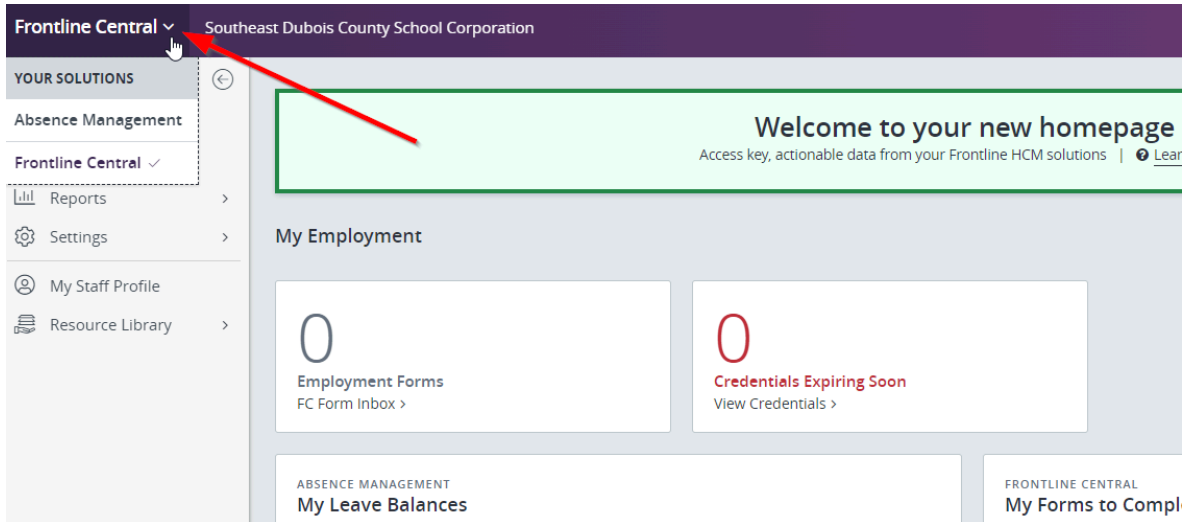
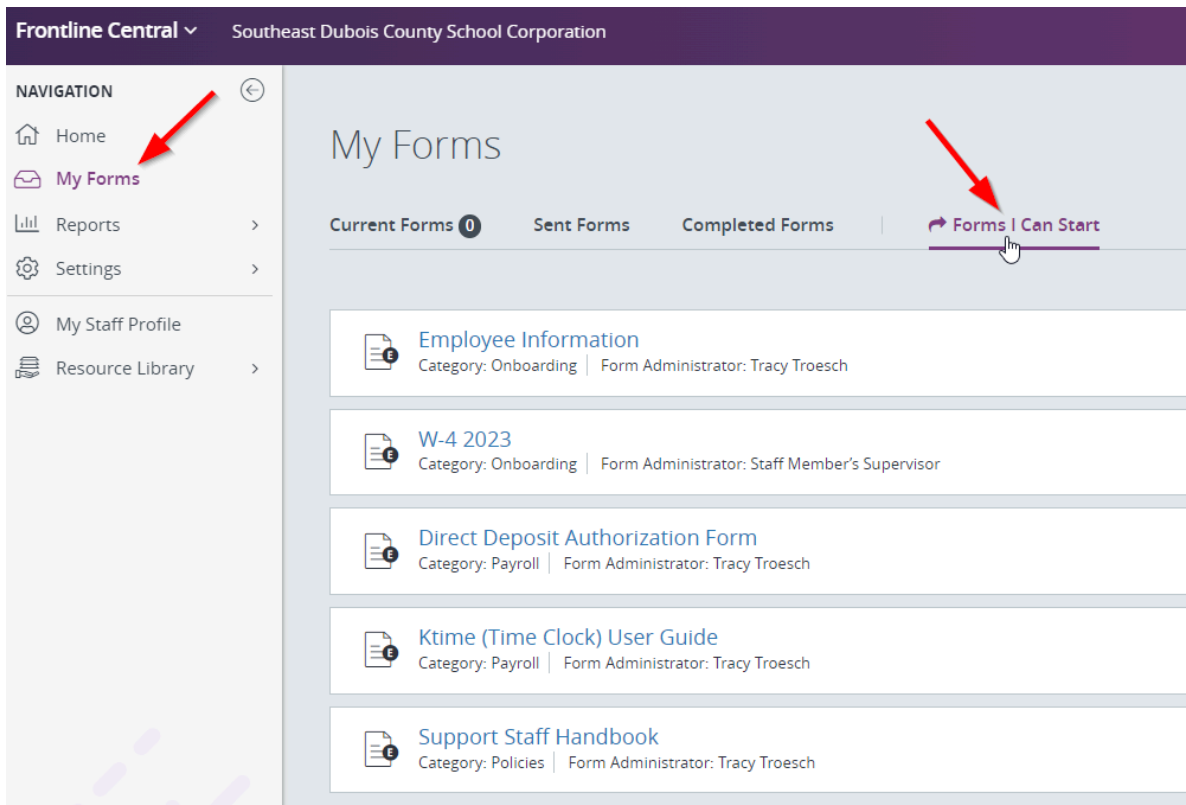


