



# District Education Improvement Committee

## MINUTES

NOVEMBER 28,  
2023

MEETING CALLED TO  
ORDER AT 4:32 P.M.

CHALLENGER COLUMBIA STADIUM,  
COMMUNITY ROOMS

FACILITATOR	Dr. Susan Silva
MEMBERS PRESENT	Stephanie Albert, Staci Allen, Madison Beerbower, Kelly Boultinghouse, Jesse Carns, Maribel Chacon, Charidy Chancey, Candace Charo, Danielle Davis, William DuRant, Julie Edwards, Gerard Emig, Renaia Eugene, Natalie Freund, Amada Gordon, Sylvia Groves, Caleb Hairgrove, Kimberly Hall, Ann Hammond, Terri Hinojosa, Cal Hitchman, Kimberly Hollan, Stephen Horton, Jill Moody, Christie Morgan, Becky Nations, Angela Nickell, Stephanie O'Dowd, Lorena Pena, Lauren Perry, Macy Rain, Sabrina Ricaldi, David Rigoulot, Glencora Rodgers, Emily Russell, Angela Salgy, Nancy Segura, Liane Soukup, Judith Sutphin, Nikki Transou.
ADMINISTRATORS PRESENT	Dr. Karen Engle, Superintendent of Schools; Dr. Susan Silva, Assistant Superintendent of Teaching and Learning; Dr. Angela Stallings, Assistant Superintendent of Instructional Services, Elaina Polson, Chief Communications Officer, Deborah Laine, Executive Director of Clear Creek Education Foundation and incoming CCEF Executive Director, Jennifer Garcia.

## Agenda topics

DISCUSSION
<b>1. Welcome. District Update</b> Kelly Boultinghouse, DEIC Chairperson called the meeting to order at 4:32 p.m. and welcomed the committee and turned it over to Dr. Karen Engle for the District Update. <ul style="list-style-type: none"><li>• Dr. Engle just wanted to relay the fact that all 3 bonds passed with an overwhelming majority. This is just a huge win for CCISD and we should all be very proud and grateful. We are now looking to the future for all the things we can accomplish with these funds.</li></ul>
<b>2. Meeting Norms and Outcomes</b> <ul style="list-style-type: none"><li>• Be kind and have fun.</li><li>• Share with trust and respect.</li><li>• Be present and engaged.</li><li>• Take care of your needs.</li><li>• Connect with others.</li><li>• Review/approve meeting minutes.</li><li>• Review 2024-2025 Calendar Options</li><li>• Learn about CCEF Work</li><li>• Make commitments.</li></ul>
<b>3. Engage – National Red Planet Day</b> <ul style="list-style-type: none"><li>• Kelly provided an activity for National Red Planet Day – Members took a quick survey to find out which planet are you?</li><li>• Personalized Goal Setting &amp; Next Steps</li></ul>
<b>4. Review and Approve October Minutes</b> Kelly gave the committee time to read over the minutes from October's meeting, asked for comments, questions or corrections. Seeing none, the minutes were approved. <ul style="list-style-type: none"><li>• Approved minutes will be posted on the website.</li></ul>

## 5. Review 2024-2025 Calendar Options

Dr. Silva reviewed the 3 calendar options with the DEIC members.

- Learn about EP – What are they and why we are incorporating them into the calendars. The CCISD calendar includes 2 paid professional learning days (either October 11 & 14 OR November 25 & 26) Employees are to earn 12 PL credits for these days, by participating in learning on their own time. One hour of Professional Learning (outside workdays/hours) is equivalent to one hour of EP Credit.

As a learning organization, CCISD has a commitment to continuous learning and professional growth of all staff. Employees have the benefit of choosing learning that pertains to their work content, skill levels, and interests as well as the flexibility of format and time that works best for them.

- Review and discuss Options 1, 2, and 3
- Learn about the voting process – One set of calendars with all the P, IP, and EP days will be for internal voting by staff, another set of calendars with P days only shown for external voting for community and parents.
- Learn about next steps.

## 6. 2024-2025 Calendar Next Steps

- Voting will open this week – 3 types of voting will be considered.
  1. CIIC – One vote per every school (weighted depending on population of students enrolled)
  2. Employee, individual staff voting. (Internal voting)
  3. Community members, individual voting. (external voting)
- January DEIC meeting – We will review the data collected from all voting sources and make a recommendation to Dr. Engle and the School Board. They will consider the recommendation made and decide on which calendar to approve for the 2024-2025 school year.

## 7. Clear Creek Education Foundation Update

Dr. Silva introduced Deborah Laine, Executive Director of the Clear Creek Education Foundation for the last time tonight. Deborah is retiring at the end of December. We appreciate the work she has done for the last 5 years, and she will be greatly missed.

- Student Teacher Innovative Grant (STIG) and Mini-Grant Applications are closed, and they will be awarded on December 11<sup>th</sup>.
- Next up is our Teacher Innovative Grants (TIGs) – Applications open on December 1, 2023, and close January 31, 2024. The funding for these will be awarded next school year. Please check the website for the application, TIG guidelines, and tips for writing grants as well as upcoming grant writing workshops. These grants will be awarded up to \$5,000 for individual teachers or a TEAM Grant up to \$10,000.00.
- Deborah also encouraged everyone to answer the secret question on every newsletter they send out. We have sponsors giving great prizes, so you don't want to miss out on that.
- Lastly, Deborah said she has really enjoyed working with CCISD and will be looking forward to her retirement. She then introduced the new Executive Director for CCEF, Jennifer Garcia.

## 8. Commitments

- Communicate what you learned with your campus or community. – Kelly made a QR Code with the presentations from September, October, and November to share with your campuses.
- Live the CCISD Core Values each day.
- Facilitate calendar discussion with your CIIC and vote to share campus choice (campus staff only)
- Mark your calendar for the next meetings. We added an additional meeting in January, which is on a Wednesday, So please be sure these dates are on your calendars.
- January 17, 2024, February 13, 2024, April 23, 2024.

The meeting was adjourned at 5:32 p.m.

Presentation: