

Board of Education Regular Meeting 6:00 p.m.  
Moffat Consolidated School District No. 2

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Minutes for the regular meeting held on December 11, 2019, in the Moffat Consolidated School BOE Room.

**1. Call to Order**

Tina Freel called the meeting to order at 6:01+p.m. with the following in attendance:

**Members Present**

Jerry Berry  
Gwynn Busby  
Matthew Crowley  
Eric Francis  
Tina Freel

**Others Present**

Marie Louise Baker, CCS Director  
Christina Larson, Superintendent  
Virginia Drake  
Jodi Anderson  
Isaline, Governing Council  
Morgan Dokson, Moffat Principal  
Matthew Pearson, PWF  
Lisa Greenberg, PWF

**2. Citizens who wish to address the Board:**

**3. Adoption of Agenda:**

*A motion to approve agenda by Berry, removing the CCS report, Seconded by Busby. Motion carried unanimously.*

**4. Announcements:**

- CCS Show and Tell, December 12th, 4:30pm
- Moffat Holiday Concert, December 18, 2:30pm
- CCS Governing Council Meeting, December 18th, 5:30pm
- CCS Winter Break, December 20th - January 6th
- Moffat Winter Break, December 23rd - January 6th
- Professional Development Day for all staff, January 6th
- CCS Student Conferences, January 7th.

**5. *Motion to move to Executive Session by Berry, 2nd by Crowley, Motion carried unanimously.***

Adjourn regular BOE session 6:05pm.

Executive Session C.R.S., § 24-6-402 (4)(b) private consultation with the Board's attorney regarding the status of litigation related to construction defects at the Moffat Consolidated School District No. 2 building at 501 Garfield Ave., Moffat, CO 81143

Adjourn Executive session 6:46pm

5 minute recess

7:06pm resume Regular BOE meeting.  
No decisions were made during the executive session.

## **6. Consent Agenda**

Discussion

*Motion by Berry to adopt Consent Agenda as amended, moving item 11 to before 6 on the agenda. 2<sup>nd</sup> by Busby Motion carried unanimously.*

- a. Approval of minutes for November 18, 2019
- b. Approval of check register, credit card statement
- c. Informational reports
  - i. CCS Director's Report (removed)
  - ii. Moffat Principal Report
- d. Assurance for Financial Accreditation

## **7. Superintendent Report and Monitoring:**

- a. Superintendent's Report

*Motion by Berry to accept Superintendent Report, seconded by Crowley. Motion carried unanimously.*

- b. Monitoring Report: EL-11

*EL-11 - Motion by Berry to accept EL-11, seconded by Crowley. Motion carried unanimously.*

## **8. Board Reports and Upcoming Meetings:**

- i. BOCES – Freel submitted report
- ii. CASB – Notes from Winter CASB conference submitted
- iii. Governing Council –Berry attended.
- iv. Legislative: Not in session, Legislative Liaison is Tina Freel. Discussion held. Legislators would like BOEs to have a 2 year explanation as to how the Kindergarten monies were used in the district. Make it personal. Crowley asks what percentage of the budget goes to payroll. Would be nice to have a snapshot at the breakdown of teachers, administration and both campus budgets.  
Free suggests that a budget training be done in the near future to refresh and inform all BOE members.
- v. Treasurer's report – Berry will have an update after all the expenses from the CASB conference are submitted.

## **9. Board's Policy Work:**

- a. *First Reading - GP-4, Motion to accept 1st reading of GP-4 by Crowley, 2nd by Berry. Motion carried unanimously.*
- b. Discussion: EL-10 - Financial conditions. Dates are from November to October. This needs to be changed to read October, (not November)  
*Motion to accept 1st ready by Crowley, 2nd by Francis. Motion carried unanimously.*

- c. Discussion: EL-5, outdated policy was linked to compare with the current policy regarding the monitoring frequency. *Motion to accept 1st reading by Crowley. Seconded by Berry. Motion carried unanimously.*  
EL-8 was discussed, it looks good.  
BSR-5 Form E-3 pertains to the BOE. Freel feels we may not need to change the form. Crowley feels the E-3 should be added. All are in agreement to add the E-3 (Christina added it) *Motion to accept 1st reading of BSR-5 by Crowley. Seconded by Berry. Motion carried unanimously.*

#### **10. Old Business:**

- a. Property purchase - discuss during executive session.
- b. Community engagement plans and updates - Freel suggest finding community members willing to have informal meetings in their homes, businesses, libraries. BOE members would offer a script and host a dinner, or coffee to engage with the people that might not always be involved at other events. Freel would like to suggest that the BOE eat the meal with the community in the commons area and when meeting time comes move to the BOE room. Suggest emailing the agenda out to families and invite them to dinner then the BOE meeting.  
Randy Black suggested having a conversation starter, ex. Bored vs Board, we/me at the dinners.
- c. Recruitment and retention strategies - Berry hopes to have something in writing at the next Board meeting. Possibly 3 strategies that the school district could discuss, buy, rent or build. Berry is consulting with others to see how best to move forward. Would need to have a Housing Management Company to oversee this. Crowley suggests on expert on staff to help others navigate the programs.

#### **11. New Business:**

- a. Update check signers for First Southwest Bank  
*Crowley made a Motion to add Gwynn Busby and Eric Francis as signers and remove Ginger Stringer. Seconded by Berry. Motion carried unanimously.*
- b. *Resolution to approve final budget for 2019-2020 as read by Crowley. Seconded by Berry. Resolution carried unanimously.*  
*Resolution to accept beginning cash balance as read by Crowley. Seconded by Berry. Resolution carried unanimously.*
- c. CCS Budget for 2019-2020 - No BOE motion required
- d. Resolution to set mil levy for 2020 - *as read by Crowley. Seconded by Berry. Resolution carried unanimously.*
  - i. Certification of mil - No BOE motion required

#### **12. Board – Self Evaluation:**

- a. Self Evaluations: Tabled for January 21st, 2020 BOE meeting.
- b. GP-4: Discussion
- c. Addendum

8:16pm - Adjourn to Executive Session regarding: Executive Session C.R.S., § 24-6-402(4)(f) - Personnel: Superintendent Evaluation

- a. (See [BSR-5](#) and [form](#))

5 minute recess

Return 8:23pm

Finish 8:55pm (31 minutes)

8:55pm Adjourn to Executive Session regarding: Executive Session C.R.S., § 24-6-402(4)(a), C.R.S., Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest - Lamm Property

9:09pm *Motion to adjourn Executive Session by Berry. Seconded by Frances. Motion carried unanimously.*

9:10pm Resume Regular BOE meeting. Anything discussed that was not covered under the reasons stated for the session: No

Motion to act upon purchase contract for LAMM property, Tina Freel is given permission to enter into a contract for real estate, for the Lamm property, and with the buyer/broker agreement with Darlene Yarborough, by Berry. Seconded by Crowley. Motion carried unanimously.

**13. Next Meeting:**

- a. Monday, January 20th, 2020

**14. Good of the Order:**

- a. Work on new board orientation training and packet--where to put it so we don't forget it. All members need Carver Policy Governance books. Need to discuss board member core values - Christina will keep track of board topics for work in Google Keep.
- b. Reach out to GC and see if they want to, instead of doing all PD day in January, go back to having third dinner, then board have internal work session (winter).

**15. Adjourn: 9:25pm** *Motion by Crowley to adjourn. Seconded by Berry Motion carried unanimously.*

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**President**

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**Secretary/Treasurer**