



THE PERSONNEL COMMISSION  
*(supporting education through merit)*

OXNARD SCHOOL DISTRICT  
NOTICE OF REGULAR MEETING  
AGENDA

Thursday, June 11, 2015  
3:30 p.m. Regular Meeting  
Oxnard Room of the ESC  
1051 South A Street, Oxnard, CA 93030

**A. ORDER OF BUSINESS**

1. Call Meeting To Order
2. Roll Call
3. Adoption of the Agenda
4. Approval of Minutes of May 27, 2015

**B. COMMENTS BY THE PUBLIC**

Public Comment provides the public an opportunity to address the Personnel Commission ("Commission") on non-agenda items. Speakers are requested to limit their remarks to three (3) minutes. The Commission shall limit the total time for Public Comment on each subject to fifteen (15) minutes. The Commission may not deliberate or take any action on items raised during this portion of the meeting.

**C. ACTION ITEMS**

1. Eligibility Lists  
The Personnel Commission will review certification of eligibility lists.

**D. REPORTS/OTHER INFORMATION/DISCUSSION ITEMS**

These items are presented for information or study only, no action will be taken.

1. Personnel Actions  
The Personnel Commission will receive a list of various personnel actions that relate to the transfer, retirement, or other action affecting, classified personnel.
2. Director's Report  
The Director of Classified Human Resources will report on staff management, current recruitments, and other matters.

**Note:** In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

3. Report by CSEA  
CSEA may report on Human Resources issues of interest to the District.
4. Report by Assistant Superintendent, Human Resources and Support Services  
The Assistant Superintendent, Human Resources, may report on human resources issues of interest to the District.
5. Report by Commissioners  
The Commissioners will report on issues concerning Commission administration.

## **E. ADJOURNMENT**



# OXNARD SCHOOL DISTRICT MINUTES

Wednesday, May 27, 2015  
**3:30 p.m. Oxnard Room of the ESC**  
 1051 South A Street, Oxnard, CA 93030

The Personnel Commission of the Oxnard School District met on Wednesday, May 27, 2015, in the Oxnard Room of the ESC, 1051 South A Street, Oxnard, CA. The special meeting was called to order by Commissioner Castillo at 3:34 p.m.

**CALL TO ORDER**

A roll call of the Commission was conducted. In attendance were:

**ROLL CALL**

Edward M. Castillo, Chair of the Personnel Commission  
 Manuel Perez, Member of the Personnel Commission

Jonathan Koch, Director of Classified Human Resources  
 Tanya Ventura, Staff Member

Guests: Rosaelia Ambriz, Testing & Assessment Analyst; Mary Bollington, job applicant; Rita Guevara, Employee Benefits Specialist; Jabbar Wofford, CSEA President

Commissioner Perez moved to approve the agenda of Wednesday, May 27, 2015 as presented. Commissioner Castillo seconded and the motion carried. The vote was as follows 2-0. Castillo Y ; Perez Y

**ADOPTION OF THE  
AGENDA**

The Commissioners and staff discussed the proposed budget. Commissioner Perez moved to approve the proposed budget for Fiscal Year 2015-2016, as presented. Commissioner Castillo seconded and the motion carried. The vote was as follows 2-0. Castillo Y ; Perez Y

**ACTION ITEMS  
Budget-Public Hearing  
and Approval**

The Commission convened into closed session at 3:45 p.m. They reconvened at 4:22 p.m. It was reported that a decision was made to deny the exam appeal. Commissioner Castillo encouraged the appellant to reapply. The vote was as follows 2-0. Castillo Y ; Perez Y

**Closed Session**

There being no further business, the Commission adjourned at 4:24 p.m. The next regular meeting will be held June 11, 2015.

**ADJOURNMENT**

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*Jonathan Koch, Secretary to the Personnel Commission*

This certifies that these are the full and correct minutes of the meeting of Wednesday, May 27, 2015 as approved by the Personnel Commission of the Oxnard School District.

