



HAMILTON-WENHAM
REGIONAL SCHOOL DISTRICT
5 SCHOOL STREET, WENHAM, MA 01984 · TEL. 978-468-5310

School Committee Meeting ([agenda](#))

Buker Elementary School Multipurpose Room

In-Person Meeting, [Zoomlink](#) is for Public Comment Only

Meeting ID: 86783317301

Thursday, January 4, 2024

7:00 p.m. - 8:42 p.m.

Present:

Dana Allara

Julia Campbell (arrived at 7:10)

Jennifer Carr

David Frenkel

Trenton Honda

Amy Kunberger

David Polito

Also Present:

Eric Tracy, HWRSD Superintendent

Assistant Superintendent Leone

1. Call to Order

With a quorum present, Dana Allara called the meeting of the School Committee to order at 7:01 p.m.

2. Pledge of Allegiance

All those in attendance rose for the Pledge of Allegiance.

3. Citizens' Comments [Exhibit](#)

Any citizen wishing to speak before the Committee shall identify themselves by name and address. Speakers will be allowed three (3) minutes to present their material.

Dana Allara stated that the meeting is being recorded and live-streamed via HWCAM. There were no citizen comments and citizen comment was closed at 7:02 p.m.

4. Review of School Committee Protocols [Exhibit](#)

David Polito read School Committee Protocol 3.

5. Review of School Committee Mission Statement [Exhibit](#)

Amy Kunberger read the following from the Mission Statement: *The Hamilton-Wenham Regional School Committee will lead and inspire a district that is a source of civic pride and municipal engagement to serve the community for generations to come.*

Dana Allara welcomed new School Committee member Trent Honda.

6. Consent Agenda

a. Warrants [Exhibit](#)

- Voucher No. 14
- Voucher No. 1076
- Voucher No. 1077
- Voucher No. 3342
- Voucher No. 3343
- Voucher No. 3344
- Voucher No. 3345
- Voucher No. 3346
- Voucher No. 3347
- Voucher No. 3348
- Voucher No. 3349

b. Minutes December 21, 2023 [Exhibit](#)

I move that the Hamilton-Wenham Regional School Committee accept the consent agenda as written.

Motion by: Jen Carr

Seconded by: Amy Kunberger

MOTION PASSED 6-0 (Members Allara, Carr, Frenkel, Honda, Kunberger and Polito)

7. New Business

a. FY25 Budget Presentation

i. Student Services [Exhibit](#)

Stacy Bucyk, Director of Student Services, provided an overview of the Student Services Department and programming throughout the district.

b. Subcommittee Assignments

Dana Allara discussed the open assignments on Capital Finance, Policy and the position of Secretary.

I nominate Trent Honda to serve on the Capital Finance Subcommittee.

Motion by: Julia Campbell

Seconded by: Jen Carr

MOTION PASSED 7-0 (Members Allara, Campbell, Carr, Frenkel, Honda, Kunberger and Polito)

I nominate Jen Carr to serve on the Policy Legislative Subcommittee.

Motion by: Julia Campbell

Seconded by: David Polito

MOTION PASSED 7-0 (Members Allara, Campbell, Carr, Frenkel, Honda, Kunberger and Polito)

I nominate David Polito to serve as Secretary.

Motion by: Julia Campbell

Seconded by: Jen Carr

MOTION PASSED 7-0 (Members Allara, Campbell, Carr, Frenkel, Honda, Kunberger and Polito)

8. Finance and Operations

- a. Vote Superintendent's Tentative FY25 Budget Proposal [Exhibit](#), [Exhibit](#)
Assistant Superintendent Leone gave a presentation on the Tentative FY25 Budget Proposal.

I move that the Hamilton-Wenham Regional School Committee approve the tentative FY25 General Fund Expenditures Budget of \$43,891,836. This amount includes general fund operating expenses, after offsets, in the amount of \$41,721,540 and general fund debt service expenses in the amount of \$2,170,296; furthermore the gross operating expenses of the district, before offsets, have been allocated by the DESE defined chart of accounts according to the "Summary by DESE Category" chart included in this budget presentation as detailed in the exhibit.

Motion by: David Polito

Seconded by: Jen Carr

MOTION PASSED 7-0 (Members Allara, Campbell, Carr, Frenkel, Honda, Kunberger and Polito)

Assistant Superintendent Leone reviewed the upcoming dates for budget meetings.

9. Committee Reports

- a. Capital/Financial Planning Subcommittee - next meeting is scheduled for January 17
- b. Policy Subcommittee - next meeting is scheduled for January 8
- c. Negotiations Subcommittee - next strategy session meeting is scheduled for January 5 via zoom and then Tuesday the subcommittee will meet with Office Personnel Union
- d. Secretary Report - Capital Finance has two outstanding sets of minutes, Policy has two outstanding sets of minutes and the Negotiations Subcommittee is up to date on minutes.

10. Superintendent's Report

Superintendent Tracy wished all a Happy New Year and stated he is looking forward to the second half of the school year.

11. Chair's Report

Dana Allara reminded the community that information on the upcoming community meetings to learn about the building project can be found on the district website. David Polito stated that the School Building Committee is scheduled to meet on Monday.

12. Topics for Future Meeting

There were no additional topics for future meetings.

13. Vote to Adjourn

I move to adjourn the meeting of the Hamilton-Wenham Regional School Committee at 8:42 p.m.

Moved by: David Frenkel

Seconded by: Jen Carr

MOTION PASSED 7-0 (Members Allara, Campbell, Carr, Frenkel, Honda, Kunberger and Polito)