



THE PERSONNEL COMMISSION  
*(supporting education through merit)*

OXNARD SCHOOL DISTRICT  
NOTICE OF REGULAR MEETING  
AGENDA

Thursday, March 9, 2017  
3:30 p.m. Regular Meeting  
Oxnard Room of the ESC  
1051 South A Street, Oxnard, CA 93030

**A. ORDER OF BUSINESS**

1. Call Meeting To Order
2. Roll Call
3. Adoption of the Agenda
4. Approval of Minutes of February 9, 2017

**B. COMMENTS BY THE PUBLIC**

Public Comment provides the public an opportunity to address the Personnel Commission ("Commission") on non-agenda items. Speakers are requested to limit their remarks to three (3) minutes. The Commission shall limit the total time for Public Comment on each subject to fifteen (15) minutes. The Commission may not deliberate or take any action on items raised during this portion of the meeting.

**C. ACTION ITEMS**

1. NfL Family Liaison (*page 5*)  
The Personnel Commission will consider approving amendments to the job description.
2. Eligibility Lists (*page 9*)  
The Personnel Commission will review certification of eligibility lists.

**Note:** In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

#### **D.REPORTS/OTHER INFORMATION/DISCUSSION ITEMS**

These items are presented for information or study only, no action will be taken.

1. Personnel Actions (*page 15*)  
The Personnel Commission will receive a list of various personnel actions that relate to the transfer, retirement, or other action affecting, classified personnel.
2. Director's Report  
The Director of Classified Human Resources will report on staff management, current recruitments, and other matters.
3. Report by CSEA  
CSEA may report on Human Resources issues of interest to the District.
4. Report by Assistant Superintendent, Human Resources and Support Services  
The Assistant Superintendent, Human Resources, may report on human resources issues of interest to the District.
5. Report by Commissioners  
The Commissioners will report on issues concerning Commission administration.

#### **E. ADJOURNMENT**

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# OXNARD SCHOOL DISTRICT MINUTES

Thursday, February 9, 2017  
**3:30 p.m. Oxnard Room of the ESC**  
1051 South A Street, Oxnard, CA 93030

The Personnel Commission of the Oxnard School District met on Thursday, February 9, 2017, in the Oxnard Room of the ESC, 1051 South A Street, Oxnard, CA. The meeting was called to order by Commissioner Rhoads at 3:32 p.m.

CALL TO ORDER

A roll call of the Commission was conducted. In attendance were:

ROLL CALL

Jan Rhoads, Chair of the Personnel Commission  
Manuel Perez, Member of the Personnel Commission

Jonathan Koch, Director of Classified Human Resources  
Danielle Keys, Staff member  
Tanya Ventura, Staff member

Guests: Rita Guevara, Employee Benefits Specialist; Ilene Poland, CSEA President; Jodi Stankoski, Position Control Specialist; Tony Stankoski, Electrician; Veronica Villalpando, Office Assistant III

Commissioner Rhoads moved to approve the agenda of Thursday, February 9, 2017 as presented. Commissioner Perez seconded and the motion carried.  
The vote was as follows 2-0. Rhoads Y; Perez Y

ADOPTION OF THE  
AGENDA

Commissioner Rhoads moved to approve the minutes of January 19, 2017 as presented. Commissioner Perez seconded and the motion carried.  
The vote was as follows 2-0. Rhoads Y; Perez Y

APPROVAL OF  
MINUTES

Commissioner Perez moved to approve the new classification and class description of Transportation Driver and allocate the class to range 16.0 on the OSD/CSEA salary schedule. Commissioner Rhoads seconded and the motion carried. The vote was as follows 2-0. Rhoads Y; Perez Y

COMMENTS BY THE  
PUBLIC

ACTION ITEMS  
Transportation Driver

Commissioner Perez moved to deny the appeal from Ms. Stankoski to be considered as a transfer candidate for the current vacant position of Credential Technician. Commissioner Rhoads seconded and the motion carried. The vote was as follows 2-0. Rhoads Y; Perez Y

