the student and/or family member inform school personnel of the changed situation.</li> <li>Students must reside with a parent/guardian, or in a home approved by the parent/guardian.</li> <li>The school retains the right to deny continued enrollment to students whose living arrangements are, in the judgment of the school, detrimental to the school.</li> </ul>
<b>Prohibited Items</b>	Behavior	<b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois	<p>The use of some items is prohibited on school property. This includes, but is not limited to fireworks, water or air pistols, or anything that can be used as a weapon. If these items are seen at school, they will be confiscated. Possession of these items may result in additional disciplinary actions.</p> <p><b>Policy On Weapons, Drugs, Alcohol, And Tobacco</b></p> <p>A student apprehended in possession of an illicit or controlled substance(s) or alcohol during the school day or at school functions shall be subject to discipline as follows:</p> <ol style="list-style-type: none"> <li>The student is immediately placed in the custody of the principal or their appointed representative.</li> <li>The principal immediately contacts the student's parents and a designated member of the Principal's Advisory Team.</li> <li>Following this, there will be a conference attended by the student, the parent, and the principal. The discussion includes therapeutic action to be taken and a warning of what the results of a second occurrence will be. The student is released to parental custody or police custody if appropriate.</li> </ol>

			<ol style="list-style-type: none"> <li>4. The student is suspended from school for up to two weeks.</li> <li>5. The student will be allowed to return from suspension following a conference with the parents and the principal concerning actions, which have been taken by the family to correct the problem. The student will be on probation in accordance with the terms set by the board.</li> <li>6. The distribution or sale of either alcohol or illicit or controlled substance(s) at school or school functions results in immediate expulsion and notification of the police.</li> </ol> <p>Discipline is the training that develops self-control, character, orderliness, and efficiency. It is the key to good conduct and proper consideration for others. The goal of school discipline is the development of the child in these areas.</p> <p>The focus of discipline is our deep desire to have students learn from their mistakes and to develop an intense commitment to do right. We train our children to live by God's command to love their neighbor as themselves. Our discipline practices encourage children to always give their best effort. We expect them to be God's healing agents in the world they live in.</p> <ul style="list-style-type: none"> <li>• Students must have a positive attendance and behavior record at school to attend activities and dances.</li> </ul> <p><b>Animals and Pets</b></p> <p>Students may not bring pets or animals to school. Animals are also prohibited on school buses.</p>
<b>Restricted Campus</b>	Behavior	GRCHS	<p>Once students arrive on campus they are to remain on campus until the conclusion of their last assigned class period, including responsibility period and guided study, each school day. This means no walking or driving off the premises of GRCHS during the school day including break times. If students need to leave for special reasons, they must provide parent permission and check out with the attendance supervisor or the receptionist in the main office. Students who do not have parent notes will be held at school until parents are contacted to give permission for leaving.</p> <p>Students who leave campus without school permission risk losing school privileges including lunch and driving privileges, possible suspension, and a communication with the parent/guardian.</p> <p>Students may not be in the parking lot or in parked cars in the school lots during the school day. Students who need to access their cars during the school day must receive permission from the Attendance Supervisor or the receptionist in the main office.</p> <p>Seniors who have parent-excused during the last period of the school day, and who choose to leave campus may not return to the campus prior to 2:50 pm. Seniors who are locked into a focus period, must stay until the end of that session. If senior students with a parent-excused are not locked into a focus time, they must sign-up for the</p>

			<p>parent-excused focus session. If senior students abuse these privileges, they forfeit their parent-excused period and be assigned to responsibility period.</p> <p><b>Food Availability</b>          Because GRCHS has a full-service food delivery system, students may not have food delivered to them by outside vendors or friends. Any food brought to campus by those providers will be held until the end of the school day for the student to pick up prior to leaving the campus. Parents may continue to bring their students lunches as they wish and those should be brought to the school’s main office or the attendance office for delivery to their children.</p>
<p><b>The Eagle Way</b></p>	<p>Behavior</p>	<p>GRCHS</p>	<p><b>Rooted in Christ</b></p> <p><b>HONOR GOD</b></p> <ul style="list-style-type: none"> <li>● Seek to glorify God in daily decisions and actions in all things in order to fulfill the vision He has placed before us.</li> </ul> <p><b>INTEGRITY</b></p> <ul style="list-style-type: none"> <li>● Strive to be honest and strong in character, recognizing that dishonesty is a pathway to a stressful and destructive environment.</li> </ul> <p><b>Educated for Life</b></p> <p><b>EXCELLENCE</b></p> <ul style="list-style-type: none"> <li>● Using their God-given gifts to be the very best they can be by being lifelong, active learners.</li> <li>● By thinking critically and creatively, they strive to be knowledgeable in a broad range of disciplines.</li> <li>● Practice self-management in their academics.</li> </ul> <p><b>EXPLORE</b></p> <ul style="list-style-type: none"> <li>● Take advantage of opportunities to explore new roles and ideas.</li> <li>● Driven to acquire skills to be an active participant in their learning and use the opportunities available to grow and take risks as an independent learner.</li> <li>● Persevere in difficult situations</li> <li>● Have a growth mindset, which drives their motivation and achievement</li> </ul>

**BALANCED**

- They maintain balance across all disciplines in and out of school, seeking to find emotional, intellectual, physical, and spiritual well-being.

**RESPONSIBLE**

- Take responsibility for their own actions and accept the consequences that accompany them.
- Organized and prepared, are on time, and follow directions.
- Accountable for themselves and help hold others accountable to the same standard.

**Connected Through Relationships**

**COMMUNICATE & COLLABORATE**

- Understand and express ideas articulately, professionally, and respectfully.
- Work effectively and willingly with others.

**HONOR & CELEBRATE**

- Thoughtful, compassionate, and considerate towards the needs, values, traditions, and feelings of others; intentionally acting to make a positive difference in one's own life, the lives of others, and their surroundings.
- Understand and appreciate their own and other cultures, personal stories, and accomplishments.

**United with Church and Home**

**COMMUNITY**

- Show devotion to their fellow students, teachers, the local community, the world, and the environment.
- Lead by example

**Called to Serve**

**MINDSET OF CHRIST**

- A heart for service — a willingness to reach out to others and share each other’s burdens.
- Show compassion, kindness, and love to their neighbor.
- Follow the example of Christ and routinely put others before themselves.

# COMMUNICATION

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
<b>School to Home Communication</b>	Communication	<b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois	<p><b>Electronic Bulletins</b></p> <p>The school communicates primarily through the Home Bulletins. These weekly digital (bi-weekly at GRCHS) publications are emailed to all current parents at each campus. The bulletins are also posted on the schools’ website (<a href="http://www.grcs.org/news">www.grcs.org/news</a>). The bulletins are used to share campus-specific information and news, announcements, and updates on past and upcoming events.</p> <p>If you are not receiving the home bulletin and would like to, please email <a href="mailto:mgritter@grcs.org">mgritter@grcs.org</a>.</p> <p><b>Parent Portal</b></p> <p>The GRCS website Parent Portal (<a href="http://www.grcs.org/parents">www.grcs.org/parents</a>) includes information for parents that is not included on our public website such as online directories, lunch menu and payment information, bell schedules, and a link to ParentVUE.</p> <p><b>ParentVUE/StudentVUE</b></p> <p>ParentVUE lets you find out your child’s school information. Our parent portal for our student information management system, gives you access to your child’s schedule, grade book, attendance, and report cards. When logged into ParentVUE, go to Account to set up automatic notifications to receive automated emails on attendance and gradebook. See the <a href="#">ParentVUE User Guide</a> for more information.</p> <p><b>Parent-Teacher Conferences</b></p> <p><b>Grand Rapids Christian High School</b></p>

