



Water Pollution Control Authority

REGULAR MEETING JANUARY 17, 2024 MINUTES

Members Present: Dan Parisi, Paul Gilbert, Shawn Koehler, Aaron Foster (zoom)

Members Absent: Tom Walker

Others Present: Tom Modzelewski (WPCA Admin), Phil Kidney, (WPCA Crew Chief), Marshall Gaston (Fuss & O'Neil), Kevin Flood (Fuss & O'Neil), Carly Magnotta (6 Longview) Dan Dziadul (Septicology), Brian Patson (Septicology), Dave Stavens (Deputy First Selectman)

1. Call to Order

Chairman Dan Parisi called the meeting to order at 6:30 p.m.

2. Citizen's Forum (non-agenda items)

None

3. Approval of the November 15, 2023, Regular Meeting Minutes

Paul Gilbert (Member) had some follow up questions from the December minutes asking if the pump station draw downs had been completed, Phil stated they had not been completed yet and will be when time allows.

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE DECEMBER 20, 2023, REGULAR MEETING AS WRITTEN.

4. Old Business

1. I&I Study

Tom M. (WPCA Admin) updated the board that camera footage has been received from Savy & Sons for the 11,500 feet of CCTV work completed and we are awaiting a proposal with their recommendations.

Discussion was had about the proposal received from Savy & Sons regarding recommendations on waterproofing manhole #396 and #412 to stop infiltration around the pipe boots as well as reworking the invert in manhole #316 (80 West Rd). All agree these issues need to be rectified.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNINAMOUSLY PROCEED WITH THE WORK ITEMIZED IN THE SAVY & SONS PROPOSAL FOR THE REHAB OF MANHOLES 396 AND 412 AND REWORKING OF THE INVERT ON MANHOLE 316. TOTAL NOT TO EXCEED THE AMOUNT OF \$10,000.00

2. Ellington Raquet, Lower Butcher Road

A final set of plans with comments from Fuss & O'Neill were presented.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNINAMOUSLY TO APPROVE THE PLANS AS PRESENTED WITH COMMENTS ON PAGE 4 FROM FUSS & O'NEILL REGARDING THE USE OF 8' SDR 35 PVC PIPE CONNECTING TO THE MANHOLE.

3. Deduct Policy Conversation

No updates.

5. New Business

1. 6 Longview St.

Resident Carly Magnotta was in attendance with Dan Dziadul and Brian Patson, from Septicolgy. Dan Dziadul explained that Septicolgy did the septic inspection of this property for Carly when she was looking to purchase this property. He noted the SEPTIC system is running properly but the 1,000-gallon tank needs replacement. Carly recently closed on this property and received funds from the previous owner to complete this project. Upon contact with the Health Department, they were directed to come before the Board of WPCA to get approval for this repair as the property is in the sanitary sewer district. There is no sewer main on Longview and the nearest manhole is approximately 215 feet away.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNINAMOUSLY TO ALLOW THE 1,000 GALLON TANK REPLACEMENT ONLY AT 6 LONGVIEW STREET.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNINAMOUSLY TO ADD THE PROPOSED NEW COMMERCIAL BUILDING LOCATED AT 50 WEST ROAD TO NEW BUSINESS # 2.

2. 50 West Road Proposed New Commercial Business

Tom M. (WPCA Admin) brought to the Boards attention that he was contacted by an engineer collaborating with the owner of 50 West Rd. to construct a commercial rental bay style development on this property. Tom M. was asked to provide the current sanitary sewer allocation for this property.

Upon investigation Tom M. discovered that according to the 1998 facilities plan 9,900 gallons per day was the allotment. He also found that the parcel was sub-divided in 1999, but no mention of the new allocations for each parcel.

Discussion was held amongst the Board and the proper calculations were completed.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE THE ALLOCATION OF 2,750 GALLONS PER DAY TO 40 WEST ROAD AND THE REMAINING 7,150 GALLONS PER DAY TO 50 WEST RD. ALLOCATIONS TO BE RECORDED AND FILED.

