



Regular Meeting Minutes
Pioneer Middle School · 1750 Bob's Hollow Lane · DuPont, WA
December 20, 2023

I. CALL TO ORDER

Chair Scott called the meeting to order at 6:00 p.m.
Executive Director Susanne Beauchaine led the Pledge of Allegiance.
Director McDonald made a motion to excuse Director Rohrer, Director Tinsley seconded the motion, and the motion passed (4/0).
Directors Lewis, McDonald, Scott, and Tinsley present.
Chair Scott inquired if any board members had questions about the agenda. No questions.
Director Tinsley made a motion to approve the agenda, Director Lewis seconded the motion, and the motion passed (4/0).

II. PRESENTATIONS

A. Pioneer Middle School Band

Pioneer Middle School Principal JoAnne Fernandes introduced Pioneer Band Director Jenessa Stout, who led the Pioneer Middle School Jazz Band in "Tuxedo Junction" by John Edmondson and "A Sleigh Full of Saxes" by Paul Clark.

Board directors thanked the band, Ms. Stout, and the parents for their commitment to the band program.

B. Community Partner Recognition - Andy Takata

Chair Scott recognized Andy Takata, the City Administrator of DuPont, as an SHSD Champion for Kids. Andy has been an outstanding partner with the district, and has gone above and beyond to ensure the district knows and understands issues that are being considered that may impact students and schools. His leadership has made a huge difference that will have a long-lasting impact on the students who reside in the City of DuPont.

Mr. Takata thanked Dr. Weight and Mr. Lewis, as well as the City of DuPont staff, for their efforts to work and accomplish goals together.

III. COMMENTS FROM THE AUDIENCE

No comments.

IV. REPORTS

A. Steilacoom High School Fall Athletics Recap & Fall Athlete Recognition

Steilacoom High School Assistant Principal Tracy Garza updated the board on SHS fall sports highlights, including recognition of outstanding student athletes and coaches.

Killian Farooqi was named All-League MVP for boys' tennis. The SHS football team earned 4th in league and had many athletes earn All-League recognition. Boys' golf earned 4th in league and girls' golf earned 5th in league. Jackson Lee was named to 1st Team All-League and will be playing in the state qualifying tournament in May. Emily Medina qualified directly to the state tournament in May. The girls' soccer team earned 4th in league and qualified for the state tournament for the first time since 2015. Jolie Ferrar was named 1st Team All-League. Girls' cross-country placed second and boys' cross-country placed third in districts. Eighteen SHS cross country athletes competed in the state championship, and Caleb Wilcox was named 1st Team All-League. Girls' swim & dive placed 2nd in league, and their 200FR Relay and Nora Agosto-Sungino qualified to compete in the state championships. Aida Armstrong was named to 1st Team All-League.

Looking ahead, the SHS cheer team is headed to the state championship and nationals competition in February.

Board directors thanked Ms. Garza for her dedication to the programs, and congratulated the student athletes for their accomplishments.

B. Budget Status Report

Assistant Superintendent Shawn Lewis shared the budget status reports for all funds as of the end of November 2023, along with charts and data showing monthly attendance, general fund balance, and general fund cash balance.

V. SWEARING IN OF DIRECTOR POSITION 5 Sam Scott

Superintendent Weight issued the Oath of Office, swearing in Sam Scott to School Board Director Position 5.

VI. RECESS TO PUBLIC HEARING

Chair Scott recessed to a Public Hearing at 6:37 p.m.

VII. PUBLIC HEARING

A. Capital Projects Budget Extension Presentation

Assistant Superintendent Shawn Lewis shared a Capital Projects Budget Extension presentation.

In November 2023, the voters approved the capital projects levy that will allow \$6 million to be collected in the 2024 calendar year. Roughly half of that amount will be collected in this fiscal year. As part of the expenditure plan, we anticipate spending the entire \$3 million collection during this fiscal year.

The first \$2.95 million is being allocated to the following projects: \$1.35 million payment toward the outstanding \$4 million non-voted debt \$800,000 to replace Cherrydale's HVAC \$450,000 to replace district HVAC controls \$200,000 for instructional technology systems

\$150,000 for safety and security items. In addition to these items, one payment is left to be made to the contractors for the Maintenance Facility. This amount was planned to be paid out of last year's budget and it is why our ending fund balance was higher than anticipated. Once they complete all required tasks we will release that payment in this fiscal year. No levy funds are being used for this project.

The budget extension has been reviewed by the ESD and the public hearing has been advertised as required.

B. Comments from the Audience Regarding Public Hearing

No comments.

VIII. RETURN TO REGULAR MEETING

Chair Scott returned to the Regular Board Meeting at 6:42 p.m.

IX. CONSENT AGENDA

Director Lewis made a motion to approve the Consent Agenda, Director Tinsley seconded the motion, and the motion passed (4/0). The Consent Agenda included November and December 2023 Accounts Payable and November 2023 Payroll; November 15, 2023 Regular Board Meeting Minutes; December 6, 2023 Special Board Session Minutes; Personnel Reports including Out of Endorsement Report; Resolution 917-12-20-2023 Cancellation of Municipal Warrants; and Approval of Steilacoom Cheer Boosters Donation.

