

### FINANCIAL REPORTS

October 2023

**Submitted by:** 

Andrew Burgess Controller

**Reviewed & Approved by:** 

Jackie Bryan Chief Financial Officer

Jackie Bryan (Dec 18, 2023 14:11 PST)

**Signature** 

**Date** 

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### **MEMORANDUM**

To: School Board of Directors

Dr. Ivan Duran, Superintendent

From: Andrew Burgess, Controller

**CC:** Jackie Bryan, Chief Financial Officer

Date: December 20, 2023

**RE:** October 2023 Financials

#### **Enrollment Report**

October's average was 17,290, which was 167 FTE less than the projected enrollment. This difference is largely due to student enrollment increasing throughout September and into October.

Running Start began in earnest in October, with 486 FTE enrolled.

In October, Highline had 139 more average FTE, compared to the Open Doors {1418} Program enrollment in September; an increase that is common in this program during the first few months of the school year.

ALE enrollment increased 8 FTE from September to October.

In the CTE program, Highline had 79 more average FTE in middle and high schools combined, compared to the start of the year. This was due to a 2 FTE increase in middle schools, and a 77 FTE increase in high schools, which was the result of a correction made to September's reporting. This month, the Skill Center average was 22 FTE higher than the September average.

In October, Highline had 911 more FTE identified, compared to September, for the Bilingual Program. This is common for the first quarter of the school year, as more students are identified and served through this program. Highline averaged 4 fewer exit-eligible FTE in October than September.

Special Education enrollment in October was 145 FTE higher than September.

#### General Fund

Revenue collections for the month of October totaled \$46 million. Expenditures in the General Fund totaled \$30.6 million for the month. Revenue over expenditures increased the fund balance by \$15.4 million. The unassigned fund balance was \$31.2 million. The balance sheet shows that the total ending fund balance at the end of October was \$52 million. (The ending fund balance is high this month because the bulk of property tax is collected in the months of October and April.)

17.3% of budgeted revenue for the year was received through October, compared to 15.3% this same time last year; a difference of 2%. As for expenditures, 15% of the budgeted amount for the year has been spent, compared to 13.9% this same time last year; a difference of 1.1%.

### Capital Projects Fund

Interest earned in the Capital Projects Fund totaled almost \$915,000 for October. Expenditures in the Capital Project Fund reflect bond-related building projects and staff compensation. Budgets represent District commitments for staff compensation, contracts, and purchase orders for the 2023-24 fiscal year. Of the approximately \$14.5 million in expenditures in October, the majority was the \$11.9 million in spending for Evergreen construction project costs and \$1.9 million for Tyee. The Capital Projects Fund balance at the end of October was \$303 million.

### **Debt Service Fund**

The Budget Status Report shows Highline collected nearly \$23.3 million in property tax and earned almost \$62,000 in interest in October in the Debt Service Fund. The next bond payments are scheduled for December. The fund balance increased to \$45.7 million.

#### ASB Fund

Total revenues collected for the month was approximately \$60,000, with expenditures reaching almost \$29,000. The fund balance increased by about \$31,000, accordingly, for the month of October. The ending total ASB fund balance was a little over \$1.2 million.

#### Transportation Vehicle Fund (TVF)

The TVF earned \$8,614 in interest. The fund balance for October was \$1.8 million.

#### **Investment Earnings**

Investment earnings in October totaled \$1,107,460. The interest rate in October was 3.68%, 18 basis points higher compared to September.

### BOARD ENROLLMENT REPORT October 2023

Student Enrollment	Dataile Par	Apportionment Pe	nort & D223	Summary
Student Enronnent	Details Fer	Apportionment Re	SUUIL OX FZZ3	Summary

