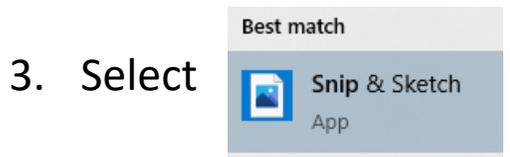


To start, have what you want to snip already on the screen.

1. Select the  button in the bottom left corner of your screen.
2. Type the word "snip" or scroll through to the "S"s.



4. Click the "New" button in the top left corner.

Your screen will display a shaded area and display the options below:



-  snip a specific box - click and drag to draw the box.
-  freeform snip - draw the shape freely with a stylus, trackpad, or mouse
-  window snip - snips a specific window you have open
-  full screen snip - snips the entire screen

Optional:

- freehand draw and/or add limited annotations to your image
- Save
- Copy
- Share