Lateral Transfer

Commissioner Perez moved to approve the eligibility lists of Assistant Director of Child Nutrition Services, School Occupational Therapist, and Credential Technician. Commissioner Rhoads seconded and the motion carried.  
The vote was as follows 2-0. Rhoads Y; Perez Y

Eligibility Lists

REPORTS/OTHER  
INFORMATION/DISCUSSION ITEMS  
Director's Report

Mr. Koch gave an update on the current recruitments for Accounting Specialist IV, Bus Driver (Temporary/Substitute), Child Nutrition Worker (Temporary/Substitute), Custodian (Temporary/Substitute), District Translator, Office Assistant (Temporary/Substitute), Office Assistant II, Paraeducator (Temporary/Substitute), Paraeducator I, Paraeducator II, Paraeducator III, Paraeducator-Hearing Impaired (sign language), Preschool Assistant, School Occupational Therapist, Speech-Language Pathology Assistant, Transportation, and Warehouse Worker/Delivery Driver. He summarized the Commission's staff activities as of the last Commission meeting.

Ms. Poland reported that Negotiations has begun and going well. She also reported that she is looking forward to positive things this year.

Report by CSEA

Dr. Vaca thanked the Commissioners for their support. He reported that the Teacher Pathway Program is moving along. He also reported that he will work with Mr. Koch on developing a pathway for Speech Language Pathology Assistants. Dr. Vaca reported that he attended the Education Foundation Evening Gala and it was excellent. He reported that the Board of Trustees expressed an interest for a co-meeting. It was discussed that the las meeting to review roles as three years ago.

Report by Assistant Superintendent, Human Resources and Support Services

There being no further business, the Commission adjourned at 4:46 p.m. The next regular meeting will be held February 9, 2017.

ADJOURNMENT

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*Jonathan Koch, Secretary to the Personnel Commission*

This certifies that these are the full and correct minutes of the meeting of Thursday, February 9, 2017 as approved by the Personnel Commission of the Oxnard School District.

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*Date*

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*Chair, Personnel Commission*

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Minutes of Thursday, February 9, 2017

March 9, 2017

**NEIGHBORHOOD FOR LEARNING "NFL" Family Liaison (B) FAMILY LIAISON**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.*

**SUMMARY OF DUTIES**

Under direction of an assigned program administrator, To coordinates, implements, and monitors ~~NFL Program~~ early childhood education activities and services under the supervision of the Director of the NFL; to coordinates the assistance, support, and community services ~~to~~for children prenatal to five years olds and their families; to organizes and coordinates office activities and the flow of communications for the Program assigned program; to performs a variety of administrative duties clerical functions required for successful job performance; relative to assigned area of responsibility; and to performs a variety of duties related to assigned area of responsibility.

**DISTINGUISHING CHARACTERISTICS AMONG RELATED CLASSES**

*The descriptions below are provided to demonstrate how this classification fits within the organization and to assist in quickly identifying key differences between classifications which may appear otherwise similar. All classifications are listed in order from highest to lowest.*

The Outreach Specialist classification provides early identification of elementary school-age students at risk of not meeting academic and social goals or leaving school and applies appropriate interventions; monitors student attendance among high-risk students; refers families of students to community services and agencies as needed and coordinates delivery of aforementioned services; collects and analyzes data on at-risk student populations; secures outside resources and volunteers and support from private businesses and other community organizations; coordinates school programs and activities for students; and performs a variety of duties related to assigned area of responsibility.

The Family Liaison classification coordinates, implements, and monitors early childhood education activities and services; acts as a primary liaison with all collaborative partners and on behalf of families; refers the parents of prenatal to five-year-old children to community services and agencies as needed and coordinates delivery of aforementioned services; and performs a variety of duties relative to assigned area of responsibility.

**SUPERVISION RECEIVED AND EXERCISED**

- Receives supervision from assigned program administrator.