Full Time Equivalent (FTE) Enrollment	Projected FTE	Average FTE to date	Difference	
Kindergarten	1,240	1245		
Grade 1	1,290	1275		-1
Grade 2	1,304	1269		<b>-</b> 3
Grade 3	1,231	1223		
Grade 4	1,276	1238		-3
Grade 5	1,325	1281		<b>-</b> 4
Grade 6	1,169	1161		-
Grade 7	1,168	1098		<b>-</b> 7
Grade 8	1,134	1124		-1
Grade 9	1,433	1433		
Grade 10	1,540	1494		-4
Grade 11	1,279	1218		-6
Grade 12	1,174	1208		3
Total K-12 less Running Start, Dropout, ALE	16,563	16,265		-29
Total K-12 (BEA Resident FTE Enrollment)	17,445	17,290		-16
Running Start	Projected FTE	Average FTE to date	Difference	
Academic (Non CTE)	376	448		7
/ocational (CTE)	30	38		
	406	486		8
Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference	
Academic (Non CTE)	223	189		3
Alternative Learning Experience (ALE)	Projected FTE	Average FTE to date	Difference	
Grades K-6 ALE	13	111		9
Grades 7-8 ALE	47	51		
Grades 9-12 ALE	193	187		•
Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference	
Grades 7-8 CTE Exploratory	115	107		
Grades 9-12 CTE Exploratory	765	670		<b>-</b> g
Grades 9-12 Skill Centers	450	449		
Total CTE & Skill Center	1,330	1,226		-10
Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference	
Eligible Kindergarten - Grade 6 Students	3,632	3,673		4
		2,584		28
	2,297	2,304		
Eligible Grade 7 - Grade 12 Students	2,297 271	346		7
Eligible Grade 7 - Grade 12 Students			Difference	7
Eligible Grade 7 - Grade 12 Students Eligible Exited Students  Special Education	271	346	Difference	-1
Eligible Grade 7 - Grade 12 Students Eligible Exited Students	271 Projected HC	346 Average HC to date	Difference	

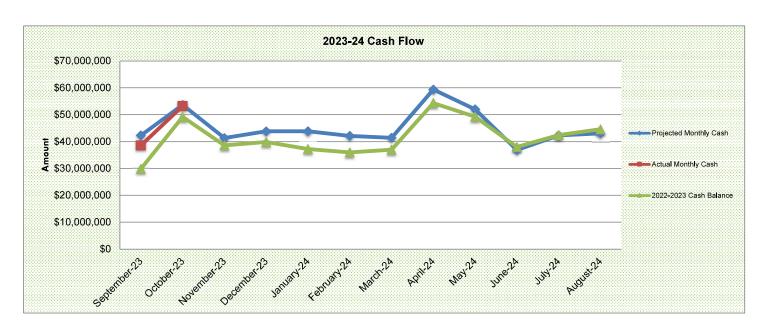
### Highline School District No. 401 General Fund Budget Status Report For the Period Ended October 31, 2023

