



Peaster Independent School District Public Information Request Form

In accordance with policy GBA and the Public Information Act, I hereby request that copies of the following records of the Peaster ISD be made available for my inspection or duplication. **I agree to pay for the cost of my request.**

The Peaster ISD will respond promptly to a request for information. If the District is unable to produce the requested information in a timely manner or within ten (10) business days, it will send correspondence explaining why it is unable to do so. A date and time will be set as to the availability of the records.

For more information on the Texas Public Information Act, please visit the [Attorney General of Texas](#) website.

TO BE COMPLETED BY REQUESTOR

Requestor's Name: _____ Phone Number: _____

Representing (Optional): _____

Type of Data being requested: Student Personnel Financial Other _____

Information to be included: _____

Call with Cost Estimate: Yes No Only if over \$ _____

ALL PRIVACY FLAGS WILL BE HONORED

Notice of Confidentiality: This Public Information contains information intended solely for the purpose listed by the purchasing entity. Any disclosure (verbal or in print), copying, distribution, or use of this information by a third party is prohibited, and may violate the Peaster ISD Board policy and the Family Education Rights and Privacy Act (FERPA).

Signature of Requestor _____ Date Requested _____

FOR SCHOOL DISTRICT USE

Requires Attorney General Ruling Information Not Available

Authorizing Signature: _____ Date: _____

Cost Estimate: \$ _____ Requestor Notified: Yes No By: _____ Date: _____

Payment Received by: _____ Date: _____ Total: _____

Date Info Mailed/ Picked Up: _____