X. OLD BUSINESS

A. Resolution 918-12-20-23 Capital Projects Budget Extension

Director McDonald made a motion to approve Resolution 918-12-20-23 Capital Projects Budget Extension, Director Tinsley seconded the motion, and the motion passed (4/0).

B. Adoption of Board Governance Goals

Based on a board work session on December 6, 2023, three governance goals were discussed and drafted to address the board's 2023 WSSDA self-assessment results. The goals included commitments to: attend professional development sessions; contribute to professional growth through reading and discussions; and connect with staff, families, and the community by attending district/school-sponsored events and offering community engagement opportunities to stakeholders. Director Tinsley made a motion to approve the board governance goals for 2023-24, Director McDonald seconded the motion, and the motion passed (4/0).

XI. NEW BUSINESS

A. Election of Board Chair

Superintendent Weight called for nominations for Board Chair for the next 12 months. Director McDonald nominated Director Scott. No other nominations. Roll call vote - Lewis, Scott; McDonald, Scott; Scott, Scott; Tinsley, Scott. Director Scott will serve as the Board Chair for one year.

B. Election of Board Vice Chair

Chair Scott called for nominations for Board Vice Chair for the next 12 months. Director McDonald nominated Director Tinsley. No other nominations. Roll call vote - Lewis, Tinsley; McDonald, Tinsley; Scott, Tinsley; Tinsley, Tinsley. Director Tinsley will serve as the Board Vice Chair for one year.

C. First Reading of Policy 2004 Performance Improvement Goals

In Dr. Vallieres' absence, Shawn Lewis shared Policy 2004 Performance Improvement Goals. Revisions shift the title of this policy from Accountability Goals to Performance Improvement Goals in order to align with the legal requirements in RCW 28A.655.100 and WAC 180-105-020. The policy also now consistently refers to "federal requirements" in line with the regulations cited.

Director McDonald made a motion to approve Policy 2004 Performance Improvement Goals, Director Lewis seconded the motion, and the motion passed (4/0).

D. First Reading of Policy 2090 Program Evaluation

Mr. Lewis shared Policy 2090 Program Evaluation. Revisions include the removal of outdated language linked to former OSPI programs and updated legal references.

Director McDonald made a motion to approve Policy 2090 Program Evaluation, Director Lewis seconded the motion, and the motion passed (4/0).

E. First Reading of Policy 2190 Highly Capable Programs

Mr. Lewis shared Policy 2190 High Capable Programs. The policy has been revised to correct misinformation from a previous revision regarding Senate Bill 5072 (2023) that does not require all students to be screened for Highly Capable services. Rather, districts must universally screen only two elementary grade levels. There is also clarification on the language for the requirement for multiple objective criteria and multiple pathways for qualification.

Director McDonald made a motion to approve Policy 2190 High Capable Programs, Director Lewis seconded the motion, and the motion passed (4/0).

F. First Reading of Policy 5000 Recruitment and Selection of Staff

Executive Director Susanne Beauchaine proposed revisions to Policy 5000 Recruitment and Selection of Staff, including new headings, which more closely align with the district's values concerning approach to recruitment and selection. Additionally, language related to procedures for the selection of candidates will be revised and relocated to Procedure 5000.

Director Tinsley made a motion to approve Policy 5000 Recruitment and Selection of Staff, Director Lewis seconded the motion, and the motion passed (4/0).

XII. BOARD COMMUNICATION

Chair Scott shared the board received communication regarding an after school activity bus route.

XIII. ANNOUNCEMENTS

- Director Tinsley shared Saltar's Point hosted their choir and marimba concert at Steilacoom High School earlier this week.
- Director McDonald wished the staff good luck in the remaining school days prior to winter break.
- Chair Scott shared an announcement regarding Taylor Lux, Saltar's Point Elementary School Special Education teacher.

"Some people are born to work in education and Ms. Taylor Lux is one of these people. In the three years that Taylor has been a part of our Otter Space community, her dedication, compassion, and resiliency have left a lasting impression not only on her students and families but also on the staff at Saltar's Point. Taylor's commitment to her profession is truly commendable. Taylor began her career in education three years ago and despite being newer to the field of Special Education, she has displayed a level of dedication that goes beyond expectations. Her passion for fostering a positive learning environment is evident in every interaction with students, colleagues, and parents. It is hard to remember at times that she is still relatively new to education as her skill-set surpasses what we would assume a new teacher has in their toolbox. What sets Taylor apart is not just her dedication, but also their overwhelming compassion. She approaches her work with a genuine concern for the well-being and growth of each student. Taylor's ability to connect with others on a personal level has created a nurturing and inclusive atmosphere within her classroom and also the greater school community. In addition to her dedication and compassion, Taylor has shown remarkable resilience in the face of managing unexpected student behaviors. The day-to-day demands of working with students that experience unexpected behaviors can be challenging, but Taylor has consistently demonstrated the ability to adapt and overcome obstacles providing a safe space for her students and a sense of calm. Her resilience is something that all can learn from and aspire to. Taylor's unwavering dedication and compassion to our Otter Community has and will continue to have a positive impact on the lives of our students and anyone who is fortunate enough to know and work alongside her. Ms. Lux, you are "otterly" valued and appreciated!"

