



THE PERSONNEL COMMISSION

(supporting education through merit)

OXNARD SCHOOL DISTRICT NOTICE OF REGULAR MEETING AGENDA

Thursday, September 13, 2018
4:00 p.m. Regular Meeting
Oxnard Room of the ESC
1051 South A Street, Oxnard, CA 93030

A. ORDER OF BUSINESS

1. Call Meeting To Order
2. Roll Call
3. Adoption of the Agenda
4. Approval of Minutes of August 9, 2018

B. COMMENTS BY THE PUBLIC

Public Comment provides the public an opportunity to address the Personnel Commission ("Commission") on non-agenda items. Speakers are requested to limit their remarks to three (3) minutes. The Commission shall limit the total time for Public Comment on each subject to fifteen (15) minutes. The Commission may not deliberate or take any action on items raised during this portion of the meeting.

C. ACTION ITEMS

1. Electrician *(page 5)*
The Personnel Commission will consider revising the job description.
2. Eligibility Lists *(page 10)*
The Personnel Commission will review certification of eligibility lists.

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

D. REPORTS/OTHER INFORMATION/DISCUSSION ITEMS

These items are presented for information or study only, no action will be taken.

1. Personnel Actions *(page 12)*
The Personnel Commission will receive a list of various personnel actions that relate to the transfer, retirement, or other action affecting, classified personnel.
2. Director's Report
The Director of Classified Human Resources will report on staff management, current recruitments, and other matters.
3. Report by CSEA
CSEA may report on Human Resources issues of interest to the District.
4. Report by Assistant Superintendent, Human Resources and Support Services
The Assistant Superintendent, Human Resources, may report on Human Resources issues of interest to the District.
5. Report by Commissioners
The Commissioners will report on issues concerning Commission administration.

E. ADJOURNMENT

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030



OXNARD SCHOOL DISTRICT MEETING MINUTES

Thursday, August 9, 2018
4:00 p.m. Board Room of the ESC
1051 South A Street, Oxnard, CA 93030

The Personnel Commission of the Oxnard School District met on Thursday, August 9, 2018, in the Board Room of the ESC, 1051 South A Street, Oxnard, CA. The meeting was called to order by Commissioner Lopez at 4:05 p.m. **CALL TO ORDER**

A roll call of the Commission was conducted. In attendance were: **ROLL CALL**
Irma J. Lopez, Chair of the Personnel Commission
Edward M. Castillo, Member of the Personnel Commission
Paul Robinson, Member of the Personnel Commission
Shristie Nair-Villano
Tanya Ventura, Staff member

Guests: Efrain Cazares, CSEA Vice President Representative; Pamela Ibarra, CSEA Representative; Norma Magana, Risk Manager; Ilene Poland, CSEA Representative

Commissioner Castillo moved to approve the agenda of Thursday, August 9, 2018 as presented. Commissioner Robinson seconded and the motion carried. **ADOPTION OF THE AGENDA**
The vote was as follows 3-0. Castillo Y; Lopez Y Robinson Y

Commissioner Robinson moved to approve the minutes of June 14, 2018. Commissioner Castillo seconded and the motion carried. The vote was as follows 2-0 with Ms. Lopez abstaining. **APPROVAL OF MINUTES**
Castillo Y; Lopez A; Robinson Y

Commissioner Robinson moved to approve the minutes of June 28, 2018. Commissioner Castillo seconded and the motion carried. The vote was as follows 3-0. Castillo Y; Lopez Y; Robinson Y

Mrs. Magana gave background of the department and the history of the positions. Commissioner Castillo moved to approve the classification title change from Employee Benefits Specialist to Risk Management Specialist and all other revisions to the classification specification including an amendment to include "Assist and" to the fourth bullet down of the Essential Duties. Commissioner Robinson seconded and the motion carried. The vote was as follows 3-0. Castillo Y; Lopez Y; Robinson Y. **ACTION ITEMS**
Employee Benefits Specialist

Commissioner Castillo moved to defer the appeal to a hearing officer. Commissioner Lopez seconded and the motion carried. Mrs. Nair-Villano will contact Ms. Patricia D. Barrett to schedule the hearing. The vote was as follows 3-0. Castillo Y; Lopez Y; Robinson Y. **Disciplinary Appeal**

