

THE PERSONNEL COMMISSION

(supporting education through merit)

OXNARD SCHOOL DISTRICT Notice of regular meeting Agenda

Thursday, December 9, 2021 4:00 p.m. Regular Meeting PTC of the ESC 1051 South A Street, Oxnard, CA 93030

A. ORDER OF BUSINESS

- 1. Call Meeting To Order
- 2. Roll Call
- 3. Adoption of the Agenda
- 4. Approval of Minutes of November 8, 2021
- 5. Oath of Office Administer the Oath of Office for the Board Appointee to the Personnel Commission

B. COMMENTS BY THE PUBLIC

Public Comment provides the public an opportunity to address the Personnel Commission ("Commission") on non-agenda items. Speakers are requested to limit their remarks to three (3) minutes. The Commission shall limit the total time for Public Comment on each subject to fifteen (15) minutes. The Commission may not deliberate or take any action on items raised during this portion of the meeting.

C. ACTION ITEMS

- 1. Rotation of Chair and Vice-Chair, Personnel Commission rule 20.100.4 (page 6)
 Paul Robinson will assume the role as chair and Edward M. Castillo will serve the role as vice-chair.
- 2. Eligibility Lists (page 7-29)
 The Personnel Commission will review certification of eligibility lists.
- 3. Meeting Calendar for 2022 (page 30-31)
 The Personnel Commission will consider a proposed calendar for meetings to be convened in 2022.

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

D.REPORTS/OTHER INFORMATION/DISCUSSION ITEMS

These items are presented for information or study only, no action will be taken.

- 1. Educational Management Solutions (EMS) Study Session EMS will provide information regarding the upcoming comprehensive classification and compensation study.
- 2. Personnel Actions (page 32-33)
 The Personnel Commission will receive a list of various personnel actions that relate to the transfer, retirement, or other action affecting, classified personnel.
- 3. Director's Report
 The Director of Classified Human Resources will report on staff management, current recruitments, and other matters.
- 4. Report by CSEA CSEA may report on Human Resources issues of interest to the District.
- 5. Report by Assistant Superintendent, Human Resources
 The Assistant Superintendent, Human Resources, may report on Human Resources issues
 of interest to the District.
- 6. Report by Commissioners
 The Commissioners will report on issues concerning Commission administration.

E. ADJOURNMENT

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030



OXNARD SCHOOL DISTRICT SPECIAL MEETING MINUTES

Monday, November 8, 2021 4:30 p.m. Portable 403 of the ESC 1051 South A Street, Oxnard, CA 93030

| Monday, November 8, 2021, Portable 403 of the ESC, 1051 South A Street, Oxnard, CA. The meeting was called to order by Commissioner Castillo at 4:35 p.m. A roll call of the Commission was conducted. In attendance were: Edward M. Castillo, Chair of the Personnel Commission Irma J. Lopez, Member of the Personnel Commission Paul Robinson, Member of the Personnel Commission Shristie Nair, Director Classified Human Resources Tanya Ventura, Staff member Brittany Verduzco, Staff member Guests: None in attendance Commissioner Castillo moved to approve the agenda of Monday, November 8, 2021 as presented. Commissioner Lopez seconded and the motion carried. The vote was as follows 3-0. Castillo Y; Lopez Y; Robinson Y Commissioner Robinson moved to approve the minutes of October 14, 2021 and October 19, 2021 as amended. Commissioner Lopez seconded and the motion carried. The vote was as follows 3-0. Castillo Y; Lopez Y. Robinson Y Commissioner Castillo moved to approve the eligibility lists of Language Assessment The Public ACTION ITEMS Commissioner Castillo moved to approve the eligibility lists of Language Pathology Assistant, Health Care Technician, Data Technician, MEP Maintenance and Energy Programs Manager, Office Assistant II, Maintenance Worker I, Speech Language Pathology Assistant, Health Care Technician, Health Care Techni | | , |
|--|---|-------------------|
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| Edward M. Castillo, Chair of the Personnel Commission Irma J. Lopez, Member of the Personnel Commission Paul Robinson, Member of the Personnel Commission Shristie Nair, Director Classified Human Resources Tanya Ventura, Staff member Brittany Verduzco, Staff member Guests: None in attendance Commissioner Castillo moved to approve the agenda of Monday, November 8, 2021 as presented. Commissioner Lopez seconded and the motion carried. The vote was as follows 3-0. Castillo Y; Lopez Y; Robinson Y Commissioner Robinson moved to approve the minutes of October 14, 2021 and October 19, 2021 as amended. Commissioner Lopez seconded and the motion carried. The vote was as follows 3-0. Castillo Y; Lopez Y Robinson Y Commissioner Castillo moved to approve the eligibility lists of Language Assessment Technician, Paraeducator I, Paraeducator II, Paraeducator III, District Translator, Health Assistant, Special Education Data Technician, MEP Maintenance and Energy Programs Manager, Office Assistant II, Maintenance Worker I, Speech Language Pathology Assistant, Health Care Technician, HVAC Technician, Grounds Maintenance Lead, Substitute Child Nutrition Worker, Substitute Clerical, Substitute Custodian, and Substitute Paraeducator. Commissioner Robinson seconded and the motion carried. The vote was as follows 3-0. Castillo Y; Lopez Y; Robinson Y | | |
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| | Technician, Paraeducator I, Paraeducator II, Paraeducator III, District Translator, Health Assistant, Special Education Data Technician, MEP Maintenance and Energy Programs Manager, Office Assistant II, Maintenance Worker I, Speech Language Pathology Assistant, Health Care Technician, HVAC Technician, Grounds Maintenance Lead, Substitute Child Nutrition Worker, Substitute Clerical, Substitute Custodian, and Substitute Paraeducator. Commissioner Robinson seconded and the motion carried. The vote was as follows 3-0. | Eligibility List |
| | | REPORTS/OTHER |
| INFORMATION/ | | |
| DISCUSSION ITEMS | | |
| The Personnel Commission reviewed the Personnel Actions of October 20, 2021 and November 3, 2021. | November 3, 2021. | Personnel Actions |
| Ms. Nair gave an update on current recruitments and classification/compensation study. She summarized the Commission's staff activities as of the last Commission meeting. | Ms. Nair gave an update on current recruitments and classification/compensation study. She summarized the Commission's staff activities as of the last Commission meeting. | Director's Report |

