



PLYMOUTH PUBLIC SCHOOLS

CENTRAL OFFICE
27 NORTH HARWINTON AVENUE
TERRYVILLE, CONNECTICUT 06786

MISSION STATEMENT

The Mission of Plymouth Public Schools is to challenge, inspire, and prepare all students for success in an ever-changing and complex world.

**SPECIAL MEETING
OF THE
PLYMOUTH BOARD OF EDUCATION
RETREAT
TERRYVILLE HIGH SCHOOL LIBRARY
33 NORTH HARWINTON AVENUE
TERRYVILLE, CT 06786**

WEDNESDAY, JANUARY 10, 2024

5:00 P.M.

MINUTES

2024 JAN 18 AM 9:16
PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECEIVED
TOWN CLERK

Present: Mrs. Kulesa, Mr. Showers, Ms. Tilton, Mr. Foote, Mrs. Candrea-Florenciani, Mr. Perugino and Mr. Zbuska

Attendance by means of electronic equipment: Mr. Seaman and Mrs. Lucian

Also in Attendance: Mr. Falcone, Superintendent; Mrs. Melillo, Assistant Superintendent, Mrs. Mozak-Pezza, Director of Curriculum & Instruction and Mr. Tencza, Business Manager and Attorney Richard Mills from the Law Firm of Shipman & Goodwin

1. **Call to Order**

Mrs. Kulesa, Chair called the Special Meeting of the Plymouth Board of Education on January 10, 2024 to order at 5:07 p.m.

2. **Adoption of the Agenda**

MOTION: To entertain a motion to approve the Agenda of the Special Meeting of the Plymouth Board of Education dated January 10, 2024 as presented. Motion Mr. Showers, second Mr. Foote, any discussion, all in favor, any opposed, any abstentions, motion carries

3. **Topics of the Board of Education Retreat**— Mr. Falcone, Superintendent of Schools and Attorney Richard Mills of the Law Firm of Shipman & Goodwin

Attorney Mills presented a PowerPoint presentation to the Board Members. Some of the topics covered:

- (a) Responsibilities of the Board
 - * Agent of the State
 - * Policy Maker for the District
 - * Board Acts through the Superintendent

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- (b) Respective Roles of the Board and Administration
 - * Administration retains responsibility for district operations and the day-to-day activities
 - * Board concentrates on policy and goal setting
 - * Board concerns itself with questions of educational policy
- (c) Board-Superintendent Communications
 - * The Board operates as a whole
 - * To individually speak with the Superintendent must be coordinated through the Chair
 - * Requests to visit a school is coordinated through the Chair and the Superintendent
 - * Questions and/or requests of information from the Superintendent, are copies to all Board members
- (d) Rights and Authority of Board Members
 - * Authority at Meeting Only
 - * No independent Authority
 - * Board members have the same rights as other citizens (no greater, no less)
- (e) Role of Committees
- (f) Duties of Board Members
 - Duties of Board Members: Due Process Hearings
- (g) Code of Conduct
- (h) Types of Meetings – Special, Regular, Emergency
- (i) Executive Session
- (k) Construction of the Agenda, Requirements, Posting Requirement
- (l) Minutes (verbatim minutes are not required)
- (m) FOIA and Electronic Communications
- (n) Texting During Meetings

Board Members also participated in a variety of scenarios.

4. **Adjournment**

MOTION: To entertain a motion to adjourn at 6:48 p.m. Motion Mr. Foote, second Mr. Showers all in favor, motion carries.


Patricia Piskorski
Recording Secretary
Plymouth Board of Education