My Forms

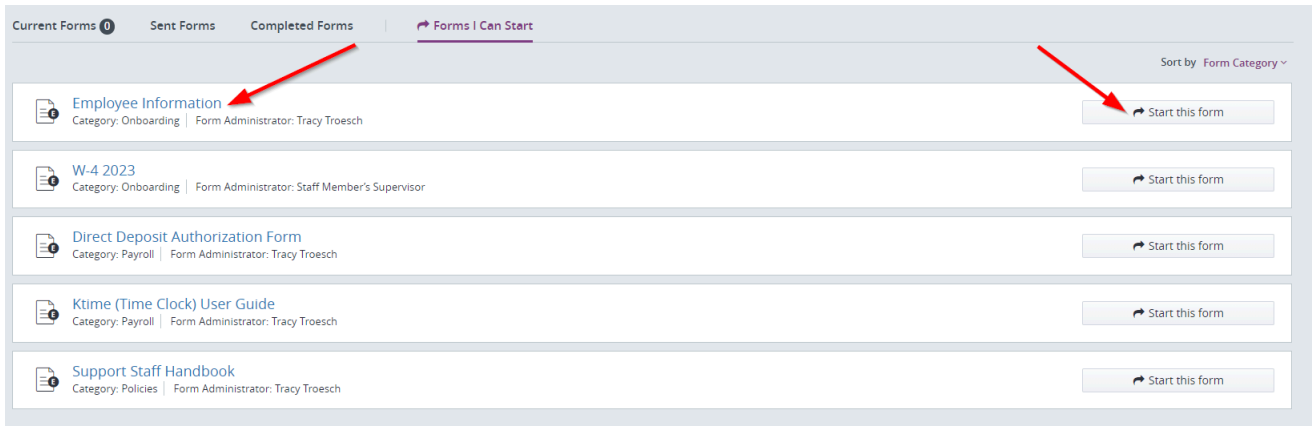
After logging into Frontline, click the drop down arrow to navigate between Absence Management and Frontline Central.