**ESSENTIAL DUTIES**

- Provides overall coordination and leadership for the implementation and monitoring of assigned early childhood education program ~~NFL Program~~ activities and services at ~~the~~ family resource center, or other designated location;
- Supports, counsels, and educates families to build skills and confidence to assess service systems and needs of their children; works with families to assess children and family needs and formulate comprehensive care plans;
- Ensures that the program assists parents in becoming full partners in the education of their children; and assists children in reaching their full potential, and provides training to parents;
- Works directly with families, teachers, school nurses, school psychologists, site administrators, and other professionals to assess the child's children's needs for special services including Special Education services; confers, as needed, with aforementioned individuals with teacher, nurse, clinician, site administrator, and other professionals on special issues of assigned children;
- Performs community outreach in order to establish and maintain relationships with community groups and partners; Acts as primary liaison with all collaborative partners and on behalf of families to coordinate access to, and delivery of, health, mental health, public assistance, early learning, and other community services; ensures the program is implemented in cooperation with existing projects and community resources; Coordinates delivery of agency services.
- Coordinates the purchases and distribution of program and resource center materials and maintains an inventory as needed; ensures submission of all required fiscal and evaluation reports to appropriate sources;

- Coordinates data collection; organizes and analyzes pertinent data; conducts annual needs assessment; ~~coordinates for program improvement, Manages the improvement and~~ evaluation process in collaboration with ~~the District Director assigned administrator; and~~ maintains and submits required reports;
- Assists in identifying and referring children for Special Education services. Ensures that the needs of target populations and their families are addressed in the assigned program and that the needs of bilingual parents are addressed;
- Represents ~~the assigned P~~ program in a variety of contexts and to a wide range of constituencies including schools, parents, and community organizations ~~and funding sources~~; may attend state and regional meetings;
- Coordinates and monitors the recruitment of parent participants in assigned early childhood education program;
- Coordinates all parental involvement ~~such as~~ parent meetings, parent workshops and trainings, and in-services and all associated communication; develops and conducts appropriate trainings, workshops, in-services, and meetings as needed;
- ~~Serves as a child/family advocate; conduct parent and staff workshops.~~
- ~~May travel to multiple sites within a workday to perform duties.~~
- ~~Utilize bilingual skills in a designated second language to carry out assigned duties.~~

#### Other Related Duties

- Translates a variety of written materials from English to a second language and from that language into English; interprets and facilitates communication between staff and non-English speaking members of the public; attends various meetings to translate and interpret as needed;
- Performs ~~other~~ related duties and responsibilities as ~~assigned~~ required.

#### KNOWLEDGE, ABILITIES, AND TRAITS

##### Knowledge of:

- Theory, research, methodology, and effective practices ~~in~~ of pupil services;
- Resources supporting child and youth services within the Ventura County area;
- Interviewing techniques and problem solving methodology;
- Programs and services for at-risk children;
- ~~Basic computer word processing.~~
- Basic emergency procedures as they relate to obtaining professional medical and safety assistance;
- ~~Basic~~ principles and practices of child development and child guidance;
- General needs and behavior of children;
- Pertinent Federal, State and local laws, codes and regulations.
- ~~Reading and writing communication skills.~~
- ~~Oral and written communications skills.~~

##### Ability to:

- Read, interpret and follow rules, regulations, policies and procedures;
- Relate well to children and families in a nonjudgmental and caring manner;
- ~~Assess children and family needs and formulate a comprehensive care plan.~~
- Analyze facts and information and draw accurate conclusions;
- Compose correspondence, memoranda, reports, and other materials independently;
- Identify and determine basic needs of children and parents and develop a family plan.
- Relate well to community, agencies, and school personnel;
- ~~Supervise office staff.~~
- ~~Develop and conduct appropriate in-services, workshops and meetings.~~
- ~~Coordinate delivery of social services to children and their families.~~
- ~~Perform a variety of other procedures after case specific training.~~
- ~~Recognize the need to provide for the personal privacy and dignity of at risk children.~~
- Efficiently and effectively react to emergencies;
- Learn and adapt to new procedures and conditions;

