



**Board of Education Meeting
Agenda for September 18,, 2023
5:30 pm PM
Moffat Consolidated School District #2
Boardroom**

DISTRICT MISSION

Moffat Consolidated School District #2 exists so that our students have a safe learning environment with unique learning opportunities that prepare them for their future.

ESSENTIAL BOARD ROLES

1. Create the link between the ownership and the operational organization.
2. Create written governing policies which address the broadest levels of all organizational decisions and situations.
3. Select the Superintendent, to assure successful Superintendent performance and to establish her/his compensation.
4. Establish tax rates.
5. Influence federal, state, and local legislation.

Meeting will begin at 5:30pm

To join from your computer-

Join with Google Meet: <https://meet.google.com/ddq-stbh-jod>

Join by Phone: (US) 1 567-250-3767 PIN: 745 614 238#

Agenda

1. Call to order, quorum (1 min) – 5:30, Roll Call: Michael, Virginia, Tina & Patte-Aye, Bill Absent.
2. Pledge of Allegiance
3. District Mission and Welcome Notes
4. Public Comments:
5. Adoption or Modifications to the Agenda (3 min) (action)
Motion made by Virginia for the removal of personnel out of consent agenda, Patte seconded it. Discussion: The personnel report is not needed this month. Roll Call: Michael-aye, Virginia-aye, Tina-aye & Patte-aye, Bill absent.
6. Announcements: (3 min): CASB : regionals is September 26th.
7. Consent Agenda (15 min) Motion to approve the consent agenda was made by Virginia, Patte seconded it. Roll call: Michael -aye, Virginia-aye, Tina-aye & Patte-aye, Bill absent, approved (action)
 - a. Approval of minutes
 - i. August 21, 2023 Regular Meeting
 - ii. August 28, 2023 Special Meeting
 - iii. September 8, 2023 Special Meeting
 - b. Approval of check register
 - c. Approval of U.S. Bank card statement
 - d. Informational reports
 - i. Principal's Report
 - ii. CCS Director Report
 - iii. Facilities Report
 - iv. Technology Report
 - v. Athletics Report
 - vi. Transportation Report
 - vii. Preschool Report
8. Transportation Director Report/presentation -Dale Harrison (5 min)
Mr. Harrison discussed his routes, roads. Discussed his two buses received from Wyoming. Working on bus 5: reset codes, working on bus 7. Only have two buses with working camera's, other cameras in rest of buses are out of date-one company was around \$6000. But another company is somewhat less money at around \$800 for a three camera system. Mr. Torrez talked about how important cameras are in place to protect all involved. Virginia asked How many bus drivers, answer is 3 CDL's with Tina Serna as a sub.
9. Superintendent Report (5 min)
 - a. Monitoring Report: EL-6 (Aug. 21, 2023)
Mr. Torrez, highlighted that CASB is going to visit Moffat, Sept 26th, touring down in the area, wants to see how the constituents are doing. Discuss with them,

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school performance, don't have a lot of data due to not too many kids. Mr. Torrez went over the status that was linked within his board report, talked about the different areas of performance along with academic achievement among the HS, MS and Elem. We are an accredited school as an entire district. No longer should use Covid as an excuse, it's time to move forward, we just have some catching up to do.

Talked about the professional development and how other schools participated. Another date scheduled is December January 12th, many entities participated and contributed.

CASB: policy, not sure how long it will take to get things squared away. Talked about making GP4 agenda planning calendar a guidance document and not a policy so that it is a living document to keep the document up to date as things change. Tina wants to thank Joe for his active participation with SAC and also with BOCES, Mr. Torrez has stepped in to keep Moffat active as a voice. Michael said having a Professional Development helps with retention and supports the staff.

10. Board Reports (15 min)

- a. **BOCES (Tina);** had a meeting last month, will have another one next week, proposing to use Diligent as a board platform for minutes and documents, or using Board Books thru CASB. We are looking to have a good platform to have good access and to keep things more organized. Patte asks if it will cost and the answer is yes, but will keep in mind to not break the bank.
- b. **CASB (All):** Board meeting this weekend, Regional meeting is Sept 26th, delegate assembly is October 5th & 6th and annual convention is December 7th – 9th
- c. **Governing Council ():** Meeting Wednesday @ 5:30 pm, pick one person or take turns, Patte is happy to volunteer to attend the meeting and have Mike and Lynn as alternates.
- d. **Legislative ():** Policy Governance Training: Monday October the 2nd @ 5:30 with Matt Cook via Zoom. If there are any governing council members who would like to attend they can, Lisa Cole verified that someone will be happy to attend. Mr. Torrez, discussed initiative HH, and its effects on Tabor and the schools funding. The county commissioners had a meeting to discuss lowering the mill levy. The county cannot lower the schools mill levy. The county got some input, but will see what happens with the election and Proposition HH. CASB may have an information sheet on HH.