		2023-24			Actual		Actual	Percent			
REVEN	<u>UES</u>		<u>Budget</u>		For Month		For Year	<u>E</u>	<u>ncumbrance</u>	of Budget	
1000	Local Taxes	\$	55,727,873	Φ	21,431,208	\$	22,087,466			39.6%	
2000	Local Nontax	Ψ	10,645,995	Ψ	374,505	Ψ	1,022,936			9.6%	
3000	State, General Purpose		189,781,919		15,181,024		32,259,676			17.0%	
4000	State, Special Purpose		76,527,175		5,046,594		9,680,158			12.6%	
5000	Federal, General Purpose		-		-		-			0.0%	
6000	Federal, Special Purpose		39,981,377		3,847,461		1,610,282			4.0%	
7000	Revenues From Other Districts		1,220,000		29,518		29,518			2.4%	
8000	Other Agencies & Associations		6,965,107		48,453		764,117			11.0%	
9000	Other Financing Sources		9,874,361		-		-			0.0%	
	TOTAL REVENUES	\$	390,723,807	\$	45,958,765	\$	67,454,153			17.3%	
<u>EXPEN</u>	<u>DITURES</u>										
00	Regular Instruction	\$	185,919,102	\$	14,796,339	\$	29,207,900	\$	124,690,165	82.8%	
10	Federal Special Purpose (ESSER)		11,793,389		968,457		1,538,860		3,625,031	43.8%	
20	Special Education		56,445,328		5,030,887		9,291,392		41,757,334	90.4%	
30	Vocational Education		9,094,645		681,047		1,374,590		6,015,738	81.3%	
40	Skills Center		5,852,024		594,634		1,130,028		3,951,864	86.8%	
50&60	Compensatory Education		40,196,723		2,595,906		5,382,167		23,687,603	72.3%	
70	Other Instructional Programs		3,070,589		127,653		257,837		1,029,059	41.9%	
80	Community Services		3,123,407		304,935		618,306		2,298,008	93.4%	
90	Support Services		76,147,704		5,452,363		10,050,735		39,013,042	64.4%	
	TOTAL EXPENDITURES	_\$_	391,642,911	\$	30,552,223	\$	58,851,816	\$	246,067,843	77.9%	
Other U	lses - Transfers to other funds	\$	-	\$	<u>-</u>	\$	-				
		*		•		•					
Revenu	es Over (Under) Expenditures	_\$	-	\$	15,406,542	\$	8,602,338				
BEGINI	NING FUND BALANCE	\$	42,754,047			\$	43,434,692				
		·	,,-			•	,,				
ENDING	G FUND BALANCE ACCOUNTS										
2821	Restricted for Carryover of Restricted Rev	\$	2,300,000			\$	2,177,990				
2825	Restricted for Skills Center		2,000,000				2,613,577				
2828	Restricted for Food Service		2,000,000				3,609,980				
2830	Restricted for Debt Service		-				-				
2840	Nonspendable Fund Balance-Inventory		200,000				215,336				
2850	Restricted for Uninsured Risks		500,000				500,000				
2870	Committed to Other Purposes		7,500,000				10,000,000				
2888	B Assigned to Other Purposes		1,200,000				1,705,555				
2890	Unassigned Fund Ba <b>l</b> ance		26,134,943				31,214,591				
TOTAL	ENDING FUND BALANCE	\$	41,834,943			\$	52,037,029				

## Highline School District No. 401 Balance Sheet As of October 31, 2023 General Fund

Cash on Hand	\$ 57,344	
Cash on Deposit with County	\$ 58,707,348	
Warrants Outstanding	\$ (5,528,671)	
Accounts Receivable	\$ 839,773	
Taxes Receivable	\$ 4,811,589	
Inventory	\$ 334,541	
Prepaid Expenses	\$ 3,864,701	
Cash with Trustee (SUI)	\$ -	
		\$ 63,086,625
Accounts Payable	\$ 937,845	
Payroll and Benefits Liabilities	\$ 5,281,782	
Taxes and Other Deferred Revenues	\$ 4,829,968	
	:	\$ 11,049,596
Restricted Fund Balance	\$ 8,901,547	
Nonspendable Fund Balance	\$ 215,336	
Committed Fund Balance	\$ 10,000,000	
Assigned to Other Purposes	\$ 1,705,555	
Unassigned Fund Balance	\$ 31,214,591	
		\$ 52,037,029

Highline School District No. 401 General Fund 2023-24 Cash Flow As of October 31, 2023



### Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of October 31, 2023 Year To Date

Major Reve	enue	2021-22 Budget	Υ	2021-22 'ear to Date	% o budg receiv YTD	et ed	2022-23 Budget	١	2022-23 ⁄ear to Date	% of budget received YTD**		2023-24 Budget	١	2023-24 ′ear to Date	% of budget received YTD**
1000	Local Taxes	\$ 48,821,591	\$	17,609,702	36.0	7%	\$ 52,106,561	\$	17,676,420	33.92%	\$	55,727,873	\$	22,087,465	39.63%
2000	Local Support	5,409,442		1,691,634	31.2	7%	8,274,950		774,969	9.37%		10,645,995		1,022,936	9.61%
3000	State Apportionment	179,640,791		30,535,347	17.0	0%	185,598,980		31,552,694	17.00%		189,781,919		32,259,676	17.00%
4000	State Grants	67,098,746		10,422,665	15.5	3%	69,462,409		10,066,559	14.49%		76,527,175		9,680,158	12.65%
5000	Federal Grants - General Purpose	-		-	0.0	0%	-		-	0.00%		-		-	0.00%
6000	Federal Grants - Special Purpose	58,336,673		1,076,688	1.8	5%	80,115,233		1,617,781	2.02%		39,981,377		1,605,583	4.02%
7000	Other School Districts	990,000		47,506	4.8	0%	950,000		-	0.00%		1,220,000		29,518	2.42%
8000	Other Entities	1,963,421		2,096,997	106.8	0%	2,535,965		1,084,104	42.75%		6,965,107		768,816	11.04%
9000	Other Financial Resources	16,232,963		-	0.00%		12,292,058		-	0.00%		9,874,361		-	0.00%
		\$ 378,493,627	\$	63,480,539	16.7	7%	\$ 411,336,156	\$	62,772,527	15.26%	\$	390,723,807	\$	67,454,153	17.26%

