

# Parent Portal

Student success is dependent upon a coordinated effort between the student, their teachers and parents. To support this effort, Saint Paul Public Schools is providing parents with the ability to see information recorded in the Student Information System using a **Parent Portal**. Student information in Parent Portal is up-to-the-minute and kept secure through validated login names and passwords for each parent or guardian.

## How to sign up for Parent Portal

1. On the Web, go to URL: <http://www.spps.org>
2. Select **Parents** (on the left side of the screen).
3. Click on **Parent Portal** (on the right side of screen.)
4. Follow the instructions on the screen.
5. Problems? Check with your school office.

## Information available to parents through Parent Portal:

- Attendance Record--View student's hourly and/or daily records.
- Class Schedule--Includes classes and teacher names, room numbers and teacher email links.
- Class Assignments and Current Grades, including due dates and missing or late assignments (secondary schools).
- Discipline/Behavior Records--Verify date and result of incidents.
- View in English or Spanish.
- Verify family address and phone number information.
- Verify meal balance information and make on-line payments.

The screenshot shows the Parent Portal interface for a user named "Father Sample". The interface includes a navigation menu on the left with options like Family, Calendar, Sample, Daughter 06, 07-08 999 DemoElem E, Schedule, Attendance, Behavior, Assessment, and Reports. Below the menu are links for "View Access Log" and "Log Off", and language options for "In English" and "En Español". The main content area is divided into sections: "District Notices" with a notice dated 12/18/2006 about meal account payments; "Meal account balances display 2 days previous data."; a "NOTE" about student IDs; "School Notices"; and an "Inbox" table with two entries: "Active Mess Test" and "Gr Mess Test", both dated 06/06/2007.

	Date	Subject
X	06/06/2007	Active Mess Test
X	06/06/2007	Gr Mess Test