Minutes of Monday, November 8, 2021

| Commissioner Lopez shared that a small program which will include an acknowledgment of her late husband would be held at Plaza Park on Veterans Day. Commissioner Robinson shared that he attended the Oxnard School District's job fair. He thanked the staff for their hard work and attendance on a Saturday. | Report by Commissioners | | |
|--|----------------------------|--|--|
| The Commission convened into closed session at 5:05 p.m. They reconvened into open session at 5:50 p.m. and reported that no action was taken. | CLOSED SESSION | | |
| There being no further business, the Commission adjourned at 5:51 p.m. The next regular meeting is scheduled for December 9, 2021. | ADJOURNMENT | | |
| | | | |
| Shristie Nair, Secretary to the Personnel Commission | | | |
| This certifies that these are the full and correct minutes of the meeting of Monday, November 8, 2021 as approved by the Personnel Commission of the Oxnard School District. | | | |
| Date Chair, Personnel Commission | | | |

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor(s): Shristie Nair-Villano Date of Meeting: December 9, 2021

Director, Classified Human Resources

TITLE: OATH OF OFFICE - New Personnel Commissioner

BACKGROUND:

The Oath of Office will be administered for the Board Appointee, Mr. Ernest Morrison.

Mr. Morrison will serve a term from December 1, 2021 to December 1, 2024.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor(s): Shristie Nair-Villano

Director, Classified Human Resources

Date of Meeting: December 9, 2021

TITLE: Rotation of Chair

BACKGROUND & FINDINGS:

Pursuant to Personnel Commission Rule 20.100.4, the Personnel Commission officers will rotate chairs every year.

PC Rule 20.100.4 "Officers: It will be the policy of this commission to elect as chair the member serving the last year of his/her term. The outgoing chair shall then be elected to serve as vice-chair."

The new officer roles will be as listed:

- Commissioner Robinson Chair
- Commissioner Castillo Vice Chair
- Commissioner Morrison Member

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to approve the rotation of chair as presented.