		<p>Parent Teacher Conferences take place in the fall and spring. Teachers are available in the All City Gym for two nights. Parents can drop in either night and choose the teachers they wish to see. A schedule with part time teacher availability is emailed to you before conferences take place.</p> <p><b>Grand Rapids Christian Middle School and Rockford Christian (Middle)</b></p> <p>Classroom and co-curricular teachers set aside time for parent teacher conferences in the fall and spring. We encourage parents to take the time to meet and review their child’s progress.</p> <p><b>GRCES Evergreen and Iroquois, Rockford Christian (Elementary)</b></p> <p>In the fall and spring, classroom teachers set aside time for parent/teacher conferences. While it is not required, we encourage parents to take the time to meet and review their child’s progress. Please be respectful of the time the teacher has set aside to discuss your student. Notify the office immediately if you cannot keep your scheduled time.</p> <p><b>Classroom Communication</b></p> <p><b>GRCES Evergreen and Iroquois, Rockford Christian (Elementary)</b></p> <p>Teachers communicate weekly with parents/guardians important information via email. Student learning captured via photos, audio, video, and captions will be shared with families via Seesaw.</p> <p><b>Report Cards</b></p> <p><b>Grand Rapids Christian High School</b></p> <p>Report cards can be accessed in ParentVUE or on the ParentVUE app under 'Documents' after Fall and Spring Semesters are complete. These PDF documents can be printed or downloaded.</p> <p><b>Grand Rapids Christian Middle School</b></p> <p>Report Cards are available online at the end of each semester via ParentVUE.</p> <p><b>Progress Report</b></p> <p>Grand Rapids Christian Middle School, Rockford Christian, Evergreen and Iroquois</p> <p>For students in grades K-4, a copy of your student’s Progress Report are available online at the end of each semester. Please contact the office for your login name and password. For students in grades 5-8, report cards are available at the end of each semester.</p>
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			<p><b>Problem Solving</b></p> <p>Open and honest communication between parents and teachers is very important and the responsibility of both. It is within the context of open communication that problems are solved. If parents have questions or comments regarding general school policy, they should contact administrative staff to discuss these concerns. In other situations, parents are asked to contact the staff person who is closest to the situation. If the situation is unresolved, the principal should be contacted.</p> <p><b>Chain of Communication</b></p> <p>We understand that questions and concerns may arise during the school year. As Christians we know that God calls us to bring our concerns and questions to one another in love and respect. If a question, problem, or concern develops in class, please have your child reach out to their teacher via email or in person to gain understanding. If questions remain, it is recommended that you and your student follow the chain of communication to bring about a resolution.</p> <ol style="list-style-type: none"> <li>1. Classroom teacher</li> <li>2. Student's Counselor</li> <li>3. Building administration</li> <li>4. Superintendent</li> </ol>
<p><b>Parent and Guardian Communication</b></p>	<p>Communication</p>	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p>It is Grand Rapids Christian Schools Board policy that parents provide information regarding any custody or visitation restrictions for their child, which is kept in the child's record at GRCS. Without documentation, GRCS sends all communication to and gives both parents/legal guardians education and custody rights. GRCS abides by all court restrictions as long as a copy of a custody or visitation agreement has been provided.</p> <p>It is GRCS policy to permit those persons identified to GRCS as a student's guardian or parent to visit the students on school grounds, participate in school-sponsored trips and remove the student from campus. Changes to these policies, whether to add or except a parent, must be requested in writing.</p>

# DISTRICT

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
<p><b>Core Values</b></p>	<p>District</p>	<p><b>ALL</b> GRCS</p>	<p>At GRCS, everything is inspired by and anchored in the 3 C's - Christ, Community and Commitment. These three enduring pillars are our firm foundation, unifying lens and cultural framework guiding us collectively and individually.</p>



		<p>GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p>They are not meant to be an extensive or exhaustive list of all the values we seek to live out, but rather the fundamental core values that we build upon. The 3 C's challenge us to keep God first in everything, love our neighbors as ourselves and personally commit to leading lives of purpose.</p> <p><b>The 3 C's</b></p> <p><b>CHRIST- <i>We are rooted in Christ</i></b></p> <p>We believe our world begins to God and we actively seek to grow deeper in our knowledge of Him, our love for His word and our understanding that everything we do is for His honor and glory. We fully embrace Jesus' command in Matthew 22:37-40 to "love the Lord your God with all your heart and with all your soul and with all your mind." and to "love your neighbor as yourself." We are disciples of Christ, prepared to follow him with faithfulness, resilience and humility in a broken but hopeful world.</p> <p><b>COMMUNITY - <i>We are better together</i></b></p> <p>We are a community of belonging, connected through relationships and reflected in the love and respect we show one another. We believe that all people are made uniquely in the image of God. As His image-bearers and covenant partners, we are committed to creating a redemptive environment that reflects the rich differences of God's creation. We strive to make everyone in our community feel known, loved and connected so they are able to grow in their faith and live into their God-given potential. As followers of Christ and thoughtful neighbors, we practice hospitality, compassion, service and empathy for all those around us.</p> <p><b>COMMITMENT - <i>We lead lives of purpose</i></b></p> <p>We believe that character matters and we are serious about growth, our own and others. We are committed to excellence as God defines it, giving our best for His glory. We believe that strength is for service, not for status, and we carry that mindset in the classroom, in competition and in our community. We actively pursue greater wholeness in the world by walking justly and living generously (giving of our time, talent and treasure) to visibly reveal and extend the love of Christ in transformative ways.</p>
<p><b>Portrait of a Graduate</b></p>	<p>District</p>	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p>By using their unique gifts to glorify God, pursue personal faith, and bring about shalom in the world, graduates of Grand Rapids Christian Schools are:</p> <p><b>Culturally Competent</b></p> <p>Prepared to engage with a diverse range of people and ideologies.</p> <p><b>Communicators And Collaborators</b></p> <p>Prepared to work in a team environment, articulate ideas, and consider multiple viewpoints.</p>

			<p><b>Thoughtful Neighbors</b></p> <p>Prepared to practice hospitality, compassion, service, and empathy for those around them.</p> <p><b>Justice Seekers</b></p> <p>Prepared to actively pursue greater wholeness in the world by working for justice and practicing stewardship.</p> <p><b>Creative Solution Finders</b></p> <p>Prepared to identify issues, engage in critical thinking, and persistently work toward solutions.</p> <p><b>Lifelong Explorers</b></p> <p>Prepared to live a life of discovery and wonder in God's world.</p> <p><b>Disciples Of Christ</b></p> <p>Prepared to follow Christ with faithfulness, resilience, and humility in a broken but hopeful world.</p>
<p><b>Statement of Faith</b></p>	<p>District</p>	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p>We believe in one God, the Father, Son, and Holy Spirit, who has revealed Himself in the Holy Bible. This God is present today and controls both humankind and history. We believe and confess that:</p> <ul style="list-style-type: none"> <li>● God shows himself through all he has made - for God has made everything</li> <li>● God shows himself in justice and mercy over against the sin and evil which has invaded God's creation</li> <li>● God shows himself and the way of salvation in his Word the Holy Scriptures</li> <li>● God shows himself most fully in his Son Jesus Christ, who, by miraculous birth, became a human being for our sake, suffered, died, and was raised to conquer the power of sin and the curse of death under which we all live.</li> </ul> <p>Further, we believe and confess that:</p> <ul style="list-style-type: none"> <li>● Jesus Christ is now the Lord of all things, both in the created world and in the Church - the fellowship of the redeemed</li> <li>● Jesus Christ is now gathering and preserving his Church so that her members may be his servants in this world; Jesus Christ shall return on the day of the Father's choosing to judge all humanity, the living and the dead.</li> </ul>

