

SCHOOL PLANNING GUIDE FOR TRANSGENDER AND GENDER-NONCONFORMING STUDENTS

Directions: This planning tool should be reviewed with the student and relevant parties to ensure the school environment is both safe and supportive of the student. Please file this in-house with the school principal or counselor.

School: _____ Date: _____

Preferred name/pronouns/gender identification: _____

Is a gender change for unofficial PowerSchool records being requested? ____ yes ____ no

Current name in the PowerSchool database:

Current gender marker in the PowerSchool database: _____

Parent/guardian name(s) and Contact Information:

School contact person:

Plan Checklist:

Meeting of the interested parties is scheduled for: _____

Who will be attending?

- Administrator
- Parent/Guardian
- School Counselor or Social Worker
- Teacher
- Nurse
- Community Provider
- Other: _____

Which staff person will be the student's "go-to" Person of Contact in the building? (Weekly check-ins are expected for the first few weeks, as needed after.) Discussion with the student should support addressing questions from peers, staff, and/or other families.

Name of staff person: _____

Phone number: _____

Email address: _____

Plan for bathroom (where they are, which will be used, do a walk-through with student to ensure that they know where facilities are located):

Plans for changing for PE:

Plan for field trips (who is responsible for seeing the plan in place for each field trip?):

Plan for gendered activities (such as sports):

Staff training plan (all or selected staff?):

Date for follow-up check-in meeting: _____