



**OFFICIAL MINUTES
REGULAR SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT NO. 882
MONTICELLO, MINNESOTA**

NOVEMBER 6, 2023 5:00 PM

This School Board Meeting will take place in the Board Room at 302 Washington Street, Monticello.

Board Members: Mark Branson, Melissa Curtis, Jeff Hegle, Casey Root, Jamie Sieben, Kathy Ziebarth.

AGENDA:



1. **Call to Order - 5:01 p.m.**
2. [Pledge of Allegiance](#)
3. **Approval of the Agenda (Action) - Motion by Melissa Curtis, Second by Casey Root. Approved 6-0.**
4. **Citizens Comment**
5. **Fiscal Stability**
Consent Agenda (Action) - Motion by Melissa Curtis, Second by Casey Root. Approved 6-0.
 - A. Approval of Minutes – [October 16, 2023](#)
 - B. [Personnel Matters](#)

6. Collaborative Connections

- A. [Resolution](#) for Acceptance of Gifts (Action) - Eric Olson, Superintendent

Donor	Item	Designated Purpose (if any)
Moon Motorsports	1-3 demonstration motors, motor hardware, instructional videos and or cue cards	To further enhance the instructional and hands on materials of the MMS STEM lab
United Way - Ellison Family Foundation	\$5000	Mindfulness Program

Read by Jeff Hegle. Approved 6-0.

7. Teaching and Learning

- A. [Trip Request, ACIS Safety and Security Handbook, Costa Rica 2025](#)- Monticello High School Spanish Classes (Action) - Andrea Hogg, High School Spanish Teacher
Approved 6-0.
- B. [July 1, 2022 Actuary study](#), Actuary Study- Jill Urdahl, USI and Tina Burkholder

8. Innovation and Leadership

A. [Preliminary End of Year Report](#) - Tina Burkholder, Director of Business Services

9. Safe and Healthy Culture

A. **Second Reading of Policies (Action)** - Rob Danneker, Director of Human Resources

- i. [Policy 533](#) - Wellness Policy
- ii. [Policy 534](#) - School Meals Policy
- iii. [Policy 709](#) - Student Transportation Safety Policy

Policies 533 and 534: Motion by Casey Root, Second by Jamie Sieben. Approved 6-0.

Policy 709 will remain as a second reading at the November 20th regular school board meeting.

10. Adjourn (Action) - Motion by Jamie Sieben, Second by Casey Root. Approved 6-0. Adjourned 6:16 p.m.

Tonight's regular meeting was followed by a Board Work Session. The agenda for that Work Session can be found [here](#).

Upcoming School Board Meetings - Regular Monticello School Board Meetings take place on the third Monday of each month at 6 p.m.. The first Monday of each month is a Regular School Board Meeting beginning at 5 p.m. These meetings will typically be followed by a [Work Session](#). The next Monticello School Board meeting will take place at 6 p.m. on Monday, November 20.

Please note that the meeting on December 4th will be at 6 p.m. This is a Truth in Taxation meeting.