Commissioner Castillo moved to approve the eligibility lists of Lead Custodian, Grounds Equipment Operator, Intermediate School Secretary, and Secretary. Commissioner Robinson seconded and the motion carried. The vote was as follows 3-0. Castillo Y; Lopez Y; Robinson Y. **Eligibility Lists**

REPORTS/OTHER
INFORMATION/
DISCUSSION ITEMS
Personnel Actions

The Personnel Commission reviewed the Personnel Actions of June 20, 2018.

Mrs. Nair-Villano gave an update on the current recruitments for Adaptive Technology Specialist, Family Liaison, Outreach Specialist, District Testing and Assessment Coordinator, Buyer, Library Media Technician, Custodian, Child Nutrition Worker, Preschool Teacher (Bilingual), Senior Human Resources Analyst, Campus Assistant, Speech Language Pathology Assistant, AVID Tutor. She summarized the Commission's staff activities as of the last Commission meeting.

Director's Report

Mr. Cazares hopes that this year will be a successful one. He reported that he attended the CSEA Annual conference.

Report by CSEA

Dr. Vaca reported that he has been working very closely with Mrs. Nair-Villano and Ms. Ventura. He also reported that two more classified staff have joined Certificated.

Report by the Assistant
Superintendent, Human
Resources and Support
Services

Commissioner Robinson confirmed his attendance to the SIP Day. Commissioner Lopez reported that a long time employee Eva Leckman lost her spouse.

Report by
Commissioner

The Commission convened into closed session at 6:35 p.m. They reconvened into open session at 7:11 p.m. and reported that no action was taken.

CLOSED SESSION

There being no further business, the Commission adjourned at 7:12 p.m.

ADJOURNMENT

This certifies that these are the full and correct minutes of the meeting of Thursday, August 9, 2018 as approved by the Personnel Commission of the Oxnard School District.

Date

Chair, Personnel Commission

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor(s):

Shristie Nair-Villano
Director, Classified Human Resources

Date of Meeting:

September 13, 2018

TITLE: APPROVAL OF REVISION TO CLASSIFICATION SPECIFICATION

DESCRIPTION OF AGENDA ITEM:

The classification specification for Electrician is being presented for revision. The Facilities department requested that the classification for Electrician be reviewed and revised for recruitment purposes. The department is looking to add a third Electrician incumbent and there will be a need to conduct a new recruitment to support the staffing need.

The following revisions to the Electrician specification is proposed and attached:

1. Experience Requirements: "one year journey-level experience" defined as 4 years working as an apprentice and 1 year working as a skilled Electrician.
2. Fire Extinguisher Certificate of Registration Type 1 – no longer relevant for this position.

RECOMMENDATION:

It is recommended that the Personnel Commission approve all revisions to the Electrician classification specification as presented.

~~HUMAN RESOURCES & SUPPORT SERVICES~~ ~~5736 (A) BP~~

ELECTRICIAN

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

Definition

To perform skilled maintenance electrical work in the installation, maintenance and repair of electrical and telephone systems and equipment; to inspect and maintain fire extinguishers and emergency alarm systems; and to perform a variety of duties relative to assigned area of responsibility.

Supervision Received and Exercised

Receives supervision from the maintenance manager and director of facilities.

Essential Function Statements

Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

1. Inspect, repair, install, service and maintain electrical systems including conduit systems, lighting and power circuits, control equipment, switches fans, fixtures, bell and buzzer systems and clocks.
2. Inspect, repair, install, service and maintain telephone systems including phone consoles, extensions, lines and phone jacks.
3. Install or replace necessary interior and exterior wiring for equipment, appliances and lighting.
4. Install and repair fiber optic and any other cabling necessary to support technology/data systems.
5. Install and perform repair of electrical interior and exterior lighting systems; replace fuses.
6. Repair and maintain electric equipment and machines such as vacuums and heaters.
7. Inspect and maintain fire extinguishers, exit and emergency lighting systems and fire alarm systems.
8. Read and interpret sketches, wiring diagrams, drawings and blueprints; perform work to specified standards.
9. Operate a variety of equipment and machinery such as testing equipment and devices, various saws and drills and hand tools; operate and may perform operator's maintenance on a district vehicle.
10. Maintain routine records and logs of inspections, maintenance, repairs and work orders.
11. Observe and comply with federal, state and local electrical codes; establish and implement prudent safety policies and procedures; observe safety of others and recommend precautionary action if necessary while repairs are in progress.