- ~~Assist children and parents by providing proper examples, emotional support, friendly attitude and general guidance.~~
- Demonstrate an understanding, patient and receptive attitude toward children with special needs.
- ~~Perform routine clerical duties and maintain records.~~
- ~~Work independently with minimal direction.~~
- Provide information and assistance to parents, the general public, and other staff members in a helpful, courteous, and timely manner.
- Maintain confidentiality of privileged information obtained in the course of work.
- Communicate ~~clearly and concisely~~ effectively, both orally and in writing.
- Understand and follow oral and written directions.
- ~~Plan and organize work to meet schedules and timelines in an environment with constantly changing priorities.~~ Work effectively within established time schedules and with minimal direction.
- Establish and maintain effective working relationships ~~with those contacted in the course of work.~~
- ~~React calmly under stressful situations and emergencies.~~
- ~~Assist in the supervision of children in the classroom and outdoors.~~
- ~~Travel to multiple sites within workday.~~
- Read, write and speak Spanish fluently.

Traits:

- Appreciates and respects the differences among people;
- Diligently attends to details and quality;
- Easily adapts to situations and changes;
- Effectively manages one's own time, priorities, and resources;
- Is trustworthy and responsible for his/her actions;
- Logically grasps and thinks through issues and problems;
- Overcomes linguistic and cultural barriers;
- Remains steady under pressure;
- Stays focused and has good work ethic;
- Strives to meet customers' needs.

**EMPLOYMENT STANDARDS**

**Education:** An Associate's Degree or equivalent from an accredited college or university in education, counseling, public health, social work, sociology, psychology or other closely related field. Equivalent to the completion of an associate's Degree in social work, public health, pupil services, education or related field.

**Experience:** Two years of experience in social services, health services, child development, educational associations/groups, or other directly related field.

**Special:** Possession of, ~~or ability to obtain,~~ a valid California Driver's license.

Ability to be insured, and continue to be insurable, by the District's liability insurance carrier.

All licenses, certificates, and other requirements listed above are required at the time of employment and must be maintained during the course of employment unless otherwise noted.

**Physical Requirements:** Employees in this classification stand, walk, sit, stoop/bend, reach overhead, lift and carry up to 20 lbs., use fingers repetitively, use both hands simultaneously, speak clearly, hear normal voice conversation, and see small details. ~~Essential functions may require maintaining physical condition necessary for lifting, and providing personal hygiene assistance and other duties related to the specific limitations of the children; sitting, walking or standing for prolonged periods of time; near visual acuity to review written documentation; ability to hear and understand speech at normal room levels and on the telephone; manual dexterity to operate a telephone; lift horizontally and vertically, bend and stoop.~~

Oxnard School District

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**WORK ENVIRONMENT:** Employees in this classification work primarily inside an office environment, with frequent interruptions, with changing priorities and short deadlines, may be required to drive an automobile to conduct work at different sites/locations, and have direct contact with young children/students, parents, and other members of the public. ~~Office and home environment; subject to driving personal vehicle to make home visits and attend meetings; heavy child, parent and public contact.~~

**APPOINTMENT:** In accordance with Education Code Section 45301, an employee appointed to this class must serve a probationary period of six (6) months during which time an employee must demonstrate at least an overall satisfactory performance in order to attain permanent status in the classified service.

~~OXNARD SCHOOL DISTRICT~~

~~Board Policy Adopted: August 9, 2000; August 19, 2009~~

~~Personnel Commission Approved: July 13, 2000; Revised July 9, 2009.~~

Salary Range: 21.5

Approved: 7/00

Revised: 7/09, 3/17



**OXNARD SCHOOL DISTRICT**

Recruitment Type: Dual Certification

Director's Certification:



**PERSONNEL COMMISSION**

Eligibility List No. 16-17:22

Established: 02/27/2017

**Preschool Teacher (B)**

<b>Rank</b>	<b>Name</b>	<b>Expiration Date</b>
1	Ramos, Karina M.	2/27/2018
2	Garcia, Maritza	2/27/2018
3	Peralta, Ramona E.	2/27/2018

