

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 14, 2023**

ROLL CALL

The West Muskingum Board of Education held its regular meeting on December 14, 2023 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

TREASURER'S REPORT

44-091 Minutes

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the minutes from the Regular Board Meeting on November 9, 2023. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-092 Financial Report

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the financial reports for November 2023 as presented. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-093 Appropriation and Amended Certificate Modifications

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the appropriation and amended certificate modifications as presented. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-094 Athletic Facility Improvement with Then and Now

Motion made by Mr. Ankrum, seconded by Mr. Vousden to the contract with Neff Paving for Athletic Facility Improvements, to include a Then and Now Certification. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

44-095 Retirement(s)/Resignation(s)

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following retirement(s)/resignation(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Debra Bennett	WMMS Social Studies Teacher	end of 2023-2024 school year (retirement)
Chris McPherson	Maintenance Foreman	February 29, 2024 (retirement)
Martha Blackburn	WMES Intervention Specialist	December 4, 2023 (resignation)
Ryan Hammonds	WMMS Custodian	December 11, 2023 (resignation)

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

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44-096 Supplemental/Limited 3313.53 Contract(s) FY24

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following Supplemental/Limited 3313.53 Contract(s) for the 2023-2024 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Jennifer Bradford	Resident Educator-Year 1	\$1,454.87
Bonnie Bean	Resident Educator-Year 1 (.38 FTE)	\$552.85
Crystal Porter	Resident Educator-Year 1	\$1,454.87
Richard Spung	Resident Educator-Year 2	\$1,454.87
Michele Merriam	Resident Educator-Year 2	\$1,454.87
Maureen Williams	Resident Educator-Year 2	\$1,454.87
Jennifer Hreha	Resident Educator-Year 2	\$1,454.87
Holly Farley	Resident Educator-Year 2	\$1,454.87
Sean Stevens	Resident Educator-Year 2	\$1,454.87
Konnor Samson	WMMS Wrestling Coach	Volunteer

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-097 Gate Workers – Winter Sports

Motion made by Mr. Ankrum, seconded by Mrs. MacLaine to approve the following workers for the Winter Sports Season:

John Kelley	Jill Kelley	Monica Davis
Tara Woods	Tina Jones	Ann Howard
Jennifer Fowler	Amy Johnson	

Roll Call: Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-098 Unpaid Leave

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve unpaid leave for the following employee. Accumulated personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Keli Mitchell	Paraprofessional	February 21, 2024

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-099 Substitute Lists

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following:

- **WMLSD Classified Substitute List**

Addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent’s Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
William Scheide	Bus Driver; Cook/Cashier; Custodian	December 15, 2023
Mary Ann Dillehay	Paraprofessional	December 15, 2023
Caitlyn Roberts	Cook/Cashier	December 15, 2023

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- **MVESC Master Certificate Substitute List**

Approve the December 2023 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea.
Motion carried.

SUPERINTENDENT'S REPORT

44-100 School Calendar FY24 Change

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the date change to the FY24 school year calendar to accommodate election day polling location. Professional Development Day for teachers changing from May 7, 2024 to March 19, 2024. Students will attend May 7, 2024, not March 19, 2024. Will not change calendar day totals for staff or students. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-101 Substitute Salary Scale Increase

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the substitute salary scale increases, as presented. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, abstain. Motion carried.

44-102 Purchase of Bleachers

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the purchase of bleachers in the amount of \$24,763.00 for the baseball and softball athletic fields from Davis Athletics, LLC. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-103 Sale of Busses

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the sale of Bus 55 for the price of \$1,000.00 to Yellow Bus Sales. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-104 META Bus Bid

Motion made by Mr. Ankrum, seconded by Mr. Farley to authorize META Solutions (META) to advertise and receive bids on said Boards' behalf, as per specifications submitted for the cooperative purchase of one (1) 30 passenger 2024 handicap bus. Roll Call: Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-104 Handicap Bus Purchase

Motion made by Mr. Ankrum, seconded by Mr. Farley to approve the purchase of one (1) 30 passenger 2024 handicap bus for the price of \$81,764.00, as outlined by Complete Bus & Specialty Vehicles, based on META Bus Bid. Roll Call: Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

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44-106 Annual Organizational Board Meeting

Motion made by Mr. Ankrum, seconded by Mrs. MacLaine to schedule the Annual Organizational and Regular Board Meeting for Wednesday, January 10, 2024 at 5:00 p.m. Roll Call: Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-107 Board President Pro-Tem

Motion made by Mr. Vousden, seconded by Mr. Farley to approve Mr. Melsheimer as the president pro-tem. Mr. Melsheimer will serve as board president from January 1, 2024 until a Board president is elected at the 2024 Organizational Meeting being held Wednesday, January 10, 2024. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea Mr. Melsheimer, yea. Motion carried.

44-108 Donations

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following donations:

- Schweitzer Engineering Laboratories, Inc. to West Muskingum High School – to be used toward science, technology, engineering and math education - \$100.00

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-109 Adjourn

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to adjourn at 5:26 p.m.

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion Carried.

Treasurer

Board President