			<p>This faith clearly has consequences for the church and the Christian home. It also has special consequences for those involved in Christian day schools, which exist in concert with the home and the church for the nurturing of Christian teaching and life. Because the Lord is Lord of all life, we profess and declare that:</p> <ul style="list-style-type: none"> <li>• Our students are presented with the basic message of Scripture and the redemption that has been given in Christ.</li> <li>• Our students are instructed in Scriptural principles that guide them in mature living - in its spiritual, intellectual, and behavioral dimensions.</li> <li>• Our students are encouraged to recognize the greatness and the mercy of our Lord in every area of life.</li> <li>• Our students are guided into a true knowledge of God's world, of its history, and its culture.</li> <li>• Our students are enabled to assess the values of the age from the perspective of Christ's redemption and rule over all the world.</li> </ul> <p>Because our Lord is Lord of all life, we further profess and declare that:</p> <ul style="list-style-type: none"> <li>• Obedience to God involves us in a thorough investigation of all reality, and that students and teachers alike should seek to integrate their personal faith with all areas of learning;</li> <li>• Obedience to God involves us in urgency to promote this Lordship of Christ within the communities of our schools and throughout the entire world through the agency of the schools as well as the church and family.</li> </ul> <p>All this we profess and declare in the sure and certain hope that as we nurture our children in the knowledge and love of the Lord, God himself will guide, preserve and bless these efforts through the work of the Holy Spirit.</p>
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# HEALTH AND SAFETY

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
<b>Building Security</b>	Health and Safety	<b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois	<p>It is very important for our students, staff, and parents to feel safe and secure at school. When we partner together on safety issues we can be assured that all will respond with caution and confidence in the case of an emergency.</p> <p><b>Emergency Response</b> Student, staff, and visitor safety is a high priority at Grand Rapids Christian Schools. We recognize that school security is essential for student learning and parents' peace of mind. Within that context, emergency response notification systems are installed at each of our school buildings. These rapid notification systems, which include video</p>

			<p>surveillance, notify our local police and medical first responders in the case of an emergency through a communication portal that equips both first responders and building occupants to make more informed decisions quickly.</p> <p>One of the systems, ZeroEyes, provides real-time intelligence for life-threatening situational awareness while respecting the privacy and rights of our students and staff.</p> <p>As we continue to foster a nurturing environment for our students, We appreciate your ongoing partnership and dedication to making GRCS a safe haven for learning and faith nurture!</p> <p><b>Video Surveillance</b></p> <p>Video surveillance/electronic monitoring systems serve to complement GRCS staff’s ongoing vigilance to monitor and supervise our schools to promote and foster a safe and secure teaching and learning environment for students and staff. Through video surveillance, we enhance security for everyone, and video recordings may be used to assist as evidence of legal or disciplinary actions. Video surveillance signs stating that we use video surveillance are posted at the main entrances of our schools</p> <p>Video recordings may be viewed by authorized administrators and designated other employees. If determined appropriate and at the discretion of building administrative staff, video recordings may be viewed by parents/guardians of minor-age students, students who are at least 18 years of age, and law enforcement officials for the purpose of providing evidence in disciplinary actions.</p> <p>Invasion of the privacy of another student, concern for the safety of another student present in the recording, and possible interference with a law enforcement investigation are factors considered when refusing to grant others permission to view video recordings.</p> <p><b>Visitor Sign In</b></p> <p>All GRCS Campuses require that all non-GRCS employees sign in at the school office and obtain a visitor name tag which must be worn for the duration of their time in the building. Visitors need to sign out upon leaving.</p> <p><b>Drills</b></p> <p>State regulations require that we have fire, tornado, and lockdown drills during the school year. A log of each school's drills can be found on the website at <a href="https://www.grcs.org/campus-life/emergency-drills">https://www.grcs.org/campus-life/emergency-drills</a> in accordance with Public Act 12 of 2014.</p>
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			<p><b>Crisis Plan</b></p> <p>There is a comprehensive crisis management manual that addresses what the staff will do in case of various emergency situations. A copy of this manual is given to and reviewed with each staff member yearly. Necessary crisis documents are kept in a pouch hung by each classroom door. Copies are available to parents upon request to the school office.</p> <p><b>Grand Rapids Christian High School</b></p> <p>In order to maintain an appropriate level of security, exterior doors, including the student entrance, are locked during the school day and security cameras are in use. Students, parents, and guests can only access the building through the main office entrance during school hours. Propping doors or opening them to allow access to the building violates school security, and is grounds for disciplinary action.</p> <p>Tampering with security cameras is grounds for disciplinary action.</p> <p>To keep our campus secure, all visitors are required to check in with the attendance supervisor or the receptionist in the main office as soon as they arrive on campus. Items to be delivered to students and/or placed in students' vehicles must be approved by the attendance supervisor or the receptionist in the main office. To minimize disruption to classes, items brought in for students are delivered between class periods by school personnel.</p> <p>Students must be in supervised areas of the building while at school. After school, students are expected to leave the premises at 3:15 pm, unless they are participating in a school-supervised activity on the campus. In that case, they are to report directly to their assigned locations, remain there until the conclusion of their activity, and then leave the premises immediately following that end-time.</p>
<p><b>Health</b></p>	<p>Health and Safety</p>	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p><b>Communicable Diseases</b></p> <p>When a student is not feeling well, they should be kept home from school until it is determined that no contagious disease is present. Having a student absent for a day is better than exposing an entire classroom to a communicable disease. We are required to report the following immunization preventable diseases to the Health Department immediately upon diagnosis.</p> <p><b>PLEASE CONTACT US RIGHT AWAY IF YOUR CHILD CONTRACTS ONE OF THE FOLLOWING:</b> Encephalitis, Haemophilus, Influenza- Type B, Hepatitis, Measles, Meningitis, Mumps, Pertussis (Whooping Cough), or Rubella.</p> <p><b>In an effort to keep the number of illnesses at school to a minimum please consider the following guidelines provided by the Kent County Health Department in determining the appropriate amount of time to keep your child home from school. Many illnesses do not require exclusion. However, children may be excluded if the illness</b></p>

