



## UNIVERSITY OF MINNESOTA

**University of Minnesota- Twin Cities**

**Fall 2018**

**CHN 1011**

**Beginning Modern Chinese I**

**Credits: 6**

**Instructor name:** Josephine Auyeung 歐陽兆玲

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**Class times and location:** Purple Day , Period 4, 12:15 pm – 1:40 pm at 2408 at Washington Technology Magnet School

**Office hours:** Purple Day 10: 15 am – 11:40 am Rm 2361

### **Course details**

**Pre-requisite:** Complete Two years Chinese or equivalent

**Instructional materials:** \*Integrated Chinese Level I Part I

### **Course Description**

Chinese 3 / CIS Chinese 1011 is a language focus and vigorous college course to prepare students to meet the U of M world language class standard. The course is to prepare students to speak the target language fluently in group presentation and individual oral presentation; and also in interpersonal conversation activity. The students are also required to recognize and to write about 300 character words paragraph. This course is to continue preparing students to develop their listening, oral, reading, writing skills. The course is designed to provide ample opportunity to students to apply their language skill in a real situation.

### **Course goals and objectives**

Chinese 1011 is to provide a real life related situation and scenario to ensure students who can use their language skill to respond to the real life related environment spontaneously. Students are also to cooperate with their classmates on the language focus projects inside the classroom and outside the classroom. Students in the course 1011 are expected to attend the class regularly and to participate the class activity regularly. Students are expected to complete and to turn in the assignment on time to receive the credit. Each student is committed to spend at least fifteen to twenty minutes daily to study Chinese outside the classroom. The students who completed the course are able to

\*Carry on the basic conversation for at least one minute seeking the basic personal information

- \*Describe their own family and friends, including family member birthday, profession and hobby
- \*Make an appointment to meet someone for dinner, to study and to see a doctor
- \*Give information on traveling and to make plan for future travel from place to place
- \*Request the merchandise exchange and the usage of monetary appropriately
- \*Express the daily event in writing, such as diary and journal in traditional Chinese character
- \*Share the language learning with the community by making the announcement for school in target language.
- \*Research the similarity and difference of the Chinese culture to their own culture including to study and to analyze the problem and solution between the two cultures
- \*Use the Chinese dictionary in print and online, using radical, stroke number and pinyin to check the accuracy of the character and its meaning
- \*Have the knowledge of common 50 radicals and character components and structure
- \*Use the technology to practice oral skill, such using schoology, voice thread; and i-movie and media player for screen capture recording for project presentation as well

**Themes of Study may include:**

- \*Family structure and value
- \*Human relationship
- \*Cultural shopping habit
- \*Education system
- \*Traveling arrangement
- \*Chinese celebration custom and traditions

**Methods of Assessment:**

The course is using the standard assessment at school with formative 70% (including participation, assignment, quizzes, project; and summative test 30% (including listening, speaking, reading and writing).

**Grading and Reporting:**

Grade is given and posted on Schoology and campus. The final grade will be posted on campus and the U of M grading report system.

All grades are given based on the points earned on according to the assessment scale.

**Grading scale:**

4=93%-100% (A)

3.75=90%-92.99% (A-)    3.5=86%-89.99% (B+)    3=81%-85.99% (B)

2.75=76%-80.99% (B-)    2.5=71%-75.99% (C+)    2=70%-74.99% (C)

1.75= 65%-69.99% (C-)    1.5=61%-64.99% (D+)    1=60%-61.99% (D)

**Assignment:**

Students will have daily class assignment and are expected to complete the given assignment before the next class that students turn in the assignment on time to receive assignment credit. Students should review the class materials on the Schoology and the lesson audio files if there is no specific assignment given after the class. If students are absent from school for various reason they should come to check with the instructor for any missing class work or missing assignment on next day.

**Quiz and Test:**

The class will have quizzes for each lesson, and have a final test when the lesson is completed. The quizzes are formative and the final test is summative. If the student is sick or for various reason cannot be at school on the day of the test, the student should make the arrangement to take the final test as soon as they are at school next day.

