

MEETING DATE: September 20, 2021 **TIME:** 6:00 PM
LOCATION: Zoom

ATTENDEES: Dr. Ginny Bender, Mr. Rob Eaton, Mr. Larry Felton, Ms. Ashley Lawson, Ms. Kisha Lee, Dr. Sheila Powell-Walker, Dr. Andrew Stewart, and Dr. Mary Ann Tietjens. Also in attendance was Chief Pendergrass and Ms. Rita Boughan, recording secretary.

HANDOUTS: Agenda

TOPIC	DISCUSSION
-------	------------

Call to Order

Ms. Kisha Lee, called the meeting to order at 6:07 PM.

Approval of Agenda

A motion to approve the agenda was made by Dr. Andrew Stewart and seconded by Mr. Larry Felton. Motion passed unanimously.

Approval of Minutes

A motion to approve the minutes from the August 26, 2021 meeting was made by Ms. Kisha Lee and seconded by Mr. Rob Eaton. Motion passed unanimously.

Public Speakers

None

Set Meeting Norms

- Place all cell phones on silent and/or vibrate
- Limit extraneous and side conversations
- Adhere to the agenda and honor the time allotted for each item
- Engage in honest, focused, and respectful discussions
- Respect confidentiality
- Treat materials with discretion
- Questions and exchanging of information via email to entire group
- Review reports prior to meetings
- Monitor progress
- Strive to be present
- Assume positive intent

Set Meeting Schedule

Meeting dates were set from October to December 2021. See attached meeting calendar.

Review/Discussion of Data Sources

The committee discussed the data sources received at the August 26, 2021 meeting. The committee members will make any notes/comments for discussion in the working documents in the PRC google share drive.

Areas to Review

- Special Education Statute
- Hiring Practices
- Teacher Vacancy Data
- Exit Interviews (Staff Retention)
- Preliminary Budget
- Compliance
- Impact of Pandemic
- CSIP
- Engagement Surveys
- CTE

Key Stakeholders: Who & When

The committee discussed who the key stakeholders would be and when they want to meet with each group. The committee also discussed doing surveys.

Next Steps

The committee members will continue to review the data sources; enter comments into google share drive; and streamline stakeholder information.

Adjourn

A motion to adjourn was made by Dr. Andrew Stewart and seconded by Mr. Rob Eaton. Meeting adjourned at 7:22 p.m.

Mr. Larry Felton, Co-Chair

Ms. Kisha Lee, Co-Chair