		<p><b>prevents the child from participating comfortably in school activities or if there is a risk of spread of harmful diseases to others. Criteria include:</b></p> <ol style="list-style-type: none"> <li>1. <b>Severely ill:</b> A child that is lethargic or less responsive has difficulty breathing or has a rapidly spreading rash.</li> <li>2. <b>Fever:</b> A child with a temperature of 101°F or greater AND behavior changes or other signs or symptoms (e.g., sore throat, rash, vomiting, or diarrhea). The child should not return until 24 hours of no fever, without the use of fever-reducing medications.</li> <li>3. <b>Diarrhea:</b> A child has two loose or watery stools. The child should have no loose stools for 24 hours prior to returning to school. Exception: A healthcare provider has determined it is not infectious. Diarrhea may be caused by antibiotics or new foods a child has eaten. Discuss with a parent/guardian to find out if this is the likely cause.</li> <li>4. <b>Vomiting:</b> A child that has vomited two or more times. The child should have no vomiting episodes for 24 hours prior to returning. Exception: A healthcare provider has determined it is not infectious.</li> <li>5. <b>Abdominal pain:</b> A child with abdominal pain that continues for more than two hours or intermittent pain associated with fever or other symptoms.</li> <li>6. <b>Rash:</b> The child with a rash AND has a fever or a change in behavior. Exclude until the rash subsides or until a healthcare provider has determined it is not infectious. Note: Rapidly spreading bruising or small blood spots under the skin need immediate medical attention.</li> <li>7. <b>Skin sores:</b> A child with weeping sores on an exposed area that cannot be covered with a waterproof dressing.</li> <li>8. <b>Certain communicable diseases:</b> Children and staff diagnosed with certain communicable diseases may have to be excluded for a certain period of time.</li> </ol> <p><b><i>*These are general recommendations. Please consult your local health department for additional guidance on communicable diseases.</i></b></p> <p><b>First Aid</b></p> <p>The school does not employ a medical nurse. The office staff has been assigned to distribute medication, handle emergencies, pass out band-aids, etc. Office staff and designated teaching staff have been trained in first aid and CPR. If a student has special circumstances, detailed information must be given to office staff.</p> <p><b>Head Lice Policy</b></p>
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Although head lice do not cause great medical harm they are contagious and raise anxiety in students and families. We work to prevent the spread of head lice at school by checking the homerooms of students and siblings of students who have a confirmed report of head lice. Also, periodic checks are done in classrooms where there are students who have signs of head lice such as scratching or visible nits (eggs). Notification and treatment recommendations will be sent home in the event of a confirmed case. Students with head lice may not return to school until the condition is treated.

**Immunization Policy**

Grand Rapids Christian Schools, in accordance with Michigan law, requires that all students have and maintain adequate written records that a student has been immunized against illness required by Michigan statutes. Compliance with this policy is requested within 15 school days after admission. Thereafter, your student may be excluded from school. Students who are exempt from required immunizations for medical or nonmedical reasons must have a copy of the certified waiver on file in the school office before a student may be enrolled.

**Chronic Health Conditions**

Students with chronic health conditions (ie. diabetes, asthma, etc.) can enroll at Grand Rapids Christian Schools and are eligible for accommodations, modifications, interventions of the regular classroom, curriculum, or school activity with every effort made to provide them the same access to an education as students without disabilities. Designated staff are provided with appropriate training specific to procedures in order to assist students' needs.

**Life-Threatening Allergy Policy**

As a Christian school community, we have a legal and ethical obligation to follow a physician's recommendations to safeguard the health of students who have been diagnosed with a life-threatening allergy. Therefore, when students with life-threatening allergies are diagnosed and/or enrolled, GRCS will designate the school and/or specific classrooms as allergen-free zones. The office will notify all parents of the allergen-free zones on an annual basis or as changes arise. **Parent cooperation is essential in implementing this policy. Please help us keep our students safe.**

**Peanut-Free Policy**

Grand Rapid Christian Elementary Schools relies heavily on parental cooperation to implement the following policy. PLEASE READ CAREFULLY.

Iroquois | Evergreen | Rockford Elementary

**Applies To All Grand Rapids Christian Elementary School and Elementary School-Age Students & Families:**

			<ul style="list-style-type: none"> <li>● No food clearly identifiable as or clearly labeled as containing peanuts is permitted.</li> <li>● Foods labeled as "processed with peanuts" or "processed in a facility that also processes peanuts" are permitted unless your child's classroom is specifically designated as a "Peanut-Free Zone".</li> <li>● To avoid accidental exposure to allergens through residual contact, all students will be expected to wash their hands after meals.</li> <li>● Any activities involving food in common areas must be allergen-free and proper cleaning of tables and common areas must occur after any events in common areas.</li> <li>● Threats to students with life-threatening allergies will be considered bullying and will be addressed by GRCES' student discipline process.</li> <li>● Information about peanut allergies, how to read labels, peanut-free lunch alternatives, or birthday treat ideas will be available at the GRCES school office.</li> </ul> <p><b>Applies To All GRCES Students &amp; Families In Classrooms With A Peanut-allergic Student:</b></p> <ul style="list-style-type: none"> <li>● Children in classrooms who bring peanut products in their lunch will have these products removed and will be provided with a reasonable alternative if available.</li> <li>● GRCES maintains the right to declare a classroom a "Peanut-Free Zone" depending on the age of the allergic child and the severity of the allergy.</li> <li>● If your child is in a "Peanut-Free Zone" classroom, you will be notified directly. (Peanut-Free Zone: Area where no products containing, processed with, or processed in a facility with peanuts is allowed due to risks of cross-contamination and accidental exposure.)</li> </ul> <p><b>Applies to Staff at Grand Rapids Christian Elementary School and Staff of Elementary School-Aged Students:</b></p> <ul style="list-style-type: none"> <li>● The school (in partnership with parents, health officials, and other agencies) will participate in ongoing school community education programs.</li> <li>● The school will train staff on allergies, sources of allergens, avoidance techniques, identification of an allergic reaction in progress, and emergency response procedures.</li> </ul>
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- Teachers in classrooms where life-threatening allergies are present may confiscate food that poses a danger to another student and may provide a safe alternative if one is available.
- Peanuts or peanut-contaminated materials will not be utilized in any teacher-initiated activities (i.e. art projects, baking projects, games, etc.)

**Grand Rapids Christian Middle School**

Yearly, GRCMS has students who are diagnosed with severe and potentially life-threatening allergies to peanuts and nut products. As a Christian school community, we have a legal and ethical obligation to follow their physician's recommendations to safeguard their health.

GRCMS is not a completely nut-free school. When we are officially notified of a child's diagnosis and/or their need for this kind of accommodation, GRCMS will designate peanut-free/nut-free classrooms where no nut products of any kind are allowed into the classroom.

**Medication Policy – Administration of Oral Medication**

The act of administering oral medication to students constitutes the practice of medicine. Grand Rapids Christian Schools recognizes that the law authorizes school administrators, teachers, and other designated employees to administer oral medication when requested in writing by a parent, guardian, or adult student in accordance with the instructions and supervision of the student's physician.

In order to assist parents/guardians and adult students in promoting and maintaining the health of students and to maintain the highest possible level of functioning of impaired students, the Board of Education authorizes the administration of prescribed and non-prescribed oral medication to students by school administrators, teachers, or other school employees designated by the school administrator, pursuant to a written request of the students' parent/guardian or adult student. The oral medication must be administered in compliance with the instructions of a physician.

***\*If prescription medication is to be administered at school, We need a physician's authorization form completed by the prescribing doctor. This form can be found on the website, under a parent's login in ParentVue (called Forms).***

The Board recognizes that, as stated in the School Code of 1976, Act 451, S1178 "a school administrator, teacher, or other school employee designated by the school administrator, who in good faith administers medication to a pupil in the presence of another adult pursuant to written permission of the student's parents or guardian and in compliance with the instructions of a physician, is not liable in a criminal action or for civil damages as a result of the administration except for an act of omission amounting to gross negligence or willful and wanton misconduct.

