



THE PERSONNEL COMMISSION
(supporting education through merit)

OXNARD SCHOOL DISTRICT
NOTICE OF REGULAR MEETING
AGENDA

Thursday, August 6, 2015
3:30 p.m. Regular Meeting
Oxnard Room of the ESC
1051 South A Street, Oxnard, CA 93030

A. ORDER OF BUSINESS

1. Call Meeting To Order
2. Roll Call
3. Adoption of the Agenda
4. Approval of Minutes of July 9, 2015

B. COMMENTS BY THE PUBLIC

Public Comment provides the public an opportunity to address the Personnel Commission ("Commission") on non-agenda items. Speakers are requested to limit their remarks to three (3) minutes. The Commission shall limit the total time for Public Comment on each subject to fifteen (15) minutes. The Commission may not deliberate or take any action on items raised during this portion of the meeting.

C. ACTION ITEMS

1. Eligibility Lists
The Personnel Commission will review certification of eligibility lists.

D. REPORTS/OTHER INFORMATION/DISCUSSION ITEMS

These items are presented for information or study only, no action will be taken.

1. Director's Report
The Director of Classified Human Resources will report on staff management, current recruitments, and other matters.

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

2. Report by CSEA
CSEA may report on Human Resources issues of interest to the District.
3. Report by Assistant Superintendent, Human Resources and Support Services
The Assistant Superintendent, Human Resources, may report on human resources issues of interest to the District.
4. Report by Commissioners
The Commissioners will report on issues concerning Commission administration.

E. ADJOURNMENT



OXNARD SCHOOL DISTRICT MINUTES

Thursday, July 9, 2015
3:30 p.m. Oxnard Room of the ESC
1051 South A Street, Oxnard, CA 93030

The Personnel Commission of the Oxnard School District met on Thursday, July 9, 2015, in the Oxnard Room of the ESC, 1051 South A Street, Oxnard, CA. The special meeting was called to order by Commissioner Rhoads at 3:37 p.m.

CALL TO ORDER

A roll call of the Commission was conducted. In attendance were:

ROLL CALL

Edward M. Castillo, Chair of the Personnel Commission
Jan Rhoads, Vice Chair of the Personnel Commission
Manuel Perez, Member of the Personnel Commission

Jonathan Koch, Director of Classified Human Resources
Tanya Ventura, Staff Member

Guests: Lisa Franz, Director of Purchasing; Bonnie Rasband, Accounting Specialist IV; Patty Hurtado, Credential Technician; Melissa Reyes, Purchasing Specialist

Commissioner Perez moved to approve the agenda of Thursday, July 9, 2015 as presented. Commissioner Rhoads seconded and the motion carried. The vote was as follows 3-0. Castillo Y ; Rhoads Y ; Perez Y

ADOPTION OF THE
AGENDA

Commissioner Perez moved to approve the eligibility lists for Accounting Specialist III, Accounting Specialist IV, Administrative Assistant, Chief Information Officer, Child Nutrition Worker, Health Care Technician, and Outreach Specialist, as presented. Commissioner Rhoads seconded and the motion carried. The vote was as follows 3-0. Castillo Y ; Rhoads Y ; Perez Y

ACTION ITEMS
Eligibility Lists

Mrs. Reyes spoke regarding her background at the Oxnard School District and her current job duties. Commissioner Perez moved to approve the recommendation to reclassify Mrs. Reyes from Purchasing Specialist (Range 21.5) to Buyer (Range 23.0) effective July 10, 2015. Commissioner Rhoads seconded and the motion carried. The vote was as follows 3-0. Castillo Y ; Rhoads Y ; Perez Y

Classification Review

Mr. Koch explained that due to the timing of her promotion Ms. Rasband was deprived of an appropriate increase due to the wording of the CSEA/OSD agreement. Commissioner Perez moved to approve the recommendation to place Ms. Rasband on Step E of Range 23.0 on the classified salary schedule effective July 1, 2015. Commissioner Rhoads seconded and the motion carried. The vote was as follows 3-0. Castillo Y ; Rhoads Y ; Perez Y

Appeal of Salary
Placement

Commissioners reviewed the personnel actions of May 20, 2015, June 3, and June 24. Personnel Actions

Mr. Koch gave an update on the current recruitments for Accounting Specialist III, Bus Driver (Temporary/Substitute), Child Nutrition Worker (Temporary/Substitute), Custodian (temporary/substitute), District Translator, Office Assistant II (Temporary/Substitute), Paraeducator (temporary/substitute), Paraeducator I, Paraeducator II, Paraeducator III, Preschool Teacher, School Secretary, Secretary, School Occupational Therapist, Senior Human Resources Analyst, and Site Technology Technician. He summarized the Commission's staff activities as of the last Commission meeting. Director's Report

Commissioner Rhoads reported that CSEA's 89th Annual Conference will be held July 27-31 in Las Vegas. Report by CSEA

There being no further business, the Commission adjourned at 4:13 p.m. The next regular meeting will be held August 6, 2015. ADJOURNMENT

Jonathan Koch, Secretary to the Personnel Commission

This certifies that these are the full and correct minutes of the meeting of Thursday, July 9, 2015 as approved by the Personnel Commission of the Oxnard School District.

Date

Chair, Personnel Commission

OXNARD SCHOOL DISTRICT

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 14-15:38
Established: 7/17/15

Custodian

Rank	Name	Expiration Date
1	Fox, Timothy	7/17/2016
1	Zamarripa, Juan	7/17/2016
2	Sellers, Paul	7/17/2016
2	Serratos, Carlos	7/17/2016
3	Espitia, Daniel	7/17/2016
4	Gil III, John	7/17/2016
4	Lugo, Roberto	7/17/2016
5	Hernandez, Cristian	7/17/2016
5	Veil, Pauline	7/17/2016
6	Reyes, David	7/17/2016
7	Preza, Jose	7/17/2016
8	James, Gary	7/17/2016
8	O'Connell, Daniel	7/17/2016
9	Lepez, Javier	7/17/2016
10	Brown, Dennis	7/17/2016
10	Sapien, Alex	7/17/2016
11	Aguilera, Luis	7/17/2016
11	Fischetti, Anthony	7/17/2016

OXNARD SCHOOL DISTRICT

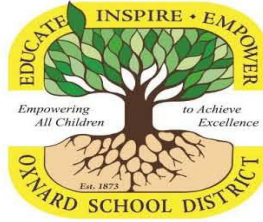
PERSONNEL COMMISSION

11	Gomez Palacios, Jimmy	7/17/2016
11	Melendez, Carlos	7/17/2016
11	Zamora, Oscar	7/17/2016
12	Flores, Eduardo	7/17/2016
12	Pineda, Pedro	7/17/2016
13	Williams, Marqus	7/17/2016
14	Duran, Michael	7/17/2016
15	Martin, Alex	7/17/2016
16	Smith, Russell	7/17/2016
17	Bielinski, John	7/17/2016

OXNARD SCHOOL DISTRICT

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 14-15:37

Established: 8/3/15

School Occupational Therapist

Rank	Name	Expiration Date
1	Warner, Kirsten	8/3/2006
2	Muriithi, Bernard Austin Kigunda	8/3/2016

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.