XIV. ADJOURNMENT

Chair Tinsley made a motion to adjourn the meeting at 6:59 p.m., Director McDonald seconded the motion, and the motion passed (4/0).

K. Weight
(Secretary/Superintendent)

Fred Scott
(Chair)

Paul H. L.
[Signature]

Jim Daulton

Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: December 20, 2023

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.



Shawn Lewis, Assistant Superintendent

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

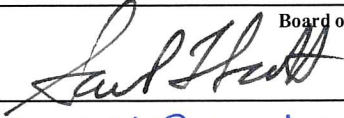
FUND NAME	WARRANTS (INCLUSIVE)		AMOUNT
GENERAL FUND:			
	Payroll	800939 to 800941	\$ 3,870.15
	Payroll A/P	133773 to 133785	\$ 490,576.26
	Payrol ACH Payments		\$ 494,204.76
	Payroll Taxes		\$ 613,972.87
	Direct Deposit	900059079 to 900059501	\$ 1,715,512.30
November 21, 2023	Accounts Payable	133772 to 133772	\$ 12,828.22
November 22, 2023	Accounts Payable	133786 to 133835	\$ 218,408.19
November 22, 2023	Accounts Payable	133836 to 133836	\$ 395.81
November 22, 2023	Accounts Payable	133837 to 133837	\$ 15.00
November 29, 2023	Accounts Payable	133838 to 133839	\$ 22,306.95
November 29, 2023	Accounts Payable	133840 to 133840	\$ 2,700.36
December 5, 2023	Accounts Payable	133841 to 133841	\$ 263.98
December 11, 2023	Accounts Payable	133842 to 133842	\$ 8,135.83
December 11, 2023	Accounts Payable	133843 to 133899	\$ 146,220.75
November 27, 2023	Accounts Payable	133834 to 133834	\$ (5,101.35)
TOTAL GENERAL FUND:			\$ 3,724,310.08

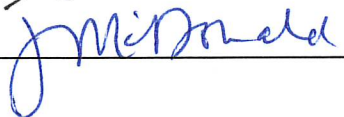
CAPITAL PROJECTS FUND:		to	
Accounts Payable		to	
TOTAL CAPITAL PROJECTS FUND:			

ASSOCIATED STUDENT BODY FUND:			
		to	
November 21, 2023	Accounts Payable	405294 to 405294	\$ 24,900.46
November 22, 2023	Accounts Payable	405295 to 405309	\$ 18,726.10
November 29, 2023	Accounts Payable	405310 to 405310	\$ 1,013.80
December 5, 2023	Accounts Payable	405311 to 405311	\$ 161.35
December 11, 2023	Accounts Payable	405312 to 405312	\$ 2,847.03
TOTAL ASSOCIATED STUDENT BODY FUND:			\$ 47,648.74


TRANSPORTATION VEHICLE FUND:		to	
		to	
TOTAL TRANSPORTATION VEHICLE FUND:			\$ -

Board of Directors of Steilacoom Historical School District No. 1










I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.



Kathi Weight, Secretary to the Board

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - DECEMBER 20, 2023

Name	Position	Hours	Location	Effective Date	Action	Comment
HARRIS SAVANNAH	PARAPROFESSIONAL	6.50	PIONEER	12/21/2023	NEW HIRE	Student Specific 1:1
SPRINGER RUBY	PARAPROFESSIONAL	6.50	SALTAR'S POINT	11/30/2023	TERMINATION	
TRAMBULO BRYAN	PARAPROFESSIONAL	6.50	CHLOE CLARK	12/21/2023	NEW HIRE	Student Specific 1:1 (temporary for 23-24 School Year)

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - DECEMBER 20, 2023

Name	Position	Location	Effective Date	Amount	Comment
HAYES BRUCE	BOYS HEAD BASKETBALL COACH	PIONEER	01/29/2024	\$ 4,235.00	
DOWDELL MICHAEL	BOYS ASSISTANT BASKETBALL COACH	PIONEER	01/29/2024	\$ 2,900.63	
RUFFIN ARMAND	BOYS ASSISTANT BASKETBALL COACH	PIONEER	01/29/2024	\$ 3,176.25	
HALLER KYLE	GIRLS HEAD SOCCER COACH	PIONEER	01/29/2024	\$ 4,235.00	
MCJUNKINS TRINA	GIRLS ASSISTANT SOCCER COACH	PIONEER	01/29/2024	\$ 3,176.25	
BYRD MEGAN	GIRLS ASSISTANT SOCCER COACH	PIONEER	01/29/2024	\$ 3,176.25	
OFFICER SARAH	ASSISTANT TRACK COACH	HIGH SCHOOL	02/26/2024	\$ 3,600.00	
COOPER CARLA	GAME MANAGER	HIGH SCHOOL	12/01/2024	\$ 4,000.00	