

# 2023-2024 SENECA FALLS CENTRAL SCHOOL DISTRICT

## Mission Statement

The mission of the Seneca Falls Central School District is to provide quality educational opportunities and experiences for all students in a safe and positive environment that promotes academic excellence.

## Vision

Pride & Opportunity

**REVISED**

January 18, 2024 Board Meeting/MS  
Roundtable

6:00 PM

Public Meeting #14

Seneca Falls Middle School Library  
95 Troy Street

## MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner  
Anthony Ferrara  
Cara Lajewski  
Matthew Lando  
Denise Lorenzetti  
Joseph McNamara  
Michael Mirras  
Erica Sinicropi  
Heather Zellers

Dr. Michelle Reed, Superintendent  
James Bruni, Business Administrator

SENECA FALLS CENTRAL SCHOOL DISTRICT  
January 18, 2024 BOE Meeting/MS Roundtable 6:00 PM  
Seneca Falls Middle School Library  
95 Troy Street

**I. Meeting called to order**

**II. Quorum Check**

**III. Pledge of Allegiance**

**IV. Approval of Agenda**

**MOTION:** to approve the agenda with the addendums as listed:

**ADD under X Consent Agenda**

**B. Appointments**

**2. Civil Service Appointments**

**a. Name: Lora Bennett**

Civil Service Position: Typist

Effective: 01/22/2024

Probationary Period: 01/22/2024 through 01/23/2025

Hours/day: 7.0

Hourly Rate: \$17.00

**3. Substitute Appointments**

**e. Name: Natalie Ferrara**

Position: Substitute Teacher and Substitute Teaching Assistant

NYS Certification: Uncertified

Effective: 01/19/2024

**ADD under XII New Business**

**E. 2023-2024 Budget Transfer**

**F. MOA-Seneca County Board of Election**

---

**V. Approve or Amend**

**A. Board of Education Minutes-January 4, 2024**

**MOTION:** to approve the Board of Education minutes dated January 4, 2024

---

**B. Treasurer's Report-None at this time**

---

**C. Extra-Curricular Treasurer's Report-None at this time**

---

**VI. Recognitions, Celebrations and Presentations**

**A. Drama Students**

**B. Seneca Falls Middle School Roundtable**

---

**VII. Public Comment**

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

**Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.**

**Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.**

---

## **VIII. Committee Reports**

### **A. Facilities Committee**

---

## **IX. Information**

### **A. Warrants**

12/01/2023 -12/31/2023

Warrant A (48)    \$22,733.96

Warrant C (19)    \$ 1,424.88

Warrant F (21)    \$19,319.77

### **B. Business Administrator**

### **C. Superintendent Report**

### **D. BOE President Report**

### **E. BOE Member Comments**

### **F. Important Dates to Remember**

January 23-26, 2024-Regents Examinations

January 29, 2024-Policy Committee (8:00 am)

February 1, 2024-BOE Meeting

February 2, 2024-Virtual Capital Conference

February 7, 2024-NYSSBA Lobby Day (Albany) for 2024

February 15, 2024-BOE Meeting/MA Roundtable (at Mynderse Academy)

February 19-23, 2024-Presidents Week Recess

---

## **X. Consent Agenda**

### **A. Retirements/Resignations/Terminations**

#### **1. SFEA-None at this time**

#### **2. SFSSA-Termination**

Upon the recommendation of the Superintendent, the Board of Education terminates the following support staff employee:

##### **a. Name: Shelby Spinner -Weston**

Position: Cashier/FSW

Effective: the end of the day on 01/09/2024

#### **3. SFSSA-Resignation**

Upon the recommendation of the Superintendent, the Board of Education accepts the following support Staff resignation:

##### **b. Name: Nicole Luckinbill**

Position: Health Aide

Effective: the end of the day on 02/02/2024

### **B. Appointments**

#### **1. Professional Appointments-None at this time.**

#### **2. Civil Service Appointments**

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*.