Action Item-Rotation of Chair December 9, 2021

Recruitment Type: Dual Certificate

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22-48 Established: 11/5/2021

Preschool Assistant (B)

| Rank | Name | Expiration Date |
|------|--------------------------|-----------------|
| 1 | Figeroa, Ana Guillermina | 11/5/2022 |
| 2 | Guzman, Yvette | 11/5/2022 |
| 3 | Moreno, Marlenne | 11/5/2022 |
| 4 | Martinez, Sara E | 11/5/2022 |

PERSONNEL COMMISSION

Recruitment Type: Dual Certification

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Director's Certification:



Eligibility List No. 21-22:47; 21-22:17

Established: 11/5/21

Preschool Teacher (B)

| Rank | Name | Expiration Date |
|------|-------------------------|-----------------|
| 1 | Aguilar, Iris | 9/29/2022 |
| 2 | Martinez, Ana Gutierrez | 11/5/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:41 Established: 11/09/2021

Outreach Specialist (B)

| Rank | Name | Expiration Date |
|------|----------------------------|-----------------|
| 1 | Vergara, Monica | 11/9/2022 |
| 2 | Vazquez, Jessica | 11/9/2022 |
| 3 | Santos, Alejandra | 11/9/2022 |
| 4 | Barragan, Diego | 11/9/2022 |
| 5 | Duran, Pablo | 11/9/2022 |
| 6 | Mendoza, Maribel | 11/9/2022 |
| 6 | Monzon, Claudia | 11/9/2022 |
| 7 | Ayala, Monica | 11/9/2022 |
| 7 | Moreno Salas, Angelica | 11/9/2022 |
| 8 | Gaona, Guadalupe | 11/9/2022 |
| 8 | Mata-Lopez, Maria G | 11/9/2022 |
| 9 | Pelayo, Diana V | 11/9/2022 |
| 10 | Fernandez, Imelda | 11/9/2022 |
| 10 | Gonzalez, Anita L | 11/9/2022 |
| 11 | Arias, Fabiola | 11/9/2022 |
| 11 | Resendiz, Valeria | 11/9/2022 |
| 12 | Arroyo, Valeria | 11/9/2022 |
| 12 | Cabrera, Mayra | 11/9/2022 |
| 13 | Lopez Reyna, Noemi Celeste | 11/9/2022 |

PERSONNEL COMMISSION

13 Tellez, Elizabeth 11/9/2022

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Action Item-Eligibility Lists

December 9, 2021

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:38; 21-22:04 20-21:101, 20-21:82

20-21:68; 20-21:60; 20-21:38

Established: 11/29/2021

Paraeducator I

| Rank | Name | Expiration Date |
|-------------------------------|-----------------------------|-------------------------------|
| 1 | Lainez, Sintya Marlenne (B) | 11/29/2022 |
| 2 | DeZavala, Taylor | 9/15/2022 |
| 2 | Ruiz, Mayra | 9/15/2022 |
| 3 | Aguino, Rikki Lauren | 11/29/2022 |
| 3 | Martinez, Edith | 7/9/2022 |
| 3 | Punsalan, Monica | 10/29/2022 |
| 4 | Villegas, Adriana | 8/10/2022 |
| 5 | Dagum, Jemelee | 7/9/2022 |
| 5 | Estrada, Brenda Lizette | 8/30/2022 |
| 5 | Martinez, Matthew R. | 9/20/2022 |
| 6 | Ayala, Emmanuel A | 9/20/2022 |
| 6 | Blanco, Alondra | 8/10/2022 |
| 6 | Chavez, Isela | 11/29/2022 |
| 6 | Cortez, Daniel | 11/29/2022 |
| 6 | Heredia, Diana | 11/29/2022 |
| 6 | Torres, Martin | 7/9/2022 |
| 7 | Castillo, Erica | 9/20/2022 |
| 7 n Item-Eligibility Lists | Esparza, Joshalyn A | 8/30/2022 December 9, 2021 |

| OXNARD SCHOOL DISTRICT | | PERSONNEL COMMISSION |
|------------------------|--------------------------------|----------------------|
| 7 | Sandoval, Stephanie (B) | 11/29/2022 |
| 7 | Segura, Stephanie | 5/25/2022 |
| 8 | Rodriguez, Jessica | 11/29/2022 |
| 9 | Abarca, Celeste | 10/29/2022 |
| 9 | Avalos, Crystal (B) | 11/29/2022 |
| 10 | Amezcua, Luis A | 7/9/2022 |
| 10 | Garcia, Edith | 5/25/2022 |
| 10 | Garcia, Qyenia Lisbet | 8/10/2022 |
| 10 | Gotoman, Gabrielle | 11/29/2022 |
| 10 | Martinez, Isabel | 7/9/2022 |
| 10 | Perez, Veronica Lynn | 11/29/2022 |
| 10 | Zendejas, Alyson | 8/30/2022 |
| 11 | Galvan, Cindy Issley | 7/9/2022 |
| 11 | Lopez, Joanna | 11/29/2022 |
| 11 | Paz, Regina M | 9/15/2022 |
| 11 | Vargas, Melisa R | 8/10/2022 |
| 12 | Kaelin, Michael | 3/15/2022 |
| 13 | Ayala, Erica Janae | 11/29/2022 |
| 13 | Romero, Denise | 7/9/2022 |
| 13 | Zozaya Manzanella, Viviana (B) | 11/29/2022 |
| 14 | Calderon, Kimberly | 10/29/2022 |
| 14 | Carrillo, Isela | 5/25/2022 |
| 14 | Guerrola, Michelle | 6/23/2022 |

