

Board of Education Regular Meeting 6:00 p.m.
Moffat Consolidated School District No. 2

Minutes for the regular meeting held on April 15, 2019, in the Moffat Consolidated School BOE Room.

1. Call to Order

Ginger Stringer called the meeting to order at 6:04p.m. with the following in attendance:

Members Present

Jerry Berry
Matthew Crowley
Tina Freel
Ginger Stringer

Others Present

Marie Louise Baker, CCS
Jaycie Jones, DAC
Christina Larson
Virginia Drake
Jodi Anderson
Jillian Sciacca
Eric Frances
Mindy Vanderford
Vesper Gers, CCSGC

2. Citizens who wish to address the Board

NONE

3. Adoption of Agenda

A motion to approve agenda by Berry, Seconded by Crowley. Discussion, items added to the agenda: 8. Electronic quorum. Add vacancy apt. added under Announcements. Motion to amend agenda as discussed by Berry, Seconded by Crowley. Motion carried unanimously.

4. Announcements:

- Saturday, April 27th, Prom hosted by Mountain Valley
- May 2 – 11, Moffat School Senior Trip to California and Grand Canyon
- Thursday, May 9th, 4:30pm -6:30pm, Moffat School Preschool and Kindergarten Round up.
- Tuesday, May 14, 5:30pm, Moffat NHS Induction Ceremony
- Wednesday, May 15, 6:00pm, Combined Athletic Banquet at Moffat Schools
- Thursday, May 16, CCS Show and Tell
- Saturday, May 18, Moffat Running Club 5K run through the town of Moffat
- Friday, May 24, CCS High School Graduation
- Saturday, May 25, 1:00pm, Moffat Senior High Graduation
- Tuesday, May 28, 5:30, Prek/K Graduation
- Tuesday, May 28, CCS Field Day/Last day of School
- Wednesday, May 29 6:00pm Moffat School 8th Grade/Secondary Awards
- Thursday, May 30, 9:00am, Moffat Elementary Awards/Last day of school

5. **DAC Committee Recommendations** – Presentation by Jaycie Jones. Report submitted to BOE.
6. **Consent Agenda**
 - a. Approval of March 2019 minutes
 - b. Approval of check register
 - c. Approval of Card Center statement
 - d. Approval of quarterly report – held out
 - e. Approval of 2019-2020 Moffat School Calendar
 - f. Informational reports
 - i. CCS Director's Report
 - ii. Moffat Principal Report
 - iii. Health and Wellness Report
 - g. Approval of resignation of Principal
 - h. Approval of new hire: Jeff Brown, MS/HS Math, business and technology

Discussion, hold Quarterly report and principal's report for further discussion
Motion by Freel to adopt Consent Agenda as amended. 2nd by Crowley. Motion carried unanimously.

Quarterly Report discussion: fund 41, building fund doesn't have money in it? Money is in the "Special Project" fund. This was the actual grant fund when building new facility. BOE would like to review the safety plan for the schools. Freel moved to approve Quarterly report and principal's report as discussed, seconded by Crowley. Motion carried unanimously.

7. **BOE Vacancy** – Discussion held. Requirements are registered to vote for 1 year in district to run for vacancy. If appointed to a vacancy appointee is required run in next election. If not registered for the 1 year, they would not be able to run in the election. Vacancy would then have to be declared again.
Is there a possibility of updating the boundaries of the district?
Is there a possibility of changing all seats to at-large-positions? BOE felt this was not the best idea.
Research will need to be done before changing the district boundaries. Need census, statistics and community input.
Discussion was held about the March BOE meeting and the electronic policy participation. Rule says we should have a "physical quorum" so votes at that meeting were declared not valid. Stringer proposes to re-vote on the issues in the March BOE meeting. *Motion by Freel for affirmation of the votes at the March 2019 BOE meeting. Seconded by Berry. Motion carried unanimously.*

Break 7:07pm

Return 7:17pm

8. **Superintendent Report and Monitoring**
 - a. Superintendent's Report

*Motion by Crowley to accept Superintendent Report, seconded by Berry.
Motion carried unanimously.*

b. Monitoring Report (EL-5 and EL-8)

Motion by Berry to accept EL-5 and EL-8 Monitoring Reports, seconded by Crowley. Discussion of EL-8, clarification of compensation. EL-5 is the first report submitted since revised. Motion carried unanimously.

9. Board Reports

NOTE: Calendar date for BOE meeting in December of 2019 is Dec. 11, because of mil levy.

- i. BOCES – Freel will attend the dinner.
- ii. Governing Council – Freel will attend May 15 and Crowley will attend June 12.
- iii. Legislative – No meeting
- iv. Treasurer's report – submitted by Freel.

1. BOE budget for 2019-2020.

Would like to see student participation at CASB.

Motion by Berry to approve the BOE budget for the 2019-2020 year, seconded by Crowley. Motion carried unanimously.

Monies left over go back in the general fund. (BOE budget question)

10. Board's Policy Work

Discussion:

- i. BE – How the BOE functions. Language around delivery and timing of notice was discussed.
 - Stringer will ask CASB about adoption of Board policy vs administrative policy.
 - Reference at bottom of the policy
 - Timing of the Agenda policy is 24 hours before BOE regular meeting and 72 hours for special meetings.

Break replace recorder 8:18pm

Resume at 8:20pm

- ii. GP-6 – Addendum - request to be added to the agenda should be sent to the Superintendent or the BOE President. Discussion
- iii. BCB- Conflict of interest to be employed by the district and serve on the board?
- iv. GP-2 – Electronic participation in school board meetings. Must have a physical quorum to have a meeting.
- v. BEAA – What is maximum of meetings members can attend electronically? 6 per year.

11. Old Business

- a. Community Engagement plans and updates – End of Year events are coming up.

Community/family survey on finding a principal, attributes, school culture, etc.

Hiring Committees

- b. BOE vacancy (Crowley)
- c. Recruitment and retention strategies (Berry)

- d. Superintendent 360 evaluation questions
Spring makes more sense than the Fall.
Feed back on EL's?
Survey out by the end of April, results available at May BOE meeting
- e. Solar (Crowley)

12. New Business

- a. Administrative Policy for Board Adoption:
- b. Schedule Summer Work session date:
Budget needs to be done by the end of June.
Measure progress towards Ends.
Super. Eval. Language and self evaluations.
Setting short term goals for the next year.
Summer Work Session is July 29, 9:00am to noon at Moffat School.
- c. CASB Conference – BOE and student participation – perhaps student councils?

13. Board Self Evaluation:

- a. GP-5 Chairperson's role
- b. GP-6 and Addendum Administrative policies
- c. GP-7 Committee principles
- d. GP-8

13. Executive Session: 24-6-402 (4) (a)(b)(c)(d)(e)(f)(g)(h)
N/A

14. Next Meeting: May 20, 2019

15. Good of the Order –

Adjourn – 9:40pm. *Motion by Stringer to adjourn, 2nd by Berry. Motion carried unanimously.*

President

Secretary/Treasurer

