Port Moresby International School

P.O. Box 276, Boroko, Papua New Guinea
Phone: +675 325 3166 Fax: +675 325 4439

Owned and operated by the International Education Agency of Papua New Guinea.

ENROLMENT INFORMATION

Dear Parents/Guardians:

Thank you for your interest in Port Moresby International School.

Should you seek more detail, please contact the school for information or to arrange a tour. We will be more than pleased to assist.

Enrolment Procedures for new students:

Please return to the school office:

- the completed 'New Enrolment' form;
- the latest available school report;
- *Expatriate (non-citizen)*: a photocopy of the front of the passport and visa;
- *PNG Citizen*: a photocopy of the birth certificate or passport;
- two (2) passport-sized photographs (one for the file and one for ID/library)
- transfer certificate or IEA transfer certificate (if transferring from another IEA school)

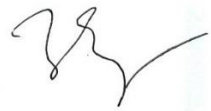
All items should be provided together. If there is any problem please discuss the situation with Mrs Hahane Ranu, Registrar, as soon as possible.

We do not generally interview parents of students transferring from other IEA schools. However, in some circumstances we may request such an interview. All other enrolment applications involve an interview with both parents and prospective student. Grade 7 students entering the school will undertake diagnostic testing in Numeracy & Literacy in order for the school to better provide for your child. Details of testing dates will be provided as soon as the dates are set.

Tuition Fees

Fees are dependent upon the course selected and are set by the Board of Governors each year. A term's tuition fees must be paid in advance. Parents/Guardians are responsible for the payment of tuition fees for their children, irrespective of any arrangements with an employer. Tuition fees may be paid directly to any branch of the Westpac or at the school. Please ensure you provide our Finance Department with the payment details as soon as possible.

Please do not hesitate to contact the school if there is any aspect of these procedures that is not clear. We look forward to meeting you and your child and welcoming you into the PMIS school community.



Mr Steven Rowley

Principal