**Procedure for Administration of Medication:**

Oral medication may be administered to students by school personnel only according to the following conditions:

1. The parent/guardian has requested the school in writing to administer medication in compliance with label instructions, and:
  - a. Has brought the medication directly to the school office, or
  - b. Has given the medication to an adult staff person in a properly labeled container
2. The medication is administered by an administrator or staff person(s) designated by the administrator
  - a. The administrator has designated one or more persons to administer all medication in the building
  - b. Medication is administered in an appropriate place so as to preserve the dignity of the student
  - c. Permanent written record is kept of all medication administered. Long-term medication shall be noted in the cumulative file at the time of transfer
  - d. Medication is kept in a locked location
  - e. The student's physician must have prescribed the medication and submitted written instructions for its administration
  - f. Administration of medication must cease at the written request of the parent/guardian or at the end of the time period of the prescription
  - g. Changes in the medication dosage may only be made according to the written instructions of the student's physician
  - h. The student's parent/guardian shall provide the school with a renewal physician's order at least annually for students needing to receive medication over a length of time. Renewal orders are the responsibility of the parent/guardian.
3. Noncompliance with policy and rules will lead to discontinuation of the administration of medication at school
  - a. Parents/guardians will be notified of students observed with or taking medication apart from this policy and rules

			<p>b. Where conditions are not followed, staff may refuse to continue the administration of medication</p>
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***NOTE: An aspirin-free pain reliever will only be administered to students with parental permission obtained on the Emergency Contact & Consent Form filed at the beginning of each school year.***

<p><b>Inclement Weather</b></p>	<p>Health and Safety</p>	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p><b>Snow Days / Off-Campus Learning Days</b></p> <p>When an unanticipated school closure occurs, parents are notified via our InTouch communication system as well as on our website, office phones, and television and radio stations. On off-campus learning days, high school teachers will communicate appropriate learning assignments that are reasonable for students to be able to complete and will monitor their email throughout the day in order to respond to student questions that may arise. Students are expected to check their email at 10:00 am for educational instructions.</p> <p><b>Tornado Watch</b></p> <p>School will not be dismissed if a tornado watch is issued. The school will monitor the weather conditions closely. No after-school activities will be conducted if a TORNADO WATCH is in effect at the site of the scheduled activity at 3:00 pm. If a TORNADO WATCH is in effect at the site of a scheduled evening activity one hour before the beginning of that activity, the activity will be canceled. Parents who wish to pick up their children at school may do so.</p> <p><b>Tornado Warning</b></p> <p>Students will not be dismissed during a tornado warning. The school will guide students to their designated take cover areas until the warning is lifted. If the warning is lifted during school hours students will be dismissed from school at the normal time.</p> <p><b>Winter Storm Policy</b></p> <p>For school closing information tune into WOOD (105.7 FM), WCSG (91.3) WCUZ (101.3 FM), and TV Channels 8 and 13 OR check the website at <a href="http://www.grcs.org">www.grcs.org</a>. There will be NO School if a general closing is announced for the GR Christian Schools. When Rockford Public Schools are closed, the Rockford Campus ONLY is closed.</p> <p><b>Emergency School Closings</b></p> <p>Should it be necessary, we have arranged with radio and television stations in the area to make announcements about school closings. It is best to be tuned in when weather conditions seem to warrant school closing. Radio stations include WOOD (105.7 FM), WCSG (91.3), WCUZ (101.3 FM). TV channels include WOOD TV8 and WZZM 13.</p> <p>School Principals will also send a cell phone text alert via our InTouch Student Notification System. You may also check the website at <a href="http://www.grcs.org">www.grcs.org</a>. This decision rests with the Superintendent or his designee. The announcement might not mention “GR Christian Schools -Rockford Campus” but rather the “Grand Rapids Christian Schools”. Generally, school closing will be broadcast by 6:00 am. A link from the Principal will follow with learning activities for that day.</p>
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# OPPORTUNITIES

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
<b>School Privileges</b>	Opportunities	<b>GRCHS</b>	Grand Rapids Christian High School affords students many privileges and opportunities. These opportunities include but are not limited to Social Events, Dances, <i>Winterim</i> Travel, Field Trips, etc. Students that are suspended from school, face disciplinary action, or are not in good academic and attendance standing may forfeit their participation in these opportunities.
<b>Athletics</b>	Opportunities	<b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois	<p><b>Youth Sports</b></p> <p><b>Evergreen, Iroquois, Rockford Christian, GRCMS</b></p> <p>GRCS Youth Sports Department offers and advertises many different athletic opportunities for both GRCS students and the Grand Rapids community for preschool through 8th-grade. The Youth Sports website can be found here: <a href="https://www.grcs.org/youthsports">https://www.grcs.org/youthsports</a></p> <p><b>Middle School Athletics</b></p> <p><b>Evergreen 5th Grade</b></p> <p>Through a partnership with the Grand Rapids Christian Middle School we are able to offer middle school sports opportunities to the Evergreen Campus' 5th grade students. Students are encouraged to take advantage of this “no cut” opportunity to learn a new sport, be active and make friends. Opportunities will be advertised in the home bulletin or emailed directly by the GRCMS Athletic Director.</p> <p><b>Rockford Christian, GRCMS</b></p> <p>Various fall, winter, and spring sports are offered for all grades in middle school. Our athletic department has its own handbook and can be found here: <a href="http://www.grcs.org/campus-life/athletics/middle-school-athletics">www.grcs.org/campus-life/athletics/middle-school-athletics</a></p> <p><b>Grand Rapids Christian High School</b></p> <p>Interscholastic, intramural and organization-level athletics are an important part of the school's extracurricular program.</p> <ul style="list-style-type: none"> <li>● <b>Interscholastic athletic programs for girls</b> include basketball, bowling, cheerleading, cross country, golf, lacrosse, ski racing, sailing, soccer, softball, swimming, tennis, track and volleyball.</li> <li>● <b>Interscholastic athletic programs for boys</b> include baseball, basketball, bowling, cross-country, football, golf,</li> </ul>

			<p>hockey, lacrosse, sailing, ski racing, soccer, swimming, tennis, track, volleyball and wrestling.</p> <p>To support students' involvement in those activities, the school's weight room is open and staffed on a published schedule. The athletic director and the principal govern the high school athletic program.</p> <p>GRCHS athletics are conducted under the guidelines of the school, the O-K Conference, and the MHSAA. We believe that properly conducted interscholastic athletics can be educational and recreational, and can promote Christian values. That is our goal.</p> <p>All parents/guardians and athletes are strongly encouraged to read the guidelines regarding the athletes' training and conduct, which are outlined in the <a href="#">Handbook for Athletes and Parents</a> available online at <a href="http://www.grchristianeagles.org">www.grchristianeagles.org</a> under Eagles HQ.</p>
<p><b>Clubs and Organizations</b></p>	<p>Opportunities</p>	<p>Evergreen</p> <p>GRCMS</p> <p>GRCHS</p>	<p><b>Evergreen</b></p> <p>Occasionally special clubs and activities are offered for students for particular grade levels or at certain campuses. You will find these opportunities posted in the home bulletin.</p> <p><b>Grand Rapids Christian Middle School</b></p> <p>School-related clubs, activities and enrichment opportunities encourage students to explore their talents in a variety of ways. Some of the programs have no charge while others may include small fees.</p> <p>A list of GRCMS Clubs and Enrichment Opportunities are available online <a href="#">here</a>.</p> <p>This information will inform you of the many opportunities available and help you navigate your child's experiences to plan accordingly for your family. If you have any questions or concerns regarding these programs, please contact the school office at 616.574.6300.</p> <p><b>Grand Rapids Christian High School</b></p> <p>Groups of students with special interests or common aims may be organized into clubs with specific purposes and programs with an adult advisor/sponsor approved by the administration. Clubs vary with changes in interests and demand.</p> <p>The clubs are composed of students who are interested in such things as Christian service, recreation, particular hobbies, and special academic activities.</p> <p>No group of students is permitted to initiate an organization or activity or use the school name, without making a request for such an organization to the administration and having an advisor/ sponsor from the staff appointed.</p> <p>Click <a href="#">here</a> for current GRCHS clubs and organizations.</p>

