



NEW PROVIDENCE BOARD OF EDUCATION
Administrative Offices
356 Elkwood Avenue
New Providence, New Jersey 07974
www.npsd.k12.nj.us

AGENDA
December 14, 2023
High School/Middle School Media Center
7:00 p.m.

[New Providence Board of Education YouTube Link](#)

I Roll Call:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

II Flag Salute

III Opening Statement by the President:

- A.** This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that a notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 9:30 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time, the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

- B.** Other comments

IV Report of the Superintendent of Schools

1. Student Report- AJ Boyle
2. Enrollment
3. Donation of Furniture to Ghana

- 4. Navigate 360 Visitor Management System
- 5. School Calendar Update
- 6. General Information

**V Presentation of Certificates of Excellence- Vincent Carangelo
Mary Misiukiewicz**

Girls' Varsity Tennis Team - 2023 State Champions

**VI Audit Report- Mr. Bobby Bedara
Donohue, Girona & Doria**

VII Public Comments:

- A. Opportunity for the Public to be heard (on specific agenda items)
- B. Public portion of the meeting declared closed

VIII Approval of Minutes as follows:

Business Meeting: November 16, 2023
 Closed Meeting: November 16, 2023

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

IX Action Items

A. Finance Actions – Mr. Walsh

Approve Items 1 through 6 as listed below:

- 1. After review, we hereby accept the Board Secretary and Treasurer reports for November 2023. No major account or fund has been overexpended in violation of financial obligations for the remainder of the fiscal year.
- 2. Approve the payment of bills for December 2023, in the amount of \$5,093,246.67.

3. Voided

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>	<u>Reason</u>
362756	09/28/23	\$1,625.52	11-000-252-340-99	Lost

Reissued <u>Check#</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>
363277	12/14/23	\$1,625.52	11-000-252-340-99

5. Approve the acceptance of the 2022/2023 Audit Report.
6. Accept the auditor’s recommendation and the District’s corrective action for the 2022/2023 school year audit comment as outlined below:

AUDITOR’S RECOMMENDATION 2023-001

The District implements policy and procedures to ensure sales tax are not included in any cash disbursements from student activities accounts.

CORRECTIVE ACTION APPROVED BY THE BOARD

Cash disbursements from student activity accounts that are managed by the schools shall not include the payment of sales tax.

METHOD OF IMPLEMENTATION

When school administrators approve cash disbursements from student activity accounts, they verify that sales tax is not being reimbursed. The School Business Administrator/Board Secretary shall send a memorandum outlining the recommended corrective action.

PERSON RESPONSIBLE FOR THE IMPLEMENTATION

School Administrators
School Secretaries
School Business Administrator/Board Secretary

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

B. Facilities Actions – Mr. Walsh

Approve Items 1 and 2 as listed below:

1. Approve the disposal of the following items, as they are outdated and no longer deemed necessary for school use.

Asset Number	Site	Room	Asset Description	Manufacturer	Model Number
104479	SB	109F	Projector	Epson	PL 1995
104676	SB	105	Projector	Epson	PL 585W
104945	HS	118	Interactive Display	Qomo Hitevision	QIT1165

2. Approve the donation of the following books that are no longer being used for classroom instruction and have been replaced by updated texts. **(EXHIBIT A)**

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

C. Education – Mrs. Coniglio

Approve Items 1 through 4 as listed below:

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent of Schools regarding the following 2023/2024 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	3
Middle School:	5, 6, 7
Salt Brook:	4, 5
District/High School:	2

2. Approve the Memorandum of Understanding between New Providence High School and Rutgers School of Health Professions for the Health Science Careers Program, effective for the 2023/2024 school year. Such agreement as Board approved is to automatically renew for a successive three-year period.
3. Approve GenPsych to provide psychiatric clearance to return to school after a risk assessment, for the 2023/2024 school year, at a rate of \$250.00 per assessment.
4. Approve Stepping Forward Counseling Center, LLC for bedside instruction, for the 2023/2024 school year, at a rate of \$100.00 per hour.

