

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – August 22, 2023

ORDER OF MEETING

1. **CALL TO ORDER**
Announcement
Flag Salute
Roll Call
Win Wil Wri Bas Amo Egb Joh Ski Bom
2. **MOTION TO CONVENE IN EXECUTIVE SESSION**
3. **APPROVAL OF MINUTES**
Special Meeting 6/6/23
Regular Public Meeting 7/25/23
Executive Session 7/25/23
4. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
5. **SUPERINTENDENT'S REPORT**
6. **DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
7. **COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Policy**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
8. **PUBLIC COMMENTS (Agenda Items Only)**
9. **BOARD ACTIONS**
10. **PUBLIC COMMENTS**
11. **ITEMS FOR DISCUSSION**
12. **MOTION TO CONVENE IN EXECUTIVE SESSION**
13. **ADJOURNMENT**

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept, with regret, the resignation of Madeline Rolandelli, Secretary to the Assistant Principal, Memorial Junior School, effective 9/1/23, for the purpose of retirement.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Approve a leave of absence for Employee ID# 4241, effective 9/5/23 to 11/28/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

3. Appoint Reagan Calhoon to the temporary position of full time (1.0 FTE) Long Term Substitute Replacement Grade 3 Teacher, Bee Meadow School, at the BA Step 1 rate of \$295 per diem, when school is in session, effective 10/6/23 to 3/28/24. Actual 2023-2024 per diem rate to be determined at the conclusion of negotiations between the Board and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

4. Appoint Caroline McKenna to the temporary position of full time (1.0 FTE) Long Term Substitute Replacement Kindergarten Teacher, Salem Drive School, at the BA Step 1 rate of \$295 per diem, when school is in session, effective 9/1/23 to 3/26/24. Actual 2023-2024 per diem rate to be determined at the conclusion of negotiations between the Board and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

5. Approve the transfer of Jaclyn Gregory-Struble, part-time (.69 FTE) Special Education Aide, from Mountview Road School to Salem Drive School, effective 9/1/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

6. Approve Elizabeth Miniero to provide summer Child Study Team office coverage, at her hourly rate, for a total of 15 hours.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

7. Approve Anne Hamtil to the temporary position of part-time substitute summer secretary at Salem Drive School, at her hourly rate, for a total of 15 hours.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

8. Approve Dana Lothian, Guidance Counselor, Memorial Junior School, to work in the guidance office for up to an additional 10 days during the summer, at a per diem rate in accordance with the Agreement between the Board and the HTEA (Article XIV, Section H).

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

9. Approve Renee Lopez, Guidance Counselor, Memorial Junior School, to work in the guidance office for up to 5 days during the summer, at a per diem rate in accordance with the Agreement between the Board and the HTEA (Article XIV, Section H).

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

10. Approve extra-compensation payments for **2023** summer curriculum projects, at the hourly rates, in accordance with the Agreement between the Board and the HTEA (Article XIV, Section G) as outlined below:

Emily Galow - not to exceed 25 hours

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

11. Authorize the following tuition reimbursement applications for the **2023-2024** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Nora Czarnomski	6
Jennifer Lavalette	3

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

12. Approve Kenneth McPeck to the **2023-2024** extra-compensation assignment of Athletic Director at **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

13. Approve the Substitute Rates for the **2023-2024** school year, effective 9/1/23, as outlined in Attachment "A".

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

B. CURRICULUM & INSTRUCTION

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following **fire drill** for the Extended School Year program as reported by the Director of Special Education:

Bee Meadow School 7/18/23

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Acknowledge the following **crisis management drill** for the Extended School Year program as reported by the Director of Special Education:

Bee Meadow School 7/11/23

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

3. Acknowledge the following **fire drill** for the Hanover Township School Age Child Care Summer Camp program as reported by the Long Term Substitute Replacement Coordinator of the School Age Child Care Program:

Memorial Junior School 7/12/23

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

4. Acknowledge the following **crisis management drill** for the Hanover Township School Age Child Care Summer Camp program as reported by the Long Term Substitute Replacement Coordinator of the School Age Child Care Program:

Memorial Junior School 8/4/23

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

5. Approve the Hanover Township Public School 2023-2024 District Professional Development Plan.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

6. Approve the Action Plan for the 2023-2024 District Goals.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

7. Approve the Director of Special Education's recommendation to contract with Accurate Language Services to provide translation services on an as needed basis during the 2023-2024 school year. The costs will be based on the published rate sheet, **Attachment "B"**.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

C. **FINANCE, TRANSPORTATION, PHYSICAL PLANT**

I. **FINANCE**

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve line item transfers for the 2022-2023 and 2023-2024 Budgets, **Attachment "C"**.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 7/15/23	\$ 255,906.12
Payroll 7/28/23	\$ 259,090.72
Payroll 8/15/23	\$ 250,146.30
Bills & Voids 7/26-8/22/23	\$1,059,218.81
Voids 6/30/23	\$ -34,645.00

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

3. Accept the certification of the Business Administrator/Board Secretary that as of 7/31/23 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

4. Certify that as of 7/31/23, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.10(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

5. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 7/31/23.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

6. Approve the purchase of 100 iMac computers from Apple Inc. with pricing through ESD/ED-DATA 12158 for a total cost of \$129,040.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve the following Bus Routes for the 2023-2024 school year.

Memorial	1A	1P	Salem Drive	10A	10P
Memorial	2A	2P	Salem Drive	11A	11P
Memorial	3A	3P	Salem Drive	12A	12P
Memorial	4A	4P	Salem Drive	13A	13P
Memorial	5A	5P			
Memorial	6A	6P	Mountview	27A	27P
Memorial	7A	7P	Mountview	28A	28P
Memorial	8A	8P			
Memorial	9A	9P			
Memorial	99A	99P			
Bee Meadow	14A	14P			
Bee Meadow	15A	15P			
Bee Meadow	16A	16P			
Bee Meadow	17A	17P			
Bee Meadow		18P Pre-K Out			
Bee Meadow	20A	Pre-K - 9:30 In			
Bee Meadow	20M	Pre-K - 11:45 Out			
Bee Meadow	21M	Pre-K - 12:50 In			

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Authorize contracting with Americorp of Randolph, NJ for substitute custodial services for the 2023-2024 school year at the rate of \$28.00 per hour on an as needed basis.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

D. PUBLIC RELATIONS

No Items for Board Consideration

E. POLICY

1. Conduct the second reading of Policy #2419 School Threat Assessment Teams, and if approved, adopt.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

2. Conduct the second reading of Policy #3217 Use of Corporal Punishment and Application of Reasonable & Necessary Force, and if approved, adopt.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

3. Conduct the second reading of Policy #4217 Use of Corporal Punishment and Application of Reasonable & Necessary Force, and if approved, adopt.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

4. Conduct the first reading of Policy #5330.01 Administration of Medical Cannabis.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

5. Conduct the first reading of Policy #0000.01 Introduction (M).

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

6. Conduct the first reading of Policy #0000.02 Introduction (M).

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

7. Conduct the first reading of Policy #0131 Bylaws and Policies.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

8. Conduct the first reading of Policy #0144 Board Member Orientation and Training.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

9. Conduct the first reading of Policy #0145 Board Member Resignation and Removal.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

10. Conduct the first reading of Policy #0152 Board Officers.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

11. Conduct the first reading of Policy #0161 Call, Adjournment, and Cancellation.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

12. Conduct the first reading of Policy #0162 Notice of Board Meetings.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

13. Conduct the first reading of Policy #0163 Quorum.

Win Wil Wri Bas Amo Egb Joh Ski Bom Action of the Board

F. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"**BE IT RESOLVED THAT** the Hanover Township Board of Education will convene in executive session to undertake discussions concerning _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)

PRIVATE SESSION