~~HUMAN RESOURCES & SUPPORT SERVICES~~ ~~5736 (B) BP~~

12. Provide for proper materials as necessary to accomplish work orders; prepare and maintain records including labor, materials and work orders completed; prepare reports as required.
13. Provide assistance in various other areas of maintenance as required; perform semi-skilled to skilled maintenance repair and construction work in the basic trades.
14. Operate and perform operator's maintenance on a district vehicle as necessary.
15. Maintain routine records and logs of inspections, maintenance, repairs and work orders.
16. Perform occasional welding, soldering and brazing operations incidental to electrical duties.
17. Provide work direction and guidance to maintenance workers.
18. Perform general clean up at job site; observe and implement proper safety practices.
19. Order and pick up material as needed; operate and perform operator's maintenance on a district vehicle; utilize and maintain tools and equipment.
20. Estimate time, materials and equipment required for assigned jobs; maintain records of work performed and parts used.
21. Perform related duties and responsibilities as assigned.

Qualifications

Knowledge of:

- Basic electrical theory and calculation of formulas;
- Operational characteristics of electrical systems and components;
- Operational characteristics of telephone and related communications equipment;
- Operational characteristics of technology/data systems;
- National Electric Code rules and regulations;
- Health and safety regulations;
- Uniform Fire Code rules and regulations as they pertain to fire extinguisher inspection and maintenance;
- Methods and techniques of storing equipment, materials and supplies;
- Principles and procedures for record keeping;
- Operational characteristics of materials, tools and equipment used in electrical work;
- Basic mathematical principles;
- Pertinent federal, state, and local laws, code and regulations.

Ability to:

- Read and interpret blueprints, sketches and wiring diagrams;
- Perform skilled electrical work in the installation, maintenance and repair of electrical, telephone, technology and data systems and equipment.
- Distinguish electrical wires by color;
- Perform fire extinguisher inspection and maintenance duties;

HUMAN RESOURCES & SUPPORT SERVICES

5736 (C) BP

- Provide information and assistance to parents, the general public and other staff members in a helpful, courteous and timely manner;
- Lift up to 100 lbs;
- Maintain confidentiality of information obtained during the course of work;
- Understand and follow oral and written instructions;
- Establish and maintain effective working relationships with those contacted in the course of work;
- Work independently with limited supervision;
- Analyze situations accurately and adopt an effective course of action;
- Plan and organize work to meet schedules and timelines in an environment with constantly changing priorities;
- Communicate clearly and concisely, both orally and in writing;
- Operate and perform operator's maintenance on a district vehicle;
- Observe legal and defensive driving practices;
- Follow good health and safety principles and practices.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: ~~Three years of increasingly responsible electrical equipment maintenance and repair experience.~~

One year journey-level experience in the electrical trade; performing electrical work in the installation, maintenance and repair of electrical systems and equipment.

Training: Equivalent to the completion of the twelfth grade supplemented by specialized training in electrical equipment maintenance and repair or a related field.

License or Certificate:

- Possession of, or ability to obtain, an appropriate, valid driver's license;
- ~~Possession of, or ability to obtain, a Fire Extinguisher Certificate of Registration Type 1.~~

Working Conditions:

Shop and field, indoor and outdoor environment; subject to traveling from site to site; exposure to noise, dust, grease, smoke, fumes, chemicals, inclement weather conditions; work or inspect in confined spaces; exposure to electrical energy, high voltage.

