

BIRMINGHAM COMMUNITY CHARTER HIGH SCHOOL



Advisory / Finance Committee Minutes

Committee/Team/Dept.: ALL Committees	Advisory / Finance Committee	Date/Time: 08/23/2023 R. Aguirre Called the meeting to order at 3:51PM	Location: Staff Cafeteria
Meeting Facilitator: Rose Aguirre		Note Taker: Araceli Vazquez	Background materials, texts, resources:

Call to Order/Roll call/Approval of Minutes		Presenter: R. Aguirre
Background / information presented: N/A		
Discussion: Members Present	<ul style="list-style-type: none"> ● Rose Aguirre ● Sarah Obloy ● Richard DeFronzo ● Kristine Torres ● Robert Alexander ● Carlo Purther 	
Approval of Minutes	June 2023 minutes <ul style="list-style-type: none"> ● Motion: Obloy ● Seconded: Alexander 	

Open Communications 8/23/2023		Presenter: Rose Aguirre
Background / information presented: None		
Topic:	Discussion:	
	N/A	

Discussion Items		Presenter:
Background / information presented:		
Discussion:		

HR C&I	N/A N/A
Student Services	<p>Sarah Obloy</p> <ol style="list-style-type: none"> 1. The dress code is being enforced. <ol style="list-style-type: none"> a. More girls than boys being dress coded. 2. 9th grade phone policy being enforced. 3. Tardy policy is being worked on (Elmore & Deans) 4. How can the school help support attendance? <ol style="list-style-type: none"> a. Discussion on how ASB can help support enforce/reward.
Facilities	<p>DeFronzo</p> <ol style="list-style-type: none"> 1. No update on AC in cafeteria. <ol style="list-style-type: none"> a. Still in process. b. Torres: Looking into temporary fans. The cafeteria also needs electrical work. Looking at bids to replace all AC units. Estimated to be completed in 4-5 years. <ol style="list-style-type: none"> i. Looking to replace AC units at the same time the roofs are being repaired to minimize risk of damage and save more time. c. We can use kitchen infrastructure grant funds to get temporary units for cooling. <ol style="list-style-type: none"> i. Waiting for bids. d. Food is expiring faster because of the hot temperatures in the kitchen and producing more food waste. 2. Bungalows <ol style="list-style-type: none"> a. We have two bungalows being prepared to begin usage. 3. Blacktops in PE have been resurfaced. 4. The pool has been repainted. 5. Classroom clean-ups were completed over the summer.
Finance	<p>Torres (CBO):</p> <ol style="list-style-type: none"> 1. August 22 was the deadline to submit unaudited actuals from 22-23 to LAUSD. <ol style="list-style-type: none"> a. LAUSD reviewing. 2. After Sep. 15, we will begin reviewing with external auditors. The process takes about 1-2months. Once the process is complete, the final report goes to the Board, usually in December. 3. Funding for attendance: BCCHS goal is 93% attendance. <ol style="list-style-type: none"> a. Previous school year was 92%, so we received about \$300k less. b. Percentages include Independent Study. c. Percentages used to be 96% prior to COVID. 4. More meal forms submitted 23-24 SY than last year. <ol style="list-style-type: none"> a. Lottery enrollment was also higher. b. Nutrition funds can ONLY be used for nutrition. 5. Funds <ol style="list-style-type: none"> a. Federal & local money which was unused gets rolled over to 23-24 SY. 6. Contracted services <ol style="list-style-type: none"> a. Many temps were hired as BCCHS employees, so money spent on contracted staff is now being allocated to BCCHS payroll for new hires. 7. COVID <ol style="list-style-type: none"> a. Fulgent charging us approx. \$3m <ol style="list-style-type: none"> i. We are disputing the charges. b. We have a \$20m COVID grant that needs to be used by the end of 23-24 SY. <ol style="list-style-type: none"> i. Funds will expire at the end of the SY. 8. Reserves <ol style="list-style-type: none"> a. We have reserves for capital projects & payroll.
	Follow-up items: Aguirre for Advisory chair

Adjournment: Aguirre // Meeting Adjourned at 4:45PM Motion to adjourn: Obloy / Seconded: Alexander	Presenter: R. Aguirre
---	------------------------------