

## **Credit by Demonstrated Mastery**

### **Appeals Process**

*Duplin County Schools believes every student deserves a high-quality education, and the Credit by Demonstrated Mastery policy ensures that every student has the opportunity for the most rigorous and appropriate course of study based on academic progress and need.*

In this process, however, a student must be able to demonstrate a deep understanding of the knowledge, skills, and understandings of a particular course at a superior level before earning credit for that course.

In this process, a School-level CDM Review Panel will make a recommendation of whether to award credit or not based on student demonstration of the above. This decision will be based on (1) a superior score on Phase I assessment (EOC, CTE post-assessment, and local assessment scores are not appealable) and (2) a superior rating on Phase II artifacts.

If the parent and student do not agree with the decision of the School CDM Review Panel, they may file an appeal.

**These are the guidelines for the appeals process:**

- 1. Students and their parents should submit appeals within ten days of receiving notification that an attempt for CDM was not successful.**
- 2. Appeals should be in writing addressed to the school principal. This appeal should include reasoning for appeal and the date of submission.**
- 3. A District CDM Review panel consisting of various members of other School CDM Review Panels will review the appeal.**
- 4. District CDM Review Panel will conduct an appeals review within ten days of receipt and will collect any additional data requested.**
- 5. District CDM Review Panel will provide final recommendations within ten days of their review.**
- 6. The decisions of appeals panels are final.**