Physical Conditions:

Essential functions may require maintaining physical condition necessary for lifting, climbing, crawling; work or inspect in confined spaces for prolonged periods of time; walk, stand or sit for prolonged periods of time; work on slippery or uneven surfaces, operating motorized equipment or vehicles, bending, stooping, kneeling; near visual acuity to review written documentation; ability to hear and understand speech at normal room levels and on the telephone; manual dexterity to operate a telephone; lift horizontally and vertically.

OXNARD SCHOOL DISTRICT

Board Policy Adopted: April 8, 1981; Reclassification Study: September 24, 1986; Revised: April 29, 1992; Reclassification Study: June 25, 1998; Revised: October 2006

Personnel Commission Approved: Reclassification Study: October 23, 1986; April 2, 1992; Reclassification Study: February 26, 1998

Revised: 09/2018

OXNARD SCHOOL DISTRICT



PERSONNEL COMMISSION

Recruitment Type: Dual Certification

Eligibility List No. 18-19:13

Director's Certification:

Established: 8/24/18

Senior Human Resources Analyst

Rank	Name	Expiration Date
1	Leyva Leonor, Oralia	8/24/2019
2	Diaz, Stephanie M	8/24/2019
3	Wing, Karrie A	8/24/2019
4	Licea, Veronica	8/24/2019

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

OXNARD SCHOOL DISTRICT

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 17-18:43

Established: 09/07/2018

Warehouse Worker/Delivery Driver

Rank	Name	Expiration Date
1	Baron, Dave	9/7/2019
2	Archuleta, Jamie	9/7/2019
3	Castro, Rodrigo	9/7/2019
4	Lopez, Robert Garcia	9/7/2019
5	Cobos, Raymond C	9/7/2019
5	Wilson, Alan R	9/7/2019
6	Banuelos, Armando J	9/7/2019
6	Calderon, Hector M	9/7/2019
7	Barrera, Francisco	9/7/2019
8	Bodle, Jim	9/7/2019
9	Zambramo, Henry L	9/7/2019
10	Magana, Diego	9/7/2019

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted.
Lists may be created for six months with approval of the Personnel Commission.

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August 8, 2018

CLASSIFIED PERSONNEL ACTIONS

New Hire

Chavez, Vincent M	Custodian, Position #6448 Driffill 4.0 hrs./246 days	07/02/2018
Madrigal, Jorge	Custodian, Position #8508 Kamala 4.0 hrs./246 days	07/03/2018
Marques, Melissa	Paraeducator III, Position #2855 Special Education 5.5 hrs./183 days	08/14/2018
Medina, Ana L	Outreach Specialist, Position #6076 Frank 8.0 hrs./180 days	08/16/2018
Reyes, Melissa S	Library Media Technician, Position #2523 Ramona 5 hrs./190 days	08/13/2018

Limited Term

Amezcuca, Victor R	Paraeducator	06/18/2018
Ayala, Ashely C	Paraeducator	06/14/2018
Bernal, Delzy J	Paraeducator	07/10/2018
Born, Cecilia B	Paraeducator	07/11/2018
Castaneda, Kenyn L	Health Assistant	06/06/2018
Cruz Jr., Martin	Paraeducator	07/28/2018
Hernandez, Susana B	Health Assistant	06/08/2018
Lopez, Angel	Custodian	07/11/2018
Morales, Kattie	Paraeducator	06/11/2018
Neally-Sportato, Shauna L	Health Care Assistant	06/29/2018
Ordaz, Crystal	Paraeducator	06/11/2018
Randolph, Ryan J	Paraeducator	07/09/2018
Smith, Ashley	Paraeducator	06/15/2018
Villarreal, Lydia V	Paraeducator	06/12/2018
Zaragoza, Matthew	Custodian	07/11/2018

Exempt

Martinez, Norma	Campus Assistant	06/08/2018
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Promotion

Mendoza, Sandra A	Information Systems Data Technician, Position #7472 Technology 8.0 hrs./246 days	07/02/2018
Olivares, JoAnn	Site Technology Technician, Position #2198 Sierra Linda 8.0 hrs./246 days	08/01/2018
	School Office Manager, Position #2183 Sierra Linda 8.0 hrs./210 days	
	Intermediate School Secretary, Position #6339 Rose Ave. 8.0 hrs./192 days	