**Attendance, Preparation and Participation:**

Attendance is the number one key for student to be successful in the CIS class. Every student in the class is expected to check the remind.com, schoology and school website for class news frequently and to prepare the assigned class material before class; so that every student will use the class time beneficially and efficiently.

**Student:**

It is very important to inform your teacher ahead of time if you will miss the class that you can plan the lesson review and the class check out the class activity and assignment accordingly. Although you miss the class, you are still responsible to complete the required class work and the class assignment on time in order to received your work credit.

Class participation is required for every class. Your class participation helps the teacher to assess your learning progress; and your participation will help you to improve your grade in class as well. Each class you will do either the written response or the oral response using various electronic devices to demonstrate your learning outcome of the class.

## **University of Minnesota, Twin Cities Campus Academic Policies, 2018-19**

### **Student Conduct Code**

The University seeks an environment that promotes academic achievement and integrity, that is protective of free inquiry, and that serves the educational mission of the University. Similarly, the University seeks a community that is free from violence, threats, and intimidation; that is respectful of the rights, opportunities, and welfare of students, faculty, staff, and guests of the University; and that does not threaten the physical or mental health or safety of members of the University community.

As a student at the University you are expected adhere to Board of Regents Policy: *Student Conduct Code*. To review the Student Conduct Code, please

see: [http://regents.umn.edu/sites/regents.umn.edu/files/policies/Student\\_Conduct\\_Code.pdf](http://regents.umn.edu/sites/regents.umn.edu/files/policies/Student_Conduct_Code.pdf).

Note that the conduct code specifically addresses disruptive classroom conduct, which means "engaging in behavior that substantially or repeatedly interrupts either the instructor's ability to teach or student learning. The classroom extends to any setting where a student is engaged in work toward academic credit or satisfaction of program-based requirements or related activities."

### **Use of Personal Electronic Devices in the Classroom**

Using personal electronic devices in the classroom setting can hinder instruction and learning, not only for the student using the device but also for other students in the class. To this end, the University establishes the right of each faculty member to determine if and how personal electronic devices are allowed to be used in the classroom. For complete information, please reference: <http://policy.umn.edu/education/studentresp>.

### **Scholastic Dishonesty**

You are expected to do your own academic work and cite sources as necessary. Failing to do so is scholastic dishonesty. Scholastic dishonesty means plagiarizing; cheating on assignments or examinations; engaging in unauthorized collaboration on academic work; taking, acquiring, or using test materials without faculty permission; submitting false or incomplete records of academic achievement; acting alone or in cooperation with another to falsify records or to obtain dishonestly grades, honors, awards, or professional endorsement; altering, forging, or misusing a University academic record; or fabricating or falsifying data, research procedures, or data analysis. (Student Conduct

Code: [http://regents.umn.edu/sites/regents.umn.edu/files/policies/Student\\_Conduct\\_Code.pdf](http://regents.umn.edu/sites/regents.umn.edu/files/policies/Student_Conduct_Code.pdf))

If it is determined that a student has cheated, the student may be given an "F" or an "N" for the course, and may face additional sanctions from the University. For additional information, please see: <http://policy.umn.edu/education/instructorresp>.

The Office for Student Conduct and Academic Integrity has compiled a useful list of Frequently Asked Questions pertaining to scholastic dishonesty:

<http://www1.umn.edu/oscai/integrity/student/index.html>. If you have additional questions, please clarify with your instructor for the course. Your instructor can respond to your specific questions regarding what would constitute scholastic dishonesty in the context of a particular

class-e.g., whether collaboration on assignments is permitted, requirements and methods for citing sources, if electronic aids are permitted or prohibited during an exam.

### **Makeup Work for Legitimate Absences**

Students will not be penalized for absence during the semester due to unavoidable or legitimate circumstances. Such circumstances include verified illness, participation in intercollegiate athletic events, subpoenas, jury duty, military service, bereavement, and religious observances. Such circumstances do not include voting in local, state, or national elections. For complete information, please see: <http://policy.umn.edu/education/makeupwork>.

### **Appropriate Student Use of Class Notes and Course Materials**

Taking notes is a means of recording information but more importantly of personally absorbing and integrating the educational experience. However, broadly disseminating class notes beyond the classroom community or accepting compensation for taking and distributing classroom notes undermines instructor interests in their intellectual work product while not substantially furthering instructor and student interests in effective learning. Such actions violate shared norms and standards of the academic community. For additional information, please see: <http://policy.umn.edu/education/studentresp>.

