



**Board of Education Meeting
Agenda for _October 16, 2023
5:30 pm PM
Moffat Consolidated School District #2
Boardroom**

DISTRICT MISSION

Moffat Consolidated School District #2 exists so that our students have a safe learning environment with unique learning opportunities that prepare them for their future.

ESSENTIAL BOARD ROLES

1. Create the link between the ownership and the operational organization.
2. Create written governing policies which address the broadest levels of all organizational decisions and situations.
3. Select the Superintendent, to assure successful Superintendent performance and to establish her/his compensation.
4. Establish tax rates.
5. Influence federal, state, and local legislation.

Meeting will begin at 5:30pm worksession at 4:30

To join from your computer-

Join with Google Meet: <https://meet.google.com/ddg-stbh.jod>

Join by Phone: (US) 1 567-250-3767 PIN: 745 614 238#

Agenda

1. Call to order, quorum (1 min) 5:33 pm
 - a. Read Mission and Welcome Notes roll call: Virginia (yes), Bill (yes), Tina (yes) Michael (yes) Patte Smith was not in attendance.
2. Citizens who wish to address the Board

Dan Hart: Senior would like to talk to the board about a senior trip, they wanted to show tonight, but most are in an activity, would like to have a 15 min. meeting on Thursday when there is no school, Dan told them that he would address the board and get back to them with the answer
3. Adoption of Agenda (3 min) Motion to approve by Michael, Bill seconded it. Roll call, all in favor, motion passes.
4. Announcements: (3 min)
 - a. CASB rural round table 10/17: CASB luncheon, you can attend in person or you can zoom, this allows time to visit with other school districts and see what they are up to.
 - b. Trunk or treat 10/31- Candy and treats: On the 31st, need to order the treats tomorrow to get here on time. Trinkets in one car and candy in the others .Joe will have someone to help to set up in lieu of Virginia. Has anyone received donations? Tina does not have a letter to solicit donations, neither does anyone else. Joe asked if it was coming out of the board budget, but Tina mentioned we should have been able to ask businesses, also mentioned we would give the business credit. Anything else to discuss? No, everyone was ok.
 - c. GC/BOE Joint Board Dinner week of 23rd (need to set agenda)Moffat is the Host, Tuesday the 24th @ 6:00 pm was decided on.
5. Consent Agenda (15 min): motion made by Virginia to pull the check register out of consent agenda in order to ask questions and to vote on this issue separately, Michael seconded, all approved the consent agenda with the changes
 - a. Approval of minutes
 - i. Sept 18,2023
 - ii. June 2023 regular and special
 - iii. July board retreat
 - b. New Hires and Dismissals:
 - i. Preschool paraprofessional
 - ii. Food Service Team members
 - c. Approval of check register This item was pulled out separately, Virginia had questions, they were then answered by Jodi Anderson. A motion to approve the check register was made by Virginia and seconded by Michael; roll call: all approved, motion passes.
 - d. Approval of U.S. Bank card statement
 - e. Informational reports

6. Superintendent Report (5 min) Update: bleachers are removed, outdoor classroom is available and open to staff and teachers as well, fundraiser by Marie's team, raised over \$250 dollars. Heard from Dale Harrison about the need for cameras in the buses. saved about \$7-8 thousand dollars. applied for a sales tax grant.
Working with high school Jrs and Srs, to help waive fees for tuition if they are on a career path for teaching. University is writing a huge grant for this purpose. Joe will provide information on a mural, Gigi Douglas has received monies to do a mural on the outside of the transportation building. It would be the students choosing designs, not the art teacher or Gigi, possibly late spring. CASB has done our policy audit,
- a. Monitoring Report: EL-4: A motion was made by Bill to accept the monitoring report, Virginia seconded it. roll call: all approved, motion passes.
 - b. CASB Audit: compared to what we have online versus what we should have, there were sample policies that would just need to be pulled and updated with the adopted policy. Everything online will be as it should. Quarterly financials are under his report. Exploring with facilities looking at the effectiveness of our septic system, office space in the building across the street. Meeting with someone on Tuesday, October 17th to discuss this idea. Work on the front yard to reflect the atmosphere of the school district.
7. Board Reports (30 min)
- a. BOE Outreach/engagement
 - i. Parent teacher conferences meal and table Oct 17 & 18, next one is what we did last, the board provided a meal for parent/teacher conference, but on the flyer it was already stated that the board would do it, that is why it is brought to the meeting. An opportunity to gather information from people and what is on their minds. Need a motion to approve the expenditure of the meal for Wednesday night, Virginia made a motion, Bill seconded it, roll call: All approved. As far as the question we want to put out to the public, Introduce yourself, draft some questions and get feedback from parents/students.
 - b. BOCES (Tina & Virginia) Next meeting in November: Had one in September, they approved the diligent program as the board information hub, for 2500, you could have the platform but not put on the school documents 7500 you could use for all your information. SPED program had funding for whatever needs the school may have. There are some school districts who are not submitting for those funds. The executive director of BOCES is looking at the how's and why's.
 - c. CASB (All) Delegate assembly update- info on annual convention. That went well, will be sending out the revised resolution book with everything that passed. Presented the by-laws overhaul, voting on the at the annual convention. On December 13th, free NSBA, free convention for rural (this is a virtual convention) National School Board Association Annual Conference is April 6th - 8th in New Orleans. Days at the Capitol dates are as follows: Thursday, February 1, 2024. Thursday, February 8, 2024 & Thursday, February 15, 2024: This is Student Day @ Chaperones are required and cut-off is at 100 students.

