

Webster Public Schools

Bartlett Building Committee

District Administration Office
Michael Makara Conference Room
77 Poland Street
6:00 PM Tuesday, January 16, 2024

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This Meeting will be held via conference call/Zoom in accordance with Governors Baker's Emergency Order Suspending Certain Provisions of the Open Meeting Law, G.L. S30A, S20

Zoom Link for Meeting

<https://webster-schools-org.zoom.us/j/87681813250?pwd=TzB0KzhZUEhWM1VjZUN5WTEwdWIDdz09>

Meeting ID: 876 8181 3250

Password: 638390

- I. **Call to Order**
- II. **Review of Previous Meeting Minutes for Approval**
 - a. December 19, 2023 (*Potential Vote*)
- III. **OPM Report**
 - a. Monthly OPM Report to MSBA
 - i. Financial Summary
 - Detailed review of finances – (*Potential Vote*)
 - Transfer of funds to cover legal – (*Potential Vote*)
 - Funds for recording of meeting minutes – (*Potential Vote*)
 - b. Schedule
 - i. Master Schedule
- IV. **Bid Process Update**
 - a. FSB Bid Results
 - b. GC Bid Date
- V. **Design Team Report**
 - a. Design Team Status Update (*Potential Vote*)
 - b. Modular Unit Update
 - i. Punch List Progress
- VI. **Approval of Warrant (*Potential Vote*)**
- VII. **Next Steps**
 - a. Next SBC meeting to be held on:
 - i. Monday, January 22, 2024
 - b. SBC 2024 Meeting Schedule
 - i. Review conflicts with vacation weeks
- VIII. **Adjourn (*Potential Vote*)**

This Agenda has been prepared in advance and represents a listing of topics that are reasonably anticipated to be discussed at this meeting. However, the Agenda does not necessarily include all matters which may be taken up at this meeting.