<p><b>Dances</b></p>	<p>Opportunities</p>	<p>GRCHS</p>	<p><b>Dance Procedures</b></p> <ul style="list-style-type: none"> <li>● Students leaving early may not return to the dance and must leave school property.</li> <li>● Students exhibiting inappropriate behavior will be sent home without a refund of their ticket and may be prohibited from attending future dances.</li> <li>● Parent chaperones are there to assist and help supervise dances and should be respected by all attendees.</li> <li>● All GRCHS rules apply at school-sponsored social events.</li> <li>● Students are required to bring a valid school ID.</li> <li>● Students attending social events must be appropriately dressed, demonstrate appropriate conduct, and show respect to all chaperones.</li> <li>● Only current GRCHS students are admitted to school dances. If a student wishes to bring a guest, they may do so if permission is granted by a school administrator and a guest form has been completed.</li> <li>● Smoking and drinking are prohibited at any school-sponsored activity. If students have been suspected of drinking, a breathalyzer will be used, their parents will be notified, and if necessary the police will be contacted. There will also be school discipline including suspension and social probation and possible expulsion.</li> <li>● Students must have a positive attendance and behavior record at school to attend activities and dances.</li> </ul>
<p><b>Multiple Participation Guidelines</b></p>	<p>Opportunities</p>	<p>GRCHS</p>	<p>Despite all efforts by the administration, scheduling conflicts may develop for students involved in multiple activities, curricular and extracurricular. When conflicts occur in scheduling school-related activities, these guidelines apply:</p> <ol style="list-style-type: none"> <li>1. Conflict between two scheduled activities: the student's first duty is to notify both coaches/sponsors as early as possible. The coaches/sponsors will attempt to resolve the conflict to best allow the student to participate in as many activities as possible. The student will then be advised of the recommendation or propose an equally acceptable alternative.</li> <li>2. Conflict between a competition/performance and a scheduled practice: students will be expected to attend the competition/performance without loss of group membership or standing in the other activity.</li> </ol>

			<p>3. Conflict between scheduled practices: the student will be expected to participate in one without loss of group membership in the other activity. Frequently missing practice sessions may jeopardize that, and the expectation is that the student attends both activities equally.</p> <p>4. Conflict between competitions/performance: students may participate in one activity without loss of group membership or standing in the other activity.</p> <p>Note: There may be times when students may participate in one activity and part of another by arrangement with the coaches/sponsors.</p>
<b>New 2 You</b>	Opportunities	<b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois	<p>New 2 You proudly supports Grand Rapids Christian Schools. Since its founding, New 2 You has raised millions of dollars to reduce tuition costs and help keep high-quality Christian education affordable for all. New 2 You partners with enrolling parents and guardians to reduce their student's tuition in exchange for one three hour volunteer shift, a commitment made on a family's enrollment agreement. New 2 You relies heavily on volunteers and welcome additional volunteer commitments to continue to serve GRCS students and families.</p> <p><a href="https://www.grcs.org/community/new-2-you">https://www.grcs.org/community/new-2-you</a></p>
<b>Parent Involvement</b>	Opportunities	<b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois	<p>Christian education is a partnership between parents and the school. Parents are valued as active partners and are encouraged and expected to be involved in the school experience of their children, to assist them with school work as necessary, to provide positive home conditions for learning, and to attend and participate in conferences, concerts, and special presentations.</p> <p>There are numerous opportunities for parental involvement at school, such as assisting with class trips or special class activities, serving as tutors for students, volunteering in classrooms, office, library, serving on advisory teams, and assisting with PTO projects, events, and fundraisers. Specific information about these opportunities can be obtained from school staff. Educational research continues to indicate that parental involvement is essential to provide students with an excellent academic program.</p> <p>Learn more at <a href="http://www.grcs.org/community/parent-partnership">www.grcs.org/community/parent-partnership</a>.</p> <p><b>Evergreen and Iroquois</b></p> <p>The mission of the Grand Rapids Christian Elementary School Parent Teacher Organization (GRCES PTO), in recognizing every student is a gift from God, is to complement the curriculum; enhance, enrich, and encourage the education of all students as well as support our staff and the GRCES community. The PTO desires to use its resources, both volunteer support and monetary, to support our school and its mission.</p>



			<p>The GRCES PTO, represented by both Iroquois and Evergreen members, typically holds one major fundraiser each year. It uses these funds for such things as field trips, classroom supplies, library books, community events, and special gifts.</p> <p><b>Grand Rapids Christian Middle School</b></p> <p>The mission of the Grand Rapids Christian Middle School Parent Teacher Organization (GRCMS PTO), in recognizing every student is a gift from God, is to complement the curriculum; enhance, enrich, and encourage the education of all students as well as support our staff and the GRCMS community. The PTO desires to use its resources, both volunteer support and monetary, to support our school and its mission.</p> <p>The GRCMS PTO typically holds one major fundraiser each year. It uses these funds for such things as field trips, classroom supplies, library books, community events, and special gifts.</p> <p><b>Grand Rapids Christian High School</b></p> <p>Parent partnerships are important to GRCHS. Many of the social activities for GRCHS students are supported by Parent Volunteers and held in school or other locations for special events. School policies apply to all special events. Conduct contrary to regular school expectations will result in parent pick up from the event, possible suspension and social probation.</p>
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# STUDENT SERVICES

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
<b>Before and After Care</b>	Student Services	Evergreen Iroquois Rockford GRCMS	<p>Because teachers often have commitments (meetings, preparation, etc.) prior to the start of classes, students are encouraged to arrive at school no earlier than 15 minutes before their class starts. Students are expected to go home right after school. Supervision typically ends 15 minutes after school dismisses or once the last bus has left.</p> <p>Students at Evergreen, Iroquois or Rockford Christian who are without supervision before 7:45 am (Evergreen and Iroquois) or 8:10 am (Rockford Christian) or after 3:15 pm (Evergreen and Iroquois) or 3:35 pm (Rockford) must be registered for Kids Care which is at the expense of the parent/guardian.</p> <p><b>Kids Care</b></p> <p><b>Evergreen, Iroquois, Rockford Christian</b></p> <p>Kids Care provides before and after school care on school days only with before care starting at 7:00 am (Evergreen and Iroquois) and 7:15 am (Rockford Christian) and after care provided until 6:00 pm (Evergreen and Iroquois) and</p>