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

**OXNARD SCHOOL DISTRICT**

Recruitment Type: Dual Certification

Director's Certification:



**PERSONNEL COMMISSION**

Eligibility List No. 15-16:29

Established: 7/11/16

Updated: 10/12/16, 2/24/17

**Speech-Language Pathology Assistant**

<b>Rank</b>	<b>Name</b>	<b>Expiration Date</b>
1	Gutierrez, Carmen (B)**	2/24/2018
2	Lindgren, Meggin	2/24/2018
3	Seth-Hunter, Alicia	10/12/2017
4	Aranda, Yamir (B)	10/12/2017

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**OXNARD SCHOOL DISTRICT**



**PERSONNEL COMMISSION**

Recruitment Type: Dual Certification

Eligibility List No. 16-17:10

Established: 10/14/16

Director's Certification:

Merged with Eligibility List No. 15-16:13

Updated: 11/21/16, 2/10/17

**Paraeducator II**

<b>Rank</b>	<b>Name</b>	<b>Expiration Date</b>
1	Vivanco, Regina Reyes Hernandez (B)	2/10/2018
2	Alhabash, Suha	2/10/2018
2	Ambriz, Noemi G	10/14/2017
2	Arroyo, Maribel	9/12/2017
2	Barajas, Sabrina M	2/10/2018
2	Coronado, Mariana E (B)	11/21/2017
2	Drosdek, Taryn	11/21/2017
2	Duarte, Karla	12/16/2017
2	Gomez, Rebecca N	11/21/2017
2	Koressa, Marcel	8/1/2017
2	Lara, Alexis Ramiro	11/21/2017
2	Macias, Dayana (B)	2/10/2018
2	Menchaca, Nancy G (B)	2/10/2018
2	Olaso, Myrna E	9/12/2017
2	Ontiveros, Marisol I	11/21/2017
2	Peña, Juan	10/14/2017
2	Pina, Bobby S	5/9/2017
2	Ponder, Sean M	2/10/2018

**OXNARD SCHOOL DISTRICT**

**PERSONNEL COMMISSION**

2	Quinn, Emily S	11/21/2017
2	Quirarte-Beeman, Monica	2/10/2018
2	Ramirez, Caroline	12/16/2017
2	Rubalcaba, Llajayra Y	5/9/2017
2	Salazar, Christina	12/16/2017
2	Sanders, Ellie	2/10/2018
2	Sepulveda, Yvonne Q	2/10/2018
2	Simonini, Magdalena	9/12/2017
2	Thompson, Ranesha L	8/1/2017
2	Turner, Caroline	10/14/2017
2	Torres Delgado, Daniela (B)	10/14/2017
2	Vasquez Mendoza, Anita	12/16/2017

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**OXNARD SCHOOL DISTRICT**

**PERSONNEL COMMISSION**

Recruitment Type: Dual Certification

Eligibility List No. 16-17:11

Established: 10/14/16

Director's Certification:

Merged with Eligibility List No. 15-16:14

Updated: 11/21/16, 2/10/17



**Paraeducator III**

<b>Rank</b>	<b>Name</b>	<b>Expiration Date</b>
1	Vivanco, Regina Reyes Hernandez (B)	2/10/2018
2	Alhabash, Suha	2/10/2018
2	Arroyo, Maribel	9/12/2017
2	Barajas, Sabrina M	2/10/2018
2	Barragan, Imelda L (B)	2/8/2017
2	Canchola, Juan J	9/12/2017
2	Chaidez, Lorena	5/9/2017
2	Contreras, Janet (B)	12/16/2017
2	Coronado, Mariana E (B)	11/21/2017
2	De La Cruz, Laura Patricia	8/1/2017
2	Drosdek, Taryn	11/21/2017
2	Gilliam, Kenneth	5/9/2017
2	Hull, Felipe G	2/8/2017
2	Maldonado, Dalymar (B)	10/14/2017
2	Macias, Dayana (B)	2/10/2018
2	Martinez Weierman, John	5/9/2017
2	Menchaca, Nancy G (B)	2/10/2018
2	Meraz, Deseri R	8/1/2017

