



Registration Checklist

Authorization and Verification Agreement – Notarized

Parental Registration Statement – Notarized

Not required for kindergarten students.

Release of Information Form

Not required for kindergarten students.

Home Language Survey

Transportation Form

Not valid for kindergarten students.

Parent/Guardian needs a Valid Driver's License

Students' government issued birth certificate or passport

Immunization Records

- Four (4) doses of tetanus and diphtheria - with one (1) dose on or after the 4th birthday
- Four (4) doses of polio - (4th dose on or after 4th birthday and at least 6 months after previous dose given)
- Two (2) doses of measles and mumps, rubella (usually given as MMR)
- Three (3) doses of hepatitis B (properly spaced)
- Two (2) doses of varicella (chickenpox) or history of disease

Proof of Residency – Deed, current real estate tax bill, Current Lease in its entirety

A Notarized Landlord Certification Letter is required if the Lease is not current or month to month.

The school district may contact the landlord, real estate company or apartment manager for verification.

Note – If you and your student are residing with a Marple Newtown District resident, in which the district resident is the homeowner or lessee of the property, then you must complete **the Multiple Occupancy Application and Certification Affidavits**.

Proof of Residency – Two different bills or statements with your name and address (e.g. PECO, AQUA, financial statement, insurance statement, etc.)

Report card and transcript for students in grades 6-12

If applicable, student documentation (e.g. 504 plan, IEP, Evaluation Report, Custody Order, etc.)

Health History

A physical exam is required for students from out of state before they can start school. The county health department, urgent care, or a pharmacy clinic can complete this.