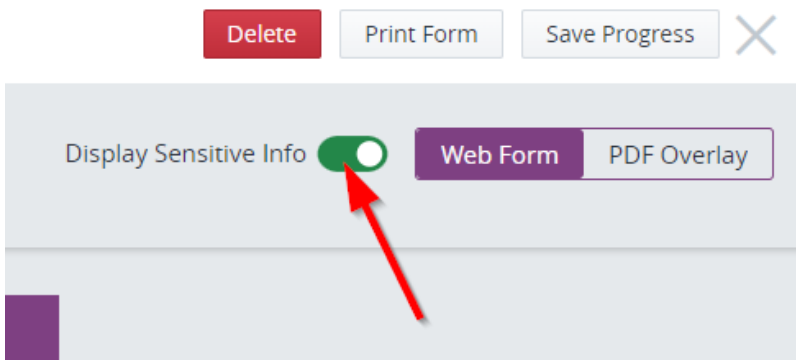
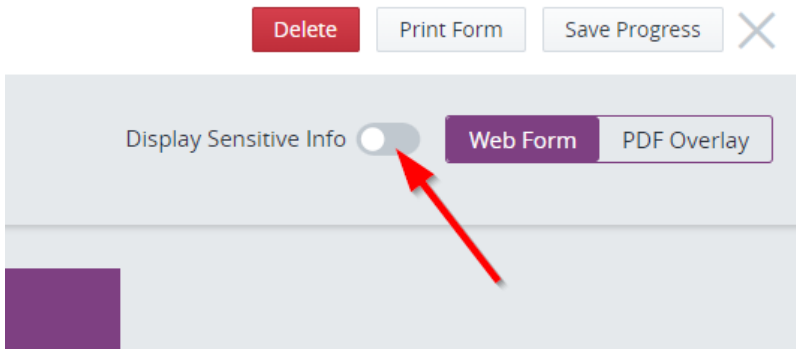
In Frontline Central click “My Forms” and then choose “Forms I Can Start”



Click on the Title of each form only to preview the form. This will not allow you to edit the form. The only way to edit is to open the form by clicking on “Start this form.”

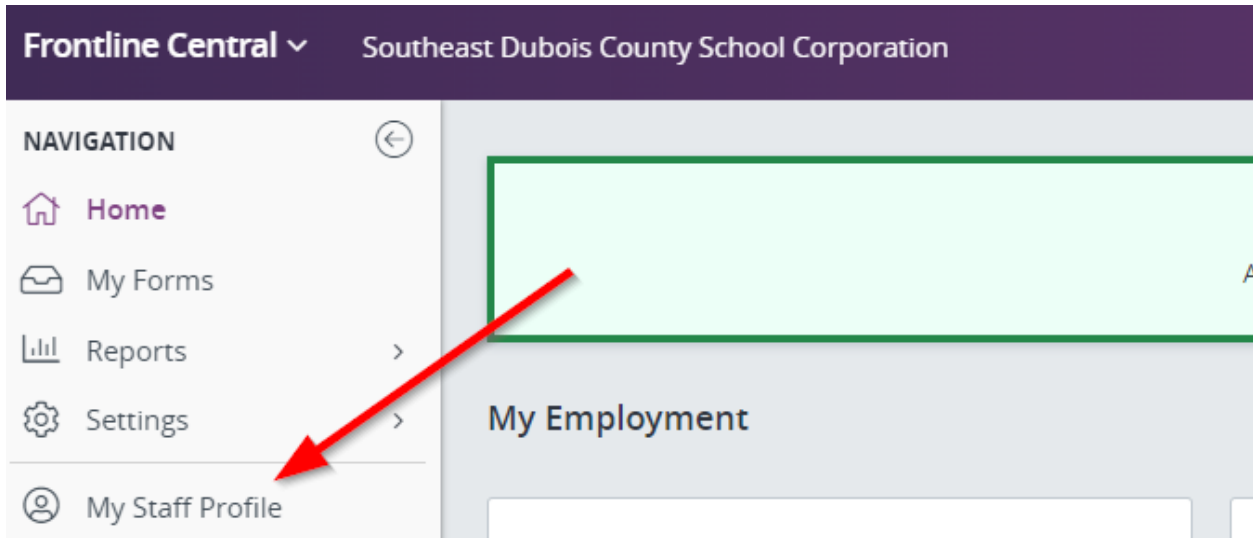


Be sure to switch the toggle to green in the upper right hand corner in order to view any sensitive information such as SSN, DOB, etc.



My Staff Profile

In Frontline Central, click on “My Staff Profile”



All tabs can now be viewed, but only the Emergency Tab can be edited.