Seconded by: _____

Roll Call Vote:

_____ Mrs. Coniglio

_____ Mrs. Killea

_____ Mrs. Cuccaro

_____ Mrs. Marano

_____ Mrs. Gunderman

_____ Mrs. Misiukiewicz

_____ Mr. Walsh

D. Personnel Action – Mrs. Cuccaro

Approve Items 1 through 6 as listed below:

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2023/2024 school year:
 - a. Julie Triana, teacher aide, \$17,226.00 (base \$23,860.00), as a transfer from her playground/lunch assistant position, effective 11/27/23
 - b. Scott Ziegler, HS musical (winter), accompanist, \$1,581.00
 - c. Alessandra Finis, HS fitness center monitor (3 seasons), \$18.00/hr.
 - d. Colby Roebuck, behaviorist, \$51,375.00 (base \$85,625.00), effective 1/1/24
 - e. Michael Gould, HS winter guard, color guard director, \$4,814.00
 - f. Aracely DiGirolamo, HS diversity club advisor, \$2,064.00
 - g. Kathleen French, HS STEM club advisor, \$2,064.00
 - h. Christopher Calveley, long term substitute teacher, \$27,430.00 (base \$65,310.00), effective 11/27/23 through 3/25/24
 - i. Mary Jo Sodano, playground/lunch assistant, 3 hrs./day, \$6,336.00 (base \$10,560.00), effective 1/2/24 (subject to criminal history review procedures)
 - j. Jonathan Keaney, Director of Curriculum, Instruction, and Supervision, \$74,232.00 (base \$148,464.00), effective 1/1/24
 - k. Katherine Witte, substitute teacher, teacher aide, and secretary
 - l. Matthew Smith, substitute teacher, teacher aide, and secretary (subject to criminal history review procedures)
 - m. Vincent Crisafi, substitute teacher, teacher aide, and secretary (subject to criminal history review procedures)
 - n. Virginia Butera, substitute teacher, teacher aide, and secretary
 - o. Charlotte Reinhardt-Hepler, substitute teacher, teacher aide, and secretary (subject to criminal history review procedures)
 - p. Jill Bigham, HS musical (winter), costumes/make-up, \$1,130.00

2. Accept the resignation of the following employee:
 - a. Peter Soccodato, Jr., night custodian/bus driver, effective 12/31/23

- 3. Approve the following revision for the 2023/2024 school year:
 - a. Hailey Hogan, Title III Consortium teacher, not to exceed 40 hours @ \$75.00/hr.
- 4. Rescind the following appointments for the 2023/2024 school year:
 - a. Diego Badilla, HS musical (winter), accompanist, \$1,581.00
 - b. Erin Siek, HS diversity club advisor, \$2,064.00
- 5. Approve the request for unpaid maternity leave for Alyssa Machado, teacher, under the state Family Leave Act for a period of four weeks commencing 5/16/24 and ending 6/14/24 with continued health insurance benefits pursuant to law. (Based on 5/6/24 due date. Dates subject to adjustment by actual birth.)
- 6. Approve the request for unpaid maternity leave for Shayna Ponzo, teacher, under the state Leave Act for a period of twelve weeks commencing 5/6/24 and ending 10/8/24 with continued health insurance benefits pursuant to law. Approve an extended leave pursuant to Article X of the Agreement between the Board and the NPEA, from 10/9/24 through and including 1/31/25. (Based on 4/5/24 due date. Dates subject to adjustment by actual birth.)

Seconded by: _____
 Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Killea
_____ Mrs. Cuccaro	_____ Mrs. Marano
_____ Mrs. Gunderman	_____ Mrs. Misiukiewicz
_____ Mr. Walsh	

E. Board Policy – Mrs. Killea

No Board Policy for review.

X Committee Reports

- 1. Curriculum, Instruction, and Technology
- 2. Finance, Facilities, and Safety/Security
- 3. Personnel, Management, and Communication

XI Old Business

Re-organization Meeting Reminder- Thursday, January 4, 2024
 Official School Board Election Results

XII New Business

XIII Opportunity for the Public to be Heard

XIV Motion to Recess to Closed Session, if necessary

XV Adjournment