### **Grading and Transcripts**

The University utilizes plus and minus grading on a 4.000 cumulative grade point scale in accordance with the following:

A	4.000 - Represents achievement that is outstanding relative to the level necessary to meet course requirements
A-	3.667
B+	3.333
B	3.000 - Represents achievement that is significantly above the level necessary to meet course requirements
B-	2.667
C+	2.333
C	2.000 - Represents achievement that meets the course requirements in every respect
C-	1.667
D+	1.333
D	1.000 - Represents achievement that is worthy of credit even though it fails to meet fully the course requirements
S	Represents achievement that is satisfactory, which is equivalent to a C- or better.

For additional information, please refer to: <http://policy.umn.edu/education/gradingtranscripts>.

## **Sexual Harassment**

"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment in any University activity or program. Such behavior is not acceptable in the University setting. For additional information, please consult Board of Regents

Policy: [https://regents.umn.edu/sites/regents.umn.edu/files/policies/Sexual\\_Harassment\\_Sexual\\_Assault\\_Stalking\\_Relationship\\_Violence.pdf](https://regents.umn.edu/sites/regents.umn.edu/files/policies/Sexual_Harassment_Sexual_Assault_Stalking_Relationship_Violence.pdf)

## **Equity, Diversity, Equal Opportunity, and Affirmative Action**

The University provides equal access to and opportunity in its programs and facilities, without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity, or gender expression. For more information, please consult Board of Regents

Policy: [http://regents.umn.edu/sites/regents.umn.edu/files/policies/Equity\\_Diversity\\_EO\\_AA.pdf](http://regents.umn.edu/sites/regents.umn.edu/files/policies/Equity_Diversity_EO_AA.pdf)

## **Disability Accommodations**

The University of Minnesota views disability as an important aspect of diversity, and is committed to providing equitable access to learning opportunities for all students. The Disability Resource Center (DRC) is the campus office that collaborates with students who have disabilities to provide and/or arrange reasonable accommodations.

- If you have, or think you have, a disability in any area such as, mental health, attention, learning, chronic health, sensory, or physical, please contact the DRC office on your campus (UM Twin Cities - [612.626.1333](tel:612.626.1333)) or CIS Associate Director, Jan Erickson ([j-eric1@umn.edu](mailto:j-eric1@umn.edu) or 612.624.9898), to arrange a confidential discussion regarding equitable access and reasonable accommodations.
- Students with short-term disabilities, such as a broken arm, **can** often work with instructors to **minimize** classroom barriers. In situations where additional assistance is needed, students should contact the DRC as noted above.
- If you are registered with the DRC and have a disability accommodation letter dated for this semester or this year, please contact your instructor early in the semester to review how the accommodations will be applied in the course.

Additional information is available on the DRC website: (UM Twin Cities

- <https://diversity.umn.edu/disability/> ) or e-mail (UM Twin Cities - [drc@umn.edu](mailto:drc@umn.edu)) with questions.

## **Mental Health and Stress Management**

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance and may reduce your ability to participate in daily activities. University of Minnesota services are available to assist you. You can learn more about

the broad range of confidential mental health services available on campus via the Student Mental Health Website: <http://www.mentalhealth.umn.edu>.

**Academic Freedom and Responsibility: *for courses that do not involve students in research***

Academic freedom is a cornerstone of the University. Within the scope and content of the course as defined by the instructor, it includes the freedom to discuss relevant matters in the classroom. Along with this freedom comes responsibility. Students are encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth. Students are free to take reasoned exception to the views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled.\*

Reports of concerns about academic freedom are taken seriously, and there are individuals and offices available for help. Contact the instructor, the Department Chair, your adviser, the associate dean of the college, or the Vice Provost for Faculty and Academic Affairs in the Office of the Provost. *[Customize with names and contact information as appropriate for the course/college/campus.]*

*\* Language adapted from the American Association of University Professors "Joint Statement on Rights and Freedoms of Students".*

Fall 2018 Policies