6. Administrative

1. Fuss & O'Neill Project Updates

i. Vernon Pump Station

- a) **Pay Requisition # 2** – Kevin (F&O) reviewed the items completed in this application for payment. Items included mostly electrical submittals and general condition items.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE THE PAYMENT FOR THE VENON PUMP STATION UPGRADE TO THE ASSOCIATED CONSTRUCTION COMPANY FOR APPLICATION #2 WORK COMPLETED THROUGH DECEMBER 31, 2023, IN THE AMOUNT OF \$18,293.31.

- b) **Schedule** – Kevin (F&O) provided an update that The Associated Construction Company will be submitting updated schedules monthly with their pay requisitions. He also informed that there will be many submittals coming in.

Dan Parisi (Chair) asked when abatement is going to take place. Shawn Koehler (Member) inquired about the concrete schedule, as of right now both items are scheduled to take place in summer of 2024.

ii. Task 2C Ellington Ave. Sewer extension

Marshall (F&O) provided a schedule for bid and project dates. The preliminary bid date is March 13, 2024. Substantial completion of project to be August 31, 2024, with temporary pavement and a final completion of May 16, 2025, with permanent pavement completion.

iii. Task 4D Hockanum I&I

Marshall (F&O) stated that no field work has been done yet due to current weather/traffic conditions. Phil (WPCA Crew Chief) updated that he will be opening and investigating some manholes when time allows. Marshal and Phil will be working together to schedule time for the pump station draw down tests.

1. Fuss & O'Neill Billing

Marshall reviewed the work performed in the month of December:

MOVED (GILBERT) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, NOVEMBER 26, 2023, THROUGH DECEMBER 30, 2023, FOR TASK 3C FOR A TOTAL OF \$6,173.15

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, NOVEMBER 26, 2023, THROUGH DECEMBER 30, 2023, FOR TASK 11 FOR A TOTAL OF \$318.00

2. Other Administrative Topics

i. Budget

Tom M. (WPCA Admin) presented the first draft of the 2024-25 operating budget. Discussion on a needed rate increase in the Crytal Lake district took place and preliminary increases presented. The Board would like Tom to calculate the amount of increase that would make the district balance, as currently the budget is in deficit.

Tom also notified the Board that he will be presenting a capital budget as well for 2024-25.

ii. 10 Nutmeg Dr. Connection

The Board was made aware at the December meeting that this property had been connected to the sanitary sewer system. No WPCA approvals could be found at the time. Tom M. (WPCA Admin) provided an update that he did find the approvals for this project. This item will be removed from the agenda.

iii. Moser Clay Main Proposal

The proposal from Savy & Sons was reviewed. Paul Gilbert has asked Tom M. (WPCA Admin) to get clarification from Savy & Sons on the conflicting prevailing wage statements in the proposal. Paul also asked that Savy & Sons insurance be reviewed. Tom M. stated that the Town Attorney will review all documents.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNINAMOUSLY TO APPROVE THE PROPOSAL FROM SAVY & SONS FOR MAINLINE CCTV/JETTING AND CIPP INSTALLATION

OF 737' OF CLAY SEWER MAIN AT THE INTERSECTION OF FARMSTEAD LANE THROUGH MANHOLE 4, FOR A TOTAL PRICE OF \$156,337.00 PENDING TOWN ATTORNEY APPROVAL.

iv. Manhole Waterproofing proposal

This item was discussed under Section 4. Old Business subsection 1. I&I study.

3. Design, Construction & Maintenance Reports

i. Pump Station & Meter Updates

Phil (WPCA Crew Chief) had no updates all is running well, he had noticed some longer pump run times with the recent weather events.

ii. Overtime Report

No overtime to report.

iii. Other

Phil (WPCA Crew Chief) reported that he had purchased a new hacksaw for use of the WPCA staff.

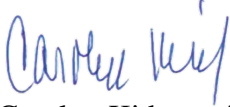
7. Misc. Communications

None

Adjournment

**MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING AT 7:51 PM.**

Respectfully submitted:



Carolyn Kidney, Administrative Assistant II, DPW