

# Regularly Scheduled Board Meeting

Administration Office, 4711 S. 500 W. New Palestine, In 46163  
Monday, December 11, 2023  
6:30pm

**Present:** Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Secretary; Mr. Dan Walker, Board President; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mrs. Laura Haeberle, Board Vice President; Mr. Jon Hooker, Board Member; Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services; Sarah Gizzi, Assisted Business Manager; Craig Smith, Communications Director

## 1 Welcome/Call to Order/Pledge

Mr. Dan Walker, Board President

### Minutes:

Mr. Walker called the meeting to order and led the Pledge of Allegiance.

## 2 Accentuate the Positive

Mr. Dan Walker, Board President

### 2.1 NPHS Cheer Team

Mr. Brian Murphy, NPHS Athletic Director

The Board will recognize the New Palestine High School cheer team for placing third in the State Finals. The team is coached by Madonna McGovern and Carrie Ferguson. The cheer team is comprised of Blakelie Brubeck, Kenzie Compton, Sydney Delois, Olivia Frank, Lexi Hall, Alyssia Hatcher, Macey Henderson, Addison Hurst, Kalle Jones, Journy McDaniel, Ryleigh Mills, Cara Payton, Halle Ringham, Maliah Ringham, Eleanor Shanahan, and Lynzie Stiller.

### Minutes:

The Board recognized the cheer team for placing third in the State Finals.

### Attachments:

[Cheerleading State Finalist Letter.pdf](#)

### 2.2 N.A.S.A. Poster Contest Winners

Mr. Vincent Meo, NPI Principal and Mr. Tim Retherford, N.A.S.A. Representative

The Board will recognize New Palestine Intermediate students Lucy Huntsman, Aiden Picket, and Rorri Fenwick as Neighborhoods Against Substance Abuse (N.A.S.A) poster contest winners.

### Minutes:

The Board recognized New Palestine Intermediate students as Neighborhoods Against Substance Abuse (N.A.S.A) poster contest winners.

**Attachments:**

[NASA Poster Contest Winner Letter.pdf](#)

**2.3 Stephen T. Dyer Community Service Award**

Mr. Craig Moore, NPHS Assistant Principal and Mr. Tim Retherford, N.A.S.A Representative

The Board will recognize Mr. Miles Hercamp as a Neighborhoods Against Substance Abuse (N.A.S.A) Stephen T. Dyer Community Service Award recipient.

**Minutes:**

The Board recognized Mr. Hercamp as a Stephen T. Dyer Community Service Award recipient.

**3 Approval of Agenda**

Mr. Dan Walker, Board President

a. Regular Board Meeting Agenda dated December 11, 2023.

Board approval is requested at this time.

**Minutes:**

Mr. Walker asked for a motion to approve the agenda. Mr. McKinney moved to approve the agenda as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Mr. Brian McKinney

**Seconded:** Dr. Matt Ackerman

**4 Citizens Comments on an Agenda Item**

Mr. Dan Walker, Board President

Persons wishing to address the Board on an agenda item shall register by completing the Comments on Agenda Items Form and submitting the form to the Secretary of the Board prior to the start of the meeting. The registration form will include the name of the person(s) providing comment, the organization represented (if any), and identify the agenda item to be addressed. The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (including Saturday and Sunday) prior to the meeting (i.e. by Wednesday before a Monday meeting). Copies of the agenda will also be available at the scheduled Board meeting. Comments on agenda items will be heard at the start of the board meeting.

**Minutes:**

No Comments

**5 Consideration of Routine Business**

Mr. Dan Walker, Board President

**5.1 Approval of Minutes**

Mr. Dan Walker, Board President

- a. Executive Session Meeting Minutes dated November 13, 2023.
- b. Special Session Meeting Minutes dated November 13, 2023.
- c. Regular Meeting Minutes dated November 13, 2023.

Board approval is requested at this time.

**Minutes:**

Mr. Walker asked for a motion to approve Minutes. Mr. Hooker moved to approve the Minutes as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Mr. Jon Hooker

**Seconded:** Mr. Brian McKinney

**Attachments:**

[Executive Session Minutes dated Nov 13 2023.pdf](#)

[Special Session Minutes dated Nov 13 2023.pdf](#)

[Regular Minutes dated Nov 11 2023.pdf](#)

## 5.2 Personnel Report

Mr. Dan Walker, Board President

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- a. Personnel Report dated December 11, 2023.

Board approval is requested at this time.

**Minutes:**

Mr. Walker asked for a motion to approve the Personnel Report. Mrs. Haeberle moved to approve the Personnel report as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Mrs. Laura Haeberle

**Seconded:** Dr. Matt Ackerman

**Attachments:**

[Personnel Report dated Dec 11 2023.pdf](#)

## 5.3 Claims and Finances

Mr. Dan Walker, Board President

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- a. Payroll Claims dated November 10, 2023.
- b. Payroll Claims dated November 24, 2023.
- c. Claims dated November 30, 2023.
- d. Claims dated December 11, 2023.

Board approval is requested at this time.

**Minutes:**

Mr. Walker asked for a motion to approve Claims and Finances. Dr. Ackerman moved to approve the Claims and Finances as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Dr. Matt Ackerman

**Seconded:** Mr. Brian McKinney

**Attachments:**

[Payroll Claims dated Nov 10 2023.pdf](#)

[Payroll Claims dated Nov 24 2023.pdf](#)

[Claims dated Nov 30 2023.pdf](#)

[Claims dated Dec 11 2023.pdf](#)

## 5.4 Donations

Mrs. Sarah Gizzi, Assistant Business Manager

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- a. Michelle Shady issued a check in the amount of \$1,500.00. They would like to donate the check to the New Palestine High School Teacher Appreciation fund.
- b. Bastian Solutions issued a check in the amount of \$1,000.00 for sponsorship of the NPHS Robotics Program.
- c. Service Engineering, Inc. issued a check in the amount of \$1,000.00 for sponsorship of the NPHS Robotics Program.
- d. Brandon and Jennifer Wilson donated \$65.62 for the for sponsorship of the NPHS Robotics Program.

Board approval is requested at this time.

**Minutes:**

Mr. Walker asked for a motion to approve Donations. Mr. Hooker moved to approve Donations as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Mr. Jon Hooker

**Seconded:** Mr. Brian McKinney

## 6 Unfinished Business

Mr. Dan Walker, Board President

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### 6.1 Second Reading of Policies

Mr. Brian McKinney, Board Member

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Second reading of policies.

- a. C126-Participation of Non-Public and Homeschooled Students
- b. C175- Student Attendance and Academic Engagement (Approval of C175 will delete Neola policy po5215).
- c. C225- Surveys and Parental Access to Instructional Material
- d. C525- Medical Needs at School

- e. D325- Background Checks and Mandatory Reporting
- f. H105- Public Attendance at School Events (Approval of policy H105 will delete Neola policy po9160).
- g. H250- School Library Material Removal Request Procedure

Board approval is requested at this time.

**Minutes:**

Mr. Walker asked for a motion to approve the second reading of the suggested policies to adopt. Dr. Ackerman moved to approve the policies as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Dr. Matt Ackerman

**Seconded:** Mr. Jon Hooker

**Attachments:**

[C126-Participation of Non-Public Home School Students in the Public Schools-Second Reading Dec 11 2023..pdf](#)

[C175 - STUDENT ATTENDANCE AND ACADEMIC ENGAGEMENT-Update Second Reading Dec 11 2023.pdf](#)

[C225 -](#)

[Parental Access to Instructional Materials and Surveys Update Second Reading Dec 11 2023.pdf](#)

[C525 - MEDICAL NEEDS AT SCHOOL Update Second Reading Dec 11 2023.pdf](#)

[D325 Background Checks and Mandatory Reporting Update Second Reading Dec 11 2023.pdf](#)

