



Panama-Buena Vista Union School District

District Advisory Meeting

May 2, 2023

9 a.m. to 11 a.m.

Zoom Meeting: [Zoom Link](#)

Meeting ID: 896 2063 1114 Passcode: 612119

Agenda publicly posted
on or before:
4/28/2023

MEETING MINUTES

*Agenda Items must match the Notice of Meeting/Agenda verbatim.

**Summary of Discussion and Actions include a brief, but concise narrative of the presentation and the highlights and questions/comments presented during the discussion.

AGENDA ITEM*	Summary of Discussion and Actions**
I. Call to Order	The meeting was called to order at 9:02 am by DAC Chairperson Ramon Rivera, a representative from Highgate.
II. Welcome Opening and Attendance	Ms. Lisa Ewing welcomed the committee members and requested everyone to type their name and school site in the chat. Fifteen (15) members were in attendance, which met the quorum. Five (4) other attendees were present. Next, she reviewed the District's Pillars of Excellence, meeting norms, and the purpose of the DAC.
III. Minutes from the Previous Meeting (3/14/2023)	The previous meeting minutes were shared with DAC members before the meeting. Mr. Rivera asked for a motion to approve the 3-14-23 meeting minutes. Janerl Lampson, committee representative for Reagan, made a motion to approve, while Ashley Luna, committee representative for Van Horn, seconded the motion. Vote: 15 Ayes, 0 Nays, Motion carried.
IV. Additions or Revisions to the Agenda	There were no additions or revisions to the agenda.
V. Public Comment	There were no public comments received by Quinlan Chaves, Title I Program Specialist, before the start of the DAC meeting.
VI. Elections, Appointments, Bylaws, Training:	N/A
VII. Reports from Staff A. Consolidated Programs- 1. Panorama: Spring 2023 Title I Family-School Relationship Survey	A. Title I Program Specialist, Quinlan Chaves shared with the committee the Spring 2023 Title I Family-School Relationship Survey. He started with introducing the overall favorability responses. Mr. Rivera and Mrs. Lampson requested to have more details regarding survey completion, which Quinlan shared that 726 of 11,368 surveys were completed. Also, he answered a question from Van Horn committee representative, Nicole Gutierrez related to whether the survey was only conducted electronically. Mr. Chaves' response was that school sites had the ability to provide parents with paper copies as needed. Next, Mr. Chaves showed two slides that displayed the survey results broken down by Ethnicity and Grade Level. During this time, Quinlan Chaves requested for committee members to share their notices and wonderings with the group. Lastly, he shared the last two slides of the presentation, which were word walls that showed words that were used multiple times in a parents response.

VIII. Old Business	There was no old business conducted at this meeting.
IX. New Business A. LCAP Federal Addendum- Updates Report from Lisa Ewing B. Title I Parent Subcommittee; Report from Quinlan Chaves	A. Mr. Chaves began by sharing the links to the English and Spanish version of the LCAP and LCAP Federal Addendum. Also, he shared the link to the LCAP input survey, email address, and LCAP mailing address. He explained that it is important to get input from the DAC regarding the actions within both the LCAP and LCAP Federal Addendum. B. Next, Quinlan Chaves shared the types of topics that were discussed at the Title I Parent Subcommittee. For example, one of the parents suggested providing an opportunity for parents to attend a Farmer's Market hosted by the District, which would host local vendors and nutritionist. Also, he shared other engagement activities parents requested to be provided to them by the District and the CA Dashboard along with an ATSI explanation. Lastly, Mr. Chaves showed the DAC the survey results for the entire school year and discussed the feedback provided by those who completed the survey after each of the meetings.
X. Announcements, Items for Future Meetings, and Adjournment A. District Advisory Committee (Schedule) 1. September 20, 2023, 9 am- 11 am Location: District Board Room *subject to change* B. Title I Subcommittee (Schedule) 1. October 18, 2023, 9 am- 11 am Location: To be Determined- Title I School Site *subject to change* C. Items for future DAC meetings- This is the time for DAC members to request that items be placed on a future agenda. D. Adjournment	A. Mr. Rivera shared that the upcoming DAC meeting will take place on September 20, 2023, 9 am- 11 am Location: District Board Room B. Mr. Rivera shared that the upcoming Title I Parent Subcommittee will take place on October 18, 2023, 9 am- 11 am Location: To be Determined- Title I School Site C. Mr. Chaves requested parents to share ideas for topics to be presented at next years DAC meeting. Laura Lopez, committee representative for Panama, shared that she would encourage for parents to navigate the District website. She has found many helpful resources on her own discovery. However, she also suggested that parents should be provided training on how and where to locate these resources provided to parents. Mr. Rivera agreed with Ms. Lopez and recommended that the DAC committee meeting be provided with training on how to use the resources to benefit the work that the committee is doing throughout the year. Also, Mr. Rivera shared that he would like for the DAC Input Survey Data to be shared with the next years committee to show where the previous year's DAC ended the year and where the 2023-2024 members begin. D. Mr. Rivera requested a motion to adjourn the meeting at 10:01. Staci Martinez McCracken, committee representative for Reagan, made a motion followed by a second made by Ashley Luna, committee representative for Van Horn. Vote: 15 Ayes, 0 Nays, Motion carried.

[Evaluation and Feedback form, click here.](#) 2-4 mins.

Members Present Indicated with an X:

	Name	P/S	School		Name	P/S	School
	Maria Gomez Nevarez	P	Actis	X	Staci Martinez McCracken	P	Reagan
	Cristina Ramirez	S	Actis	X	Janerl Lampson	S	Reagan
	Mayra Rivera	P	Berkshire		Valerie Nord	P	Sandrini

	Amy Mensing	S	Berkshire		Morgan Hicks/Erica Rojas	S	Sandrini
X	Jennifer Taylor	P	Buena Vista			P	Seibert
	Evelyn Ruvalcaba	S	Buena Vista		Kim Tiner	S	Seibert
	Zachary Lyons	P	Castle		Yazmin Bastida	P	Stine
	Roxanne Green	S	Castle		Kelci Quisenberry	S	Stine
X	Chris Dixon	P	Hart		Mylissa Hopkins	P	Stockdale
	Chris Schwartz	S	Hart			S	Stockdale
X	Ramon Rivera	P	Highgate	X	Heather Evans	P	Stonecreek
X	Julie Ohanneson	S	Highgate		Yusra Ister	S	Stonecreek
		P	Laurelglen			P	Tevis
		S	Laurelglen			S	Tevis
		P	Loudon	X	Donivan Crawford	P	Thompson
	Melissa Capilla	S	Loudon		Daniel Hanna	S	Thompson
		P	Lum	X	Ashley Luna	P	Van Horn
		S	Lum		Ruth Eubanks	S	Van Horn
	Todd Walker	P	McAuliffe		Ethan Beck	P	Warren
X	Jennifer Payne	S	McAuliffe	X	Halee Clarke	S	Warren
X	Frank Lopez	P	Miller		Manjeet Kaur Kooner	P	Whitley
		S	Miller		Gina Rasmussen	S	Whitley
X	Alicia Bauer	P	Old River		Saty (Satwant) Sandhu	P	Williams
X	Kathy Josephson	S	Old River			S	Williams
X	Laura Lopez	P	Panama				
	Amy Brakeman	S	Panama				

15 out of twenty-five (25) schools were represented by a representative

Others Present: Title I Program Specialist- Quinlan Chaves, EL Program Specialist- Marcos Heredia, Administrative Secretary- Jackie Cortez, Assistant Principal- Nicole Gutierrez

Date: 11-18-23

Secretary: 