

Board of Education Regular Meeting 5:30 p.m.
Moffat Consolidated School District No. 2

Minutes for the regular meeting held on October 16, 2017, in the Moffat Consolidated School BOE Room.

1. Call to Order

President Berry called the meeting to order at 5:32 p.m. with the following in attendance:

Members Present

Jerry Berry
Matthew Crowley
Tina Freel, via Cell Phone
Ginger Stringer

Others Present

Marie Louise Baker, CCS Director
Christina Larson, Superintendent
Mary Benavidez
Brandon Hawkins
Virginia Drake, Secretary
Jodi Anderson, Business Manager
Brooke Clodfelter, GC CCS

2. Citizens who wish to address the Board

NONE

3. Adoption of Agenda

*A motion to approve the agenda was given by Stringer, Seconded by Crowley.
Motion carried unanimously.*

4. Announcements:

- a. CASB conference, Nov. 30th – Dec. 3rd.
- b. Family Movie Night at Moffat, Oct. 26th.
- c. MS BB practice begins at Moffat
- d. Nov. 2, Moffat PK12 Student Led Conferences
- e. Friday 27th, CCS Middle School dance, 5-9pm TBA

5. Approval of Minutes

Motion by Crowley to approve September 2017 BOE Meeting. Seconded by Stinger. Motion carried unanimously.

6. Reports

- a. Marie Louise Baker, CCS Director
Submitted Report
Enrollment numbers from count day
Christina Larson assisted with implementing behavior program
Deb Morley is doing well with part time.
- b. Jillian Sciacca, Moffat PK12 Principal
Report submitted

4th and 5th grades have a large number of kids, they are on task and doing great. Kudos to Jaycie Jones, she is doing an excellent job with classroom management.

If student numbers continue to increase above 30 in elementary classrooms, the district will need to look at hiring more teachers.

Matthew Crowley would like the BOE to have input on the District web page. Would like to encourage schools to work together to pull the district together on the overall look of the page. Michael Pacheco and Zach Schwartz are in contact in regards to the changes made to the web page.

c. Moffat Consolidated Schools #2, Christina Larson

Report submitted

Ongoing camera checks, cameras were off and having someone checking on them to make sure they are up and working appropriately.

Catherine Lucero is working from 1pm – 9pm.

Discipline map was well received.

PTO at Moffat has begun and have hopes that it gains traction.

Title 1 monies are not shared between the campuses. School wide program comes directive from the Federal Government. Matthew Crowley suggests that Marie Louise Baker check with Christina Larson as to why this occurs. He would like to know what the criteria is for determining where funding is to go. (Perhaps it comes from the determination of highly qualified teachers on campuses.)

d. BOE Reports

- i. BOCES – Tina Freel will attend. Discussed how All Valley PLCS are going.

All school BOE training will be before the Wednesday, Nov. 15, meeting. RSVP with Tina Freel. Free to members. Additional one will be held in March.

- ii. Governing Council – Matthew Crowley attended, notes submitted.

- iii. Legislative – Tina Freel did not attend

- iv. NSBA – April 7th – 9th.

7. Board's Policy Work – September focus:

- a. First Reading - EL-6, Matthew Crowley submitted draft to members highlight in yellow changes suggested. Discussion

Motion by Freel to approve 1st reading of EL-6. Seconded by Stinger. Motion carried unanimously. Final revision will be submitted at next meeting.

- b. BSR-5 – 360 evaluation needs to be included as a review. Be sure to add dates on the bottom of all policies during the revisions. No 1st reading, no

motion. Google doc is to be marked as draft, reviewed and brought back to next BOE meeting.

c. GP-9, Matthew Crowley submitted draft to members highlighting changes to discuss. Add to Footer “monitoring should be in May”.

Motion by Crowley to approve reading of GP-9 with changes made.

Seconded by Stinger. Motion carried unanimously.

d. GP-5 (possible) Matthew Crowley submitted draft to members highlighting suggested changes.

Motion by Crowley to approve reading of GP-5 with highlighted changes

made. Seconded by Stinger. Discussion, Freel feels that BOE should have a guideline for future members in case of emergency events and how to deal with it. Possible addition of an addendum to the policy. Berry will offer a draft of an addendum from his experience. Might be best to work through at a work session not a BOE meeting in regards to an addendum to this policy.

Motion carried unanimously.

Break 6:55pm

Return 7:25pm

Note: Tina Freel unable to reconnect on the phone

8. Consent Agenda:

a. Approval of Quarterly Report for October.

b. Approval of Credit Card and Check Statements.

Motion by Crowley to approve consent agenda. Seconded by Stinger. Motion carried unanimously. Freel absent

9. Superintendent’s Monitoring Reprot: EL-4 Financial Planning and Budget

Discussion was held.

10. Old Business

a. Updates for Brews with the Board or other public meeting event ideas.

Market got canceled because of rain. Mary Benavidez did visit the Elephant Cloud and talked with community members about the school district. Positive establishing of cooperation between the schools.

b. Brews with the Board – Matthew Crowley can ask about using the Brew Pub or Sage, will need to decide when and where and times. Crowley will try to schedule the event.

11. New Business

a. Superintendent search: Determine an ad to run for Superintendent, and forming groups for interviews (from CCS, parents, families, staff, community) – Use CASB recommendations. Berry discussed promotional brochure, assimilating what our district needs and wants. Use ends to design an ad.

Advertise in CASB. Berry will reach out to them for guidance. Should have ideas for next meeting. Ad needs to go out within the next 30 days.

Crowley motions for President Berry to draft an ad with the guidance of CASB possible the end of December. Seconded by Stringer. Motion carried unanimously. Freel absent.

12. Board Education/Work

a. (Matthew Crowley) Superintendent contract template discussion was held. Copies of template to be sent to BOE members. Start with 1 year and negotiations for a 2 year contract. Change to December. Policy is appropriate for this. Matthew Crowley will run this by the attorney David Price.

b. (Ginger Stringer) Interim Super Evaluation draft, was sent out. Discussion was held. How will this be circulated? Possible hardcopies and electronically.

Survey will be sent ASAP, end by November 6th. Review during executive session at November BOE meeting.

13. Board Self Evaluation

a. GP-5: Chairperson Role.

b. GP -6: Board Members' Code of Conduct; Addendum

c. GP-7: Board Committee Principles

d. GP-8 Board Committee Structure – DAC committee needs to be organized. Discussion was held. Will need to look at new requirements for next meeting and get things organized to start DAC meetings again.

14. Executive Session: 24-6-402 (4) (a)(b)(c)(d)(e)(f)(g)(h)

NONE

15. Good of the Order

Next BOCS meeting in November, Tina Freel will attend.

Berry will contact POA and Moffat Town Board to be included on agendas

Next Meeting: November 13, 2017

Adjourn: 8:45pm.

**_____
President**

**_____
Secretary/Treasurer**