**OXNARD SCHOOL DISTRICT**

**PERSONNEL COMMISSION**

2	Orjuela, Laura C	9/12/2017
2	Peña, Juan	10/14/2017
2	Ponder, Sean M	2/10/2018
2	Quirarte-Beeman, Monica	2/10/2018
2	Ramirez, Caroline	12/16/2017
2	Sanders, Ellie	2/10/2018
2	Sepulveda, Yvonne Q	2/10/2018
2	Simonini, Magdalena	9/12/2017
2	Valencia, Christian E	12/16/2017
2	Viveros, Janelli	5/9/2017

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CLASSIFIED PERSONNEL ACTIONS

**New Hire**

Chavez, Maria E.	NfL Family Liaison (B), Position #7938 Neighborhoods for Learning 6.0 hrs./180 days	12/06/2016
Covarrubias, Victoria	IA CELDT (B), Position #2435 Ed. Services 5.5 hrs./183 days	11/30/2016
Delgado, Daniela	Paraeducator III (B), Position 1956 Special Education 5.75 hrs./183 days	01/11/2017
Glass, Joshua	Custodian, Position #6449 Lemonwood 4.0 hrs./246 days	11/30/2016
Gomez, Rebecca	Paraeducator III, Position #7902 Special Education 5.75 hrs./183 days	12/15/2016
Gurrola, Mishael	Site Technology Technician, Position #2946 Frank 5.0 hrs./246 days	12/12/2016
Lara, Alexis	Paraeducator III, Position #7851 Special Education 5.75 hrs./183 days	01/09/2017
Maldonado-Rios, Dalymar	Paraeducator II (B), Position 6717 Special Education 5.75 hrs./183 days	01/09/2017
Martinez, Samuel	Plumber, Position #72 Facilities 8.0 hrs./246 days	12/13/2016
Ontiveros, Marisol	Paraeducator III, Position #7878 Special Education 5.75 hrs./183 days	01/10/2017
Quinn, Emily	Paraeducator III, Position #7850 Special Education 5.75 hrs./183 days	12/05/2016
Tapia De Cendejas, Alejandra	Preschool Assistant (B), Position #2147 Sierra Linda 3.0 hrs./183 days	12/08/2016
Zamarripa, Jennifer	Paraeducator II (B), Position #6434 Special Education 5.75 hrs./183 days	01/09/2017
Valles, Alejandro	Accounting Specialist III, Position #1810 Budget & Finance 8.0 hrs./246 days	01/03/2017

**Limited Term**

Castaneda, Crystal	Paraeducator	12/07/2016
Castillo, Olivia	Clerical	12/12/2016
Humphrey, Jamie	Paraeducator	12/06/2016
Koriesa, Azza M.	Paraeducator	12/01/2016
Macen, Adela	Paraeducator	11/15/2016
Martinez, Samuel	Paraeducator	12/09/2016
Navarro Hernandez, Elizabeth	Paraeducator	11/28/2016
Pacheco, Rita	Paraeducator	12/12/2016
Rivas Saucedo, Norberto	Grounds Maintenance Worker	11/22/2016
Stanton, Sadie	Paraeducator	11/28/2016
Vasquez, Justine	Paraeducator	12/09/2016

CLASSIFIED PERSONNEL ACTIONS

January 18, 2017

**Exempt**

Hernandez, Julie	AVID	11/14/2016
Castellanos, Sandra	Campus Assistant	12/01/2016
Cuevas Ayala, Fernando	Campus Assistant	11/28/2016
Harris, Aaron	Campus Assistant	11/16/2016
Rodriguez, Julien	Campus Assistant	12/10/2016
Sanchez, Francisco	Campus Assistant	12/01/2016
Sepulveda, Jesse	Campus Assistant	12/05/2016