CLASSIFIED PERSONNEL ACTIONS

Transfer

Alferes, Yadira	Administrative Assistant, Position #5422 Certificated Human Resources 8.0 hrs./246 days School Office Manager, Position #2210 Fremont 8.0 hrs./215 days	07/16/2018
Barajas, Andres H	Custodian, Position #1046 Ramona 8.0 hrs./246 days Custodian, Position #1490 Lemonwood 8.0 hrs./246 days	07/02/2018
Corona, Paula	Child Nutrition Worker, Position #2176 Ritchen 5.5hrs./185 days Child Nutrition Worker, Position #2790 Brekke 5.5hrs./185 days	08/14/2018
Everett, Steven A	Custodian, Position #1880 Elm 8.0 hrs./246 days Custodian, Position #2542 Haydock 8.0 hrs./246 days	06/25/2018
Herrera, Cindy H	Paraeducator I, Position #2243 Frank 5.5/183 days Paraeducator I, Position #7173 Elm 4.10 hrs./183 days	07/02/2018
Layne, Maria I	Preschool Teacher, Position #1443 Ritchen 4.0 hrs./183 days Preschool Teacher, Position #7801 NfL 3.0 hrs./183 days	08/14/2018
Lomeli, Patricia	Administrative Assistant, Position #9002 Facilities 8.0 hrs./246 days Administrative Assistant, Position #1610 Superintendent's Office 8.0 hrs./246 days	07/09/2018
Lopez Jr., Richard C.	Custodian, Position #2544 Soria 8.0 hrs./246 days Custodian, Position #39 District Office 8.0 hrs./246 days	07/09/2018
Mariscal, Alicia M	Preschool Teacher, Position #2150 Sierra Linda 4.0 hrs./183 days Preschool Teacher, Position #7213 NfL 3.0 hrs./183 days	08/14/2018
Martinez, Joann E	Child Nutrition Worker, Position #129 Brekke 5.5 hrs./185 days Child Nutrition Worker, Position #2138 Kamala 5.5 hrs./185 days	08/14/2018
Ramirez, Jeannette	Office Assistant II, Position #2404 Soria 8.0 hrs./203 days Office Assistant II, Position #2136 Kamala 8.0 hrs./203 days	08/01/2018

CLASSIFIED PERSONNEL ACTIONS

Transfer continued

Rocha, Maria P	Child Nutrition Worker, Position #1330 Rose Ave. 5.0 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2852 Harrington 5.0 hrs./185 days	
Romero, Alex C	Lead Custodian, Position #868 McKinna 8.0hrs./246 days	07/02/2018
	Lead Custodian, Position #1452 Ramona 8.0 hrs./246 days	
Sanchez Oviedo, Maria L	Child Nutrition Worker, Position #2852 Harrington 5.0 hrs./185 days	08/13/2018
	Child Nutrition Worker, Position #2057 Brekke 4.5 hrs./185 days	
Tellez, Argelia	Administrative Assistant, Position #2884 Technology 8.0 hrs./246 days	08/01/2018
	School Office Manager, Position #2389 Soria 8.0 hrs./215 days	
Tirado, Daniel F.	Custodian, Position #39 District Office 8.0 hrs./246 days	07/30/2018
	Custodian, Position #2541 Fremont 4.0 hrs./246 days	
Vaca, Anthony G	Paraeducator I, Position #8650 ELS/McKinna 5.0/183 days	06/15/2018
	Paraeducator I, Position #7329 Curren 5.5 hrs./183 days	
Vargas, Nancy S	Child Nutrition Worker, Position #783 Marina West 5.5 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2249 Haydock 5.0 hrs./185 days	
Villalobos, Veronica	Secretary, Position #6416 Enrollment Center 8.0 hrs./246 days	07/23/2018
	Intermediate School Secretary, Position #7015 Chavez 8.0 hrs./192 days	
Zecua, Maria G	Child Nutrition Worker, Position #2427 Kamala 5.5 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2153 Kamala 5.0 hrs./185 days	