[H105-PUBLIC ATTENDANCE AT SCHOOL EVENTS Second Reading Dec 11 2023.pdf](#)

[H250 School Library Material Removal Request Procedure-Dec 11 2023.pdf](#)

## 7 New Business

Mr. Dan Walker, Board President

### 7.1 Funds Transfer Resolution

Mrs. Sarah Gizzi, Assistant Business Manager

A Transfer of Funds Resolution will be presented for Board consideration. The resolution ensures that all accounts have a positive end-of-year balance and allows funds to be transferred from the line items that were unspent to line items in which additional dollars are needed.

Board approval is requested at this time.

**Minutes:**

Mr. Walker asked for a motion to approve the Funds Transfer Resolution. Mr. McKinney moved to approve the resolution as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Mr. Brian McKinney

**Seconded:** Dr. Matt Ackerman

**Attachments:**

[Education Fund and Operations Fund Permission to Transfer - Google Docs.pdf](#)

7.2 2024 Regular Board Meeting Dates

Dr. Lisa Lantrip, Superintendent

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Dr. Lantrip is requesting approval of the proposed 2024 Regular Board Meeting dates.

Board approval is requested at this time.

**Minutes:**

Dr. Lantrip explained the April 9, 2024 Regular Board Meeting will be held on a Tuesday, instead of Monday due to school being closed for the scheduled eclipse. Mr. Walker asked for a motion to approve the suggested 2024 Board Meeting dates. Mrs. Haeberle moved to approve the suggested dates as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Mrs. Laura Haeberle

**Seconded:** Mr. Jon Hooker

**Attachments:**

[2024 Board Meeting Dates.pdf](#)

7.3 New Class Offerings and Class Name Changes

Mr. Miles Hercamp, Director of Instructional Services

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- a. Mr. Hercamp will present the following new class offerings to the Board for approval: Culinary Arts, Introduction to Culinary Arts and Hospitality, Astronomy, and Geology.
- b. Mr. Hercamp will present the proposed name changes for NPJH Honors Language Arts, Math, and Science.

Board approval is requested at this time.

**Minutes:**

Mr. Walker asked for a motion to approve new class offerings for NPHS and class name changes for NPHS. Mr. McKinney moved to approve the items as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Mr. Brian McKinney

**Seconded:** Dr. Matt Ackerman

**Attachments:**

[NPHS New Class Offerings.pdf](#)

[NPJH Curriculum Change Name Change.pdf](#)

7.4 Deletion of Policies

Mrs. Laura Haeberle, Board Vice President

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Neola policies to delete.

- a. po2531- Copyrighted Works
- b. po3124- Employment Contracts with Professional Employees
- c. po5215- Missing and Absent Children
- d. po5451- Student Recognition
- e. po5464- Early Graduation
- f. po5520- Disorderly Conduct
- g. po5620- Court Assisted Resolution of Suspension and Expulsion
- h. po5751- Parental-Married Status of Students
- i. po5820- Student Government
- j. po5855- Student Attendance at School Events
- k. po5880- Public Performance by Students
- l. po6150- Assessment of Tuition
- m. po6700- Fair Labor Standards ("FLSA")
- n. po7310- Disposition of Surplus Property
- o. po7420- Hygienic Management
- p. po8311- Public Access to Employee Contracts
- q. po8320- Personnel Files
- r. po8600- Transportation
- s. po9160- Public Attendance at School Events

Board approval is requested at this time.