\*\*2 month = 16.66% of budget

### Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of October 31, 2023 Year To Date

Fxnen	diture by State Object		2021-22 Budget	Y	2021-22 ear to Date	bu expe	of dget ended TD**		2022-23 Budget	,	2022-23 ⁄ear to Date	b exp	% of udget pended /TD**		2023-24 Budget	Υ	2023-24 'ear to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	-\$		\$	24.573.322	1	16.12%	\$	169.241.364	\$	26.607.924		15.72%	\$	168.206.691	\$	27.712.009	16.47%
3	Salaries - Classified Employees	•	64,635,099	•	9,259,527		14.33%	•	70,744,893	•	10,430,939		14.74%	•	74,130,197	•	11,360,230	15,32%
4	Employee Benefits and PY Taxes		84,517,378		12,388,462	1	14.66%		89,340,308		13,439,405		15.04%		87,105,930		13,206,545	15.16%
5	Supplies, Inst. Resources		31,398,974		3,413,347	1	10.87%		28,165,663		1,967,764		6.99%		22,672,896		1,927,072	8.50%
7	Purchase Services		48,924,725		4,239,297		8.66%		59,423,404		5,543,868		9.33%		39,201,694		4,265,073	10.88%
8	Travel		218,061		4,801		2.20%		145,525		36,940		25.38%		275,503		14,337	5.20%
9	Capital Outlay		85,000		22,727	2	26.74%		885,000		59,824		6.76%		50,000		366,516	733.03%
		\$	382,261,364	\$	53,901,482	1	14.10%	\$	417,946,157	\$	58,086,663		13.90%	\$	391,642,911	\$	58,851,781	15.03%

\*\*2 month = 16.66% of budget

### Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended October 31, 2023

<u>REVENUES</u>	2023-24 <u>Budget</u>		Actual <u>For Month</u>	Actual <u>For Year</u>	<u>Er</u>	ncumbrance	Percent of Budget	Remaining <u>Budget</u>
1000 Local Taxes	\$ -	\$	20,413	\$ 41,673			0.0% \$	(41,673)
2000 Local Nontax	500,000		1,689,703	2,607,530			521.5%	(2,107,530)
3000 State, General Purpose	-		-	-			0.0%	-
4000 State, Special Purpose	1,852,656		-	-			0.0%	1,852,656
5000 Federal, General Purpose	-		-	-			0.0%	-
6000 Federal, Special Purpose	3,500,000		-	-			0.0%	3,500,000
7000 Revenues From Other Districts	-		-	-			0.0%	-
8000 Other Agencies & Associations	-		-	=			0.0%	-
9000 Other Financing Sources	 500,000		-	-			0.0%	500,000
TOTAL REVENUES	\$ 6,352,656	\$	1,710,116	\$ 2,649,203			41.7% \$	3,703,453
<u>EXPENDITURES</u>								
10 Sites	\$ 15,216,360	\$	4,909	\$ 4,909	\$	957,568	6.3% \$	15,221,269
20 Buildings	206,449,175		14,456,485	14,609,215		10,994,376	12.4%	180,845,584
30 Equipment	21,253,085		-	-		-	0.0%	21,253,085
40 Energy	235,600		-	-		-	0.0%	235,600
50 Sales & Lease Expenditures	-		2,147	4,328		20,890	0.0%	(25,217)
60 Bond Issuance Expenditures	852,910		-	-		-	0.0%	852,910
90 Debt Expenditures	-		-	-		-	0.0%	-
TOTAL EXPENDITURES	\$ 244,007,130	\$	14,463,540	\$ 14,618,451	\$	11,972,834	10.9% \$	218,383,230
Other Uses - Transfers to Other Funds	\$ 9,874,361	\$	-	\$ -				
Revenues Over (Under) Expenditures	 (247,528,835)	\$	(12,753,425)	\$ (11,969,248)				
BEGINNING FUND BALANCE	\$ 280,473,644			\$ 314,959,385				
ENDING FUND BALANCE ACCOUNTS								
GL 861 Restricted from Bond Proceeds	\$ 6,381,078			\$ 252,999,017				
GL 862 Restricted from Levy Proceeds	\$ 1,023,182			\$ 14,907,783				
GL 863 Restricted for State Proceeds	\$ -			\$ -				
GL 864 Restricted from Federal Proceeds	\$ -			\$ -				
GL 865 Restricted from Other Proceeds	\$ -			\$ 5,020,257				
GL 889 Assigned to Fund Purposes	\$ 25,540,549			\$ 30,063,810				
GL 890 Unassigned	\$ -	_		\$ 				
TOTAL ENDING FUND BALANCE	\$ 32,944,809			\$ 302,990,868				

