

## Instructional Practices Grading and Assessment Subcommittee agenda/notes

1/11/2024

2:45-3:30

### AGENDA:

- 1) Introduce student representative(s) for the upcoming year: Sofia Bergskaug
- 2) Update on staff work with Purpose of Grading statement and reviewing current grading practices
- 3) Review where Purpose of Grading statement should be published at this point
- 4) Discuss process for creating a Purpose of Assessment statement
- 5) Schedule next meeting

[Notes for previous meeting \(8/15/23\)](#)

### NOTES

**Attendance:** Yolanda Flamino, Jennifer Staub, Gina Bergskaug, Sofia Bergskaug, Allie Buschmann, Michelle St. John, Krista Whalen, Stacey Plummer, Justin Ballou, Amanda Zeller

- 1) Introduce student representative(s) for the upcoming year: Sofia Bergskaug
- 2) Update on staff work with Purpose of Grading statement and reviewing current grading practices–

*The work is currently still In process but is in different places for different content areas (per individual reports, math at the HS is done, social studies has one level of the work completed but is still working on others; a general scan of documents provided by staff for the PD day shows that many have made a good deal of progress)*

- 3) Review where Purpose of Grading statement should be published at this point
  - a) Review board notes to see if we need to refine anything in the statement  
*answer: we are in a good place, statement stands as it is currently written*

**b) Where to post:**

*staff handbook at this point, not ready for student handbook or POS yet; That will come when we have done more of the work we started this year around aligning grading practices*

- 4) Discuss process for creating a Purpose of Assessment statement
  - a) What work needs to be done to be ready to start drafting this statement?  
*Pull feedback from the work that is currently ongoing, specifically the first two categories on the grading work (both are assessment related)*

\*focus for the 7-12/vertical department meetings in February: the first two assessment-related categories on the worksheet, at all levels—create a google form to capture and organize this information

**b) Get student feedback:**

- i) grand council meeting at the HS to ask the general question: what is the purpose of assessment? –Sofia B will lead this
  
- ii) Allie will assemble a small group of students at the MS to do the same

*\*Make sure to clarify “Assessment” vs “grading”*

*\*after Feb break*

**c) Two elements for us to bring back to our next meeting:**

- i) Definition of assessment
  
- ii) top 1, 2, or 3 things that assessment should accomplish

*\*create a google form for these*

*\*add these into the 7-12/vertical dept meetings as well (using same form)*

**5) Schedule next meeting:**

***Early March***