**Minutes:**

Mr. Walker asked for a motion to approve deletion of policies. Mr. Hooker moved to approve the list of suggested policies to delete. Dr. Ackerman seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Mr. Dan Walker

**Seconded:** Mr. Jon Hooker

## 7.5 First Reading of Policies

Mr. Brian McKinney, Board Member

- a. B100- Board Authority and Philosophy (Approval of policy B100 will delete Neola policy 1110).
- b. B105- Mission/Division/GuidingPrinciples (Approval of policy B105 will delete Neola policy 2105).
- c. B110- Educational Beliefs (Approval of B110 will delete Neola policy 2110).
- d. B115- Expected Educational Results (Approval of B115 will delete Neola policy 1110).
- e. D150- Board-Superintendent Relationship (Approval of D150 will delete Neola policy 2131).
- f. E155- Alternative School Program (Approval of E155 will delete Neola policy 2451).
- g. F225-Fundraising & Crowdfunding (Revision)

h. G100- Facility and Transportation Safety (Approval of G100 will delete Neola policy 7430 and 8420).

First reading. No action required.

**Minutes:**

First reading. No action required.

**Attachments:**

[B100 Board Authority and Philosophy Update First Reading December 11 2023.pdf](#)  
[B105 Mission Vision Guiding Principles First Reading December 11 2023.pdf](#)  
[B110 Educational Beliefs First Reading December 11 2023.pdf](#)  
[B115 EXPECTED EDUCATIONAL RESULTS First Reading December 11 2023.docx -  
\\_Google Docs.pdf](#)  
[D150 BOARD -  
SUPERINTENDENT RELATIONSHIP Update First Reading 11 December 2023.docx -  
\\_Google Docs.pdf](#)  
[E155 Alternative School Program First Reading December 11 2023.docx - Google Docs.pdf](#)  
[F225 -  
ONLINE FUNDRAISING CROWDFUNDING Update First Reading Dec 11 2023.docx.docx -  
\\_Google Docs.pdf](#)  
[G100 FACILITY AND TRANSPORTATION SAFETY Update First Reading December 11 2023.  
pdf](#)

## 8 Professional Meetings

Mr. Dan Walker, Board President

Attached for review. No action required.

**Minutes:**

Attached for review. No action required.

**Attachments:**

[Professional Leave Report.pdf](#)

## 9 Reports

Mr. Dan Walker, Board President

### 9.1 Policy Technical Correction

Mr. Brian McKinney, Board Member

Technical Correction needed for policy C125- Admission to the Corporation (Legal Settlement).  
No action required.

**Minutes:**

Mr. McKinney explained the reason for the technical correction to policy C125.

**Attachments:**

[Tech Corr-C125 -  
ADMISSION TO THE CORPORATION LEGAL SETTLEMENT Dec 11 2023.pdf](#)

## 10 Informal Comments

Mr. Dan Walker, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

**Minutes:**

No Comments

## 11 Board Member Comments

Mr. Dan Walker, Board President

**Minutes:**

Mr. McKinney was excited for the opportunity to recognize several staff and students for their achievements and awards. Dr. Ackerman appreciates the hard work that goes into preparation for each meeting and thanked everyone for making sure the meetings run smoothly. Laura reminded the Board members about invitation to participate as robotics judges at NPI and sit in on Senior Exit Interviews if they were available. Mr. Hooker attended a We the People competition and was impressed by the drive and conviction of the students. Dr. Lantrip thanked Mr. Theobald for hosting the administrative team and Senator Crider at Brandywine Elementary. Dr. Lantrip is very concerned over a proposed bill that would require all 3rd graders to be retained if they do not pass IREAD. She hopes to provide information to the senator and others why this is not in the best interest of our students. Dr. Lantrip and Mrs. Eastes both commented on Mr. Hercamp's recognition and both wanted it to be known how many committees he is involved with and organizations he supports in our community. They both agree there is no one that matches his dedications to the students in our district and students across the county. Mr. Walker also commented on Mr. Hercamp's long list of service to education in our community. Mr. Walker wished everyone a safe and happy holiday and moved to adjourn the meeting.

## 12 Adjournment

Mr. Dan Walker, Board President

Board approval is requested at this time.

**Minutes:**

Mr. Walker moved to adjourn the meeting. Mr. McKinney seconded the motion. The vote passed 5-0.

**Result:** Approved

**Motioned:** Mr. Dan Walker

**Seconded:** Mr. Brian McKinney

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