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- d. Governing Council (Patti): Thomas reported that the council is also having a trunk or treat, not doing a haunted house this year. A couple of meetings ago discussed the contract, Thomas thinks they are happy with the duration of the contract.
 - e. Legislative (All): Proposition HH, will be discussed later in the meeting as it is listed at the bottom of this agenda. Now is the time to create a relationship, have dinner and meet with legislators to develop a rapport with them.
 - f. Treasurer's report (Bill) \$35,049.43, bills from the convention have not been posted yet as well as bills for attorneys fees. .
 - g. Presentation on Board Books (Tina): presentation of Board Books, it is an "all in one" design for a "Board packet" Price is normally a cost of \$3000.00 a year, can put all of your policies, calendar, committees, because Tina is on the CASB board, there would be a savings of \$500.00, costing the district \$2500.00. Tina will look into seeing if someone from BoardBooks or CASB can give a presentation to the board.
8. Board's Policy Work: (20 min)
- a. GP-3, GP-6, GP-12 Second Reading (print) (print GP-4) [GP-3 Board Job Description Board Policy DRAFT Copy of Board Policy GP-6 Board Members' Code of Conduct Sept 2019GP-12 Board Policy DRAFT \(NEW\)](#) motion to approve by GP-3, GP-6 & GP-12 was made by Michael and seconded by Virginia, roll call, all approved, motion passes.
 - a. Move agenda planning calendar addendum out of policy to a guidance document
A motion to approve this was made by Virginia and seconded by Michael, roll call: all approved, motion passes.
 - b. BSR-5 first reading [Board Policy GP-4 GUIDANCE DOCUMENT- Agenda Planning Calendar](#)
 - c. GP-7, GP-8 (Board monitoring) : Committee principals (GP-7) don't have an issue because we use it sparingly, it has not been changed since 2001. Governance Process (GP-8). Everyone is good there.
9. Old Business (20 min)
- a Superintendent evaluation: make sure we are keeping it moving forward, Joe states that we still want to keep the model evaluation tool to make it more reflective of Moffat. Most of the language revisions are done.
 - b. Proposition HH
 - a. CASB supports HH: passed a resolution to support Proposition HH. We can as a board make a resolution to support or not support, it is an option. Discussion was held as to what it means. Joe is going to check with CASB to see what can be put on the website.
 - b. Sample resolutions
10. New business: (20 min)
- a. Leadership workbook discussion: pick a couple of things that hit you as important, maybe schedule a workshop to discuss if there were things to discuss further. Tina would like to talk to the board regarding public comments. Virginia would like to have a discussion regarding current policy vs book. Probably schedule a workshop for January when the new workbook will be available.

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- b. Board core values/meeting norms: On the back of the Leadership workbook it has the code of ethics, can put it into old business and discuss this next meeting.
 - c. Shirts for board members for conferences: Discussion was had to have shirts or vests, vests were chosen, a motion to have vests embroidered for conference in December was made by Virginia and seconded by Michael, roll call: all in favor, motion passes.
 - d. Name tags and business cards: A motion was made by Virginia to approve the items and was seconded by Michael, roll call: all approved, motion passes.
 - e. GC/BOE Fall meeting planning (Food, Agenda, location)
 - f. Student meal allowances: Discussion was held, no decisions were made, talking with different people/different districts to see what is being done in their area.
 - g. White Eagle Village- Saguache County request for waiver of back taxes: Joe: through the district by Thomas McCracken, county has taken over this property, asking Moffat School district to waive the back taxes, other entities has waived the back taxes, but the commissioners are asking the board to consider waiving the taxes. Discussed and decided to ask what the approximate back tax would be, we don't know what the intention of the county is for this property, there is more information needed. Joe will see what he can find out and let the board know.
11. Board- Self Evaluation: (5 min) :
12. Next Meeting: November 13, 2023 (1 min)
- a. Worksession Needed (set an Oct. date) November the 6th @ 4:30 pm
 - i. Facility Plan Discussion
 - ii. December retreat planning
13. Good of the Order (14 min): Tina won a book, if anyone would like to read it, please let her know. Joe states: under the directors report, our enrollment is up but the attendance is up and that is good. Positive messages in the announcements. There are some really good things happening with the state of attendance post COVID, Joe has looked at the numbers.
14. Pending: adjourned meeting @ 8:15 pm
- a.
 - b.

Welcoming Notes: The board's meeting time is dedicated to its strategic mission and top-priority focus areas. Your insights are needed and welcomed and the board encourages you to meet with the most appropriate person among the district's many leaders. "Public Participation" is an opportunity to present brief comments or pose questions to the board for consideration or follow-up. Each person is asked to focus comments to three minutes. The boundaries are designed to help keep the meeting focused and should in no way limit conversations beyond the board meeting. The "consent agenda" is based around "need for action" decisions that are highly routine or backed by prior information/discussion. If you are interested in helping the district's performance efforts, please talk with any member of the leadership team or call the district office at 719-745-0500. Our opportunities are limitless and your participation is highly desired.

Signature: _____

Virginia Drake

Date: _____

11/14/2023

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