**Promotion**

Pulido, Daniel	Paraeducator III (B), Position #2683 Special Education 5.75 hrs./183 days	01/09/2017
	Paraeducator II, Position #6734 Special Education.75 hrs./183 days	
Rojas, Elias	Grounds Equipment Operator, Position #421 Facilities 8.0 hrs./246 days	12/19/2016
	Grounds Maintenance Worker I, Position #1173 Facilities 8.0 hrs./246 days	
Vasquez, Christian	Maintenance Worker I, Position #5845 Facilities 8.0 hrs./246 days	01/09/2017
	Paraeducator II, Position #1805 Special Education 5.75 hrs./183 days	

**Transfer**

Aspera, Ivan	Custodian, Position #533 Chavez 8.0 hrs./246 days	12/05/2016
	Custodian, Position #632 Lemonwood 8.0 hrs./246 days	
Rodarte, Maribel	Child Nutrition Worker, Position #2426 Fremont 5.5 hrs./185 days	12/05/2016
	Child Nutrition Worker, Position #7277 Fremont 5.0 hrs./185 days	
Rodas, Derick	Site Technology Technician, Position #2207 Kamala 8.0 hrs./246 days	12/19/2016
	Site Technology Technician, Position #6804 Frank 8.0 hrs./192 days	

**Reinstatement**

Zamarripa, Jovana	Paraeducator II (B), Position #5561 Special Education 5.75 hrs./183 days	01/09/2017
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CLASSIFIED PERSONNEL ACTIONS

January 18, 2017

**Resignation**

Flores, Leonela	Paraeducator I, Position #7194 Sierra Linda 3.10 hrs./183 days	12/02/2016
Montes, Gladys	Paraeducator I, Position #7260 Soria 5.0 hrs./183 days	12/16/2016

**Retirement**

Herrera, Maria	Instructional Assistant RSP, Position #356 Special Education 5.5 hrs./183 days	12/30/2016
Jose, Arturo	Custodian, Position #1510 Curren 8.0 hrs./246 days	04/06/2017

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CLASSIFIED PERSONNEL ACTIONS

February 1, 2017

**New Hire**

Coronado, Mariana Attendance Accounting Technician (B), Position #7935 01/12/2017  
San Miguel 8.0 hrs./210 days

**Limited Term**

Barajas, Sabrina Paraeducator 01/09/2017  
Gonzalez Chavez, Blanca Paraeducator 01/09/2017  
Hill, Shelton Custodian 12/01/2016

**Exempt**

Aguirre, Anita Campus Assistant 01/09/2017  
Hernandez, Julie AVID Tutor 11/14/2016

**Transfer**

Wagner, Sharon Custodian, Position #632 01/09/2017  
Lemonwood 8.0 hrs./246 days  
Custodian, Position #6448  
Driffill 4.0 hrs./246 days  
Whitt, Virginia School Office Manager (B), Position #7915 01/29/2017  
San Miguel 8.0 hrs./210 days  
Administrative Assistant, Position #6861  
Educational Services 8.0 hrs./210 days

**Demotion**

Najera, Sandra Paraeducator I, Position #7181 01/16/2017  
Marshall 4.0 hrs./183 days  
Preschool Assistant (B), Position #2666  
San Miguel 3.0 hrs./183 days

**Resignation**

Bustamante, RosaMaria Paraeducator III, Position #2000 01/20/2017  
Special Education 5.75 hrs./183 days  
Diaz, Martha District Translator, Position #645 01/31/2017  
Superintendent's Office 8.0 hrs./246 days

CLASSIFIED PERSONNEL ACTIONS

**New Hire**

Aguila, Eva	Office Asssitant II (B), Position #7979 NfL 4.0 hrs./246 days	02/13/2017
Frias, Celia	Paraeducator II, Position #2952 Special Education 5.75 hrs./183 days	01/30/2017
Gamez, Daniela	District Enrollment Center Manager, Position #7908 Enrollment Center 8.0 hrs./246 days	02/08/2017
Hernandez, Guadalupe	Intermediate School Secretary (B), Position #5388 Frank 8.0 hrs./192 days	02/07/2017
Rivas Saucedo, Norberto	Grounds Maintenance Worker I, Position #1173 Facilities 8.0 hrs./246 days	01/31/2017
Valencia, Christian	Paraeducator II, Position #46 Special Education 5.75 hrs./183 days	01/27/2017
Vega, Lorena	Child Nutrition Worker, Position #7277 Fremont 5.0 hrs./185 days	02/01/2017