Recruitment Type: Dual Certification

Director's Certification:

PERSONNEL COMMISSION

Eligibility List No. 21-22:39; 21-22:05; 21-22:

Established: 11/10/2021

Paraeducator II

| Rank | Name | Expiration Date |
|------|----------------------|-----------------|
| 1 | DeZavala, Taylor | 9/15/2022 |
| 2 | Magana, Cristal (B) | 11/10/2022 |
| 3 | Blanco, Alondra | 8/10/2022 |
| 4 | Ramirez, Ramona | 10/29/2022 |
| 4 | Webb, Diane Tracy | 7/9/2022 |
| 5 | Alvarez Vega, Alma B | 10/29/2022 |
| 6 | Cervantes, Nayelly | 7/9/2022 |
| 7 | Hernandez, Andrea | 8/10/2022 |
| 7 | Naranjo, Mariela | 9/20/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:39; 21-22:06

Established: 11/10/2021

Paraeducator III

| Rank | Name | Expiration Date |
|------|----------------------------|-----------------|
| 1 | Magana, Cristal (B) | 11/10/2022 |
| 2 | Slagboom, Ana Maria E | 7/15/2022 |
| 3 | Monjaras Gallegos, Erika M | 9/15/2022 |
| 3 | Ramirez, Ramona | 10/29/2022 |
| 4 | Alvarez Vega, Alma | 10/29/2022 |

Recruitment Type: Dual Certification

Director's Certification:



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Eligibility List No. 21-22:76; 21-22:53

December 9, 2021

21-22:14; 20-21:61 Established: 11/17/2021

Speech Language Pathology Assistant

| Rank | Name | Expiration Date |
|------|--------------------------|-----------------|
| 1 | Arellano, Leticia | 10/28/2022 |
| 1 | Cazares, Eliza M | 11/17/2022 |
| 1 | Lope, Itzel | 10/28/2022 |
| 2 | Brock, Hannah Teresa | 10/28/2022 |
| 2 | Garcia, Carla I | 9/1/2022 |
| 2 | Grajeda, Jessica | 9/21/2022 |
| 2 | Mendez, Jazmin, Elena | 9/21/2022 |
| 2 | Rutz, Andrea | 9/1/2022 |
| 2 | Wilbur, Rebecca | 11/17/2022 |
| 3 | Banaszkiewicz, Kristen E | 5/3/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:61; 21-22:24 20-21:85; 20-21:64

Established: 11/19/2021

Campus Assistant

| Rank | Name | Expiration Date |
|--------------------------|----------------------------|-----------------------------|
| 1 | Friday, Randi A | 11/19/2022 |
| 1 | Rivera, Jessica L | 11/19/2022 |
| 1 | Villa, Alejandra | 11/19/2022 |
| 2 | Gasperi-Jacobsen Cassandra | 11/19/2022 |
| 2 | Gomez, Kaynon | 9/24/2022 |
| 2 | Lainez, Sintya Marlenne | 11/19/2022 |
| 2 | Lopez, Leticia | 11/19/2022 |
| 2 | Manzano, Julisa | 11/19/2022 |
| 2 | Montano, Dianne Marie | 11/19/2022 |
| 2 | Vasquez, Marie Alexandra | 9/24/2022 |
| 3 | Almanza, Sanjuana Cisneros | 11/19/2022 |
| 3 | Elias, Martha Iris | 9/24/2022 |
| 3 | Gaona, Lucina | 11/19/2022 |
| 3 | Geronimo, Leslyann | 9/24/2022 |
| 3 | Godina, Sandra | 11/19/2022 |
| 3 | Lopez, Esmeralda | 11/19/2022 |
| 3 | Ortiz, Lesly | 9/24/2022 |
| 3 | Ponce, Mayra | 11/19/2022 |
| 3 n-Eligibility Lists | Rios, Maria Isabel | 4/30/2022 December 9, 20 |