# Highline School District No. 401 Balance Sheet As of October 31, 2023 Capital Projects Fund

Cash on Deposit with County	\$ 303,840,203	
Warrants Outstanding	\$ (251,302)	
Impaired Investments	\$ 64,743	
Taxes Receivable	\$ 159,608	
Accounts Receivable	\$ <del>-</del>	
		\$ 303,813,253
Accounts Payable	\$ 15,338	
Unclaimed Property Payable	\$ 3,703	
Retainage Payable	\$ 638,322	
Sales Tax Payable	\$ 5,414	
Deferred Revenue Taxes Receivable	\$ 159,608	
		\$ 822,385
Restricted From Bond Proceeds	\$ 252,999,017	
Restricted From Levy Proceeds	\$ 14,907,783	
Restricted From State Proceeds	\$ -	
Restricted From Other Proceeds	\$ 5,020,257	
Assigned Fund Purposes	\$ 30,063,810	
Unreserved	\$ -	
		\$ 302,990,868

## Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended October 31, 2023

REVENUES		2023-24 <u>Budget</u>		Actual <u>For Month</u>			Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
1000	Local Taxes	\$	62,710,707	\$	23,342,876	\$	24,045,854		38.3%	\$ 38,664,853
2000	Local Nontax		250,000		61,889		122,060		48.8%	127,940
3000	State, General Purpose		-		-		-		0.0%	_
5000	Federal, General Purpose		-		-		-		0.0%	_
9000	Other Financing Sources		-		-		-		0.0%	
	TOTAL REVENUES	\$	62,960,707	\$	23,404,765	\$	24,167,915		38.4%	\$ 38,792,792
EXPE	NDITURES									
	Matured Bond Expenditures	\$	39,341,279	\$	-	\$	_		0.0%	\$ 39,341,279
	Interest on Bonds		29,648,721		-		-		0.0%	29,648,721
	Bond Issuance Costs		-		1,989		1,989		0.0%	(1,989)
	TOTAL EXPENDITURES	\$	68,990,000	\$	1,989	\$	1,989		0.0%	\$ 68,988,011
5998	Other Financing Sources/Uses	\$	(10,000)	\$	-	\$	-			
Reven	ues Over (Under) Expenditures	\$	(6,029,293)	\$	23,402,776	\$	24,165,925			
BEGIN	INING FUND BALANCE	\$	21,121,704			\$	21,577,392			
ENDIN	IG FUND BALANCE ACCOUNTS									
GL 830	Restricted for Debt Service	\$	15,082,411			\$	45,743,317			
GL 890	Unassigned Fund Balance	\$	-			\$				
TOTAL	_ ENDING FUND BALANCE	\$	15,082,411			\$	45,743,317			

## Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended October 31, 2023

REVE	<u>NUES</u>		2023-24 <u>Budget</u>	Actual or Month	Actual <u>For Year</u>	Encumbrance	Percent of Budget	emaining <u>Budget</u>
100	General Student Body	\$	430,360	\$ 28,359	\$ 97,087		22.6%	\$ 333,273
200	Athletics		282,700	22,949	54,898		19.4%	227,802
300	Classes		47,400	5,020	5,080		10.7%	42,320
400	Clubs		271,705	3,491	10,726		3.9%	260,979
600	Private Monies		53,965	285	2,915		5.4%	51,050
	TOTAL REVENUES	\$	1,086,130	\$ 60,104	\$ 170,707		15.7%	\$ 915,423
EXPE	NDITURES							
100	General Student Body	\$	417,800	\$ 9,421	\$ 26,359	\$ 114,334	33.7%	\$ 277,107
200	Athletics		283,550	19,014	25,702	43,710	24.5%	214,139
300	Classes		56,400	-	1,433	1,360	5.0%	53,608
400	Clubs		314,378	220	930	8,390	3.0%	305,058
600	Private Monies		60,975	24	2,289	20	3.8%	58,666
	TOTAL EXPENDITURES	_\$_	1,133,103	\$ 28,678	\$ 56,712	\$ 167,813	19.8%	\$ 908,578
Rever	ues Over (Under) Expenditures	_\$_	(46,973)	\$ 31,426	\$ 113,995			
BEGI	NNING FUND BALANCE	\$	1,049,499		\$ 1,102,374			
ENDI	NG FUND BALANCE ACCOUNTS							
GL 81	9 Restricted to Fund Purposes	\$	1,002,526		\$ 1,216,368			
GL 84	0 Non-Spendable Fund Balance	\$	-		\$ -			
GL 89	0 Unreserved Fund Balance	\$	_		\$ -			
TOTA	L ENDING FUND BALANCE	\$	1,002,526		\$ 1,216,368			

### Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended October 31, 2023

REVENUES	2023-24 <u>Budget</u>	Actual <u>For Month</u>	Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200 School Bus Revenue	\$ -	\$ -	\$ _		0.0%	\$ _
2300 Investment Earnings	-	8,614	14,248		0.0%	(14,248)
2800 Insurance Recovery	-	-	-		0.0%	-
4499 Transp. Reimbursement, Depreciation	800,000	-	-		0.0%	800,000
8000 Revenues From Other Agencies	 1,000,000	-	-		0.0%	1,000,000
TOTAL REVENUES	\$ 1,800,000	\$ 8,614	\$ 14,248		0.8%	\$ 1,785,752
EXPENDITURES  33 Transportation Equipment Purchases 34 Transportation Equipment Major Repair	\$ 2,400,000	\$ - -	\$ 1,299,732 -	\$ <u>-</u>	54.2% 0.0%	\$ 1,100,268 <u>-</u>
TOTAL EXPENDITURES	\$ 2,400,000	\$ -	\$ 1,299,732	\$ -	54.2%	\$ 1,100,268
Revenues Over (Under) Expenditures	\$ (600,000)	\$ 8,614	\$ (1,285,484)			
BEGINNING FUND BALANCE	\$ 3,100,000		\$ 3,047,584			
ENDING FUND BALANCE ACCOUNTS						
GL 819 Assigned to Fund Purposes	\$ 2,500,000		\$ 1,762,100			
GL 890 Unreserved	\$ 		\$ -			
TOTAL ENDING FUND BALANCE	\$ 2,500,000		\$ 1,762,100			

### Highline School District No. 401 Investment Earnings 2023-24

MONTH	GENERAL FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	ASB FUND	TRANSPORTATION VEHICLE FUND
September	\$ 109,391	\$ 917,827	\$ 60,171	\$ 3,269	\$ 5,634
October	119,078	914,662	61,889	3,217	8,614
November					
December					
January					
February					
March					
April					
May					
June					
July					
August					