**Limited Term**

Bustamante, RosaMaria	Paraeducator	01/23/2017
Escobar Rivas, Yuriana	Paraeducator	01/30/2017
Garcia, Edith	Paraeducator	02/02/2017
Hernandez, Julie	Paraeducator	01/30/2017
Ramirez, Aime	Paraeducator	01/31/2017
Velasco, Lilia	Clerical	01/20/2017

**Exempt**

Lopez, Fermin	Campus Assistant	01/09/2017
Ochoa, Cynthia	Campus Assistant	01/09/2017

**Transfer**

Cerrato, Gabriela	Child Nutrition Worker, Position #1835 Elm 5.0 hrs./185 days Child Nutrition Worker, Position #2617 Elm 4.5 hrs./185 days	01/24/2017
Pena, Sahara	Intermediate School Secretary (B), Position #6709 Driffill 8.0 hrs./192 days Intermediate School Secretary (B), Position #6244 Lemonwood 8.0 hrs./192 days	01/29/2017

**Reclassification**

Garibay Lopez, Luis	Technology Services Technician (B), Position #2899 Information Technology 8.0 hrs./246 days	01/20/2017
	Help Desk Support Technician (B), Position #2899 Information Technology 8.0 hrs./246 days	
Mc Garry, Vincent	Senior Manager Maintenance & Operations, Position #1082 Facilities 8.0 hrs./246 days	01/20/2017
	Maintenance Manager, Position #1082 Facilities 8.0 hrs./246 days	

**Return from Leave of Absence**

Banales, Lizbeth	Paraeducator II (B), Position #2750 Special Education	01/11/2017
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**Resignation**

Alfaro, Annette	Preschool Assistant (B), Position #443 McKinna 3.0 hrs./183 days	02/10/2017
Ruiz, Mayte	Accounting Specialist IV, Position #1747 Budget & Finance 8.0 hrs./246 days	02/13/2017

CLASSIFIED PERSONNEL ACTIONS

**New Hire**

Contreras, Janet	Paraeducator II, Position #679 Special Education 5.75 hrs./183 days	02/13/2017
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**Limited Term**

Barajas, Monica	Child Nutrition Worker	02/08/2017
Calderon Rodrigues, Lidia	Clerical	02/09/2017
Davenport, Taylor	Paraeducator	02/07/2017
Fierro, Raquel	Paraeducator	02/07/2017
Flores, Saray	Paraeducator	02/06/2017
Gil, Alicia	Child Nutrition Worker	02/06/2017
Herron-Luna, Julieanna	Clerical	02/06/2017
Magana, Karyssa	Paraeducator	02/06/2017
Ramirez, Rosalinda	Paraeducator	02/13/2017
Reza-Castruita, Erica	Clerical	02/09/2017
Robles, Cecilia	Paraeducator	02/06/2017

**Exempt**

Arevalo Barajas, Desi	Campus Assistant	01/18/2017
Chavez, Gerardo	Campus Assistant	02/02/2017

**Reinstatement**

Bustamante, RosaMaria	Paraeducator III, Position #2000 Special Education 5.75 hrs./183 days	02/02/2017
Galvan, Judith	Paraeducator III, Position #7999 Special Education 5.75 hrs./183 days	02/14/2017

**Released during Probation**

9543	Maintenance Worker I, Position #5844 Facilities 8.0 hrs./246 days	02/03/2017
9731	Grounds Maintenance Worker I, Position #1173 Facilities 8.0 hrs./246 days	02/14/2017
4349	Lead Custodian, Position #2397 Soria 8.0 hrs./246 days	02/15/2017