Action Item-Eligibility Lists

December 9, 2021

| OXNARD SCHOOL DISTRICT | | PERSONNEL COMMISSION |
|------------------------|--------------------------|----------------------|
| 3 | Rivera, Rachel G | 3/31/2022 |
| 3 | Rojas, Jessica | 11/19/2022 |
| 3 | Saavedra, Gerardo | 11/19/2022 |
| 3 | Xahuentitla, Paola | 6/4/2022 |
| 4 | Aguilar, Deborah | 11/19/2022 |
| 4 | Burciaga, Heracleo Leo | 9/24/2022 |
| 4 | Chavez, Nina | 11/19/2022 |
| 4 | Feliciano, Justin Miguel | 11/19/2022 |
| 4 | Gallardo, Rebecca J | 6/4/2022 |
| 4 | Gonzalez, Jorge Jr. | 6/4/2022 |
| 4 | Parra, Clayton Gerald | 9/24/2022 |
| 4 | Preciado, Christian | 4/30/2022 |
| 4 | Rojas, Christina | 9/24/2022 |
| 4 | Serrato, Marissa | 4/30/2022 |
| 4 | Trujilo, Sarai | 9/24/2022 |
| 4 | Vasquez Garcia, Jennifer | 11/19/2022 |
| 4 | Vrana, Kathryn | 6/4/2022 |
| 5 | Carrillo, Sandra | 6/4/2022 |
| 5 | Esparza, Lucia M | 4/30/2022 |
| 5 | Garcia, Alondra | 11/19/2022 |
| 5 | Garcia, Valeria | 9/24/2022 |
| 5 | Martinez Negrete, Set | 9/24/2022 |
| 5 | Ponce, Anakaren | 4/30/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:55, 20-21:106

20-21:72

Established: 11/19/2021

Secretary

| Rank | Name | Expiration Date |
|------------------------|-------------------------------|-----------------|
| Previous List 20-21:10 | 6, 20-21:72 | |
| 1 | Hernandez, Magdalena L (B) | 6/9/2022 |
| 2 | Romero, Adriana (B) | 6/9/2022 |
| 3 | Trejo, Leticia (B) | 7/26/2022 |
| New List 21-22:55 | 5 | |
| 1 | Kempton, Erica (B) | 11/19/2022 |
| 2 | Ramirez, Melani (B) | 11/19/2022 |
| 3 | Velarde, Andrea Guadalupe (B) | 11/19/2022 |
| 4 | Hernandez, Maria Barraza (B) | 11/19/2022 |
| 5 | Baron-Medel, Liliana (B) | 11/19/2022 |
| 5 | Luna, Marisa (B) | 11/19/2022 |
| 6 | Lawrence, Aida (B) | 11/19/2022 |
| 7 | Contreras, Nancy (B) | 11/19/2022 |
| 7 | De Jesus, Brenda (B) | 11/19/2022 |
| 7 | Lares, Susan (B) | 11/19/2022 |
| 8 | Vazquez, Adriana (B) | 11/19/2022 |
| 9 | Delgado, Jackelyn (B) | 11/19/2022 |

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Action Item-Eligibility Lists

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:62; 21-22:07 Established: 11/23/2021

Custodian

| Rank | Name | Expiration Date |
|------|---------------------------|-----------------|
| 1 | Montes, Ray | 11/23/2022 |
| 2 | Tate, Brandyn | 11/23/2022 |
| 3 | Dominguez, Sue A | 8/27/2022 |
| 4 | Rodriguez, Anthony Wilson | 11/23/2022 |
| 5 | Osuna, Gabriel | 8/27/2022 |
| 6 | Lipsett, Brent D | 11/23/2022 |
| 7 | Garcia, Manuel | 8/27/2022 |
| 8 | Esparza, Jose Manuel | 8/27/2022 |
| 8 | Silva, Verea D. | 8/27/2022 |
| 8 | Virgen, Damien | 11/23/2022 |
| 8 | Barajas, Robert | 11/23/2022 |
| 9 | Fernandez, Jessica | 11/23/2022 |
| 9 | Hernandez, Lorena | 8/27/2022 |
| 9 | Romero, Elias D | 8/27/2022 |
| 9 | Brown, Isaiah Cruz | 11/23/2022 |
| 10 | Mendoza, Erick | 8/27/2022 |
| 10 | Marquez, Adrian | 8/27/2022 |
| | | |

| OXNARD SCHOOL DISTRICT | | PERSONNEL COMMISSION |
|------------------------|---------------------------|----------------------|
| 11 | Nunez Jr., Charles Joseph | 11/23/2022 |
| 11 | Pineda, Todd Raymond | 11/23/2022 |
| 12 | Leon Gonzalez, Adrian | 8/27/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:56; 21-22:08