- e. **Treasurer's report (Bill):** \$ 44,000, have only spent less than \$8000.00 so far

11. Board's Policy Work: (20 min)

- a. **GP-3, GP-4, GP-6, GP-12 First Reading (print) (action) –**
GP-3 1st reading of that – document was being amended as they discussed for final reading.
GP-4 correct in books, just needs to be corrected online.
GP-6 – striking all of #3 as it is redundant, monitor frequency will need to be changed to May. Striking all of gp-6 addendum
GP-12 – just going over the changes that they made to make sure it all looks good. (Monitoring at the winter retreat and June a regular board meeting.)
Monitoring in June but review at the winter retreat or December meeting.

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GP-2 monitoring was in March and September, but will monitor in September only

These will be on the meeting next month for the 2nd reading.

Proposal to put the agenda planning calendar from policy to a guidance calendar.

12. Resolution for the Transfer of Funds - (action)

Motion was made by Patte to approve at the resolution to transfer funds,

RESOLUTION FOR TRANSFER OF FUNDS

Be it resolved by the Board of Education of Moffat Consolidated School District #2 in Saguache County that the following funds be transferred between the funds of Moffat Consolidated School District.

From the General Fund to the Preschool Fund: \$90,891.44

From the Lunch Fund to the General Fund: \$94,890.26

From the Preschool Fund to the Lunch Fund: \$7,310.00

From the General Fund to the Activity Fund: \$579.34

Adopted at a regular meeting of the Board of Education of Moffat Consolidated School District #2 on the 18th day of September, 2023.

Michael seconded it, Roll Call: Michael – Aye, Virginia – Aye, Tina – Aye, Patte – Aye, Bill absent.

13. Engage in Auditor Services - (action) This information is in the Superintendents report, 1st proposal Richard Brozewicz, CPA out of Texas (\$20,000 a year). 2nd proposal was JOHN CUTLER & ASSOCIATES, LLC was a little less than the first. Recommendation of going with CUTLER & ASSOCIATES, LLC as they are in Colorado, familiar with Colorado laws/rules. Virginia made a motion to go with CUTLER & ASSOCIATES, LLC, Patte seconded it. Roll Call: Michael –aye, Virginia –aye, Tina – aye, Patte – aye, Bill absent.

14. Board's Monitoring: (20 min)

- a. BSR-1 – changing it to reflect the calendar,
- BSR-5 – superintendents report- trying to be consistent, remove the monitoring frequency chart at the bottom and just use the monitoring frequency at the bottom of the EL's to reduce redundancy. Set for monitor frequency to November, will have it on next meeting as a 1st reading.

GP 2- monitoring frequency will be just to September, policy we are changing, it should say "full time employees"

15. Old Business (20 min)

- a. Corrected versions of GP-2 for BOE Policy Books: 2nd reading will be next month, there will be fresh copies for everyone
- b. Disposal of Real Property: Tina mentioned that it's still out there (the bleachers), it is in the facilities report to pick it up.
- c. Auditor Search/RFP: already talked about under superintendents' report.
- d. Cancellation of District Board Election: it has been cancelled, Lynn will take over in November, until then, she can only receive certain items.

16. New business: (20 min)

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- a. Board Task- Read CASB Leadership Workbook: table this item to next month to discuss the book and then discuss among everyone, give everyone a chance to read it.
 - b. Board Policy Governance- CASB Matt Cook – set for October 2nd, Matt will send a link to attend via zoom
 - c. CASB Delegate Assembly -Resolutions (feedback): Tina sent it out to everyone via email on the 10th, these are the resolutions that will be asked to vote on at the delegate assembly in October. Resolution book was discussed and guidance was given to the CASB delegate.
17. Board- Self Evaluation: (5 min): We are awesome (Virginia)
 18. Next Meeting: (1 min)
 - a. October 16, 2023
 19. Good of the Order (10 min): Mr. Torrez spoke; in my superintendent's report, a couple of DAC charges, responsibilities are there, get a DAC meeting started. Did some work with staff about core values in draft form, staff talked about what they value that maybe the board could adhere to as well.
 20. Pending: Region 9 CASB meeting, meet here and drive together? Make sure Tina, Virginia and Joe are registered. Meet at the school at 3:15 pm.
Virginia wants to talk about community school model, add to board reports next month.
 21. Adjournment: 8:24 pm

Welcoming Notes: Welcome to the regular meeting of the Moffat Consolidated School District 2. The board's meeting time is dedicated to its strategic mission and top-priority focus areas. Your insights are welcomed as part of the Board's business meeting. "Public Participation" is an opportunity to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to limit comments to three minutes. The boundaries are designed to help keep the meeting focused and should in no way limit conversations beyond the board meeting.

Signature: William K East

Date: Oct 16 - 23