CLASSIFIED PERSONNEL ACTIONS

Administrative Transfer

Arteaga, Aurora	Child Nutrition Cafeteria Coordinator, Position #2187 Sierra Linda 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #281 McAulilffe 8.0 hrs./189 days	
Cano, Martha	Child Nutrition Cafeteria Coordinator, Position #1075 Brekke 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #266 Rose Ave. 8.0 hrs./189 days	
Coke, Veronica	Child Nutrition Cafeteria Coordinator, Position #2158 Harrington 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #1075 Brekke 8.0 hrs./189 days	
Garibay, Pastora L	Child Nutrition Cafeteria Coordinator, Position #266 Rose Ave. 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #2158 Harrington 8.0 hrs./189 days	
Maciel, Amparo R.	Child Nutrition Cafeteria Coordinator, Position #2173 Ritchen 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #715 Elm 8.0 hrs./189 days	
Wileman, Sandra	Child Nutrition Cafeteria Coordinator, Position #281 McAulilffe 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #375 McKinna 8.0 hrs./189 days	

Increase in Hours

Centeno, Victor	Shipping/Receiving Clerk, Position #7913 Warehouse 8.0 hrs./215 days	07/01/2018
	Shipping/Receiving Clerk, Position #7913 Warehouse 4.5 hrs./215 days	

Reduction in Hours

Mendoza, Maria T	Office Assistant II, Position #1312 McKinna 7.0 hrs./203 days	08/09/2018
	Office Assistant II, Position #1312 McKinna 8.0 hrs./203 days	

Voluntary Demotion

Saldana, Blanca	Paraeducator II, Position #679 Special Education 5.75 hrs./183 days	08/14/2018
	Language Assessment Technician, Position #2441 English Learner Services 5.5 hrs./183 days	

Medical Layoff

5296	Child Nutrition Worker, Position #1588 Lemonwood 5.5 hrs./185 days	06/19/2018
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Termination

8474	School Occupational Therapist, Position #8474	07/06/2018
8979	Site Technology Technician, Position #6408	06/20/2018

Resignation

Chavez, Vanessa	Paraeducator III, Position #7342 Special Education 5.75 hrs./183 days	07/27/2018
Cruz Jr., Martin	Paraeducator III, Position #2883 Special Education 5.75 hrs./183 days	07/27/2018
Johnson, Shane J	Paraeducator II, Position #2235 Special Education 5.75 hrs./183 days	06/28/2018
Reyes, Jennifer C	Paraeducator III, Position #1913 Special Education 5.75 hrs./183 days	06/14/2018
Smith, Ashley R	Paraeducator II, Position #8083 Special Education 5.75 hrs./183 days	06/14/2018
Teske, Margaret K	School Occupational Therapist, Position #2865 Special Education 8.0 hrs./203 days	07/06/2018

Retirement

Daniels, Geraldine L	Library Media Technician, Position #2199 Sierra Linda 5.0 hrs./190 days	06/23/2018
Fischetti, Ramona	Paraeducator II, Position #2275 Special Education 5.75 hrs./183 days	06/29/2018
Flores, Martha	Child Nutrition Worker, Position #2176 Ritchen 5.5 hrs./185 days	06/18/2018

New Hire

Castaneda, Kenyn L	Health Assistant, Position #8436 Pupil Services 5.75 hrs./183 days	08/14/2018
Delsi, Randy M	Child Nutrition Worker, Position #92 Driffill 5.0 hrs./185 days	08/14/2018
Hernandez, Susana B	Health Assistant, Position #8437 Pupil Services 5.75 hrs./183 days	08/14/2018
Jimenez-Villegas, Alfonsina	Child Nutrition Worker, Position #2057 Itinerant 5.0 hrs./185 days	08/14/2018
Tinoco, Rodolfo	Child Nutrition Worker, Position #6409 Itinerant 5.0 hrs./185 days	08/14/2018

Limited Term

Cisneros, Elidia	Clerical	08/03/2018
Lemos, Marissa S	Child Nutrition Worker	08/14/2018
Pulido, Daniel M	Paraeducator	08/07/2018
Sanchez, Johana S	Preschool Assistant	08/01/2018
Watson-Williams, Anjalate D	Child Nutrition Worker	08/14/2018
Ybarra, Patrice M	Child Nutrition Worker	08/14/2018