20-21:100

Established: 11/23/2021

Grounds Maintenance Worker I

| Rank | Name | Expiration Date |
|-------------------------|-----------------------------|-----------------|
| Previous List 20-21:100 | | |
| 1 | Rangel, Ray Earnest | 7/20/2022 |
| | | |
| New List 21-22:08 | | |
| 1 | Reyes, JuanCarlos | 8/30/2022 |
| 2 | Dunnell, Darren | 8/30/2022 |
| 3 | Gonzalez, Juan | 8/30/2022 |
| 4 | Chavez, Giovanni | 11/23/2022 |
| 4 | Hernandez, Oscar | 8/30/2022 |
| 4 | Zaragoza, Jorge | 8/30/2022 |
| 5 | Ibanez Monterroso, Carlos E | 8/30/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:58; 20-21:71 Established: 11/23/2021

Accounting Specialist III

| Rank | Name | Expiration Date |
|------|---------------------|-----------------|
| 1 | Sampson, Michelle D | 6/10/2022 |
| 2 | Farin, Janice M | 11/23/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:57 Established: 11/23/2021

Accounting Specialist IV

| Rank | Name | Expiration Date |
|------|---------------------|-----------------|
| 1 | Pangilinan, Romeo N | 11/23/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:59 Established: 11/29/21

Web Content Analyst

| Rank | Name | Expiration Date |
|------|----------------|-----------------|
| 1 | Ball, Jason | 11/29/2022 |
| 2 | Trunk, Sean | 11/29/2022 |
| 3 | Boman, Daryl A | 11/29/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:72; 20-21:76

20-21:12

Established: 11/29/2021

Paraeducator - Hearing Impaired (Oral Speech)

| Rank | Name | Expiration Date |
|--------------------------|-----------------------|-----------------|
| Previous List 20-21:12 | 2 | |
| 1 | Leos, Karla A | 9/25/2021 |
| New List 21-22:72; 20-21 | :76 | |
| 1 | Crumrine, Brianna | 11/29/2022 |
| 2 | Slagboom, Ana Maria E | 11/29/2022 |
| 3 | Brantley, Emily | 11/29/2022 |
| 4 | Cruz, Martin | 6/23/2022 |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:16, 21-22:63 Established: 12/1/2021

Office Assistant II

| Name | Expiration Date |
|------------------------------|--|
| Kempton, Erica (B) | 12/1/2022 |
| Marquez, Juliana (B) | 10/20/2022 |
| Alvarado, Karen (B) | 12/1/2022 |
| Lawrence, Aida (B) | 12/1/2022 |
| Hernandez, Luz (B) | 12/1/2022 |
| De Jesus, Brenda (B) | 12/1/2022 |
| Farin, Janice M | 10/20/2022 |
| Ornelas, Maria P. (B) | 12/1/2022 |
| Cervantes, Jaqueline | 10/20/2022 |
| Aguilar, Dania Elizabeth (B) | 12/1/2022 |
| Zaragoza, Claudia (B) | 12/1/2022 |
| Layne, Denef (B) | 10/20/2022 |
| Song, Sun Young Lee | 10/20/2022 |
| Cardenas, Jazlyn (B) | 12/1/2022 |
| Qualis, LaShane H | 10/20/2022 |
| Ezpinoza, Zulma G | 10/20/2022 |
| Lara, Wilberth | 10/20/2022 |
| Manzer, Adriana | 10/20/2022 |
| Dominguez, Sue Ann | 10/20/2022 |
| | Kempton, Erica (B) Marquez, Juliana (B) Alvarado, Karen (B) Lawrence, Aida (B) Hernandez, Luz (B) De Jesus, Brenda (B) Farin, Janice M Ornelas, Maria P. (B) Cervantes, Jaqueline Aguilar, Dania Elizabeth (B) Zaragoza, Claudia (B) Layne, Denef (B) Song, Sun Young Lee Cardenas, Jazlyn (B) Qualis, LaShane H Ezpinoza, Zulma G Lara, Wilberth Manzer, Adriana |

Action Item-Eligibility Lists December 9, 2021

| OXNARD SCHOOL DISTRICT | | PERSONNEL COMMISSION |
|------------------------|-------------------|----------------------|
| 15 | Herrera, Maria G | 10/20/2022 |
| 16 | Merida, Darline A | 10/20/2022 |
| 16 | Neria, Areli (B) | 10/20/2022 |

Recruitment Type:

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:66 Established: 12/2/2021

Limited Term/Clerical-Language Assessment Technician

| Rank | Name | Expiration Date | Final Score |
|------|--------------------|-----------------|-------------|
| | Benesh, Karen | | |
| | Castillo, Cristina | | |
| | Pena, Brandy | | |
| | Manzano, Julissa | | |

Recruitment Type: Dual Certification

Director's Certification:



PERSONNEL COMMISSION

Eligibility List No. 21-22:43, 21-22:46

Established: 12/3/2021

HVAC Technician

| Rank | Name | Expiration Date |
|------|-----------------------|-----------------|
| 1 | Golden, Grant Richard | 10/29/2022 |
| 2 | Isaac, Sergio | 12/3/2022 |
| 3 | Orozco, Jose A | 12/3/2022 |

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor(s): Shristie Nair-Villano Director, Classified Human Resources Date of Meeting: December 9, 2021

TITLE: Personnel Commission Meeting Calendar for 2022

BACKGROUND & FINDINGS:

The Personnel Commission will consider a proposed calendar for meetings to be convened in 2022. The regularly scheduled Commission meetings occur on the second Thursday of every month at 4pm.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to approve the Personnel Commission Meeting Calendar for 2022 as presented.

Action Item-Meeting Calendar 2022

December 9, 2021



1051 South "A" Street • Oxnard, California 93030 • 805/385-1501 • www.oxnardsd.org

To: Interested Persons

From: Classified Human Resources

Date: December 9, 2021

Re: Personnel Commission Meeting Agenda Schedule – January 2022 through December 2022

Below are the Commission meeting dates for 2022. The Commission meetings will convene at **4:00 p.m.** The meeting dates and times are subject to change.

| Commission Meeting Date | Available on Website * |
|--------------------------------|----------------------------------|
| Thursday, January 13, 2022 | Monday, January 10, 2022 |
| Thursday, February 10, 2022 | Monday, February 7, 2022 |
| Thursday, March 10, 2022 | Monday, March 7, 2022 |
| Thursday, April 14, 2022 | Monday, April 11, 2022 |
| Thursday, May 12, 2022 | Monday, May 9, 2022 |
| To Be Determined | Board/Commission Celebration |
| | Classified Employees of the Year |
| Thursday, June 9, 2022 | Monday, June 6, 2022 |
| Thursday, July 14, 2022 | Monday, July 11, 2022 |
| Thursday, August 11, 2022 | Monday, August 8, 2022 |
| Thursday, September 8, 2022 | Monday, September 5, 2022 |
| Thursday, October 13, 2022 | Monday, October 10, 2022 |
| To Be Determined | Board/Commission Celebration for |
| | Retiree Recognition |
| Thursday, November 10, 2022 | Monday, November 7, 2022 |
| Thursday, December 8, 2022 | Monday, December 5, 2022 |

^{*} If a Monday is a holiday, posting will be the preceding Friday.

