



# ENROLLMENT INFORMATION

See below for information required for enrollment of your student.

**Parent or Legal Guardian\* should be present to enroll student(s)**

What needs to be provided by the parent/legal guardian:

1. Student's Birth Certificate - Certified Copy
2. Proof of Address:
  - Current water, gas or electric bill OR a lease/rental agreement
  - The proof of address must be in the name of the parent or legal guardian.
  - If you are living with someone, you will need a notarized statement signed by that individual stating that you and your children are residing with them. Verification of the their address must be provided along with an approved bill in their name.
3. Custody Papers - If applicable
4. Student's Immunization Record
5. Student's withdrawal form from previous school attended OR copy of most recent report card
6. If your student has never attended a North Carolina school, state law requires the student to have a physical completed within 30 days after enrollment

What to bring!

**\*Legal guardian is defined as the person or agency that has been awarded custody of the minor through the court system**

**Please contact the office if you have questions.**

**Phone: 252-568-3487**