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*Date**Chair, Personnel Commission*

Minutes of Wednesday, May 27, 2015

June 11, 2015

**OXNARD SCHOOL DISTRICT**



**PERSONNEL COMMISSION**

Recruitment Type: Dual Certification

Eligibility List No. 14-15:32

Director's Certification:

Established: 6/1/15

**Accounting Specialist III**

<b>Rank</b>	<b>Name</b>	<b>Expiration Date</b>
1	Donovan, Theresa J	6/1/2016
2	Barron, Teresa A	6/1/2016
3	Ford, Griffin M	6/1/2016
4	Michaels, Chad A	6/1/2016
5	Johnson, Anthony	6/1/2016
6	Pfeifer, Linda	6/1/2016

**OXNARD SCHOOL DISTRICT**

Recruitment Type: Dual Certification

Director's Certification:



**PERSONNEL COMMISSION**

Eligibility List No. 14-15:33

Established: 5/29/15

**Accounting Specialist IV**

<b>Rank</b>	<b>Name</b>	<b>Expiration Date</b>
1	Rasband, Bonnie K	5/29/2016
2	Barron, Teresa A	5/29/2016
3	Johnson, Anthony	5/29/2016
4	Khair, Amir N	5/29/2016
5	Amezcuca, Daisy	5/29/2016
5	Michaels, Chad A	5/29/2016
6	Greenlaw, Zara R	5/29/2016
7	Gonzalez, Melissa A	5/29/2016
8	Stein, Lawrence P	5/29/2016
8	Villalino, John	5/29/2016

**OXNARD SCHOOL DISTRICT**

Recruitment Type: Dual Certification

Director's Certification:



**PERSONNEL COMMISSION**

Eligibility List No. 14-15:26

Established: 5/21/15

**Administrative Assistant**

<b>Rank</b>	<b>Name</b>	<b>Expiration Date</b>
1	Medina, Amparo C	5/21/2016
2	Guzman, Edith	5/21/2016
2	Whitt, Virginia L (B)	5/21/2016
3	Marquez, Dulce Michelle	5/21/2016
3	Willey, Marissa	5/21/2016
4	Paz, Lorena D (B)	5/21/2016
4	Pulido Jr, Raul	5/21/2016
5	Alonso , Susana B	5/21/2016

**OXNARD SCHOOL DISTRICT**

Recruitment Type: Dual Certification

Director's Certification:



**PERSONNEL COMMISSION**

Eligibility List No. 14-15:31

Established: 5/27/15

**Chief Information Officer**

<b>Rank</b>	<b>Name</b>	<b>Expiration Date</b>
1	Minott-Mitchell, Valerie	5/27/2016
2	Hipp, Jack M	5/27/2016
3	Kranzler, Thomas	5/27/2016
3	Patten, John J	5/27/2016
4	Wood, Robert	5/27/2016
5	Way, Phillip J	5/27/2016

**OXNARD SCHOOL DISTRICT**

Recruitment Type: Dual Certification

Director's Certification:



**PERSONNEL COMMISSION**

Eligibility List No. 14-15:36

Established: 5/21/15

**Outreach Specialist**

<b>Rank</b>	<b>Name</b>	<b>Expiration Date</b>
1	Bautista, Juan P (B)	5/21/2016
2	Molina, Celia M (B)	5/21/2016
2	Rodriguez, Petula S (B)	5/21/2016
3	Delgado, Carlos R (B)	5/21/2016
3	Serrano, Gabriela M (B)	5/21/2016
4	Jimenez, Marco A (B)	5/21/2016
5	Tomasetti, Noemi (B)	5/21/2016
6	Barrera, Leticia (B)	5/21/2016
6	Campos, Marisol S (B)	5/21/2016
7	Gonzalez, Yolanda (B)	5/21/2016
8	Chavez, Maria G (B)	5/21/2016
8	Delgado, Sandra M (B)	5/21/2016
8	Valencia, Alejandra (B)	5/21/2016
8	Velasco, Jennifer C (B)	5/21/2016
9	Gomez, Guadalupe R (B)	5/21/2016
10	Mejia, Juan Antonio (B)	5/21/2016
11	Cancino, Olivia (B)	5/21/2016
12	Fuentes, Saira (B)	5/21/2016