| November 8, 2021 | | |
|---------------------------------------|--|-------------------------|
| Page 1 | CLASSIFIED PERSONNEL ACTIONS | November 17, 2021 |
| New Hire | | |
| Ayala, Jose | Technology Services Technician, Position #9939 | 10/20/2021 |
| | Information Technology 8.0 hrs./221 days | |
| Franco, Angela L. | Paraeducator II, Position #9304 | 11/01/2021 |
| | Frank 5.75 hrs./183 days | |
| Garcia, Manuel | Warehouse Worker/Delivery Driver, Position #1208 | 10/25/2021 |
| | Warehouse 8.0 hrs./246 days | |
| Herrera, Alberto A. | Campus Assistant, Position #6660 | 10/20/2021 |
| | Curren 5.75 hrs./180 days | |
| Johnson, Alyah N. | Health Care Technician, Position #10272 | 11/01/2021 |
| | Pupil Services 7.0 hrs./183 days | |
| Magana, Mayra | Human Resources Manager, Position #10693 | 10/29/2021 |
| , , , , , , , , , , , , , , , , , , , | Certificated Human Resources 8.0 hrs./246 days | |
| Meza, Candice R. | Custodian, Position #10474 | 10/25/2021 |
| , | Facilities 8.0 hrs./246 days | |
| Ochoa, Yanelly | Campus Assistant, Position #3019 | 11/01/2021 |
| , <u>,</u> | Marshall 4.5 hrs./180 days | |
| Ramirez, America | Campus Assistant, Position #3064 | 10/19/2021 |
| 1 | Harrington 4.5 hrs./180 days | 10/17/2021 |
| Ruiz, Alexandria F. | Paraeducator II, Position #7844 | 11/01/2021 |
| raiz, mexandra i | Pupil Services 5.75 hrs./183 days | 11/01/2021 |
| | Tupit services erre insurios duje | |
| Limited Term/Substitute | | |
| Amaya, Michelle | Clerical (substitute) | 10/25/2021 |
| Carrillo Ramos, Guillermina | Custodian (substitute) | 10/25/2021 |
| Cazares, Esthela | Clerical (substitute) | 10/25/2021 |
| Guerrero, Gilbert M. | Custodian (substitute) | 09/01/2021 |
| Martinez Hernandez, Miriam R. | Clerical (substitute) | 10/04/2021 |
| Wartinez Hernandez, William K. | Cicrical (Substitute) | 10/04/2021 |
| Promotion | | |
| Cervantes Godinez, Maria F. | Paraeducator II, Position #9766 | 10/25/2021 |
| Cervantes Godinez, iviaria 1. | Marina West 5.75 hrs./183 days | 10/23/2021 |
| | Paraeducator I, Position #7275 | |
| | Elm 3.167 hrs./183 days | |
| | EIIII 3.107 IIIs./163 days | |
| Reemployment | | |
| May, Raquel E. | Office Assistant II, Position #2056 | 11/01/2021 |
| may, raduct E. | Child Nutrition Services 6.0 hrs./203 days | 11/01/2021 |
| Morones, Maria I. | Office Assistant II, Position #10614 | 11/15/2021 |
| 1410101103, 1414114 1. | Chavez 8.0 hrs./203 days | 1 1/ 1 <i>J</i> / 404 1 |
| Paz, Lorena | Office Assistant II, Position #10625 | 11/01/2021 |
| i az, Luiciia | Marshall 8.0 hrs./203 days | 11/01/2021 |
| Train Latinia | • | 11/15/2021 |
| Trejo, Leticia | Office Assistant II, Position #10629 | 11/15/2021 |
| | Ritchen 8.0 hrs./203 days | |

| Page 2 | CLASSIFIED PERSONNEL ACTIONS | November 3, 202 |
|---------------------------|---|-----------------|
| <u>Transfer</u> | | |
| Ambriz, Diane R. | Office Assistant II, Position #10618 | 11/01/2021 |
| | Frank 8.0 hrs./203 days | |
| | Office Assistant II, Position #10038 | |
| | Frank 8.0 hrs./203 days | |
| Menchaca, Nancy G. | Paraeducator III, Position #2105 | 09/13/2021 |
| | Special Education 8.0 hrs./183 days | |
| | Paraeducator III, Position #8472 | |
| | McAuliffe 5.75 hrs./183 days | |
| Mendoza, Maria T. | Office Assistant II, Position #10627 | |
| | McKinna 8.0 hrs./203 days | |
| | Office Assistant II, Position #9727 | |
| | Marshall 6.0 hrs./203 days | |
| Tirado, Daniel F. | Custodian, Position #1046 | 11/01/2021 |
| | Ramona 8.0 hrs./246 days | |
| | Custodian, Position #39 | |
| | District Office 8.0 hrs./246 days | |
| Release from Probation | | |
| 11186 | Secretary, Position #1357 | 10/26/2021 |
| 11100 | Enrollment Center 8.0 hrs./246 days | |
| 11187 | Library Media Technician, Position #1849 | 10/20/2021 |
| | Elm 5.0 hrs./190 days | |
| Termination – Job Abandor | nment | |
| 11018 | Paraeducator II, Position #9197 | 10/08/2021 |
| | Driffill 5.75 hrs./183 days | |
| Resignation | | |
| Adams, Nicholas J. | Campus Assistant, Position #2983 | 10/22/2021 |
| | Frank 5.25 hrs./180 days | |
| Jordan, Sarah | Paraeducator – Hearing Impaired, Position #9499 | 10/22/2021 |
| | San Miguel 5.75 hrs./183 days | |
| Sepulveda, Yvonne Q. | Paraeducator III, Position #2883 | 10/28/2021 |
| | Special Education 5.75 hrs./183 days | 10/20/2021 |
| Vivanco, Regina R. | Outreach Specialist, Position #2687 | 11/04/2021 |
| | McAuliffe 8.0 hrs./180 days | 11/01/2021 |
| Retirement | | |
| Balam, Albert D. | Custodian, Position #1609 | 11/30/2021 |
| Buildin, Moort D. | Marshall 8.0 hrs./246 days | 11/30/2021 |
| | | |