

\Board of Education Regular Meeting 6:00 p.m.
Moffat Consolidated School District No. 2

Minutes for the regular meeting held on December 9, 2020, conducted entirely via video conferencing

1. Call to Order

Tina Freel called the meeting to order at 6:07 p.m. with the following in attendance:

Members Present

Gwynn Busby
Tina Freel
Daniel Hart

Others Present

Marie Louise Baker, CCS Director
Sarah White, Superintendent
Virginia Drake
Jodi Anderson
Jessica Probert, Governing Council
Bill Eastman

2. Citizens who wish to address the Board :

(Citizens wishing to address the Board will submit emails to the BOE President, Tina Freel) NONE

3. Adoption of Agenda: *A motion to approve agenda by Busby, with amendment to add "Covid Testing at Moffat and Crestone to Announcements". Seconded by Hart. Motion carried unanimously.*

4. Announcements:

- CCS Governing Council Meeting: December 18 at 5:30pm
- CCS Winter Break: December 20 - January 6
- Moffat Winter Break: December 23 - January 4
- PD Day for Staff: January 4, 2021

6:19pm, Motion by Busby to move to Executive session, seconded by Hart. Motion carried unanimously.

5. Executive Session §24-6-402 (4)(f), C.R.S., Personnel matters, discussion on the hiring of legal counsel for Moffat Consolidated School District #2.

6:39pm, Motion by Busby to resume regular BOE meeting, seconded by Hart. Motion carried unanimously.

Motion by Busby to hire Caplin and Earnest as legal counsel for Moffat Consolidated School District #2, seconded by Hart. Motion carried unanimously.

6. Consent Agenda

Motion by Hart to approve Consent Agenda, but remove the credit card statement for further discussion, 2nd by Busby. Motion carried unanimously.

- a. Approval of minutes: November 16th, 2020
- b. Approval of check register
- c. Approval of Credit Card Statement - Busby moved to approve, 2nd by Hart, *discussion held regarding charges in the Activities fund. Were purchase orders from Patte Smith pre-approved and where are the funds coming from? Sarah White will review the process and report back to the BOE. Motion carried unanimously.*

7. Informational Reports

- i. CCS Director's Report

8. Superintendent Report and Monitoring

- a. Superintendent Report - motion to approve by Busby, 2nd by Hart. Motion carried unanimously.
- b. EL-11 - motion to approve by Hart, 2nd by Busby. Discussion regarding how the BOE can make sure this is being done? Should a BOE member be checking this, and can it be done electronically? Superintendent Sarah White will continue to work through the Policy Binder to make sure updates are done. Would like to keep track of the new policies to make sure they don't get dropped. Motion carried unanimously.

9. Board Reports:

- a. BOCES (Tina) - COVID, remote learning and hybrid models are all being discussed. Tina Gore is working on BOCES Building issues. Also, working on a Literacy Course to help meet requirements. Staff shortages, sub shortages and disengagement with students.
- b. CASB (Tina) - All members attended, discussion about the CASB Conference. For the 1st time for the CASB all virtual conference and felt it was done professionally. Kept on schedule. Love that all the sessions are available for future reference. Suggest sharing Manny's story with the staff.
- c. Governing Council (Daniel Hart) - submitted report
- d. Legislative (Tina Freel) - Freel submitted report. discussions around COVID relief funds
- e. Treasurer's Report (Daniel Hart) - Submitted report. Legal expenditures

10. Policy Work:

- a. Board Policy:
- b. Administrative Policy:

- i. 2nd Reading of JICDD, JICDE, JICEC, JICEA. Motion to approve second reading by Hart, 2nd by Busby. Discussion held in regards to the question of “do we have a weapons policy?” Yes.
JICDE optional language? We are adopting all the language at the bottom. Motion carried unanimously.

11. Old Business:

- a. RFP/RFQ Bid Review - Dan Hart, updated and would like to have legal council input and move forward. Superintendent Sarah White will connect with Caplin and Earnest, Kristen and Daniel to move this forward.
- b. CCS/Moffat Contract - Contract is done. Attorneys have approved it. ML Baker and Sarah White would like the BOE and Governing Council to review the contract in January.
- c. Superintendent evaluation is approaching.