			<p>5:30 pm (Rockford Christian). If school is canceled or delayed, before school care will not be available. On scheduled half days there will be no after care available. For registration or more information about Kids Care please visit the website. <a href="http://www.grcs.org/kidscare">www.grcs.org/kidscare</a>.</p> <p><b>Homework Club</b></p> <p><b>Grand Rapids Christian Middle School</b></p> <p>Homework Club is a quiet, safe environment for students to hang out. Homework Club is offered during school days from 3:00 pm — 5:00 pm, Monday through Friday. It is provided for GRCMS students only. Students need to be picked up no later than 5:00 pm. Homework Club is closed on all GRCS district holidays, half and early release days, and in-service dates (per the school calendar).</p>
<b>Food Services</b>	Student Services	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p>Lunch is available for purchase daily and provided by Grand Rapids Christian Food Service. Monthly menus with hot and cold lunch options are available in the school office and on the website. <a href="http://www.grcs.org/hotlunch">www.grcs.org/hotlunch</a>.</p> <p>Grand Rapids Christian Schools participate in the National School Lunch Program, a free and reduced-price meal benefit available from the federal government. Applications and information about the program are also available on the website.</p> <p>The Grand Rapids Christian School's lunch service is a prepay program through the Meal Magic Account System. Deposits can be made by check or cash through the school office free of charge or by credit card at <a href="http://familyportal.cloud">familyportal.cloud</a></p>
<b>Recess</b>	Student Services	<p>Evergreen Iroquois Rockford GRCMS</p>	<p>Students are expected to spend their recess time outdoors. Please send your students dressed appropriately for the weather. In the summer this includes sunscreen and in the winter snow pants, coat, boots, hat, and gloves/mittens. Please clearly mark these items with your student's name or initials. The school assumes no responsibility for lost items. In the case of a severe weather warning or inclement weather, including temperature OR wind chill that has fallen below zero, children will be allowed to stay indoors.</p>
<b>Student Support Services</b>	Student Services	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p>Grand Rapids Christian Schools seeks to support and celebrate the gifts and abilities of all learners. Because of our commitment to ensure academic, social, and spiritual growth for all students, Grand Rapids Christian Schools offers Student Support Services for those learners who may benefit from additional support in meeting their individual goals. Student Support Services provides support for students in order that they may reach their full academic and social potential. We offer comprehensive programming which includes Educational Support Services, Inclusion Services, and services for students with academic talents.</p> <p>Based on our use of a Response to Intervention (RTI) tiered-instructional framework, our support service staff members provide educational support for students who require inclusion services, remediation, an academic boost,</p>

			<p>and/or enrichment. The Student Support Services program has a wide variety of resources available, including access to psychological and educational diagnostic testing.</p> <p>Through a partnership with Grand Rapids/Rockford Public Schools, students who qualify can receive the following special services:</p> <ul style="list-style-type: none"> <li>● Speech Therapy</li> <li>● Physical or Occupational Therapy</li> <li>● Inclusive Education (for moderate to severe impairments)</li> <li>● Social Work</li> </ul> <p><b>Grand Rapids Christian High School Student Support Services</b></p> <p><b>Educational Support Services</b></p> <p>At Grand Rapids Christian High School, we understand that each learner is unique. We provide support for the strengths and struggles that each student brings to the learning environment. A deep understanding of each student allows us to tailor our instruction in order to provide targeted intervention, remediation, and accommodation as needed. By utilizing a multi-tiered system of support, our general education and support services staff are able to provide early effective intervention to students who are having difficulty meeting academic benchmarks. Using achievement data, students who demonstrate difficulties are identified early, provided with interventions, and monitored frequently for adequate progress.</p> <p>Depending on a student’s response to receiving these targeted interventions, they may be formally evaluated to determine if there is a specific learning or other disability present. These students may then benefit from additional intervention, increased instructional support, remediation, and/or educational accommodations.</p> <p>Grand Rapids Christian High School is served by a coordinator who is responsible for collaborating with general education staff to ensure that the educational goals for all students who receive additional support, remediation, and accommodations are fully met. In addition, we are blessed to have many staff members on our support services team who are hired as support aides to assist students within the general education classroom or in small-group instructional settings.</p> <p><b>Social Work</b></p> <p>School social work support is available to all students to promote educational success by helping students navigate the social and emotional challenges that arise throughout high school. The school social worker provides a range of interventions that are offered systematically and based on student needs.</p>
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# TECHNOLOGY

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
<b>Technology</b>	Technology	<b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois	<p>Technology is a transparent but critical tool in implementing our mission in instruction, communications, information management, and other operations. By teaming the power of technology with the power of skillful teachers, we created an optimal environment for learning. The widespread presence of technology continues to redefine the concepts of "school", "student", "teacher", as well as "teaching and learning."</p> <p>Driven by our mission, we are pleased to be able to provide technology devices to our students 5th through 12th-grade to enhance, enrich, and facilitate learning and communication. GRCS devices are provided to students as a privilege and may be used for school-related purposes, inside and outside the school facility, during the school calendar year. Participating students and their parents must sign a consent form that details the responsibilities related to technology and the use of the school's devices.</p> <p>For more information regarding technology at GRCS, please visit the website:  <a href="https://www.grcs.org/academics/programs/it">https://www.grcs.org/academics/programs/it</a>.</p>

# TRANSPORTATION

TITLE	CATEGORY	CAMPUS (TAGS)	POLICY
<b>Bicycles, Rollerblades, Scooters, and Skateboards</b>	Transportation	<b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois	<ul style="list-style-type: none"> <li>● Students may ride bicycles, rollerblades, scooters, or skateboards to school.</li> <li>● Bicycles are to be parked and locked in the bike rack located in (see office for specific locations).</li> <li>● Rollerblades and skateboards should be placed in a designated location and not stored in classrooms.</li> <li>● Bicycles, rollerblades, and skateboards are not to be used on the school grounds during school or lunch hours.</li> <li>● The privilege of taking these items to school will be denied to any student who cannot exercise acceptable self-control in their use.</li> <li>● The school assumes no responsibility for vandalism or theft of these items.</li> </ul>

<p><b>Busing</b></p>	<p>Transportation</p>	<p><b>ALL</b> GRCS GRCHS GRCMS Rockford Evergreen Iroquois</p>	<p>Transportation is available for students in kindergarten through grade 12. Kindergarten students must be 5 years old by September 1 of the current school year in order to ride the bus. There is no transportation for preschool students.</p> <p>Specific bus routes with pick-up/drop-off locations are determined by Grand Rapids Christian Schools and/or Grand Rapids Public Schools/Rockford Public Schools and communicated through the GRCS Transportation Department. Questions regarding busing should be directed to the GRCS Transportation Department at 616.574.5710.</p> <p><b>Grand Rapids City Schools</b></p> <p>Bus transportation is provided for our constituents by Grand Rapids Christian Schools and Grand Rapids Public Schools as follows:</p> <ul style="list-style-type: none"> <li>● Student qualifying distance* Elementary (K-4) 1.0 mile</li> <li>● Special education door to door</li> <li>● *Qualifying Distance means you must live this far away from school in order to qualify for transportation</li> <li>● Your specific bus route and pick-up/drop-off locations are determined and communicated through the GRCS transportation department.</li> </ul> <p><b>Rockford Christian</b></p> <p>Bus transportation is provided for our constituents by Grand Rapids Christian Schools and Rockford Public Schools as follows:</p> <ul style="list-style-type: none"> <li>● Students living within the Rockford Public School district are eligible for busing provided by Rockford Public Schools.</li> <li>● In the summer, Rockford Christian School notifies Rockford Transportation of those students whom we assume will be using RPS transportation.</li> <li>● If you move during the school year, parents should notify RPS transportation of this so transportation changes can be made accordingly.</li> <li>● In the morning, students ride from their “home” stop to the RPS elementary building they would attend if attending RPS.</li> <li>● From there, a shuttle bus takes students to RCS. In the afternoon, the process is repeated in reverse for the ride home.</li> <li>● Families living outside the RPS district should contact GRCS Transportation to see if busing is provided to their location.</li> </ul>
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Questions regarding busing should be directed to the GRCS Transportation Department at 616.574.5710.

**Responsibility of Students Riding School Buses**

To promote good conduct and safety on the bus, any student reported by the bus driver or supervising staff as not honoring school behavior expectations on the school bus will be summoned to the office and warned of penalties involved for behavior infractions. The rules of conduct for school bus passengers are outlined below.