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CLASSIFIED PERSONNEL ACTIONS

May 20, 2015

New Hire

Estrada, Ruben	Irrigation Specialist, Position #5842 Facilities 8.0 hrs./246 days	05/18/2015
Hartman, Richard	Custodian, Position #6449 Lemonwood 4.0 hrs./246 days	05/04/2015
Lopez Jr., Samuel	Warehouse Worker Delivery Driver, Position #8634 Warehouse 4.5 hrs./210 days	05/04/2015

Limited Term

Carrillo, Michelle	Clerical	04/27/2015
Cobian-Rosales, Cynthia	Child Nutrition Worker	04/20/2015
Del Razo, Esmeralda	Clerical	04/27/2015
Morales, Monica J.	Paraeducator	05/04/2015
Olivares, Rury	Outreach Specialist	04/13/2015
Valencia, Alejandra	Oureach Specialist	04/13/2015

Exempt

Garcia, Eric	Campus Assistant	05/05/2015
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Transfer

Guerra, Robin	Library Media Technician, Position #2515 Brekke 5.0 hrs./190 days Library Media Technician, Position #2519 Harrington 5.0 hrs./190 days	05/04/2015
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Retirement

Haddenham, Tracy	Site Technology Technician, Position #2506 Elm 8.0 hrs./192 days	06/12/2000-09/01/2015
Mooney, Joan	Paraeducator II, Position #2889 Pupil Services 5.75 hrs./183 days	02/06/1984-04/15/2015

Resignation

Arevalo, Paul A.	Site Technology Technician, Position #2513 Rose Ave. 8.0 hrs./192 days	05/22/2015
Garcia, Veronica	Outreach Specialist (B), Position #1738 Elm 8.0 hrs./180 days	04/22/2015

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CLASSIFIED PERSONNEL ACTIONS

June 3, 2015

New Hire

Ramos, Francisco Site Technology Technician, Position #2947  
Haydock 5.0 hrs./192 days 05/11/2015

Limited Term

Carcamo, Ashley Paraeducator 05/18/2015  
Duran, Jose Custodian 05/13/2015  
Giron, Emma Paraeducator 05/15/2015  
Hunter, Andrea Paraeducator 05/19/2015

Exempt

Aguilar, Tara Campus Assistant 05/18/2015  
Barothy-Langer, Patricia Campus Assistant 05/15/2015  
Cabrera, Arminda Campus Assistant 05/05/2015  
Carcamo, Ashley Campus Assistant 05/18/2015  
Garcia, Eric Campus Assistant 04/23/2015  
Lopez, Lisa Campus Assistant 05/22/2015  
Tena, Rosalinda Campus Assistant 04/27/2015

Promotion

Marron, Cesar Custodian, Position #6448 05/18/2015  
Driffill 4.0 hrs./246 days  
Paraeducator III, Position #2142  
Pupil Services 5.75 hrs.183 days

Increase in Hours

Gomez, Edith Paraeducator III, Position #2225 05/20/2015  
Pupil Services 5.75 hrs./183 days  
Instructional Assistant SDC, Position #2225  
Pupil Services 5.0 hrs./183 days

Transfer

Benesh, Jason Custodian, Position #1365 05/04/2015  
Kamala 8.0 hrs./246 days  
Custodian, Position #6673  
Elm 4.0 hrs./246 days

Return from Leave of Absence

Zinik, Alexandra Paraeducator III, Position #5561 05/22/2015  
Pupil Services 5.75 hrs./183 days

Resignation

Diaz Jr., Cesar Grounds Maintenance Worker I, Position #1173 05/01/2015  
Facilities 8.0 hrs./246 days