

# EXPO ELEMENTARY

## 2017-18 VOLUNTEER SIGN-UP

Thanks for all that you will do this year—volunteers are needed and appreciated! If you have questions or need this form in another language, please call the school office at 651.290.8384.

***If completing this form for 2 volunteers, put a #1 or #2 next to the corresponding opportunity.***

<b>Volunteer #1 Name:</b> _____	<b>Volunteer #2 Name:</b> _____
<b>Phone:</b> _____	<b>Phone:</b> _____
<b>Email Address:</b> _____	<b>Email Address:</b> _____
<b>Teacher(s) Name(s):</b> _____	<b>Teacher(s) Name(s):</b> _____

### VOLUNTEER OPPORTUNITIES

X	Activity	Description	Timing
	Classroom Volunteer	Assist the classroom teacher by: preparing materials, tutoring students one-on-one/small groups, chaperoning field trips, stuffing Friday folders, etc.	During school day
	Family Fun Run	Help coordinate family tables for foods and crafts and hot dog stand.	May
	Edible Landscape	Assist Mr. Hinkley with planting and maintenance of Edible Garden along with Helping to coordinate community garden events	Fall & Spring
	Friday Folders	Make and distribute copies of weekly information to classroom teachers.	Tuesday or Wednesdays
	Library Helper	Help check out books, shelve and process new books.	During school day
	Box Tops/Labels	Help trim, sort and bundle items for rebates.	Flexible
	Fall Carnival	Help plan and set up for this great family event including concessions, face painting and carnival games.	Flexible Event: Fall
	Scholastic Book Fair	Assist in setting up and selling books for this fundraiser supporting our library resources.	Fall conferences and May
	Chili Fest	Coordinate Chili Fest	Fall
	Destination Imagination	Lead a team of 5 to 7 students (after school or on the weekends) to create a skit that meets challenge requirements.	Once/week for 2 hrs, Dec to Mar
	Office help over lunch hour	Answer phones and cover front office for one hour between the hours of 11:00 am and 1:00 pm. 5 slots needed (M-F)	M – F
	Office help end of day	Answer phones and cover front office for one hour between the hours of 2:00 - 3:00 pm	M – F
	School Picture Day	Assist with Life Touch picture day coordinating students and groups.	Fall and Jan (group day)
	Yearbook	Planning, writing, photographs for the annual school yearbook	All year
	Art Adventures	Volunteer (or coordinate) for the Art Adventure program by sharing art pieces with classrooms, chaperoning art field trip.	March - May
	STEM Night	Help Science teachers coordinate and run science activities for STEM celebration	January
	Family Service Night	Community Service event with a variety of stations working of projects that benefit local non-profits and charities.	January

***Return your completed form to your child's teacher or to the office.***

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Silent Auction	Help gather auction items, coordinate venue and food, set up, enter and organize items in database	Flexible Event: March
Teacher & Staff Appreciation	Help with conference snacks or meals, decorate the school or participate in various activities to show appreciation for our amazing teachers and staff.	Flexible
Clubs Choice	Coordinate student rewards Coordinate distribution of items during fall conferences	November
School Dance	Coordinate and work Bake Sale, help teachers facilitate their areas	February
Open Houses and Student Orientations	Talk with new parents, help show families around the school.	January and May
EXPO Gear	Help coordinate and sell EXPO Gear at school events (T-shirts, sweatshirts, hats, mugs etc)	Flexible

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