- b. Name: Lora Bennett  
Civil Service Position: Typist  
Effective: 01/22/2024  
Probationary Period: 01/22/2024 through 01/23/2025  
Hours/day: 7.0  
Hourly Rate: \$17.00

3. Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared):

- a. Name: Kiersten Hager  
Position: Substitute Teacher and Substitute Teaching Assistant (Grades K-5)  
NYS Certification: Uncertified  
Effective: 01/19/2024
- b. Name: Kiersten Hager  
Civil Service Position: Substitute Teacher Aide (Grades K-5)  
Effective: 01/19/2024
- c. Name: Roger Spano  
Civil Service Position: Substitute Custodian  
Effective: 02/02/2024
- d. Name: Nicole Luckinbill  
Civil Service Position: Substitute Health Aide  
Effective: 02/03/2024
- e. Name: Natalie Ferrara  
Position: Substitute Teacher and Substitute Teaching Assistant  
NYS Certification: Uncertified  
Effective: 01/19/2024

4. Probationary to Permanent-None at this time.

C. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:  
12/18/2023, 12/20/2023, 12/21/2023

D. Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations:

Donor	Amount	Account	Used for
Clix	\$750.82	A2110-450-04-PBIS	PBIS Supplies

E. Transportation Requests-None at this time

**MOTION: To approve the consent agenda as listed.**

## XI. Old Business

### A. Correction-August 20, 2020 Minutes

**MOTION:** to correct the August 20, 2020 Board of Education meeting minutes to include the addendums that were on the revised agenda and voted on that date.

---

### B. Correction-January 4, 2024 Appointment

**MOTION:** to correct the appointment approved on January 4, 2024 to reflect a four year probationary period as listed below.

- a. Name: Virginia Brady  
Position: Teaching Assistant  
Certification: Level III Certificate  
Tenure: Teaching Assistant  
Effective date: 01/03/2024  
Probationary Period: 01/03/2024 through ~~01/02/2027~~ **01/02/2028**  
Base Salary: \$23,927 (to be prorated Jan. 3-June 30, 2024)
- 

## XII. New Business

### A. Policy-2<sup>nd</sup> Reading

**MOTION:** upon the recommendation of the Superintendent, the Board of Education approves the 2<sup>nd</sup> and final reading of the following policies:

Policy 8520-Free and Reduced Price Meal Services  
Policy 9260-Conditional Appointment-Student Safety

---

### B. Campus Construction Contract

**MOTION:** upon the recommendation of the Superintendent, and in conjunction with the Facilities Committee, the Board of Education approves the contract between the Seneca Falls Central School District and Campus Construction Management Group Inc. (C132-2019 Seneca Falls Final with Exhibits).

---

### C. Surplus-Maintenance Department

**MOTION:** To dispose of following surplus item listed through sale, donation, disposal or auction according to Board Policy #6900:

2006 SaltDogg Salter

---

### D. Confidential Agreement-2024-2028

**MOTION:** upon the recommendation of the Superintendent, the Board of Education approves the Confidential Agreement for July 1, 2024 through June 30, 2028 as presented.

---

### E. 2023-2024 Budget Transfer

**MOTION:** upon the recommendation of the Administrator of Business & Operations, the Board of Education approves the following 2023-2024 transfers.

From	To	Amount	Reason
A 1621-200-00-0000	A 5510-200-00-0000	\$25,000	Transfer to cover Transportation Van Purchase

---

### F. MOA with Seneca County Board of Elections

**MOTION:** upon the recommendation of the Superintendent, the Board of Education approves the Memorandum of Agreement with the Seneca County Board of Elections for use of county voting machine for the May 21, 2024 Budget/Election vote as presented.

---

**XIII. Budget Workshop-Dr. Michelle Reed and James Bruni**

---

**XIV Executive Session** (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

---

**XV. Adjourn**

---

**MOTION:** to adjourn the meeting.