Promotion

Contreras, Luis A	Grounds Equipment Operator, Position #1371 Facilities 8.0 hrs./246 days Grounds Maintenance Worker I, Position #381 Facilities 8.0 hrs./246 days	08/06/2018
Diaz, Randy A	Lead Custodian, Position #1452 Ramona 8.0 hrs./246 days Custodian, Position #23 McKinna 8.0 hrs./246 days	08/08/2018

Transfer

Aguilar, Estella E	Child Nutrition Worker, Position #1835 Elm 5.0 hrs./185 days Child Nutrition Worker, Position #2839 Elm 5.0 hrs./185 days	08/14/2018
Aspera, Ivan H	Custodian, Position #2539 Chavez 8.0 hrs./246 days Custodian, Position #533 Chavez 8.0 hrs./246 days	07/30/2018
Brogdon, Susan	Child Nutrition Worker, Position #2153 Kamala 5.0 hrs./185 days Child Nutrition Worker, Position #6627 Itinerant 5.0 hrs./185 days	08/14/2018
Cachu, Blanca	Child Nutrition Worker, Position #2790 Brekke 5.5 hrs./185 days Child Nutrition Worker, Position #1827 Ramona 5.5 hrs./185 days	08/14/2018

Transfer continued

Cortez, Silvia G	Child Nutrition Worker, Position #2138 Kamala 5.5 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2054 Kamala 5.0 hrs./185 days	
Ortega, Benjamin	Site Technology Technician, Position #2503 Chavez 8.0 hrs./246 days	08/08/2018
	Site Technology Technician, Position #2946 Frank 5.0 hrs./246 days	
Romero, Antonio	Lead Custodian, Position #868 Harrington 8.0hrs./246 days	08/06/2018
	Lead Custodian, Position #1029 Driffill 8.0 hrs./246 days	
Romero, Samantha	Child Nutrition Worker, Position #2249 Haydock 5.0 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #5386 Harrington 3.0 hrs./185 days	
Salas, Benito M	Custodian, Position #1490 Lemonwood 8.0 hrs./246 days	08/06/2018
	Custodian, Position #6673 Elm 4.0 hrs./246 days	
Sanchez Oviedo, Maria L	Child Nutrition Worker, Position #2852 Harrington 5.0 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #389 Brekke 4.5 hrs./185 days	
Wileman, Sandra L	Child Nutrition Cafeteria Coordinator, Position #375 McKinna 8.0 hrs./189 days	08/13/2018
	Child Nutrition Cafeteria Coordinator, Position #281 McAulilffe 8.0 hrs./189 days	

In Lieu of Layoff

Barron, Alejandro	Office Assistant II, Position #6447 Fremont 8.0 hrs./203 days	08/06/2018
	Office Assistant II, Position #5424 Driffill 5.0 hrs./192 days	

Leave of Absence

Delgado, Daniela T	Paraeducator III, Position #1956 Special Education 5.75 hrs./183 days	08/27/2018-01/07/2019 (Mondays only)
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Resignation

Balangue, Allan P	Library Media Technician, Position #1849 Elm 5.0 hrs./190 days	07/31/2018
Bruce, Elizabeth M	Paraeducator III, Position #2142 Special Education 5.75 hrs./183 days	07/26/2018
Cabrera, Karina H	Intermediate School Secretary, Position #1503 Fremont 8.0 hrs./192 days	08/05/2018
Hubb, Angela	Health Care Technician, Position #7115 Pupil Services 7.0 hrs./183 days	08/06/2018
MacDonald, Amanda M	Paraeducator I, Position #7167 Brekke 4.10 hrs./183 days	08/13/2018
Pulido, Daniel M	Paraeducator III, Position #2683 Special Education 5.75 hrs./183 days	08/06/2018
Valerio, Marisa S	Child Nutrition Worker, Position #2140 Curren 5.0 hrs./185 days	04/16/2018

