

\Board of Education Regular Meeting 6:00 p.m.
Moffat Consolidated School District No. 2

Minutes for the regular meeting held on January 18, 2021, conducted entirely via video conferencing

1. Call to Order

Tina Freel called the meeting to order at 6:00 p.m. with the following in attendance:

Members Present

Gwynn Busby
Bill Eastman
Tina Freel
Daniel Hart

Others Present

Marie Louise Baker, CCS Director
Sarah White, Superintendent
Dan Peck
Virginia Drake
Jodi Anderson
Patrick Shea
Kathy Garcia

2. Citizens who wish to address the Board :

(Citizens wishing to address the Board will submit emails to the BOE President, Tina Freel) NONE

3. Swearing in of new BOE Member Bill Eastman - Forms to be signed by the BOE Secretary Daniel Hart.

4. Adoption of Agenda: *A motion to approve agenda by Busby. Seconded by Hart. Motion carried unanimously.*

5. Announcements:

- February 4th: Professional Development day
- No School: February 15, 2021
- School Board appreciation month
- Cowboy Calendar sent home with students, available on website and sent out via email.

6. Consent Agenda

Motion by Hart to approve Consent Agenda, 2nd by Eastman. Motion carried unanimously.

- a. Approval of minutes: December 2020
- b. Approval of check register
- c. Approval of Credit Card Statement (December)
- d. Approval of quarterly report

- e. New Hire, Kathy Garcia, Dean of Students.
- f. Informational reports
 - i. *Dean's Report, Kathy Garcia*
 - ii. *CCS Director's Report, Marie-Louise Baker*

7. Superintendent Report and Monitoring

- a. Superintendent Report -
- b. EL-1 and EL-5

Motion to approve Superintendent Report and EL-11, by Busby, 2nd by Hart. Discussion: Sarah White is super excited to announce: we received the Literacy Grant. Each school site will have an Interventionist over a four year period. If the district shows success, we will have the opportunity to apply again.

Discussion regarding curriculum, it feels like with every administrative change we start over with curriculum. The curriculum that Banghart implemented was based on older standards. Sarah White is aligning to current state and testing standards and our "on hand" in house resources. Harrison School District writes curriculum for other school districts and will be able to customize for our district. We do not have physical history books, and other core classes have little to no current physical resources that would align to the current curriculum/state standards.

Moffat school phone system went completely down, it is considered outdated. We will have to purchase an updated system. Zach Schwartz, Tech has submitted three bids. The school does not have a land line so the phone system will be "cloud based". Ceillo is coming to install three lines at the school, so we should have service restored soon. Will need to pay for the service, but the phones are being donated to the school and no installation charges. *Motion carried unanimously.*

8. Board Reports:

- a. BOCES (Freel) - Next meeting is January 20, 2021
- b. CASB (Freel) - CASB retreat is this weekend, January 23-24, virtual
- c. Governing Council (Busby) - submitted report
- d. Legislative (Freel) - submitted report. CASB is meeting with LRC and Senators of the Educators committee.

Now is a good time to develop a relationship with your legislators.
2nd round of ESSR Funds

Resolution to suspend assessments for the 2020-2021 school year
CASB, CASE, CEA are starting a Parent Advocacy Program (Moffat School District has a parent signed up for this!)

In legislation to add some money back to PPR, Approx. \$44 per student.

- e. Treasurer's Report (Hart) - Submitted report. \$25,467 remaining in the BOE budget for the rest of this school year.

9. Policy Work:

- a. Board Policy: NOTE: Need to start on New Board Member Orientation Packets. Small committee will get this finished. Gwynn has already started the process and has items available to begin the packets.
- b. Administrative Policy:
 - i. Suicide Policy - procedures we will follow. Recommend adding Staff to this policy.
 - ii. Naloxone Policy - allows the school nurse to administer/treat an overdose.
 - iii. Sudden Cardiac Arrest - Staff AED training procedure.NOTE: The policies that do not have to be approved can be added under the Consent Agenda

10. Old Business:

- a. Assign Governing Council meetings for January - June: Meetings start at 5:30pm
January 20, 2021 - Gwynn Busby
February 24 - Bill Eastman
March 24 - Daniel Hart
April 14 - Tina Freel
May 5 and June 9 - TBD
- b. Assign Board Self-evaluation for January - June:
February 22 - Bill Eastman
March 22 - Daniel Hart
April 19 - Gwynn Busby
May - Tina Freel
June - TBD
- c. CCS Contract review - Discussion, Governing Council is currently reviewing the contract. Changes/questions were sent to Marie-Louise and then will be forwarded to Sarah White soon. The contract is a long document and will take time to review.
NOTE: Add CCS Contract review to the combined work session agenda.
- d. Talk about the process of the Superintendent Evaluation timeline.
NOTE: Schedule Special Meeting
Sarah White will send out a survey, available on line for 1 week. Results sent to BOE member, Tina Freel. Survey will begin January 19 and will end January 26, 2021.
January 27th, Free will send out the results of the survey to BOE members for review.
February 1st, will go over results with all BOE members to score individually, then will combine into 1 overall score.

Regular BOE meeting, February 15th, data should be compiled and Superintendent contract offer ready.

- e. Job description of BOE Executive Secretary - discussion and addition to duties, meet with BOE president Tina Freel to begin the next month's agenda. Meet again one week before the scheduled meeting to finalize the agenda.

11. New Business:

Schedule Winter/Spring combined work session with Governing Council.

Winter meeting set for February 6th, 9:00am, Virtual.

Agenda suggestions: CCS Contract, Training on District Budget with Jodi Anderson, Discuss Equity policy and book study.

Spring meeting can be discussed during the winter meeting.

12. Board Self-Evaluation: Freel submitted report

- a. GP-4 - Governance process, rated 1, because timeline was off.
- b. BSR-1 - Board/Superintendent relationship, rated 3.
- c. BSR-2 - How BOE give direction to Superintendent through motions, rated 3.

13. Next Meeting:

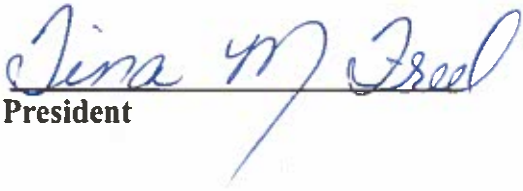
- a. February 22, 2021 - 6:00pm. NOTE: change dates to reflect Feb. 22nd, 2021.

14. Good of the Order: Sarah White announced that Girls Basketball has their first game January 19th, and we are working on live streaming to facebook. Governor's support in providing Bimax COVID rapid oral tests for teachers, we should have enough for 5 tests per teacher in our District. This test is not 100% reliable.

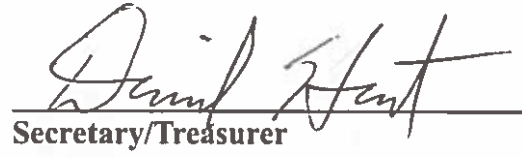
Solar system was to bring the school's electricity bill to near net 0, but Freel noticed that our electrical bill was fairly high this past month. Sarah White will work with Brian Martinez to determine what is happening.

Phone system is routed to Sarah White's school cell phone. Hoping to have a better solution in the near future.

Adjourn: 7:22pm by acclamation



President



Secretary/Treasurer