

## Overview

East Fort Worth Montessori Academy (EFWMA) has a comprehensive **Multi-Hazard Emergency Operations Plan (EOP)** in place, the plan is reviewed or updated annually. The plan prepares us for action and establishes teams, chains of command, and specific steps to take. All of our staff members are aware of the plan and their roles in case of an emergency. <https://www.efwma.org/domain/164> Link to our Safe, Supportive and Secure Page.

Additionally, EFWMA has formed a partnership with local law enforcement and receives updates from the Federal Bureau of Investigation. We will take any recommended action deemed appropriate in the face of any specified threats. **Please help us maintain safety standards for students by following EFWMA procedures, keeping abreast of social information and reporting any activity you deem harmful to children, staff and the community.** More tips are available via the federal and state Homeland Security web sites as well as on the Federal Emergency Management Association (FEMA) site. It is our intent to continue with our daily business of caring for and educating our children.

## Flashing Lights - Creating Safe Interactions between Citizens and Law Enforcement

*Flashing Lights: Creating Safe Interactions Between Citizens and Law Enforcement* is a product of the Texas Community Safety Education Act (Senate Bill 30), passed by the 85th Texas Legislature. The goal of the act is to define the behavior and expectations of citizens and law enforcement during traffic interactions.

[Flashing Lights: Creating Safe Interactions between Citizens and Law Enforcement](#)

## Resources

Texas Homeland Security - <https://gov.texas.gov/organization/hsgd>

National School Safety and Security Services - <https://www.schoolsecurity.org/>

U.S Homeland Security - <https://www.dhs.gov/>

FEMA - <https://www.fema.gov/>

CIA - <https://www.cia.gov/>

FBI - <https://www.fbi.gov/>

## Child and Family Protective Services

The Texas Department of Family and Protective Services (DFPS) has a central place to report:

- Child abuse and neglect.
- Abuse, neglect, self-neglect, and exploitation of the elderly or adults with disabilities living at home.
- Abuse of children in child-care facilities or treatment centers.
- Abuse of adults and children who live in state facilities or are being helped by programs for people with mental illness or intellectual disabilities.

These are run by the Texas Department of State Health Services (DSHS) or Texas Department of Aging and Disability Services (DADS).

Texas law says anyone who thinks a child, or person 65 years or older, or an adult with disabilities is being abused, neglected, or exploited must report it to DFPS.

A person who reports abuse in good faith is immune from civil or criminal liability. DFPS keeps the name of the person making the report confidential. Anyone who does not report suspected abuse can be held liable for a misdemeanor or felony. Time frames for investigating reports are based on the severity of the allegations. Reporting suspected abuse makes it possible for a family to get help.

## Report Abuse

- **By Phone: 1-800-252-5400**
- **Online: [Texas Abuse Hotline](#)**

Call DFPS Abuse Hotline toll-free 24 hours a day, 7 days a week, nationwide, or report with DFPS secure website and get a response within 24 hours.

*DFPS cannot accept email reports of suspected abuse or neglect.*

[https://www.dfps.state.tx.us/contact\\_us/report\\_abuse.asp](https://www.dfps.state.tx.us/contact_us/report_abuse.asp)

## **District Safety & Security Site Base Committee Meetings**

**Statement of Purpose:** It is the purpose of East Fort Worth Montessori Academy (EFWMA) Safety and Security Committee to collectively engage staff, students, and community in developing a safe working and learning environment, so that great teaching and authentic relationships can occur. Due to our small size, our Safety Security Committee also serves as our Site Base Decision Making Committee (SBDM), and our School Health Advisory Committee (SHAC)

We meet 3-4 times a year

## School Procedures for Point of Entry

- Safety is a priority at EFWMA, we will implement safe procedures to ensure the safety of our students and staff.
- Before gaining access in the building, visitors will be screened by using the access technology to call the front office. An ID must be shown with a reason for the visit before entry into the vestibule is allowed. All business is conducted from the vestibule. If a parent is on campus to eat with their child, the front office manager will have a list of parents who made a request two weeks ago.
- All visitors are required to present identification which are run through the Raptor system which provides alerts for registered sex offenders.
- A criminal background check is conducted on all EFWMA volunteers and employees.
- All employees are required to wear EFWMA school identification badges.
- All major and minor exits/entrances are locked throughout the school day. Any unlocked door should be reported. An investigation will be conducted. The offender will be disciplined according to the local board policy.
- No one is allowed to keep doors propped open, if you observe such practices please notify the front office and the campus principal.
- EFWMA has video surveillance cameras in the interior and exterior of the building.
- EFWMA utilizes an emergency notification system to communicate with staff and parents through either emails or phone calls, whichever is most appropriate for the situation.
- EFWMA conducts safety drills throughout the school year involving both students and staff. We keep a log of all practice drills. A Corrective Action Plan is developed if the drill conducted had gaps. The drill is re-done within five days of the corrective action plan.
- The district has a Crisis Management Plan that is evaluated and updated.
- EFWMA partners with local law enforcement and first responders are a part of the school safety and security committees.

- Starting two years ago, the school employed an independent tactical security auditor to audit the school and support the development of all safe and secure plans.
- 

## Parent Student Handouts



EFWMA uses the Standard Response Protocol to respond to any incident-weather, accidents, intruders, other threats.



**LOCKOUT**



**LOCKDOWN**



**EVACUATE**



**SHELTER**



[Standard Response Protocol](#)



[Protocolo de respuesta estándar](#)

To learn more about Standard Response Protocol visit [loveyouguys.org](http://loveyouguys.org).

EFWMA adopted the Standard Reunification Model (SRM) for use in reunifying parents and students during or following an incident.

Administrators will receive training on the Incident Command System (ICS) and attend safety and security update training each school year.

## **Crisis Resources**

### **Self Care Resources**

<https://www.nasponline.org/resources-and-publications/resources-and-podcasts/mental-health/self-care-for-school-psychologists>

### **"Helping Children Cope with Tragedy" Report to Parents**

[https://www.naesp.org/sites/default/files/resources/2/Report\\_to\\_Parents/2005/rtp11-05.pdf](https://www.naesp.org/sites/default/files/resources/2/Report_to_Parents/2005/rtp11-05.pdf)

### **"A Death in the Family" Principal magazine article**

[https://www.naesp.org/sites/default/files/Boris-Schacter\\_MA11.pdf](https://www.naesp.org/sites/default/files/Boris-Schacter_MA11.pdf)

### **Bulletin: Resources for Schools to Prepare for and Recover from Crisis**

<https://content.govdelivery.com/bulletins/gd/USED-6291f1>

### **National Association of School Psychologists**

<https://www.nasponline.org/>

### **Crisis Management Institute**

<https://cmionline.com/>