CLASSIFIED PERSONNEL ACTIONS

New Hire

Canales, Catalina	Health Care Technician, Position #9032 Pupil Services 7.0 hrs./183 days	08/14/2018
Rodriguez, Deborah C	Child Nutrition Worker, Position #1703 Itinerant 5.0 hrs./185 days	08/14/2018
Villagomez, Erika	Child Nutrition Worker, Position #2853 Ramona 5.0 hrs./185 days	08/14/2018

Limited Term

Espejel, Clara A	Paraeducator	08/09/2018
Naranjo, Cristina	Paraeducator	08/01/2018
Rodriguez, Anthony	Custodian	08/14/2018

Exempt

Alvarado, Maria	Campus Assistant	8/16/2018
Castillo, Lucy	Campus Assistant	8/16/2018
Garcia, Daisy	Campus Assistant	8/16/2018
Garcia, Victor	Campus Assistant	8/16/2018
Mendoza, Khristina	Campus Assistant	8/16/2018
Ortiz, Mary	Campus Assistant	8/16/2018
Palomar, Brian	Campus Assistant	8/16/2018

Promotion

Duchon, Jill	Child Nutrition Cafeteria Coordinator, Position #0281 McAuliffe 8.0 hrs./185 days Child Nutrition Worker, Position #2838 Driffill 4.0 hrs./185 days	08/13/2018
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Increase in Hours

Bradley, Arderick L	Instructional Materials Warehouse Attendant Driver, Position #8394 Educational Services 8.0 hrs./246 days Instructional Materials Warehouse Attendant Driver, Position #8394 Educational Services 4.0 hrs./246 days	08/20/2018
Fountain, Genesis K	District Textbook Coordinator, Position #2300 Educational Services 8.0 hrs./246 days District Textbook Coordinator, Position #2300 Educational Services 7.0 hrs./246 days	08/17/2018
Madrid, Tulsa	Adaptive Technology Technician, Position #1283 Special Education 8.0 hrs./183 days Adaptive Technology Technician, Position #1283 Special Education 6.5 hrs./183 days	08/27/2018

Transfer

Aguilar, Bertha A	Paraeducator II, Position #966 Special Education 5.75 hrs./183 days Paraeducator II, Position #2904 Special Education 5.75 hrs./183 days	08/14/2018
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CLASSIFIED PERSONNEL ACTIONS

Transfer continued

Garcia Herrera, Lucrecia M	Child Nutrition Worker, Position #2839 Elm 5.0 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2617 Itinerant 4.5 hrs./185 days	
Gonzalez, Julieta	Child Nutrition Worker, Position #1827 Ramona 5.5 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2854 Ramona 5.0 hrs./185 days	
Paz, Lorena	Office Assistant II, Position #2136 Kamala 8.0 hrs./203 days	09/04/2018
	Office Assistant II, Position #970 Brekke 8.0 hrs./203 days	
Romero, Vanessa P	Child Nutrition Worker, Position #1588 Lemonwood 5.5 hrs./185 days	08/14/2018
	Child Nutrition Worker, Position #2799 Lemonwood 5.0 hrs./185 days	

**Return from Leave of
Absence**

Hernandez, Anabel	Paraeducator II, Position #2234 Fremont 5.75 hrs./183 days	08/06/2018
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Leave of Absence

Fernandez, Monica	Paraeducator III, Position #6172 Special Education 5.75 hrs./183 days	08/14/2018-06/15/2019
Miller, Linda	Paraeducator III, Position #2798 Special Education 5.75 hrs./183 days	08/20/2018-09/18/2018
Navarro, Maria	Child Nutrition Worker, Position #1832 Chavez 5.0 hrs./185 days	08/14/2018-09/03/2018

Reinstatement

Born, Cecilia B	Preschool Assistant, Position #1234 San Miguel 3.0 hrs./183 days	08/14/2018
Neally-Sportato, Shauna L	Health Care Technician, Position #9054 Pupil Services 7.0 hrs./183 days	08/14/2018

Resignation

Rivera, Winnie	Health Care Technician, Position #2944 Pupil Services 7.0 hrs./183 days	08/13/2018
Sanchez, Briana C	Child Nutrition Worker, Position #8887 Soria 5.0 hrs./185 days	08/24/2018