1. Be at the bus stop five minutes early, both morning and evening. (The driver is responsible for maintenance of the bus schedule and cannot wait for tardy pupils.)
2. No sleds are allowed on the bus.
3. Stand back from the curb edge or roadway - stand quietly.
4. Wait until the bus has come to a complete stop before attempting to get on or off the bus.
5. Be seated and refrain from moving around while the bus is in motion.
6. No pushing or loud talking.
7. Profanity will not be tolerated.
8. Keep hands and head inside the bus at all times.
9. Keep the bus clean and orderly - never put anything in aisles. (Throwing articles out of the bus is strictly prohibited.)
10. Enter and leave the bus at the front door (except in cases of emergency).
11. Emergency doors are for emergency use only. Do not tamper with them.
12. Obey the driver at all times.

The driver has been ordered to enforce the above regulations. They report all violations, and transportation may be denied. Written permission to ride again would be necessary from the school principal.

**Bus Misconduct Notice**

1. Reported first offense: Student conversation with building principal and written notification to parents.
2. Reported 2nd offense: Three to five day bus suspension, student conversation with building principal, and written notification to parents.

			<p>3. Reported 3rd offense: Minimum of one week bus suspension and parent/student conference with building principal.</p> <p>*Building principals have the discretion to move to 2nd offense or 3rd offense consequences instead of 1st offense consequences based on the severity of student behavior.</p>
<p><b>Pick-up and Drop-Off</b></p>	<p>Transportation</p>	<p>Evergreen Iroquois GRCMS GRCHS</p>	<p><b>Evergreen</b></p> <p>If you plan to pick up or drop off your student at school please only do so in the turnaround located at the front of the building at 1630 Griggs St SE.</p> <p>PLEASE DO NOT PARK IN THE PICK UP/DROP OFF LANE — this lane is intended for those who are not getting out of their cars. If you intend to park during pick up, please pull into an open parking space on the north side of the turnaround. Parents must walk across the lane and walk with their children back to their car."</p> <p>Also, the Sylvan Ave. side of the building is for bus traffic only. Please do not park or drop off your student on this side of the building. Specific pick-up and drop-off procedures are outlined and sent home in the beginning of the year mailer, please refer to that document for more information.</p> <p><b>Iroquois</b></p> <p>If you plan to pick up or drop off your student at school, please only do so in the turn around located at the front of the building at 1050 Iroquois SE.</p> <p>PLEASE DO NOT PARK IN THE PICK UP/DROP OFF LANE — this lane is intended for those who are not getting out of their cars.</p> <p>Also, the Fisk Road side of the building is for bus traffic only. Please do not park or drop off your student on this side of the building.</p> <p><b>Grand Rapids Christian Middle School</b></p> <p>Parents, family members, or student drivers who transport students to and from school via cars are asked to:</p> <ol style="list-style-type: none"> <li>1. Unload in the parking lots along Shiawassee Street or designated handicapped spaces.</li> <li>2. Not park or stop in a way that blocks the flow of traffic at the entrances and in the drop-off area.</li> </ol> <p>Students involved in after-school clubs or activities or with a delayed pick up after 3:00 pm must wait by the office doors.</p> <p><b>Grand Rapids Christian High School</b></p>



			<ul style="list-style-type: none"> <li>● Students riding to and from school in any vehicle other than a school bus, must be dropped off at the designated location.</li> <li>● There is no student drop off or pick up in the designated bus drop off/ pick up drive.</li> <li>● Students should be dropped off on the west or Plymouth side of the school; vehicles must go through the teachers parking lot and drop off students at the designated drop off point.</li> </ul>
<b>Student Driver Parking Policies</b>	Transportation	GRCHS	<p>All students who drive to school are responsible to know and abide by the restrictive driving and parking regulations at GRCHS. Violation of driving and parking policy will result in penalties that include fines, loss of driving privileges, and suspension from school.</p> <p>Students driving to school through the near neighborhoods are expected to use extra caution because of the number of small children and students walking to area schools. Students who are reported to the administration for reckless driving in that area may expect consequences to be imposed by the school.</p> <p><b>Regulations for Driving and Parking</b></p> <p>Given that driving to and parking at school is a privilege and not a right, Grand Rapids Christian High School expects that students to whom the privilege is extended will abide by the regulations listed below.</p> <p><b>Regulations:</b></p> <ul style="list-style-type: none"> <li>● All vehicles driven to school that are used by students and staff must be registered in the school office and a registration sticker must be properly affixed to the front windshield on the passenger side.</li> <li>● Each student must submit a written application with parental signature for a parking permit.</li> <li>● <b><u>Notes on parking:</u></b> <ul style="list-style-type: none"> <li>○ Applications for parking permits are due in the school office by August 7, 2023.</li> <li>○ Parking permits will be distributed at orientation.</li> <li>○ If a student begins driving during the year, a permit can be requested at that time.</li> <li>○ If a student with a registered parking permit drives a different vehicle on a given day, they are required to register the temporary vehicle in the office.</li> </ul> </li> </ul>

- If you change a car during the year, you must register the new car in the office. You can transfer the sticker to the new car or request a new sticker.

- Student vehicles are to be parked properly in designated white line parking spaces, in the student parking areas. Please note: The service drive on the east side of the school is a fire lane and may not be used for parking. Cars must park in the student parking areas, not in the visitor spaces, yellow-lined spaces, or in the staff lot.
- Cars not normally driven to school must be registered with a day permit in the school office either the afternoon before or at the beginning of the school day.
- The Shawnee Church circle drive and lower lot are off-limits to the school. The school service drive and bus turnaround circle may not be used by students for parking. In order to be a good neighbor and because of the congested traffic situation on the narrow streets surrounding the school, student parking on streets is not allowed.

**Violations**

- Students who drive unregistered vehicles to school will be fined \$15.00.
- Students who park a registered or unregistered vehicle on one of the streets near the school, such as Plymouth, Tecumseh, Okemos, Menominee, and Tekonsha will be subject to \$15.00 parking fines.
- Parking in the areas designated for staff or visitors results in a \$5.00 fine.
- Student parking is not allowed:
  - Outside white-lined parking spaces
  - In yellow-lined parking spaces
  - On curbed areas designated as Fire Lanes
  - On curbed areas painted blue or yellow
  - On sidewalks or other walkways
- These violations are subject to a minimum of \$5 fines. Repeat offender fine is \$10 and potential loss of parking privilege

			<ul style="list-style-type: none"><li>● Students who, without permission, use their vehicles to leave campus or take other students off-campus, other than at the end of the school day, risk their parking permit and driving privileges.</li><li>● Persons parking in the Handicapped spaces may be ticketed by the Grand Rapids Police Department. Their minimum fine is \$75.</li><li>● Repeated violations may result in the loss of driving privileges to and from school or suspension from school.</li></ul> <p><b>Miscellaneous</b></p> <ul style="list-style-type: none"><li>● The School Board has given civil authorities the right to search vehicles in designated school parking lots.</li><li>● All vehicles are to remain unoccupied while parked in any lot. Students who need to access their cars during the school day must receive permission from the attendance office. No vehicle may be driven in the lot except to enter or exit the premises during the school day or for a school-sponsored activity.</li><li>● All vehicles are to be driven with care.</li><li>● RECKLESS DRIVING OF ANY KIND IS PROHIBITED AND COULD RESULT IN SUSPENSION OR LOSS OF DRIVING PRIVILEGES.</li><li>● All vehicles must be driven on designated roadways, never over curbs, grass, etc.</li><li>● Violations of #3 &amp; #4 are subject to a minimum \$25 fine</li></ul>
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