12. New Business:

- a. Principal Applicants - advertised for this position, have 8 applicants for the position. Sarah White is looking for a person who will be dedicated to our district. Someone who can be an Instructional leader that works with teachers and offers feedback and sets goals. Some knowledge of curriculum and how to help teachers to choose the right tools and a leader who understands how to use data.
Would like to ask candidates “Where do you see yourself in 5 years?”
Would like someone that will work to unify our staff.
What are their thoughts on the COVID crisis and how do they see their role as the principal of the school?
Board representation at Principal interview? Dan Hart would like to participate.
- b. Principal Contract to be re-written by legal counsel - Kristen with Caplan and Earnest, suggests rewriting the principal contract.
motion to approve rewriting the principal contract, by Busby, 2nd by Hart. Motion carried unanimously.
- c. Board vacancy - applicant interview - Bill Eastman - started school at Moffat when he was young. Moved away but has moved back. He would like to serve so that he can become more involved with the school and community.
He has a vague understanding of Policy Governance, and is willing to learn. He is aware of the time commitment. Would recommend filling the District 1 seat. Will have swearing in of Bill Eastman for District 1 seat at next Board meeting.
Possible At-large seat candidate Bill Beck.
Goal of the board is to verify that interested parties are eligible to hold the elected office.

- d. Septic system at Moffat/BEST Grant - Superintendent Sarah White reports that Building Supervisor reports that we have a bad septic problem. The leach field is pooling waste water. It is not draining correctly. The old septic system is at the end of its life.
Superintendent Sarah White has contacted BEST to see what can be done. BEST will not pay for something that they have already done. But because we did not have a new septic system installed during the new building phase, we can now install a new leach field system and because we will need to use the current track area, we may have the opportunity to build a new track and football field. Chad Tate and engineers are submitting bids for this work.
Maybe possible to include bids on tearing down the old house and retaining electricity for lights and bathrooms for the new field.
Chad Tate and Brian Martinez would like to update the BOE on the current septic system.
- e. Final Budget - question, do we have any idea how this will affect the payment of property taxes? No, assessments have gone up, theoretically we should bring in more taxes, but do not know how the County Commissioners will handle things for the current year.
Gallagher was repealed and property taxes are going up probably 10%. State is still looking at options to replace Gallagher.
Requesting that District Business Manager, Jodi Anderson have a session with BOE and Governing Council to go over the budget in January or February. Sarah White will reach out to Carrie Propst to schedule dates and times for this meeting.
- f. Resolution to approve final budget for 2020-2021 - *Resolution to approve final budget for 2020-2021 by Hart, 2nd by Busby. Resolution carried unanimously.*
- g. Assurances - *Motion to approve by Busby, 2nd by Hart. Motion carried unanimously.*
- h. CCS Budget for 2020-2021 - *Resolution to approve final budget for 2020-2021 by Hart, 2nd by Busby. Resolution carried unanimously.*
- i. Resolution to set Mill Levy for 2021 - *Motion to set mil levy for 2021 by Busby, as read, 2nd by Hart. Motion carried unanimously.*
- j. Certification of Mil
- k. Assign Governing Council meetings January thru June: January - Busby and will add back to the agenda to discuss at next meeting.
- l. Assign Board Self-evaluation for January thru June: January - Hart and will add back to agenda to discuss at next meeting.

13. Board Self-Evaluation: Freel submitted report

- a. GP-4 - yes, rated 2
- b. Addendum - Superintendent Evaluation date change to be discussed in January. Will BOE offer a contract in April? Will share a sample of

Superintendent survey with the BOE based on the 10 points that George Welsh helped with.

Timeline:

December: Survey (in January) and self - evaluation (1st part of January).

Board compiles their evaluation based on the surveys and self evaluation and then will discuss the results and go from there.

February: Offer feedback to Superintendent.

14. Next Meeting:

- a. January 18, 2020 - 6:00pm, no worksession

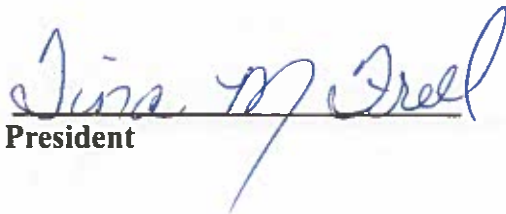
15. Good of the Order: Discussed signing minutes, will sign them on hard copy.

Discuss a winter retreat and how that will look. Will need to have new member orientation/packet ready to go.

Equity work and policy

Superintendent evaluation

Adjourn: 8:56pm by acclamation



President



Secretary/Treasurer